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No. 559½

MADE IN CANADA

1870-1871/03

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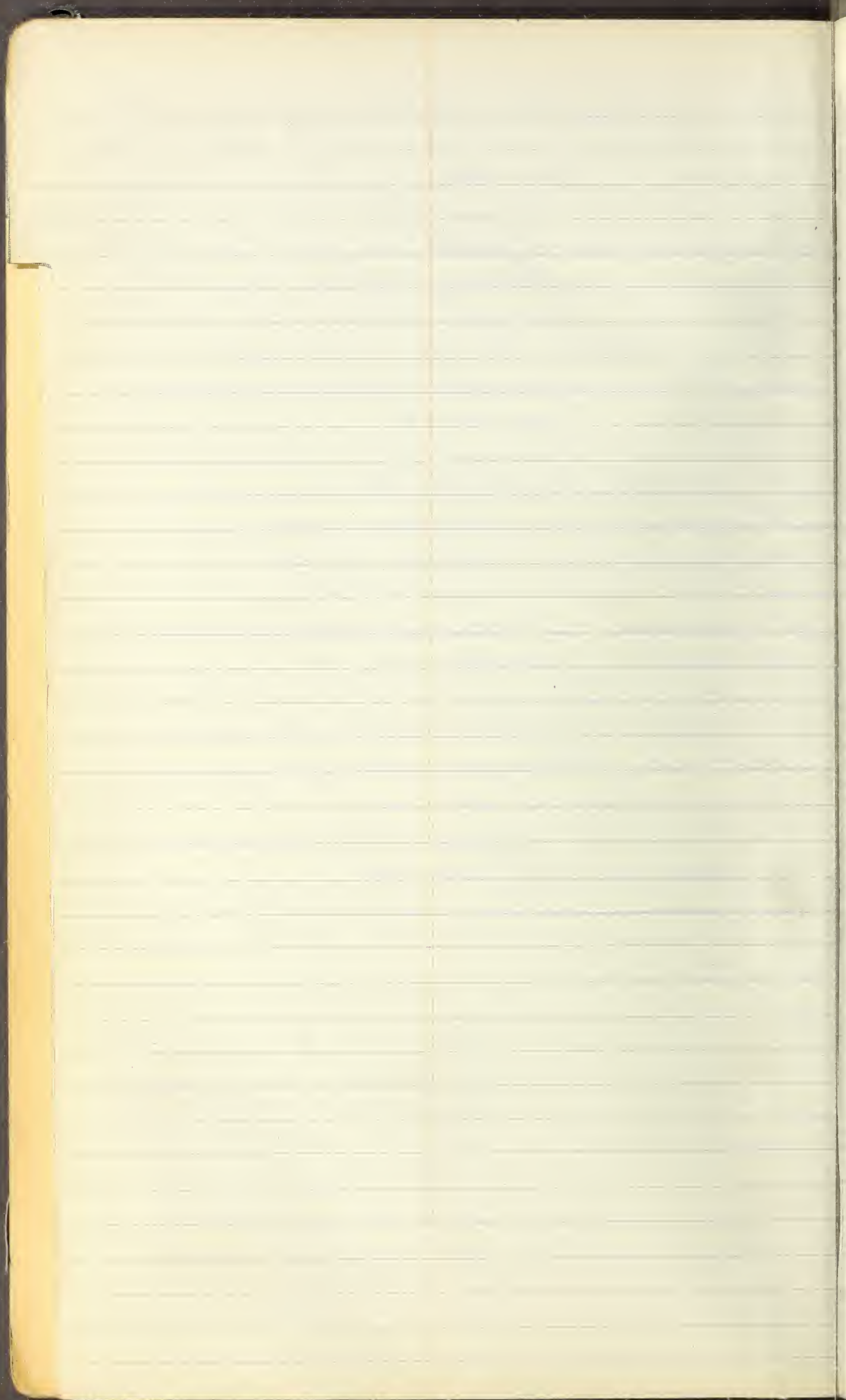
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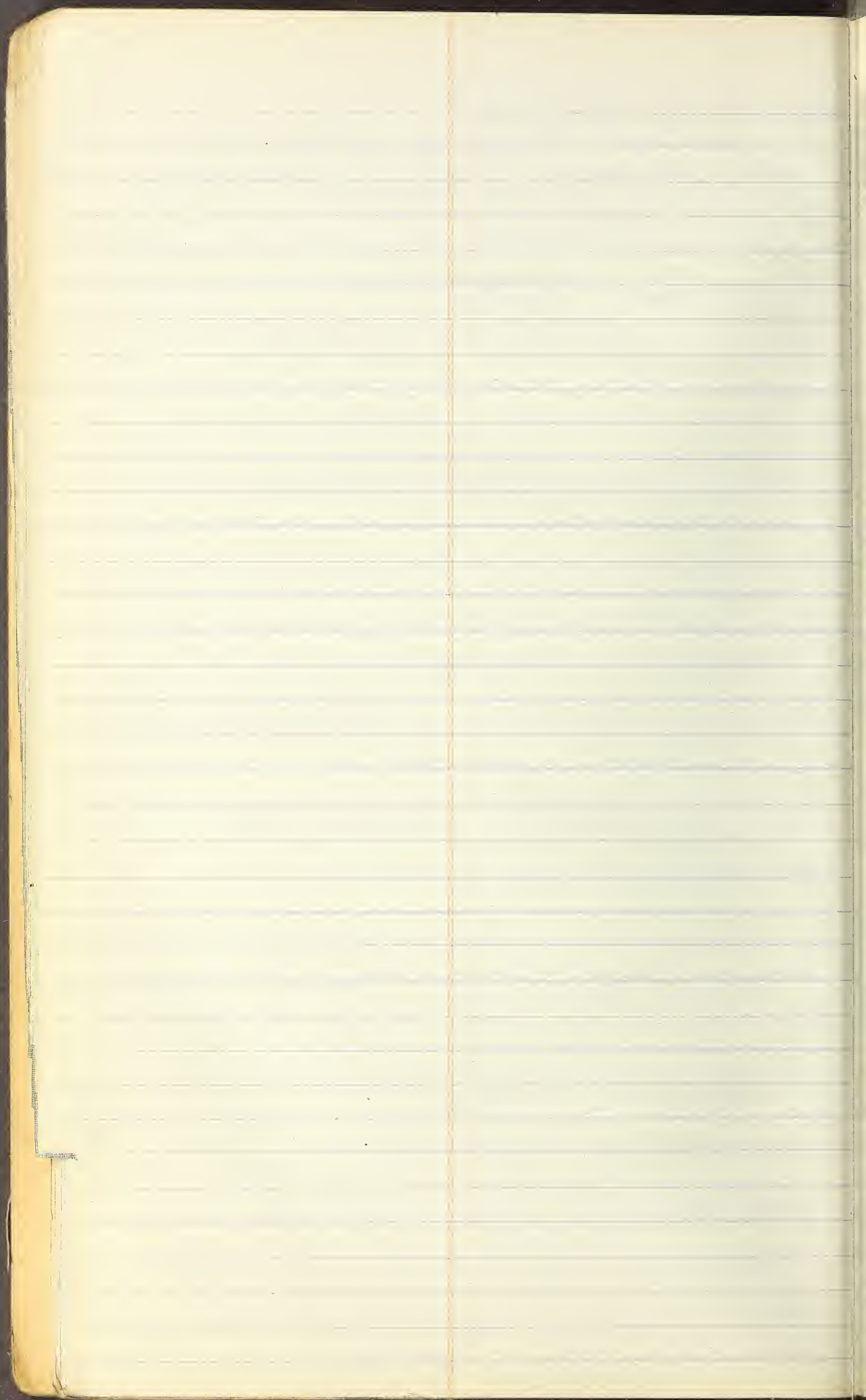
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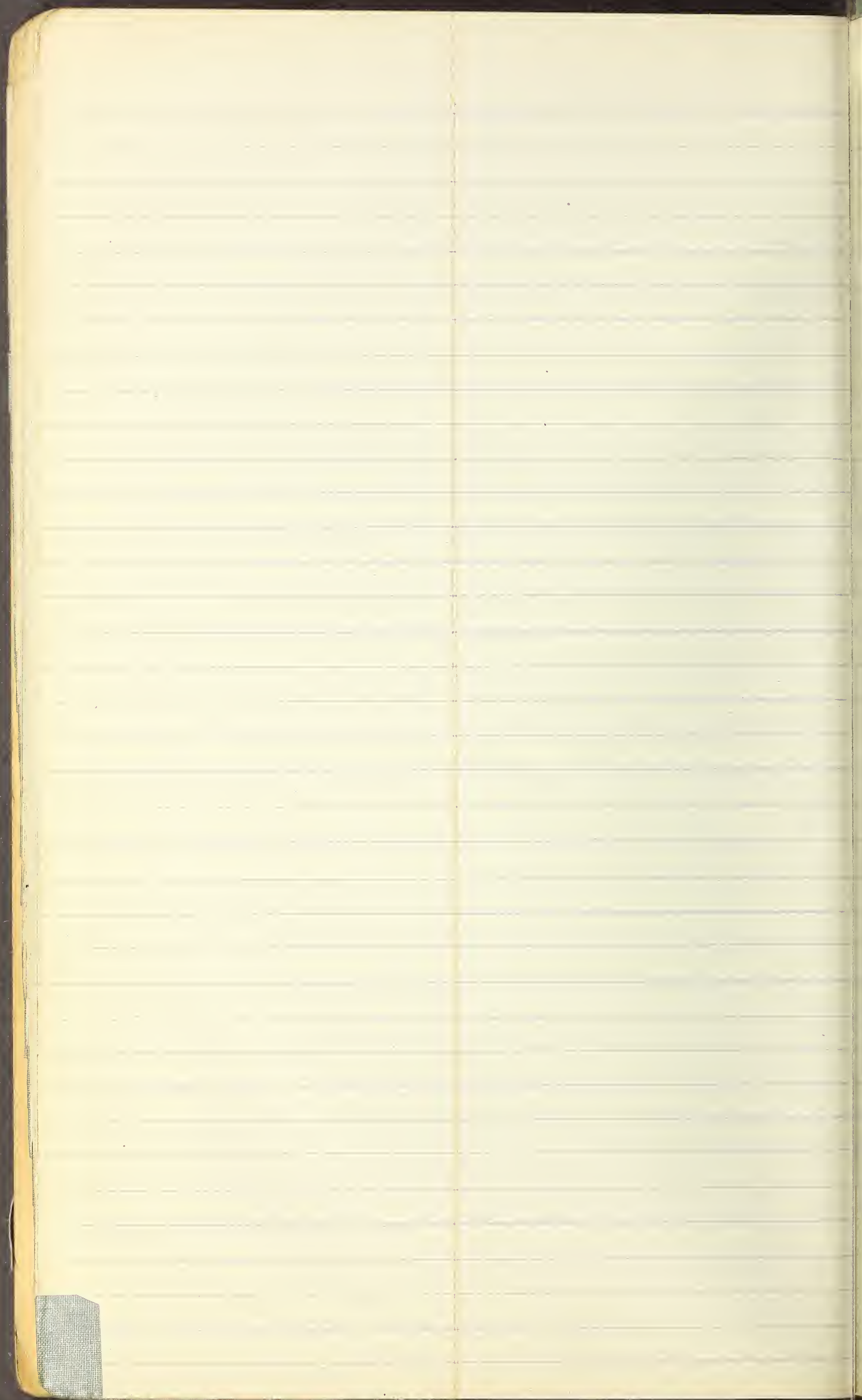
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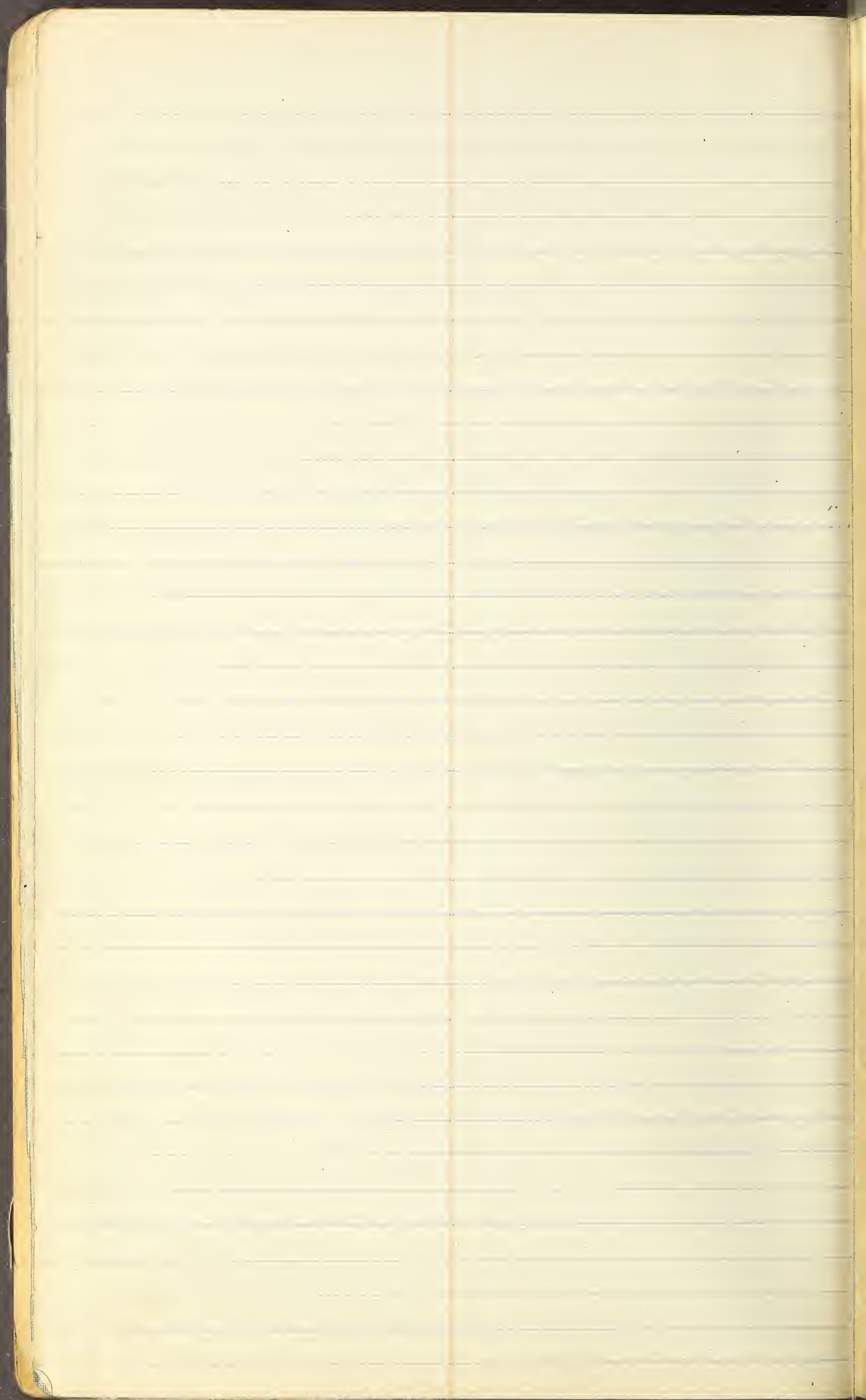
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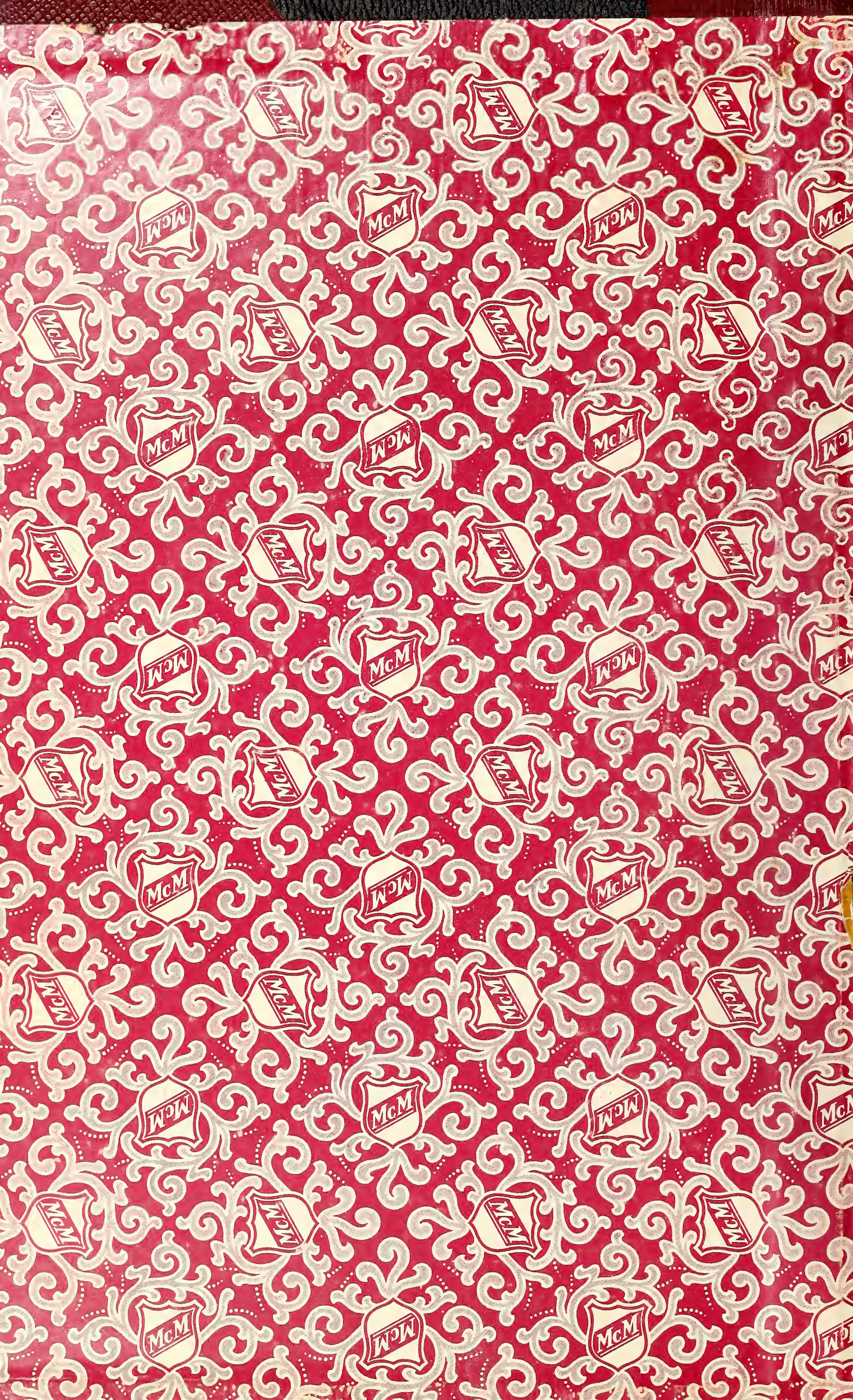
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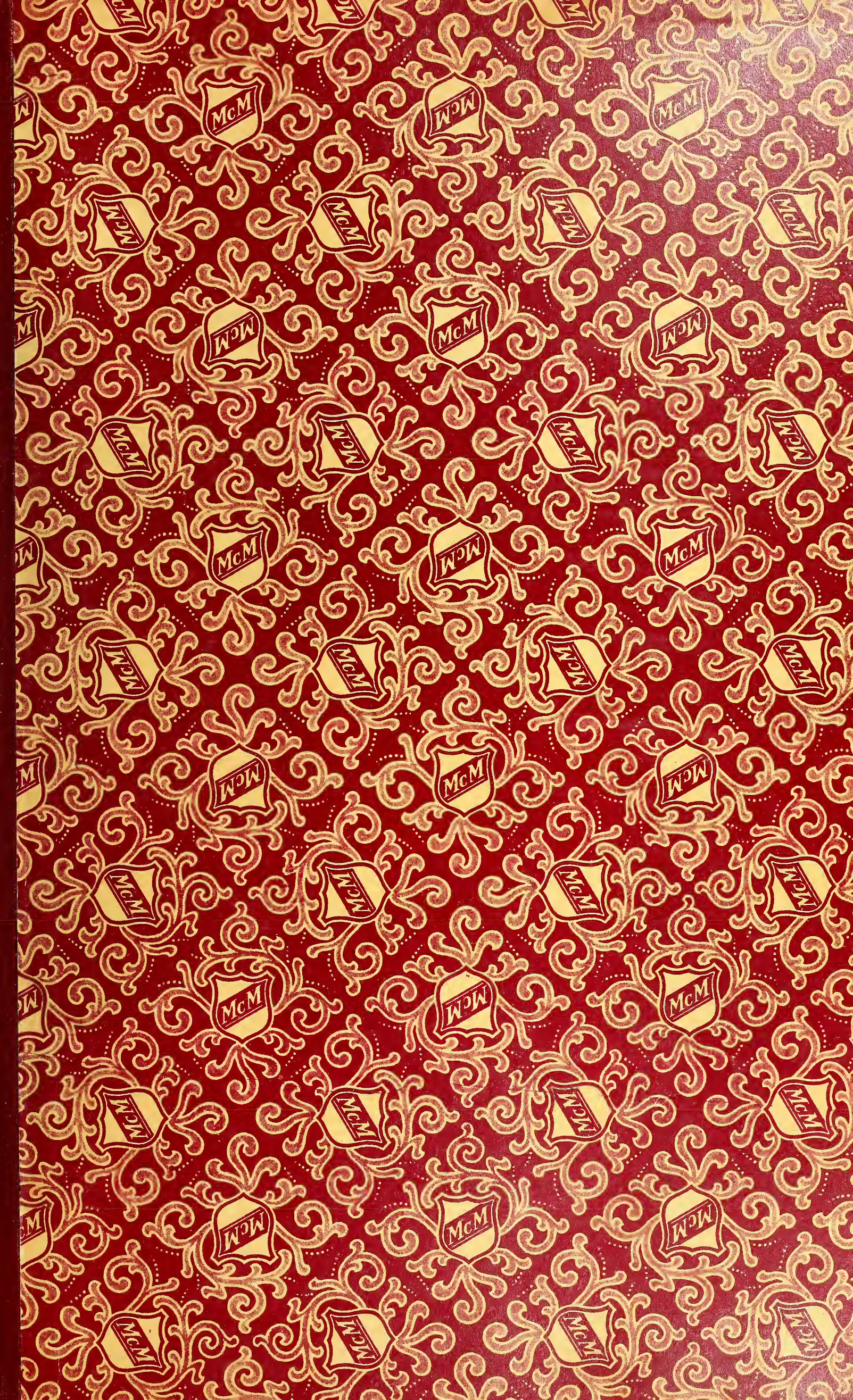




BOARD OF GOVERNORS
UNIVERSITY OF TORONTO

MINUTE BOOK





Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, May 25th, 1944, at 4 p. m.

Present -

The Chairman (Dr. Macdonald)	Dr. Neilly
The Vice-Chairman	Mr. Morrow
The President	Mr. LaBine
Hon. Dr. Ferguson	Hon. Dr. Bruce
Chief Justice Robertson	Mr. Ross
Mr. Bryce	

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Mr. Rogers	Chief Justice Rose
Mr. Duncan	Mr. McCullagh
Mr. Osler	Hon. Dr. Kelly
Hon. Dr. McCarthy	

The minutes of the last meeting were read and confirmed.

Arising out of the minutes the following matters were dealt with:-

Approval of
sketch plans
for proposed
building for
Chemical En-
gineering
and Chemistry

The Board considered the sketch plans of the proposed building for Chemical Engineering and Chemistry, in connection with which the Property Committee had previously recommended that the Superintendent be authorized to proceed with detailed plans and specifications but action upon which was deferred.

At the request of the Board Mr. Forsey Page, Architect, and the University Superintendent, Mr. LePan, attended the meeting, and after further discussing the matter at length the following motion was approved:

It was moved by Chief Justice Robertson,
Seconded by Dr. Neilly,
That the sketch plans presented for the proposed building for Chemical Engineering and Chemistry be approved.

Consideration of use of stone on outside facings of proposed building for Chemical Engineering and Chemistry

The question of using stone instead of brick, as proposed in the original plans, was considered. The Board having been informed that the use of stone in place of brick would cost approximately \$160,000 additional -

It was moved by Mr. Ross,
Seconded by Dr. Gibson,
And approved -

That the Architect be instructed to plan for the use of stone on the outside facings of the building, and report to the Board more definitely as to the extra cost involved.

Reply from Hon. J. L. Ilsley, Minister of Finance, to the Chairman's letter requesting reconsideration of ruling affecting contributions by companies and corporations

The Bursar read the following reply from the Hon. J. L. Ilsley, Minister of Finance, Ottawa, to the Chairman's letter requesting reconsideration of the ruling affecting contributions by companies and corporations:-

"Dear Dr. Macdonald:-

I have your letter of May 6th, requesting reconsideration of the proposed amendment limiting in certain circumstances the tax advantage which may be obtained by corporations in respect of charitable contributions.

The decision taken at the time of the announcement of the proposed amendment was arrived at only after very careful consideration of the issues involved. I am quite unable to see any convincing reason why it should be altered.

You are familiar, I think, with the reasons which, in the Government's opinion, made this preliminary budget announcement necessary. The contributions to a wide variety of non-profit institutions and organizations were becoming entirely abnormal. If, as a result of the announcement, they have subsided to normal proportions, I cannot regard this as an undesirable development at this critical period of the war.

Yours very truly,

Ottawa, May 16th, 1944.

(Sgd) J. L. Ilsley,
Minister of Finance."

Letter from Principal Brown of Victoria College requesting that no appeal be made to Victoria graduates in connection with University's Expansion Fund

The Chairman referred to the following clause in a letter of May 17th from Principal Brown of Victoria College regarding the efforts being made by the University to raise funds:-

"Under the circumstances our Board feels that as we shall be making an appeal to our Alumni it would be most undesirable for them to be approached twice. They have therefore instructed me to write you and request that no appeal be made by the University of Toronto to Victoria College graduates."

The Chairman stated that the Expansion Fund Committee had considered the matter and were recommending to the Board that

Special Com-
mittee ap-
pointed to
prepare a
reply to
Principal
Brown

Principal Brown be informed that the Board was unable to differenti-
ate in its appeal to its graduates.

It was moved by Dr. Neilly,
Seconded by Dr. Gibson,
And approved -

That a reply be sent to Principal
Brown to this effect, the same to be prepared by a
Special Committee consisting of -
The Chancellor
The Chairman
The President

Executive
Committee
Report

The report of the Executive Committee was
approved as follows:-

"To the Board of Governors,
University of Toronto.

May 25th, 1944.

Appoint-
ments and
resigna-
tions

A - Appointments

We have approved the following appointments and resignations:
Faculty of Applied Science and Engineering:

Research Assistants in Applied Physics:

T. L. Rowe	- May and June, 1944	\$175 per month
R. L. Booth)	125 " "
L. Fiander) April 26 to June 30,	125 " "
H. Jackson) 1944	125 " "

School of Nursing:

Mrs. G. L. Watson - Secretarial Assistant,
resigned May 31, 1944

School of Hygiene:

Miss H. E. Thomson - Laboratory Assistant in Epidemiology and
Biometrics, resigned May 20, 1944
Miss F. Tanton - Research Fellow in Nutrition,
resigned May 31, 1944

Transfer

B - Transfers and Adjustments

(1) We recommend the transfer of \$650 from the Research appro-
priation in Chemical Engineering to the Research appropriation in
Applied Physics.

University
Extension

C - University Extension

(1) Accommodation for Occupational Therapy and Physiotherapy
(2) Course for Personnel of the Air Forces of Great Britain,
Australia, New Zealand and the United States.
(3) Classes for men and women discharged from the Services
to prepare for admission to the University.

Statutes
of Senate

D - Statutes of the Senate

(1) Statute Number 1626 respecting the Courses of study in the
School of Graduate Studies for the Session 1944-45.
(2) Statute Number 1627 respecting the Courses of study in the
School of Physical and Health Education for the Session 1944-45.
(3) Statute Number 1632 respecting the Courses of study in the
Faculty of Household Science for the Session 1944-45.
(4) Statute Number 1634 respecting the Courses of study in the
Faculty of Music for the Session 1944-45.
(5) Statute Number 1637 respecting the Courses of study in the
Library School for the Session 1944-45.
(6) Statute Number 1643 respecting the Diploma in Public Health
Nursing and the Diploma in Nursing Education.
(7) Statute Number 1649 respecting the F. K. Morrow Forestry
Scholarship.

Statutes
of Senate
Cont'd

- (8) Statute Number 1650 respecting the T. A. Russell Memorial Research Fellowship.
(9) Statute Number 1655 respecting the Annie L. Laird Prize.
(10) Statute Number 1656 respecting the O'Keefe Award in Biochemistry.
(11) Statute Number 1659 respecting the Sir Joseph Flavelle Fellowships.
(12) Statute Number 1660 respecting the Curriculum of the Certificate Course in Business for the Session 1944-45.

(Sgd) D. Bruce Macdonald,
Chairman of the Board.

(Sgd) H. J. Cody,
President

(Sgd) Geo. H. Ross,
Chairman of the Finance Committee."

Adjust-
ments in
appropri-
ations of
School of
Engineer-
ing
Research

In connection with the transfer in appropriations in the School of Engineering Research referred to in the foregoing report, an additional sum of \$80 was also authorized from the \$500 paid by the Department of Munitions and Supply, being the balance required to pay the Research Assistants listed in the report.

University
Extension
Classes

The details of the classes listed under University Extension in the report of the Executive Committee are as follows:-

1. Course for Personnel of the Air Forces of Great Britain, Australia, New Zealand and the United States:

This course is being held at the request of the Hon. C. G. Power in order to give these men information about Canada, and the proposed arrangements are as follows:-

(a) The Course to extend from June 12th to 16th inclusive.

(b) The number attending the course to be approximately 30 officers and men.

(c) Accommodation to be provided for them at No. 73 St. George Street.

(d) The men to pay for their board and lodging; other costs to be met by Canadian Legion Educational Services (Central Ontario Region).

(e) The proposed rate to be charged these men for room and board is \$11.50 for the six days they will be at the University, from Sunday, June 11th, to Friday, June 16th, inclusive.

2. Special Classes for Men and Women discharged from the Services:

These classes are planned for men and women who, having been discharged from the Services, wish to prepare for admission to the University. It is proposed to hold the first course during July, August and September of this

University
Extension
Classes
(Cont'd)

year, on the understanding that the Department of Pensions and National Health will meet all charges in connection with the same. The Board authorized that the fee for such a course be fixed at \$35 per month per student, no incidental fees being included in this amount.

Recommendations by the President were approved as follows:-

Appoint-
ment of F.
E.L.Priest-
ley as
Assistant
Professor
of English

That in accordance with notice of motion given at the last meeting, F. E. L. Priestley be appointed Assistant Professor of English in University College from July 1st, 1944, at a salary at the rate of \$2,900 per annum; the notification of this appointment not to be sent to Mr. Priestley until the Estimates for the year 1944-45 have been approved.

Additional
appropria-
tion for
No. 86
Queen's
Park

That an appropriation of \$5,500 be granted for the rehabilitation of No. 86 Queen's Park in order to prepare it for occupancy by Dr. Sidney Smith.

Press employ-
ees granted
2 weeks at
Camp with pay

That employees of the University Press in the Reserve Forces be granted two weeks at Camp on University pay.

Additional
appropria-
tion for
Wages at
the Press

The Board confirmed the President's approval of an additional appropriation of \$15,000 for "Wages and Salaries" in the University Press in order to pay the wages due on May 23rd.

Additional
building
appropria-
tions for
cleaning,
etc.

The Board also confirmed the President's approval of additional building appropriations requested by the University Superintendent for cleaning, etc. The Bursar explained that additional amounts were needed in this connection for the payment of current wages. The Superintendent later, on May 27th, transmitted to the Bursar his estimate of the amounts required to June 30th, 1944, for these appropriations as follows:-

Additional
building
appropria-
tions for
cleaning,
etc.
(Cont'd)

CLEANING ACCOUNT:

Hart House	\$ 400.00	
Convocation and Simcoe Halls	500.00	
Banting Institute	600.00	
Hygiene Building	600.00	\$2,100.00

CENTRAL PLANT:

Fireman and Trimmers	\$1,800.00	
Assistant Engineers	5.00	1,805.00

Total	-	<u>\$3,905.00</u>
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Communications were presented and dealt

with as follows:-

Agreement
with Board
of Educa-
tion for
erection
of portable
school build-
ing for the
School of
Nursing

From the Superintendent of Buildings and Grounds transmitting an agreement with the Board of Education, City of Toronto, covering the loan and erection of a portable school building on the grounds of No. 7 Queen's Park for the use of the School of Nursing. The Board approved of the signing of this agreement on their behalf, which includes a rental of \$1.00 per annum and a clause to the effect that the University will meet all charges in connection with the erection and maintenance of the building; and approval was also given to have the \$2,500 received from the Ontario Department of Education made available towards the above charges.

Grant from
Ontario
Government
to be used
towards
above expen-
ses

Appointment
of Klaus
Goldschlag
as Reuben
Wells
Leonard
Fellow

From Principal Wallace stating that the Council of University College had recommended the appointment of Mr. Klaus Goldschlag as the Reuben Wells Leonard Fellow in University College for the Session 1944-45, and the Board adopted the Council's recommendation.

Request from
Bell Tele-
phone Company
to place
entrances
to buildings
on St. George
St. referred
to Property
Committee

From the Bell Telephone Company requesting permission to place the necessary underground entrances to the buildings at No. 73 and No. 119 St. George Street in connection with a re-arrangement of telephone plant, and this matter was referred to the Property Committee for consideration and report.

Requests from certain departments for additional accommodation referred to Property Committee

From the following University departments requesting additional accommodation, and these applications were also referred to the Property Committee for consideration and report:-

1. University Library
2. University Press
3. University Extension and Publicity for the Courses in Occupational Therapy and Physiotherapy.

Grant voted for picnic expenses to U.of T. Employees' Association

From the Secretary of the University of Toronto's Employees' Association asking for assistance in connection with their annual picnic to be held at Hanlan's Point on Saturday, July 8th, and the sum of \$50 was voted by the Board to help defray the expenses of the picnic.

Use of Aura Lee Grounds granted to Canada Life Assurance Company

From the Superintendent of Buildings and Grounds stating that the Canada Life Assurance Company would like to lease the Aura Lee Grounds again this year, and the Board approved of the use of these grounds on the same terms as last year, including a rental of \$600.

Donations -

The following donations were reported by the President and were accepted with thanks and appreciation:-

From the Rockefeller Foundation to assist Prof. D. G. Creighton in preparing a biography of Sir John A. Macdonald

From the Rockefeller Foundation of New York a grant of \$6,500 voted by their Executive Committee to the University to assist Professor D. G. Creighton of the Department of History in preparing a biography of Sir John A. Macdonald, during the year beginning July 1st, 1944, to be apportioned as follows:-

Salary, Professor Creighton	-	\$4,000.00
Travelling expenses and Secretarial Assistance	-	<u>2,500.00</u>
Total	-	<u>\$6,500.00</u>

In this connection it was decided that the University's contribution to the Teachers' Insurance and Annuity Association on behalf of Professor Creighton be continued to be paid by the University.

From the Eli Lilly Company as a further donation for medical research

From the Eli Lilly Company of Indianapolis, Indiana, a cheque for \$20,000 (U.S. funds) being a donation for the benefit of medical research, the sum of \$40,000 having been donated by them in 1943 for the same purpose.

From the
Hollinger
Gold Mines
for credit
of Geo-
physics
Scholarships
Fund

From the Hollinger Consolidated Gold Mines a cheque for \$1,000 which had been sent to Professor Lachlan Gilchrist of the Department of Physics as a contribution towards the Lachlan Gilchrist Geophysics Scholarship fund for second year students in Engineering Physics, Faculty of Applied Science, in lieu of a consulting fee for his assistance in connection with the exploration in the Milton area. The Board expressed appreciation of Professor Gilchrist's generous suggestion to the Company that they apply the fee in this way.

Promise of
a donation
from the
Garnet W.
McKee
Estate for
Geophysics
Scholarships
Fund

Professor Gilchrist further stated in his letter that Mrs. Garnet W. McKee of Rockford, Illinois, had agreed to assign \$4,000 to the Geophysics Scholarship Fund as part of the gift from the Garnet W. McKee Estate to the University of Toronto, which together with the \$1,000 from the Hollinger Gold Mines Limited will ultimately increase the existing capital of \$5,000 to a total of \$10,000, and result in an increase in the amount of the award of each of the three Geophysics Scholarships.

Change of
name author-
ized for
Geophysics
Scholarships

Approval was given to Professor Gilchrist's request that the title of the scholarships be changed from the "Lachlan Gilchrist Geophysics Scholarships" to the "Garnet W. McKee - Lachlan Gilchrist Geophysical Scholarships".

Other
donations -

Other donations were reported as follows and were accepted with thanks and appreciation:-

National Research Council:

\$ 2,250.00			for Project Med.20, Dr. P. H. Greey, Pathology and Bacteriology
2,000.00	"	"	C.W. 517, Dr. A. R. Gordon, Chemistry
500.00	"	"	Med. 27, Dr. K. C. Fisher, Zoology
500.00	"	"	A.M.17-9B, Dr. J. A. Sullivan, Oto-Laryngology
350.00	"	"	M.P. 36, Dr. B. Mendel, Banting and Best Research
345.00	"	"	E.E. 1-15, Dr. H. O. L. Fischer, sub-department of Organic Chemistry.

Other
donations
(Cont'd)

Miscellaneous:

\$ 1,300.70 from the Rockefeller Foundation to restore the working advance on their grant for Additional Teaching Personnel in the School of Hygiene
500.00 from Gordon, MacKay & Company Limited in payment of the James William Woods Fellowship for 1944 donated by them
250.00 from the Royal College of Dental Surgeons for credit of the Harry R. Abbott Memorial Library Fund in the Faculty of Dentistry
25.00 from the Ontario Medical Association for their Prize in Medicine for 1943-44.

Financial
statement

The Bursar presented the financial statement for the month of April, 1944.

Grant for
Institute
of Child
Study from
Ontario
Government

The Bursar also presented copy of a letter from Major J. P. Cowles, Acting Deputy Minister of Education, addressed to Dr. W. E. Blatz, advising that the sum of \$17,000 had been voted at the recent Session of the Ontario Legislature as a grant to the Institute of Child Study. In view of the Bursar's explanation that several additional amounts had been granted by the Board to the Institute during 1943-44, the Board ordered that such amounts be taken from the above grant of \$17,000.

Finance
Committee
Report

The following Report No. 152 of the Finance Committee was read and approved:-

"The Finance Committee begs to report to the Board of Governors:-

Hart House
Estimates

1. Your Committee has very carefully considered the Estimates of Hart House for the fiscal year 1944-45, but is not prepared to make any recommendation at the present time in view of the fact that these Estimates contemplate a considerable deficit; and a conference with the Finance Committee of Hart House is being arranged.

Approval of
Estimates
for Athletic
Ass'n and
S.A.C.

2. The Estimates for the fiscal year 1944-45 of the following separate units have been carefully considered by your Committee and are recommended for approval:-

- (a) University Athletic Association
- (b) Students' Administrative Council.

Conservatory
of Music
Estimates

3. In connection with the Estimates of the Toronto Conservatory of Music for 1944-45, which have been considered by your Committee, it is recommended that the Finance Committee of the Conservatory be asked to confer with the Finance Committee of the University.

Mississippi
Land Com-
pany stock
to be re-
tained

4. In view of a recent offer to purchase from the University its shares of Mississippi Land Company stock, bequeathed to it under the Will of the late E. C. Whitney, information was obtained from the Company regarding its holdings, etc., and as a result of the favourable report received in this connection and

Mississippi
Land Com-
pany stock
(Cont'd)

Blanket Guar-
antee Bond
for employees
to stand for
the present

the revenue obtained from the stock, your Committee feels that the University should continue to hold these shares, and so recommends to the Board.

5. Regarding the question of a Blanket Guarantee Bond, which would include not only the specific University employees now insured but also employees of separate University units such as Connaught Laboratories, Hart House, etc., as no plan has yet been suggested that would justify such a coverage your Committee recommends that the matter be allowed to stand for the present.

All of which is respectfully submitted,

(Sgd) Geo. H. Ross,
Chairman."

May 22, 1944.

Letter of
thanks to
be sent to
Mississippi
Land Com-
pany

The Secretary was instructed to write to the Mississippi Land Company and express the Board's sincere thanks for the complete information supplied at their request in connection with the affairs of the Company.

Report of
Committee
of Award
for the
McCharles
Prize

Report No. 3 of the Committee of Award in connection with the McCharles Prize for 1944 was read and approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Following the Board of Governors' approval of Reports Nos. 1 and 2 in connection with the 1944 award of the McCharles Prize to Dr. L. M. Pidgeon, and the establishment of the following Continuing Committee of Award upon the President's recommendation -

Expert in Physics	- Professor E. F. Burton (Chairman)
Expert in Mineralogy	- W. E. Segsworth
Expert in Electricity	- W. P. Dobson
The Hon. Mr. Justice Laidlaw	N. F. Parkinson
Professor H. E. T. Haultain	W. Eric Phillips

The Bursar - C. E. Higginbottom,
(Secretary)

a meeting of the Committee was held on Friday, May 5th, at 5 p.m., in the Board Room, Simcoe Hall, at which the following members were present -

Professor E. F. Burton (Chairman)	
Mr. W. E. Segsworth	Mr. W. P. Dobson
Mr. N. F. Parkinson	Mr. W. Eric Phillips

The Bursar as Secretary.

Suitable
article to
be prepared
re award

Dr. Pidgeon having received the cheque of \$1,000 for the award, and the Registrar having been informed by the Bursar that an arrangement had been made by the President for the presentation of the Medal at Convocation, the Committee

Suitable
article to
be prepared
re award of
McCharles
Prize

Method of
recommenda-
tion for
the award
to be con-
tinued

was of the opinion that a suitable article in connection with the award should be prepared for publication in a selected magazine. Dr. Burton undertook to look into this matter; it was suggested that he consult with Mr. Segsworth regarding the preparation of the article. Mr. Parkinson and Mr. Segsworth agreed to prepare a list of technical journals to which the article covering the announcement of the award and the presentation at Convocation might be sent.

The Committee considered the method now in operation of recommending the award, and it was felt that the present arrangements of a recommendation being transmitted to the Board by some duly qualified person should be continued, and such recommendation referred to the McCharles Prize Committee of Award for consideration, rather than publishing an advertisement containing an announcement that an award would be made.

The Secretary was requested to transmit to each member of the Committee a list of persons to whom the McCharles Prize had been awarded, together with the financial position of the fund.

Respectfully submitted,

(Sgd) E. F. Burton,
Chairman of Committee.

(Sgd) C. E. Higginbottom,
Secretary."

May 5, 1944.

Total amount
subscribed
at the Uni-
versity to
the Sixth
Victory Loan

The Bursar reported that the total amount subscribed to the recent Sixth Victory Loan was as follows, and the Board were very pleased with the result:-

University purchase (including \$4,000 from funds of the Banting Research Foundation)			\$600,000.00
Sales to Staff:			
University:			
Academic	(225)	\$115,450.00	
Employees	(415)	<u>35,350.00</u>	150,800.00
Connaught Laboratories:			
Academic	(15)	\$ 4,250.00	
Employees	(500)	<u>34,650.00</u>	<u>38,900.00</u>
Total		-	<u><u>\$789,700.00</u></u>

Change of
date for
next Board
meeting

It was moved by Mr. Morrow,
Seconded by Mr. LaBine,
And approved -

That the next meeting of the Board be held on Wednesday, June 7th, at 4 p.m., instead of Thursday, in view of Convocation Exercises.

*Indefatigable
M.B.*

The meeting adjourned at 5:15 p.m.

Minutes confirmed.

June 7, 1944

Ernest E. Macdonald
Chairman.

Minutes of the meeting of the Board of Governors
held in the Board Room, Simcoe Hall, on Wednesday, June 7th, 1944, at
4 p. m.

Present -

The Chairman (Dr. Macdonald)
The President
Hon. Dr. Ferguson
Dr. Neilly
Mr. Bryce

Mr. Ross
Mr. LaBine
Chief Justice Robertson
Hon. Dr. Bruce

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Mr. Morrow
Mr. Duncan

Mr. Rogers
Chief Justice Rose

The minutes of the last meeting were read and confirmed.

Arising out of the minutes the following matters were dealt with:-

No date
decided on
for meeting
of University
Finance
Committee with
Finance
Committee of
Conservatory
of Music

The Bursar presented a letter from the Secretary-Treasurer of the Toronto Conservatory of Music suggesting Monday, June 12th, as a possible date for a meeting of their Finance Committee with the Finance Committee of the University, in connection with the Estimates of the Conservatory for 1944-45 and other matters. After discussing the matter the Board approved of Dr. Bruce's motion that in the absence of several members of the Finance Committee it was not possible at the present time to decide on a date for the meeting.

University
Expansion
Fund

The Bursar read the following letter from the Chairman of the Board to President Brown of Victoria College in connection with the University of Toronto Expansion Fund:-

Letter from
the Chair-
man of the
Board to
President
Brown of
Victoria
College re
University
Expansion
Fund

"President W. T. Brown,
Victoria College,
Toronto, 5.

My dear President Brown:-

The President presented your letter of
May 17th to the Finance Committee of the University Board of
Governors, who in turn reported to the meeting of the Board on
May 25th.

After due consideration of your letter
and especially of your last sentence, "they have therefore in-
structed me to write you and request that no appeal be made by
the University of Toronto to Victoria College graduates", the
Board felt that in making a general appeal to the graduates of
the University of Toronto for purposes designed to promote the
general welfare of the University, it ought not to leave out,
or differentiate against, any group of graduates, and it there-
fore cannot agree to your request that no appeal should be made
to graduates of the University of Toronto who were registered
in Victoria College.

Yours faithfully,

(Sgd) D. Bruce Macdonald,
Chairman of the Board."

June 5th, 1944.

Executive
Committee's
Report

The report of the Executive Committee

was approved as follows:-

"To the Board of Governors,
University of Toronto.

June 7, 1944.

Appoint-
ments

A - Appointments

(1) We have approved the appointments and promotions, as con-
tained in the Estimates, including the sessional appointments
(partial list).

(2) We have approved a number of appointments for the Summer
School in the Ontario College of Education.

University
Extension

C - Department of University Extension

(1) We have approved the conducting of two courses in Social
Work, together with the fees and a number of appointments.

(2) We have approved a number of appointments in the Course
in Town Planning and Housing.

(3) We have approved one appointment in the Rural Tutorial
Classes.

(4) We have approved the transfer of \$500 from the "Sale of
Publications" account to that of "Extra Clerical Assistance".

Statute
of Senate

D - Statutes of Senate

(1) Statute Number 1635 respecting the Courses of Study in
the Faculty of Dentistry for the Session 1944-45.

(Sgd) D. Bruce Macdonald,
Chairman of the Board.

(Sgd) H. J. Cody,
President.

(Sgd) Geo. H. Ross,
Chairman of the Finance Committee."

By-Law No. 23 waived in connection with appointments for 1944-45

In connection with the appointments and promotions for 1944-45 referred to in the foregoing report, the President gave notice of motion, but the Board decided to waive By-Law No. 23 and approve of these appointments and promotions as follows subject to the approval of the Estimates:-

Promotions

<u>Promotions from 1 July, 1944</u>		<u>Salary per annum</u>
<u>Faculty of Arts:</u>		
F. B. Kenrick	- Professor Emeritus of Chemistry	
<u>English:</u>		
W. H. Clawson	- Professor	\$4,100
N. J. Endicott	- Associate Professor	3,500
J. R. MacGillivray	- Associate Professor	3,500
C. D. Rouillard	- Associate Professor of French (on leave of absence @ rate of	3,200)
V. B. Meen	- Assistant Professor, Mineralogy	2,300
<u>Semitics:</u>		
F. V. Winnett) Associate Professors	3,500
W. S. McCullough		3,400
<u>Political Economy:</u>		
C. W. M. Hart	- Associate Professor and Supervisor of Studies in Sociology	3,300
S. D. Clark	- Assistant Professor	2,500
<u>Faculty of Medicine:</u>		
L. Young	- Professor, Biochemistry	4,200
F. O. Wishart	- Associate Professor, Hygiene and Preventive Medicine	3,450
P. H. Greey	- Assistant Professor of Bacteriology, Department of Pathology and Bac- teriology	1,800
<u>Physiology:</u>		
E. Fidler) Assistant Professors	2,500
L. B. Jaques		3,000
S. F. MacDonald	- Assistant Professor, Banting and Best Department of Medical Research, salary per month	222.25
<u>Faculty of Applied Science and Engineering:</u>		
K. B. Jackson	- Professor, Applied Physics	4,200
W. L. Sagar	- Associate Professor of Civil Engin- eering: Municipal and Structural (on leave of absence at rate of	2,700)
V. G. Smith	- Professor, Electrical Engineering	4,100
<u>Mechanical Engineering:</u>		
G. R. Lord) Associate Professors	3,500
R. C. Wiren		3,200
<u>Faculty of Dentistry:</u>		
R. G. Ellis	- Professor of Operative Dentistry and Director of Dental Clinic	4,500
<u>School of Law:</u>		
J. Finkelman	- Professor of Administrative and Industrial Law	4,200
<u>School of Social Work:</u>		
Miss A. C. McGregor	- Acting Director and Assistant Professor	3,400

		Salary per annum
Promotions, (Cont'd)	<u>Ontario College of Education:</u>	
	G. A. Cornish - Professor Emeritus of Methods in Science	
	C. E. Phillips - Professor of History of Education	\$4,700
	Miss B. Bassam - Associate Professor of Library Science	3,500
	E. L. Daniher - Associate Professor of History	4,500
	A. Macdonald - Associate Professor of Elementary Schools (paid by the Government)	

Appoint-
mentsAppointments from 1 July, 1944

<u>Faculty of Medicine:</u>		
Miss A. MacGregor	- Autopsy Recorder in Pathology and Bacteriology	\$75 per mo.
<u>Faculty of Applied Science and Engineering:</u>		
W. Kubbinga	- Mechanician, Civil Engineering: Municipal and Structural	2,200
D. J. McConnell	- Mechanician, Applied Physics and Civil Engineering: Surveying and Geodesy	1,800
W. T. Storton	- Laboratory Assistant, Chemical Engineering	1,550
<u>Faculty of Forestry:</u>		
Miss G. McAree	- Secretary to the Faculty	1,500
<u>School of Nursing:</u>		
Mrs. Margaret Monkhouse	- Assistant Secretary	1,500
<u>School of Hygiene:</u>		
A. M. Fallis	- Associate Professor of Parasi- tology	without salary

For the Session 1944-45

<u>Library:</u>		
Miss M. Hiltz	- Assistant	\$1,200
<u>Athletics and Physical Training - Men:</u>		
W. H. Martin	- Gymnasium Instructor and Super- visor of Compulsory Physical Training (10 mos.)	2,700
J. E. McCutcheon	- Gymnasium Instructor and Super- visor of Intramural Athletics (10 mos.)	2,600
W. W. Winterburn	- Swimming Instructor (10 mos.)	2,600
C. Zwygard	- Gymnasium Instructor (8 mos.)	1,200
W. Rimmer	- Chief Locker and Attendance Clerk (12 mos.)	2,200
Miss K. Boyd	- Clerical Assistant (12 mos.)	1,200
<u>Athletics and Physical Training - Women:</u>		
Miss D. N. R. Jackson) Instructors in Physical Education (12 mos.)	1,100
Mrs. W. A. McCatty		1,100
Miss W. Baxter	- Swimming Instructor for Women (7 mos.)	1,350
Mrs. M. Graham	- Clerical Assistant and Pianist (8 mos.)	1,000
Miss A. E. M. Parkes	- Secretary-Treasurer, Women's Athletic Directorate (8 mos.)	400
<u>University Health Service:</u>		
<u>Women:</u>		
Mrs. H. MacKinnon	- Assistant	1,400
Mrs. H. Chandler	- Clerical Assistant	1,000
Miss D. Milne	- Nurse	1,100

Appoint-
ments
(Cont'd)

University Health Service (Cont'd):

<u>Men:</u>			
H. A. Burnett	- Assistant		\$1,300
E. J. Jeffrey) Staff Physicians		1,000
K. E. Ferrie)		1,000
S. M. Campbell)		1,000
R. H. Thomas	- Consultant Surgeon		200
Miss K. Barber	- Secretary		1,200
J. M. Thomas	- First Aid Attendant		1,500
Miss R. Ramsden	- Nurse		1,100
W. Robertson	- Orderly		600
C. E. Downs	- Laboratory Technician		300

Faculty of Arts:

<u>Anthropology:</u>			
R. L. Birdwhistell	- Lecturer		2,200
C. W. M. Hart	- Special Lecturer		200
<u>Archaeology:</u>			
Mrs. D. Thompson	- Special Lecturer, Classical Archaeology		1,900
P. H. Brieger	- Special Lecturer		300
Rt. Rev. W. C. White	- Special Lecturer, Chinese Archaeology		withoutour salary

Astronomy:

Dr. Helen S. Hogg	- Lecturer and Research Associate		1,200
Miss R. J. Northcott	- Lecturer		1,800
Miss E. M. Fuller	- Secretary-Librarian		800
W. S. Armstrong	- Summer Assistant, August		150
D. K. Norris	- " " July, August and September		\$125 per mo.
T. A. Matthews	- Summer Assistant, July and August		\$75 a "

Botany:

<u>Lecturers:</u>			
A. J. V. Lehmann	- \$2,300	D. H. Hamly	2,000
Miss D. F. Forward	- 2,000	M. W. Bannan	2,000
N. W. Radforth	- 2,000		
A. R. Gopal-Ayengar) Technical Assistants		1,600
Miss C. B. Ross)		1,800
R. F. Cain	- Curator and Demonstrator		2,000
L. Van Cleemput	- Horticulturist		2,400
Miss L. Alward) Clerical Assistants		1,400
Miss R. Hobberlin)		1,400
Miss K. L. Hull	- Librarian and Teaching Assistant		1,600
D. S. Hull	- Stockkeeper and Senior Laboratory Attendant		1,260
Miss A. Vance) Laboratory Attendants & Assistants		1,000
Miss P. T. Malone)		960
P. Alexeiff	- Gardener		960
S. Bond	- Assistant Gardener		960

Research Assistants:

Miss V. Facey)		\$70 per mo.
K. H. Rothfels) July and August		70 " "
J. T. Slykhuis)		70 " "
H. M. Good	- September		70 " "
Miss C. M. Dill) July, August and September		120 " "
G. F. Duff)		65 " "

Class Assistants:

R. G. Atkinson	- \$560	Miss V. Facey	560
H. M. Good	- 560	A. R. A. Taylor	560
Miss C. Curtis	- 560		

Appoint-
ments
(Cont'd)

Faculty of Arts (Cont'd):

Chemistry:

J. J. Rae	- Lecturer	\$2,800
Miss E. V. Eastcott	- Lecturer (8 mos.)	2,000
J. M. Grosheintz	- Research Associate	2,040
Miss A. E. Stewart	- Secretary Assistant and Librarian	1,200
Miss R. Bryan	- Lecturer in Micro-Analysis	1,100
Miss N. Gleaston	- Technician	840
E. Chadwick)	\$20 per week
E. L. Cachia) Laboratory Attendants	16 " "
Miss M. Porter)	16 " "
Mrs. C. McCallum	- Laboratory Attendant (part time)	\$5.60 " "
		(total \$250)

Assistants:

P. E. Braid	- \$724	K. K. Carroll	\$724
G. A. Ingham	- 724	F. H. Krenz	724
H. G. McLeod	- 724	J. C. MacKenzie	724
A. L. Rosenberg	- 724	H. F. V. Wall	724
Miss E. M. S. Arthur	- 650	A. W. Beecroft	650
H. R. Chipman	- 650	C. M. Finigan	650
D. A. Leslie	- 650	D. L. MacDonald	650
H. Mendelsohn	- 650	N. Milford	650
D. E. Ryan	- 650	J. W. Suggitt	650
R. E. Thiers	- 650	Miss M. Blackburn	650

Fine Art:

P. Haworth	- Lecturer (part time)	700
M. Baldwin	- Special Lecturer	without salary
C. Atkins)	1,200
Mrs. B. C. Haworth) Instructors (part time)	250
Miss R. M. Home	- Special Instructor	without salary
Mrs. I. Whitley	- Reader	150
Miss G. Bray	- Secretary-Librarian	600

Geology:

J. W. M. Kerr)	500
R. Beland) Demonstrators	500

History:

Miss H. Neatby	- Special Lecturer	3,300
Miss F. C. Hahn	- Secretarial Assistant	1,000
H. S. Granter)	1,000
W. R. Graham) Instructors (part time)	1,000

Italian and Spanish:

N. H. Tayler)	1,500
Miss M. I. Sirdevan) Instructors	1,250
Miss E. J. Watson)	1,250

Mathematics:

Miss M. E. G. Waddell	- Lecturer	2,200
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Fellows:

L. S. Sinclair	- \$750	A. Schild	750
J. A. Jenkins	- 650	R. A. Steinberg	650
R. G. Stanton	- 650		

Military Studies:

W. A. Baughurst	- Assistant	1,100
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Mineralogy:

E. W. Nuffield	- Lecturer	2,000
R. M. Thompson	- Demonstrator	600
W. Wightman	- Laboratory Attendant (9 mos.)	1,000

Philosophy:

G. Edison	- Lecturer	2,800
	of which Trinity College pays one third)	
D. Savan	- Lecturer (also in Ethics in University College)	1,300

Appoint-
ments
(Cont'd)

Faculty of Arts (Cont'd):

Physics:

Mrs. L. Morrison)	Assistant Demonstrators	\$ 600
Mrs. M. Rotenberg)		500
G. A. Wrenshall)	Demonstrators (part time)	1,000
S. G. Ellis)		600
Miss N. K. Reed	-	Librarian and Clerical Assistant	1,400
B. Clark	-	Mechanician	2,700
<u>Assistant Mechanicians:</u>			
J. Ward	-	\$2,200 G. Woodward	2,200
F. Shepherd	-	2,100 A. Owen	2,000
P. Blackman	-	Laboratory and Lecture Assistant	1,800
H. W. Tonkin	-	Assistant Laboratory and Lecture Assistant	1,800
J. H. L. Watson)	Research Assistants,	\$175 per month
S. G. Ellis)	May 15 to Sept. 15	175 " "

Political Economy:

Lecturers:

R. V. Anderson	-	\$1,800 L. Skeoch	1,900
J. E. Hodgetts	-	1,900 B. MacPherson	2,400
K. Helleiner	-	2,300 J. R. Mallory	1,900
J. G. Perold)	Instructors	1,500
S. G. Murray)		1,700
Miss A. D. Ross	-	Instructor in Sociology	1,500
R. H. Coats	-	Visiting Professor	1,500

Assistants:

A. W. Johnson	-	\$250 J. J. MacKinnon	250
G. F. McCarthy	-	250 A. R. Murray	250
Miss C. McNeill	-	Secretary	1,200
Miss R. Mulligan	-	Assistant Secretary, Oct. 1 to May 31	650

Psychology:

T. W. Cook	-	Associate Professor	3,600
Miss M. L. Northway)	Lecturers	1,800
Mrs. M. B. Arnold)		1,600

Special Lecturers:

G. W. Anderson	-	\$100 R. W. B. Jackson	200
Mrs. B. Gerstein	-	550 Mrs. L. Maltby	600
R. J. R. Bell	-	Instructor	700

Class Assistants:

W. H. Bexton	-	\$400 Miss R. Potashin	400
Miss E. Frankel	-	350 T. Cowper	300
Mrs. E. Palter	-	300 P. Glassen	300
Miss R. Tobias	-	300	
Miss G. M. Bransby	-	Clerical Assistant	1,100
Miss D. D. Hearn)	Laboratory Attendants	1,150
Miss G. Evans)		400
G. Cooper	-	Technician	2,300

Zoology:

Miss V. E. Engelbert	-	Lecturer	1,700
<u>Demonstrators:</u>			
J. G. Aldous	-	\$1,000 Mrs. R. D. C. Marvel	1,100
Miss M. Wilson	-	800 G. M. Neal	1,400
R. R. Langford	-	Research Assistant	500
A. Quantrill)	Technical Assistants	1,600
Miss M. McDowell)		972.50
Mrs. A. Shortt	-	Technical Assistant, Sept. 1 to June 30	850
W. J. LeRay	-	Curator of Vivarium	1,800
D. LeRay	-	Assistant in Vivarium	1,100
W. Smith	-	Laboratory Attendant and Stores Assistant	1,350
Mrs. E. Taylor	-	Chief Laboratory Assistant	\$17 per week

Appoint-
ments
(Cont'd)

Faculty of Arts (Cont'd):

Zoology (Cont'd):

Miss R. Jenkins	- Acting Secretary	\$1,500
Mrs. M. Proctor	- Stenographer and Librarian	1,100
Mrs. R. McGill	- Secretarial Assistant (West Wing) Sept. 15 to June 15	770

Research Assistants:

J. C. Hall	- July, August and September	\$75 per month
Miss F. C. Elliott)	\$12.50 " week
Miss F. H. Armstrong) July and August	\$110 " month
D. B. Waddell)	100 " "
D. Gourley	- Technical Assistant, August and September	\$100.03

University College:

English:

J. D. Grant	- Fellow	\$ 400
Miss R. I. Jenking	- Instructor (part time)	600

French:

Miss I. G. Balthazard)	2,000
Miss M. D. MacDonald) Lecturers	2,000
P. Marquis)	2,000

German:

R. Coper	- Instructor	1,500
Miss M. Sinden	- Fellow	500

Ethics:

D. Savan	- Lecturer (also in Philosophy)	1,000
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General:

W. J. McAndrew	- Registrar	1,100
Miss E. H. McAndrew	- Registrar's Assistant	1,300
Miss M. E. Blackburn	- Secretary in Registrar's Office	1,600

Women's Residences:

Miss V. R. Murphy	- Dietitian (with living valued at \$200)	1,800
Miss P. West	- Assistant Dietitian (with living valued at \$200)	1,400
Mme. J. Ledoux	- Nurse-Housekeeper (with living valued at \$400)	1,200
Mrs. A. Marriott	- Assistant to the Dean of Women (with living valued at \$400)	1,500

Faculty of Medicine - Special Research:

Banting and Best Department of Medical Research:

Medical Research - Banting:

J. E. Goodwin)	2,400
A. E. MacDonald) Research Associates	365
Miss J. H. Ridout)	2,500
<u>Research Assistants:</u>		
E. S. Goranson	- \$1,500	Mrs. Rosemary D. Hawkins 1,500
Miss J. M. Lang	- 1,550	D. C. O'Connor 1,900
Miss M. M. Shaw	- 660	
C. S. McArthur	- Research Fellow	2,000
D. B. Delury	- Consultant in Statistics	500
Miss M. O'Grady	- Assistant	1,200
Miss M. L. Wilkinson	- Secretarial and Library Assistant	1,300
Miss F. F. Herbert) Secretarial Assistants	1,100
Miss M. J. Millar)	1,200
H. M. Douglas)	1,400
F. W. Dunn) Technicians	950
T. Lennox)	820
Miss A. Crooks) Laboratory Technicians	900
Miss A. R. Grant)	960
Mrs. Gladys Steele	- Technical Assistant	900
Mrs. Alison Moffitt	- Laboratory Attendant	780

Appoint-
ments
(Cont'd)

Faculty of Medicine - Special Research (Cont'd):		
Banting and Best Department of Medical Research (Cont'd):		Monthly rate
(Paid from National Research Council Grants):		
E. C. Black)	\$ 300
A. C. Burton) Research Associates	300
J. A. Kitching)	300
E. Page)	300
G. F. M. Smith) Research Fellows	250
Miss M. M. Shaw	- Research Assistant	55
W. J. Crittle	- Mechanician	150
S. Smith	- Technician and Photographer	85
Miss E. M. White	- Technician and Stenographer	90
Miss J. Livings) Assistants	75
Miss E. M. Mortimer)	\$1,080 per year
Banting Research Foundation:		
(Paid from Special Fund)		
Miss D. B. Mundell	- Research Fellow	
Mrs. Josephine Gunter	- Assistant	
<u>School of Hygiene:</u>		
<u>Administration:</u>		
Miss M. A. Ross	- Associate Secretary	without salary
Miss B. M. Calvin	- Office Assistant	\$ 600
<u>Epidemiology and Biometrics:</u>		
Miss H. E. Thomson	- Laboratory Assistant	780
Miss C. A. Miles	- Secretary	1,000
<u>Public Health Administration:</u>		
A. E. Berry	- Lecturer in Public Health Engineering	500
<u>Associates:</u>		
J. T. Phair	- \$300	A. L. MacNabb 150
G. C. Brink	- 100	B. T. McGhie 100
Miss E. Cartwright	- Laboratory Assistant	820
Miss V. I. Binnington	- Associate	3,000
O. C. Powers	- Lecturer	3,500
Miss E. Wheler	- Associate in Public Health Nursing	2,200
R. H. Malyon)	250
H. R. Elliott) Clinical Assistants	250
<u>Physiological Hygiene:</u>		
J. G. Cunningham	- Lecturer in Industrial Hygiene (part time)	500
Mrs. R. C. Partridge	- Lecturer in Physiological Hygiene (part time)	300
H. N. MacFarland	- Research Fellow in Industrial Hygiene	400
Miss A. C. Steele	- Research Fellow in Physiological Hygiene	960
J. Horwood)	1,200
R. Smith) Technicians	1,200
(Paid from Special Funds):		
J. Hunter) Research Fellows in Physiological	1,800
Miss J. Lock) Hygiene (with addition of bonus)	960
Miss P. A. Clark	- Technician (" " " ")	960
R. E. Haist	- Lecturer in Physiological Hygiene (part time)	400
Miss M. Rutland	- Research Fellow in Physiological Hygiene (with addition of bonus)	960
G. E. Mack	- Research Fellow in Industrial Hygiene (with addition of bonus)	1,200
G. J. Millar	- Research Fellow in Physiological Hygiene	1,320
J. D. Brown	- Technician (part time)	330
Miss D. M. Allan	- Research Fellow in Physiological Hygiene	1,056

Appoint-
ments
(Cont'd)

School of Hygiene (Cont'd):

Nutrition:

Miss H. J. Leeson	- Clinical Assistant	\$2,620
Miss E. James	- Technician	840

(Paid from Special Funds):

Research Fellows (with addition of bonus):

Mrs. H. Ferguson	- \$1,400	Miss R. Virtue	1,200
W. W. Hawkins	- 1,300	Miss E. C. Armstrong	1,200
Mrs. E. M. Semmons	- Research Fellow		\$1,277.50

Technicians (with addition of bonus)

Mrs. J. Scott	- \$890	Miss L. Barber	1,120
Miss R. Wood	- 780		

Chemistry in Relation to Hygiene:

Miss E. Taylor	- Lecturer (part time)	500
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Virus Infections:

R. Hare) Lecturers	250
R. C. Parker)	250
A. J. Bishop	- Technician	200

Parasitology:

Mrs. E. Kuitunen	- Demonstrator	1,650
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Faculty of Applied Science and Engineering:

Applied Physics:

E. L. Dodington	- Lecturer	2,000
H. W. Allan) Demonstrators	1,300
T. E. Munford)	1,000
H. C. Jones	- Demonstrator (part time)	700

Architecture:

A. P. C. Adamson	- Lecturer (part time)	2,000
P. H. Brieger	- Instructor in Fine Art (part time)	300
F. Coates) Instructors (part time)	1,200
J. A. Murray)	900
A. S. Mathers) Special Lecturers (part time)	200
W. S. Wilson)	250
T. H. Laccohee	- Attendant in Drafting Room	800

Chemical Engineering:

A. M. Fitzgerald	- Lecturer	1,950
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Instructors:

L. J. Rubin	- \$1,750	M. Adelman	1,600
W. G. MacElhinney	- 1,650	W. F. Graydon	1,600

Demonstrators:

G. L. Milligan	- \$1,150	Mrs. H. Hampson	1,150
C. E. Drover	- 1,125	F. Kubath	1,000
C. M. Humber	- 1,000		

F. J. Quail) Demonstrators (part time)	465
W. A. Morse)	575

T. L. Crossley	- Special Lecturer in Pulp and Paper (part time)	200
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Civil Engineering: Municipal and Structural:

C. E. Helwig) Lecturers	2,500
B. Etkin)	2,100
A. E. Berry	- Special Lecturer in Municipal Engineering	1,000
W. H. M. Laughlin	- Special Lecturer in Structural Engineering	400
S. H. de Jong	- Demonstrator	1,500

Civil Engineering: Surveying and Geodesy:

T. L. F. Rowe	- Lecturer	2,025
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Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering (Cont'd):

Electrical Engineering:

R. G. Anthes	- Lecturer	\$2,600
K. H. Rapsey	- Lecturer (part time)	900
H. A. Courtice) Instructors	1,600
R. Scott		1,400
E. F. Buckley) Demonstrators	1,300
W. E. Hodges		1,300
P. A. Rickard		1,400

Engineering Drawing:

J. J. Spence) Lecturers	2,600
G. R. Edwards		1,800
D. P. Scott	- Instructor	1,500
H. E. Occomore	- Demonstrator	1,400
T. L. F. Rowe	- Special Instructor	200
G. Brown	- Attendant in Drafting Room	1,100

Mechanical Engineering:

D. J. Parrish) Lecturers	1,800
W. A. Wallace		1,800
R. T. Waines		1,800
W. Bruce) Instructors	1,500
D. G. Huber		1,400

Demonstrators:

R. C. Cline	- \$1,200	G. G. Gilchrist	1,200
B. H. Lloyd	- 1,200	W. E. Rigg	1,200
B. D. Wood	- 1,200		

Metallurgical Engineering:

A. Frumkin	- Lecturer	2,100
H. Ross	- Laboratory Assistant	1,100

Mining Engineering:

S. G. Farrar) Instructors	1,800
L. Pancer		1,500

Special Lecturers:

R. R. Grant	- Accountancy and Business	500
P. H. Mills	- Engineering Law	500
G. A. McMullen	- Public Speaking	200

Faculty of Dentistry:

W. J. S. Jackson	- Associate in Dentistry	700
E. J. Pratt	- Special Lecturer in English	360
T. R. Marshall	- Lecturer in Dental Praxis	150
Miss J. C. Gray	- Lecturer in Surgery	360
G. A. McMullen	- Instructor in English Expression	100
Mrs. D. A. Secord	- Instructor in Principles in Account- ing and in Typewriting	486
E. M. Rigsby	- Instructor in Dental Technology	240

Demonstrators in Dentistry:

P. W. Arkle	- \$2,000	W. R. Bennett	250
M. R. Culbert	- 465	H. H. Cummer	540
R. E. Diprose	- 264	K. R. Harris	540
A. M. Hord	- 635	J. B. Pepper	270
H. M. Robb	- 613	T. N. Scott	1,215
O. J. Yule	- 540		
H. Halderson	- Demonstrator in Orthodontics	480	
F. A. Clarkson	- Demonstrator in First Aid	40	
Miss J. Miller	- Supervisor of Dental Nurses in Training	1,400	

Dental Nurses:

Miss H. L. Mann	- \$1,000	Miss F. G. Whitehead	1,000
Miss A. H. Rose	- 920	Miss L. E. Tutt	800
Miss M. Jackson	- 1,000	Miss V. H. Broadrib	1,000
Mrs. M. M. Howlett	- 1,000	Miss M.E.E. Robinson	800

Appoint-
ments
(Cont'd)

Faculty of Dentistry (Cont'd):

Miss H. M. Chitty	- Clerk in the Office of the Faculty	\$1,200
Miss B. McBride	- Assistant to the Secretary	1,300
Miss H. A. Dionne	- Clerk in the Secretary's office (6 mos.)	510
Miss E. M. Bradley	- Assistant Librarian	1,200
Miss P. Smith	- Assistant in Library (21 wks.)	420
A. F. Fenton	- Technician in Histology	150
Mrs. L. Barraclough	- Laundress in Infirmary	691
Mrs. M. Gratton	- Laboratory Assistant in Histology (part time)	306

Faculty of Household Science:

Food Chemistry:

Mrs. J. R. Butterfield	- Lecturer	1,800
Mrs. E. A. Nicholson	- Instructor	1,350
Miss M. Rutland	- Assistant	1,000

Household Science:

Miss E. E. Cross	- Clerical Assistant	1,200
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Faculty of Music:

J. L. Richardson	- Carillonneur	650
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School of Law:

G. D. Kennedy	- Lecturer	1,500
H. G. Fox	- Lecturer in the Law of Industrial Property	without salary
K. G. Gray	- Lecturer in Criminal Law and Criminology	without salary

School of Nursing:

Miss M. J. Wilson	- Lecturer in Nursing (with living valued at \$400)	1,800
Miss A. E. Reid	- Lecturer in Nursing	2,100
Miss J. E. Allen	- Clinical Instructor in Nursing (with living valued at \$400)	1,440
Miss D. K. Duff	- Clinical Instructor in Nursing (with living valued at \$240)	1,200
Mrs. L. M. C. Clarkson)	1,200
Mrs. G. L. Watson) Secretarial Assistants	1,140
Miss R. V. McDermott)	1,080
Miss D. I. Patterson	- Dietitian-Housekeeper (with living valued at \$400)	1,500
Miss L. Thordarson	- Clinical Instructor in Nursing (with living valued at \$400)	1,440

Ontario College of Education:

Instructors:

Miss J. Merchant	- School Libraries	150
A. Mowat	- Administration of Libraries	150
Miss M. E. M. Poole	- Special Libraries	150
C. R. Sanderson	- Circulation of Books	150
Miss L. H. Smith	- Work with Boys and Girls	450
Miss F. Trotter	- Story-Telling	150
W. S. Wallace	- College and University Libraries	350

Educational Research:

Miss K. M. Hobday	- Secretary and Research Assistant	2,400
Miss M. Graham)	1,800
Miss M. Spalding) Clerical Assistants	1,700
Mrs. A. B. Black)	1,100
W. H. Bexton) Research Assistants	1,000
N. B. Baird)	2,000
E. E. M. Joblin	- Research Assistant (part time)	750

Appoint-
ments
(Cont'd)

Other appointments mentioned in the Executive
Committee's report are as follows:-

Ontario College of Education Special Summer Session Course, 1944:

Dean A. C. Lewis - 11 weeks at \$70 per week

W. B. MacMurray, Principal
and Lecturer - 8 " " \$70 " "

Lecturers:

G. A. Cornish)

E. L. Daniher) 8 " " \$70 " "

B. C. Diltz)

W. J. Loughheed)

J. D. Morrow) 6 " " \$70 " "

Miss H. B. St. John)

J. A. Long) 5 " " \$70 " "

A. Macdonald)

M. D. Parmenter)

Miss E. J. Affleck) 4 " " \$70 " "

Miss M. L. Stock)

G. A. Cline - 2 " " \$70 " "

W. G. Bennett - 1 week at \$70 " "

Instructors, each for 5 weeks at \$70 per week:

C. W. Booth	J. S. Carlisle	A. G. Croal
H. L. Dilworth	J. L. Gill	W. B. Gray
W. L. Keeling	A. D. Lockhart	A. H. Loudon
N. L. Murch	P. A. Petrie	K. E. Prentice
N. W. Reynolds	W. L. C. Richardson	J. R. Willis
		\$20 per week

Clerical Assistant, to be engaged later,

Department of University Extension and Publicity:

Two Courses in Social Work (Summer Session - Other Courses):

(Fee for each course \$7.50: for the two courses, taken together, \$15)

Miss N. Lea - \$150; Miss N. Wilensky, \$150; Miss M. Fleming, \$35.00

Course in Town Planning and Housing:

H. S. Churchill - 1 lecture \$50; expenses, \$50 \$100

R. Walker - 1 lecture \$50; expenses, \$70 \$120

Rural Tutorial Classes:

Community Life Training Institute - 10 classes in counties of
Ontario, Peel, Dufferin,
and District of Muskoka \$500

Recommendations by the President were approved
as follows:-

Return of
W. B. Gray,
Instructor
in Univer-
sity Schools,
from war
service

That Mr. W. B. Gray, Instructor in the University Schools, re-
cently returned from leave of absence for war service, be paid at the
rate of \$2,800 per annum for the months of May and June, 1944, and at
the rate of \$2,900 per annum as from July 1st, 1944.

Increase in
salary of
Dr. C. C.
Lucas due
to addi-
tional ser-
vices

That the salary of Dr. C. C. Lucas, Associate Professor in the
Banting and Best Department of Medical Research, be increased from
\$3,500 to \$4,000 per annum as from July 1st, 1944, as he has been
given charge of the chemical aspects of Penicillin research in addition
to his other duties.

Increase in
salary of
Miss Linda
Mahon

That the salary of Miss Linda Mahon, Secretary to the Banting and Best Department of Medical Research, be increased from \$1,300 to \$1,350 per annum as from July 1st, 1944.

Connaught
Laborator-
ies Fellow-
ship

That a Connaught Laboratories Fellowship in Public Health be granted to Dr. Aubert Laperrier for the Session 1944-45, as from September 4th, 1944, to April 30th, 1945; the amount of the Fellowship to be \$1,500.

Confirma-
tion of
President's
approval
for payment
to staff in
Biochemistry
re acceler-
ated course
pending re-
ceipt of
funds from
Government

The Board confirmed the President's approval of payment to members of the staff of the Department of Biochemistry of the amounts payable to them from the Dominion Government grant on account of the accelerated course in Medicine, amounting to approximately \$1,500., pending the receipt of funds from the Government; the amounts thus expended to be charged temporarily to "Salaries - Medicine" and returned to that account when received from the Government.

Communications were presented and dealt with as follows:-

Ranger
School
Course to
be conduc-
ted in
Fall of
1944

From Mr. F. A. MacDougall, Ontario Deputy Minister of Lands and Forests, stating that the Ranger School Course at the University Forest Area was greatly appreciated by the Department, and with the approval of Dean Cosens the Board approved of the carrying out of a similar arrangement for a Ranger School Course this Fall.

Banting
Research
Foundation
securities

From Dr. V. E. Henderson, Honorary Secretary-Treasurer of the Banting Research Foundation, stating that Mr. A. N. Mitchell, Chairman of their Investment Committee, felt that certain securities held by the Foundation should be sold and exchanged for more suitable holdings.

Upon motion of Hon. Dr. Ferguson,
Seconded by Mr. Bryce,

This matter was referred to Mr. Ross, Chairman of the Finance Committee, to discuss with Mr. Mitchell.

Permission
to owners
of building
at 284-6
King St. W.
to instal
further
window over-
looking
University
property

From Messrs. Osler, Hoskin & Harcourt, Barristers, asking permission on behalf of their clients, the owners of the building at 284-286 King Street West, to instal a further window in the building which would overlook the property of the University to the west. The Board approved of this request being granted, subject to the conditions governing a similar installation in 1942, viz: withdrawal of consent upon three months' notice at any time, and on the understanding that the cost of the preparation of the necessary agreement be met by the applicants.

Donations -

The following donations were reported by the President and were accepted with thanks and appreciation:-

Canadian
Lumbermen's
Association
fellowship
in timber
research
in Engineer-
ing or
Forestry

From the Canadian Lumbermen's Association an offer of the sum of \$1,000 a year for two years for a timber research fellowship, for either a graduate in Engineering or a graduate in Forestry proceeding to a Master's degree. The Association states that suitable employment will be available during the vacation interval for Fellows thus appointed, and when they have completed the work they will be marked for special consideration in the lumber industry. The Board noted with interest that the lumber industry had set up a Standing Committee on Research, of which Mr. W. J. LeClair, Secretary of the Canadian Lumbermen's Association was Chairman, and that the latter wished to discuss with Dean Young and Dean Cosens the nature of researches that might be undertaken at the University of Toronto.

Internation-
al Account-
ants and
Executives
Association
Bursary

From the International Accountants' and Executives' Corporation offering to renew the grant of \$25.00 for a bursary to be awarded to a student in University College who may need assistance.

Gifts from
the Garnet
W. McKee
Estate

From Mrs. Garnet W. McKee, Rockford, Illinois, the following donations from the Estate of Garnet W. McKee, her late husband:-

Garnet W.
McKee loan
and schol-
arship fund
in Engineer-
ing Physics

1. \$50,000.00 in Dominion of Canada Victory Loan 1941 3% Bearer Bonds, due June 15, 1951, to establish a fund, the annual income from which is to be used for loans and scholarships; the income for the first year of \$1,500 to be used as a loan fund only, with a maximum amount of \$300 being available for assistance to any one post-graduate student; thereafter \$800 of the income from the fund is to be allotted as a Scholarship for competition by graduates in the Engineering Physics Course, and the remainder of the income, \$700., to be used as part of the loan fund to assist capable graduates in the Engineering Physics Course to pursue graduate studies for a year subsequent to the year of their graduation.

It is understood that the first payments of the above are to be made in 1945-46, and the proportionate distribution is to continue until such time as any change in the present income may occur.

Garnet W.
McKee -
Lachlan
Gilchrist
Scholar-
ships

2. \$ 4,000.00 in cash to be added to the capital fund of the "Garnet W. McKee - Lachlan Gilchrist Geophysics Scholarships" (formerly the "Lachlan Gilchrist Geophysics Scholarships"), thus bringing this fund up to a total of \$10,000.

Other
donations -

Other donations were reported as follows

and were accepted with thanks and appreciation:-

National Research Council:

\$4,000.00	for Project E.E.1-9, Dr. G. F. Wright, Chemistry
750.00	" " re study of seasonal and annual plankton production, Dr. R. R. Langford, Zoology
500.00	" " re determination of maximum yield of Lake Ontario whitefish fishery, Prof. W. J. K. Harkness, Zoology
450.00	" " re insects of trout and non-trout streams in Algonquin Park, Prof. W. J. K. Harkness, Zoology
400.00	" " re relation between natural food available and growth and production of lake trout, Prof. W. J. K. Harkness, Zoology
400.00	" " re food supplies and rate of digestion of food in forage fish, Dr. R. R. Langford, Zoology
350.00	" " M.P. 20, Prof. G. H. W. Lucas, Pharmacy and Pharmacology
148.42	" " F.E.-1934, Dr. F. E. Beamish, Chemistry
144.80	" " M.I.-112, Prof. E. A. Allcut, Mechanical Engineering

Miscellaneous:

\$1,200.00	from E. R. Squibb & Sons of Canada Limited, for research in the Faculty of Dentistry
900.00	" the T. Eaton Company Limited for the Margaret Eaton Scholarship awards in Physical and Health Education for 1943-44
725.00	" Eldorado Mining and Refining as a further contribution to the Department of Physics

Donations
(Cont'd)Miscellaneous donations (Cont'd):

\$ 500.00	from the York Knitting Mills Limited to cover the first payment of the James William Woods Fellowship
400.00	" the Association of Professional Engineers of the Province of Ontario for the award of their scholarships for 1943-44
166.14	" the Toronto General Trusts Corporation for credit of the following scholarship funds:-
	Sarah Kennedy Scholarship, Household Economics - \$ 83.07
	George Kennedy Scholarship, Philosophy - 83.07
	<u>\$166.14</u>
120.00	from the T. Eaton Company Limited in payment of the two Sir John C. Eaton Memorial Scholarships in the University Schools
25.00	" the Association of Professional Engineers of the Province of Ontario for the 1943-44 award of the Archie B. Crealock Memorial Prize.

Current
Expendi-
ture

The Bursar presented the Bank statement for the month of May, and also his Estimate, under By-Law No. 20, of the amount required to defray Current Expenditure for the balance of the month of June and the first part of the month of July. Ordered that an accountable warrant for Five Hundred Thousand Dollars (\$500,000) be issued to the Bursar.

Premier
Drew to
be con-
sulted
regard-
ing the
University
Estimates
for 1944-5

Following consideration of the University Estimates for 1944-45 at several meetings of the Finance Committee, a copy of the same was at the request of the Chairman of the Finance Committee, Mr. Ross, taken over by the Secretary of the Board to Premier Drew for his consideration. After a résumé of the Estimates was given to the Board by Mr. Ross, approval was given to Dr. Bruce's motion that the Chairman of the Board, the President, and the Chairman of the Finance Committee consult the Premier as early as possible, and that following his approval the Estimates be printed in their final form and presented to the Board at the next meeting.

Finance
Committee
Report
No. 153

Upon motion of Mr. Ross,

Seconded by Mr. Bryce,

Report No. 153 of the Finance Committee was approved as follows:-

Grant for
1944-45
to the
Toronto
Conserva-
tory of
Music

Approval
of Hart
House
Estimates

Interest
on cer-
tain funds

The Finance Committee begs to report to the Board of Governors:-

1. For some time past the University has been assisting the Toronto Conservatory of Music by an annual grant which, in the first year 1938-39 amounted to \$15,000.00, decreasing in amount in the succeeding years. Your Committee has included in the University Estimates for 1944-45 an amount for the Conservatory of \$8,000.00, providing that the results of their operations necessitate this amount.

2. The Hart House Estimates submitted for 1944-45 show a deficit based on an anticipated decrease in business, the estimated deficit amounting to approximately \$10,000 as a result of increased salaries and a possible 60% decrease in dining hall patronage. In order to discuss this matter thoroughly your Committee, as intimated in its previous Report No. 152, met the following members of the Finance Committee of Hart House: Dr. Henderson, Dr. Wasteneys, Mr. Gilley, Mr. Cowan and Mr. Grant.

Upon motion of the Chairman of the Board,

Seconded by Mr. LaBine,

Your Committee recommends that the Estimates of Hart House for 1944-45 be approved as submitted, it being understood that if conditions warrant it the salaries included in these Estimates will be subject to revision during the coming year.

3. Your Committee has considered the matter of interest to be allowed on the following funds and begs to recommend that the rate of $3\frac{1}{2}\%$ fixed by the Board for the year 1942-43 be continued for 1943-44:

Eaton Endowment

Insulin Committee Surplus

Medical Research - Banting

Medical Research - Best

Your Committee further recommends that the present interest rate of 2% being allowed on sundry uninvested balances be continued.

All of which is respectfully submitted,

June 1st, 1944.

(Sgd) Geo. H. Ross,
Chairman."

Property
Committee
Report
No. 227

In the absence of Dr. Gibson, Chairman of the Property Committee, Dr. Neilly signed the Committee's Report No. 227, and

Upon motion of Dr. Neilly,

Seconded by Hon. Dr. Bruce,

The report was approved as follows:-

Coal
Supply
for
1944-45

The Property Committee begs to report to the Board of Governors:-

1. Your Committee has considered the tenders received for the supply of coal for the University for the year 1944-45 and concurs in the Superintendent's recommendations that he be authorized to purchase coal in approximate amounts as follows; the prices quoted being in Canadian funds but subject to any order or ruling of the Dominion Government or any agency thereof, which will affect the cost of this coal:-

Firm	Amount	Kind of Coal	Price
<u>A. BITUMINOUS NUT AND SLACK</u>			
Canada Coal Limited	9,200 tons	Christopher 1"x2" Nut-Mead Pocahontas Screenings	\$6.63
This is the lowest priced coal offered. Due to the fact that it is a mixture of coals it, therefore, may be more difficult to control and the Superintendent does not recommend a contract for the full amount. With the University's equipment it is, perhaps, not quite as satisfactory a coal as Lucerne for lighter loads.			
Great Lakes Coal Company Limited	7,500 tons	Lucerne Nut and Slack	\$6.665
The Superintendent has used a considerable amount of this coal from the various dealers in the past and knows that it will operate satisfactorily and efficiently in our plant.			
<u>B. BITUMINOUS COAL FOR STOKERS</u>			
Canada Coal Limited	700 tons	Alice	\$6.60
This is the lowest price submitted.			
		<u>Loose</u>	<u>Bagged</u>
<u>C. PREPARED COAL FOR STOKERS</u>			
Harbour Coal Company	100 tons	Arthur	\$ 7.55 \$ 8.50
This is the lowest price submitted.			
<u>E. ANTHRACITE COAL</u>			
P. Burns & Co. Ltd.	120 tons	Nut	15.50
This is the only price submitted.			
Halliday Bros. Ltd.	700 tons	Buckwheat	\$11.25 11.75
This is the lowest price submitted.			
<u>G. ANTHRACITE COAL (David Dunlap Observatory)</u>			
Halliday Bros. Ltd.	50 tons	Buckwheat	12.75
This price, the only one submitted, is subject to the trucker at Richmond Hill charging the same price as last year.			

In some cases, depending on the weather, these tonnages, particularly for the Central Plant, may have to be varied slightly. Any additional tonnage will be purchased, either when the market is most favourable, or from some other sources, to enable the Superintendent to test different coals.

Men's Residence
Rehabilitation Fund

Workmen's
Compensation Fund

Permission
to Bell
Telephone
Company
to instal
underground
service to
St. George
St. buildings

Appointment
of caretaker
for University
College

Appointment
of caretaker
for Engineering
building

University
College
Women's Res-
idences

2. Your Committee recommends that if and when funds are received from the Dominion Government for the use of the University Men's Residences by personnel of the Royal Canadian Air Force for 1943-44, \$10,000 of this amount be added to the rehabilitation fund established for these buildings.

3. Your Committee has considered a request from the Superintendent for an additional appropriation of \$500.00 for Workmen's Compensation, and recommends that this amount be granted.

4. Regarding the request of the Bell Telephone Company to be allowed to instal underground service to Nos. 73 and 119 St. George in connection with a re-arrangement of telephone plant, your Committee concurs in the recommendation of the Superintendent that this application be approved, subject to the conditions outlined in the Company's letter of May 25th, and also subject to the condition that the route and point of entry to the buildings are approved by the Superintendent of the University.

5. Your Committee recommends the appointment of Albert G. Keel as caretaker of University College from July 1st, 1944, at a salary of \$1,550 per annum, replacing W. J. Scott, deceased. In his report in this connection the Superintendent states that due to Keel's age it will not be possible for him to be placed on the present pension scheme. He has been employed by the University as a cleaner since 1922.

6. Your Committee recommends the appointment of Peter S. Scollick as caretaker of the Engineering Building from July 1st, 1944, at a salary of \$1,550 per annum, replacing Frank Baker deceased. Scollick has been employed with the University as a cleaner since 1927.

7. Your Committee has considered a letter from Miss M. B. Ferguson, Dean of Women, in connection with the housing of University College women students, stating that she had called a meeting of the appropriate committee of the University College Council, viz: the Residence Committee, at which Principal Wallace and six members of the Committee were present, and drew up the following resolutions, which your Committee submits for the Board's approval:-

1. That the new residence at 146 St. George Street be allocated to the women of University College to replace the loss of the house at 86 Queen's Park.

2. That as the Residence Committee is satisfied that the women students of University College can be accommodated in the existing residences with the addition of 146 St. George Street, supplemented by two boarding houses reserved by special arrangement, viz: 30 Admiral Road and 107 St. George Street, there is no need to use either 73 St. George Street or North House. The question of housing Physical and Health Education students remains a separate and distinct problem.

In this connection Miss Ferguson states that the difficulties of appropriating 73 St. George Street are insuperable, and that any attempt to operate North House for women would be too great. Consequently, it now seems inevitable that reserved boarding houses must be accepted as supplementary housing for the students. (It is understood that there will be no obligation on the part of the University in connection with any outside accommodation supplied.)

3. That 73 St. George Street be retained for its present use as a residence for men students of University College.

4. That while the Residence Committee would regret the necessity of increasing the University College women's residence rate, if an increase be deemed imperative by the Board of Governors the rate be kept uniform for all residences.

University
College
Women's
Residences
(Cont'd)

5. That the furniture formerly belonging to the Margaret Eaton School, and now the property of the University, be used at the discretion of the Dean of Women for the furnishing of University College women's buildings.

Requests
for addi-
tional
accommo-
dation

8. Regarding the requests for additional accommodation from the Library, the Press and University Extension (Occupational Therapy and Physiotherapy), referred to your Committee for consideration at the last meeting of the Board, in view of the large number of other applications for increased accommodation the Superintendent stated that he would like to have instructions as to the order in which he should proceed with plans for the same.

Your Committee recommends that the Chairman of the Board, the President, the Chairman of the Property Committee and the Superintendent be asked to prepare a proposed list showing the order in which these plans should be proceeded with.

All of which is respectfully submitted,

June 5th, 1944.

(Sgd) Balmer Neilly,
Acting Chairman."

Upon motion of Hon. Dr. Bruce,

Seconded by Mr. LaBine,

Increase in
residence
rates for
all women's
residences

The Board ordered that the residence rates mentioned in subsection 4 of Clause 7 of the above report be increased from \$9.50 to \$10.00 per week in all the women's residences, commencing with the Session 1944-45.

Expansion
Fund Com-
mittee
Report

Report No. 2 of the University of Toronto

Expansion Fund Committee was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in Room 216, Simcoe Hall, on Thursday, May 25th, 1944, at 3 p.m., at which the following were present:-

Mr. Morrow (Chairman)

The Chairman of the Board

Dr. Gibson

President Cody

Mr. Bryce

Hon. Dr. Ferguson

Dr. Neilly

The Bursar, as Secretary.

Mr. J. C. Hodge, as Honorary Secretary.

At this meeting your Committee considered the matters set out below and begs to submit recommendations as follows:-

Committee
on Expansion
continued

Appoint-
ment of
Mr. J. C.
Hodge

Enlarge-
ment of
Committee

Subscrip-
tions

Donations
from Insur-
ance Com-
panies

Letter from
Hon. J. L.
Ilsley re
ruling on
corporation
taxes

Letter
from the
Alumni
Federa-
tion

Letter
from
Victoria
College

President
Cody's
brochures

1. Letter from the Secretary of the Board in connection with continuing the Committee on Expansion:

The Committee confirmed the action of the Board in continuing this Committee, consisting of -

Mr. Morrow (Chairman) Dr. Neilly
The President Mr. McCullagh

2. Appointment of Mr. J. C. Hodge as Honorary Secretary:

The appointment of Mr. J. C. Hodge as Campaign or Honorary Secretary of the Expansion Fund was confirmed.

3. Advisability of expanding the Committee:

Upon motion of Dr. Neilly it is recommended that your Committee be enlarged to include representative men other than members of the Board of Governors; the same to be chosen by a Committee consisting of -

The Chairman of the Expansion Committee
(Mr. Morrow)

The Chairman of the Board of Governors

The President of the University

Hon. Dr. G. Howard Ferguson

4. Subscriptions to date:

Mr. Morrow reported the cash subscriptions to date, and also informed the Committee that certain tentative promises had been made.

Funds donated by Insurance companies:

Mr. Bryce informed the Committee that funds donated by Insurance companies would in all likelihood be dealt with through the Insurance Association, and that he would report further in connection with the same.

5. Letter from the Minister of Finance, Ottawa:

There was presented to your Committee the reply of May 16th from the Minister of Finance to the Chairman's letter requesting reconsideration of the Government's ruling regarding corporation taxes under the Income Tax Act, in which the Hon. Mr. Ilsley stated that he was quite unable to see any convincing reason why the decision should be altered.

6. Letter from the Alumni Federation:

There was also presented a letter from Mr. A. L. Fleming, President, University of Toronto Alumni Federation, transmitting a resolution passed at a recent meeting of their Board of Directors approving of the efforts of the Board of Governors to raise funds for the University, and urging all graduates to co-operate in every way possible, 'in all cases respecting the rights of the individual colleges'.

7. Letters from Victoria College:

In connection with the letters from Principal Brown of Victoria College, requesting that no appeal be made by the University to Victoria graduates, your Committee sees no reason why an appeal should not be made to all graduates of the University, irrespective of what college they attended, and the President was requested to draft a reply to Principal Brown's letter.

8. President Cody's brochures:

Regarding the President's brochures in connection with the Expansion Fund, it is recommended that a communication be sent out over the signatures of the Chancellor, the Chairman of the Board, and the President.

Upon motion of Dr. Neilly,

Seconded by Mr. Bryce,

It is also recommended that the names of the Committee be not included in the booklet, and that a brief résumé of Revenue and Expenditure of the University be shown on the back of the booklet, which is to be sent out as soon as possible, and arrangements made for a follow-up at a later date.

Respectfully submitted,

May 25th, 1944.

(Sgd) F. K. Morrow,
Chairman of Committee"

Authority
to make
advances
to the
Connaught
Laborator-
ies

Dr. Neilly, as Chairman of the Connaught Laboratories Committee, informed the Board that owing to the extremely heavy expenditures incurred not only in the purchase of the Old Knox College property but also in the preparation for the manufacture of Penicillin, it was possible that the Connaught Laboratories would require funds during the Summer which they would not have available. Dr. Neilly requested authority to carry an overdraft if necessary. After considering the matter -

It was moved by Hon. Dr. Ferguson,
Seconded by Hon. Dr. Bruce,
And approved -

That the Bursar of the University be authorized to make advances to the Connaught Laboratories as required up to a sum of Three Hundred Thousand Dollars (\$300,000) with interest at the rate of 3% per annum.

Mr. George
L. Court
reported
missing in
action with
the R.C.A.F.

The Bursar reported that he had been informed on June 7th that Mr. George L. Court, Accountant of Trust Funds in the Bursar's Office, who had been on leave of absence with the Royal Canadian Air Force since October, 1940, was reported missing on Saturday, June 3rd, and the Board received this news with much regret.

The meeting adjourned at 6 p.m.

*Indexed
M.B.*
Minutes confirmed.

June 22nd, 1944

James H. Macdonald

Chairman.

Minutes of the meeting of the Board of Governors
held in the Board Room, Simcoe Hall, on Thursday, June 22nd, 1944, at
4 p. m.

Present -

The Chairman (Dr. Macdonald)
The Vice-Chairman
The President
Hon. Dr. Ferguson

Chief Justice Robertson
Dr. Neilly
Mr. Morrow

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Mr. Ross
Mr. LaBine
Hon. Dr. Bruce

Mr. Rogers
Mr. Duncan
Chief Justice Rose

The minutes of the last meeting were read and confirmed.

Letter from
Toronto Conservatory
of Music re
settlement
of financial
matters

Arising out of the minutes the Bursar presented the following letter from the Secretary-Treasurer of the Toronto Conservatory of Music:-

"Mr. C. E. Higginbottom,
Bursar and Secretary of the Board of Governors,
University of Toronto,
Toronto.

Dear Mr. Higginbottom:-

As the Finance Committee of the Conservatory Board of Governors is very anxious to arrive at a settlement of the most immediate matters that are the mutual concern of the University and the Conservatory, it desires to lay the following proposal before the University Board for a decision before June 30th, the end of our fiscal year:

1. The Conservatory to receive the balance of its 1943-44 grant already approved, amounting to \$3,000.

2. The Conservatory to pay off this year -

(a) The balance of the Organ Loan amounting to \$4,370.40.

(b) \$3,000 of our debentures on the customary terms, out of our current sinking fund appropriation of \$2,250 and the sinking fund savings account.

(c) An additional \$10,000 of debentures, on the same terms, out of our improved and unexpected revenues in 1943-44.

Letter from
Toronto
Conservatory
of Music
(Cont'd)

3. As soon as it can be arranged, the joint Finance Committee to meet to discuss the financial relationships of the two institutions and arrive at a mutually satisfactory figure for the University grant for 1944-45.

I shall be pleased to learn your Board's decision as soon as possible in order to make whatever arrangements are necessary to carry it out.

Yours very truly,

(Sgd) W. K. Gibb,
Secretary-Treasurer."

June 21, 1944.

After discussing the matter the Board instructed the Secretary to advise the Conservatory that they were unable to give a definite answer until the Finance Committee of the Conservatory and the Finance Committee of the University had met. The University's Finance Committee was given power to act in the matter.

Executive
Committee
Report

The report of the Executive Committee was approved as follows:-

"To the Board of Governors,
University of Toronto.

June 22, 1944.

Appoint-
ments

A - Appointments

(1) We have approved additional appointments and promotions, as contained in the Estimates, including sessional appointments.

Transfers
and adjust-
ments

B - Transfers and Adjustments

(1) We recommend the transfer of \$500 from the account for paying examiners to that for printing examination papers, in the examinations account of the Registrar.

(2) We recommend certain transfers in the accounts of the School of Nursing.

Department
of Univer-
sity
Extension

C - Department of University Extension

(1) We have approved a number of appointments in the Summer Session, Pass Course for Teachers.

(2) We have approved an additional appropriation of \$12,000 and a number of appointments in the course in Physiotherapy.

(3) We have approved an additional appropriation of \$12,000 and a number of appointments in the Course in Occupational Therapy.

Statutes
of Senate

D - Statutes of Senate

(1) Statute Number 1625 respecting the courses of study in the Faculty of Medicine for the Session 1944-45.

(2) Statute Number 1629 respecting the courses of study in the School of Chinese Studies for the Session 1944-45.

(3) Statute Number 1633 respecting the courses of study in the Faculty of Forestry for the Session 1944-45.

(4) Statute Number 1636 respecting the courses of study in the Ontario College of Education for the Session 1944-45.

(5) Statute Number 1638 respecting the courses of study in the Faculty of Applied Science and Engineering for the Session 1944-45.

Executive
Committee
Report
(Cont'd)

D - Statutes of Senate (Cont'd):

- (6) Statute Number 1644 respecting the courses of study in the School of Nursing for the Session 1944-45.
- (7) Statute Number 1645 respecting the courses of study in the School of Hygiene for the Session 1944-45.
- (8) Statute Number 1651 respecting the courses of study in the Institute of Child Study for the Session 1944-45.
- (9) Statute Number 1652 respecting the curriculum in Occupational Therapy for the Session 1944-45.
- (10) Statute Number 1653 respecting the curriculum in Physiotherapy for the Session 1944-45.
- (11) Statute Number 1657 respecting the courses of study in the School of Social Work for the Session 1944-45.
- (12) Statute Number 1658 respecting the Calendar of Admission Requirements and Scholarships for the Session 1944-45.
- (13) Statute Number 1661 respecting the Clarkson Prizes in Accounting.
- (14) Statute Number 1662 respecting the Laura L. Ockley Scholarship in Home Economics.
- (15) Statute Number 1664 respecting the Garnet W. McKee-Lachlan Gilchrist Geophysics Scholarships.
- (16) Statute Number 1665 respecting the James William Woods Fellowships.
- (17) Statute Number 1666 respecting the Canadian Lumbermen's Association Timber Research Fellowship.

(Sgd) D. Bruce Macdonald,
Chairman of the Board.

(Sgd) H. J. Cody,
President.

(Sgd) F. K. Morrow,
for Chairman of the Finance Committee."

By-Law No.
23 waived
in connection
with
appoint-
ments for
1944-45

In connection with the additional appointments and promotions for 1944-45, referred to in the foregoing report, the Board waived By-Law No. 23 requiring notice of motion by the President, and approved of these appointments and promotions as follows:-

Promotions

Promotions from 1 July, 1944

Faculty of Medicine:

Surgery:

J. L. McDonald	- Associate	\$ 250
A. B. LeMesurier	- Assistant Professor	300

Appoint-
ments

Appointments from 1 July, 1944

Faculty of Arts:

W. R. Haddow	- Assistant Professor in Forest Pathology, Botany	without salary
D. J. LeRoy	- Assistant Professor, Chemistry	\$3,500
Miss J. Maxwell	- Stenographer-Librarian in Geology and in Mineralogy	1,000

Faculty of Applied Science and Engineering:

Secretary's Office:

Miss M. P. Carter) Stenographers	1,100
Miss A. M. Schofield		1,050

Appoint-
ments
(Cont'd)

Appointments from 1 July, 1944, (Cont'd)

		Salary per annum
<u>Faculty of Medicine:</u>		
B. Mendel	- Professor of Cellular Physiology in Banting and Best Department of Medical Research	\$5,000
<u>Ontario College of Education:</u>		
Miss C. G. Miller	- Reviser in the Library School	1,300

For the Session 1944-45

<u>Faculty of Arts:</u>		
K. H. Rothfels	- Research Assistant, Oct. 1 to May 31, Botany	\$ 560
<u>Geography:</u>		
W. H. Draper) Fellows	700
D. Kirk)	700
F. G. Smith	- Special Lecturer, Sept. 15 to June 30, Geology	2,800
Mrs. Beatrice M. Deacon	- Research Assistant, Physics @ \$160 per month	
<u>Political Economy:</u>		
E. Munzer) Lecturers	2,000
D. G. Marshall)	2,000
N. Ward) Instructors	1,000
Mrs. K. W. Klawe)	1,000
A. J. MacEachren) Assistants	250
N. Sangster)	250
<u>University College:</u>		
Mrs. Frances Norwood	- Lecturer, Classics	2,000
<u>Women's Residences and Union:</u>		
Miss M. Y. Lim	- Secretary, Aug. 1 to June 30 - \$1,000 per annum	
Miss M. C. Dickie	- Secretary, July do.	
<u>Faculty of Medicine:</u>		
<u>Anatomy:</u>		
H. deW. Ball	- Assistant in Histology	500
M. J. Wilson	- Demonstrator in Radiological Anatomy	400
Miss K. McMurrich) Demonstrators	950
A. S. Deacon)	500
Y. T. Beh	- Fellow	1,200
Mrs. D. I. Chubb	- Assistant in charge of Museum	800
J. Clarke	- Laboratory Assistant	1,300
H. Whittaker)	1,650
G. Ross) Technical Assistants	1,450
Mrs. C. Dowling)	1,080
Miss M. Drummond	- Assistant	1,400
<u>Biochemistry:</u>		
Mrs. J. M. Fisher	- Demonstrator	1,100
<u>Fellows:</u>		
J. A. McCarter	- \$1,000	S. H. Zbarsky 900
Miss M. E. Emmett	- 960	W. D. Graham 900
S. J. Patrick	- 800	
<u>Hygiene and Preventive Medicine:</u>		
Miss H. C. Plummer)	500
A. M. Goulding) Lecturers	1,044
R. Hare)	400
Miss G. Mickle	- Class Assistant	1,200
Mrs. F. E. Blake	- Laboratory Assistant	800
<u>Medical Jurisprudence:</u>		
K. G. Gray)	150
W. L. Robinson) Lecturers	125
S. Lawson)	75

Appoint-
ments
(Cont'd)

Faculty of Medicine (Cont'd):

Medicine and Clinical Medicine:

Senior Demonstrators:

G. Bates	\$ 200	G. F. Boyer	\$ 200
E. A. Broughton	200	J. G. Falconer	200
H. H. Hyland	1,000	G. W. Loughheed	500
E. J. Maltby	200	W. E. Ogden	200

Junior Demonstrators:

A. F. W. Anglin	150	E. F. Brooks	150
C. R. Burton	150	T. A. Crowther	150
F. C. Hamilton	150	E. S. Jeffrey	150
L. M. Murray	150	H. E. Rykert	1,000
V. F. Stock	150	H. M. Gray (Clinical Microscopy)	250

R. L. Stirrett	- Fellow	1,000
Miss M. I. Hanna	- Research Assistant	1,500
Miss K. Lee	- Technical Assistant	1,140
Miss S. H. Clutton	- Secretary	1,560

Obstetrics and Gynaecology:

Senior Demonstrators:

D. N. Henderson	200	H. W. Johnston	200
K. Manning	200		

Junior Demonstrators:

F. J. O'Leary	150	G. L. Watt	150
L. T. A. Armstrong	150	A. Purdy	150
W. Murby	150	J. C. Mann	150
J. C. Goodwin	150	D. E. Cannell	150

J. Ross	- Fellow	1,000
D. N. Henderson	- Fellow (part time)	500
Miss E. E. Marshall	- Secretary	900

Ophthalmology:

A. L. Morgan) Senior Demonstrators	200
J. F. A. Johnston)	200
T. H. Hodgson	- Junior Demonstrator	700
Miss M. E. Gray	- Technical Assistant	550
E. J. Glenister	- Associate Research Fellow	600
Miss F. Richardson	- Secretarial Assistant (part time)	150

Oto-Laryngology:

H. H. Burnham)	200
J. X. Robert) Senior Demonstrators	200
A. H. Veitch)	200
D. E. S. Wishart)	200

Junior Demonstrators:

G. McGregor	150	G. C. Snell	150
G. Strachan	150	J. Sullivan	150
G. A. Fee	150	H. McCart	150

Paediatrics:

Senior Demonstrators:

Miss G. L. Boyd	500	A. P. Hart	200
G. E. Smith	200	W. W. Barraclough	150

Junior Demonstrators:

N. Silverthorne	300	C. E. Snelling	300
J. H. Ebbs	200	Mrs. E. C. Robertson	200
G. P. Hamblin)		without salary
H. E. Edwards)		salary

W. Stein	- Research Fellow	without salary
A. V. Greaves	- Research Pathologist	do.
S. H. Jackson	- Research Assistant in Chemistry	900
F. F. Tisdall	- Director of Paediatric Research Labor- atories	without salary

N. Silverthorne	- Research Assistant in Bacteriology	do.
Miss W. M. Johnstone) Technicians in Research Laboratories	do.
Miss E. Kesteven)	700
Miss M. L. Cassidy	- Secretarial Assistant	500

Appoint-
ments
(Cont'd)

Faculty of Medicine (Cont'd):

Pathological Chemistry:

D. L. Selby)	Lecturers	\$1,000
R. W. I. Urquhart)		750
D. H. Boddington)	Demonstrators	500
J. S. Wilson)		250
C. S. McArthur	-	Fellow	1,000
H. Downs	-	Laboratory Assistant	1,400
Mrs. C. McCallum	-	Laboratory Attendant	350
C. McNaughton	-	Assistant	250

Pathology and Bacteriology:

Dr. R. Margarite Price	-	Lecturer, Bacteriology & Serology	3,000
R. C. D. McNeely	-	Senior Fellow, Pathology	1,200
Miss D. N. Macdougall	-	Fellow in Museum, July and August	141.67
Miss A. E. Gray	-	Fellow, Bacteriology	1,000
E. J. Clifford	-	Demonstrator, Bacteriology, without salary	
F. Giles	-	Laboratory Attendant	768
Miss M. I. Tom	-	Lecturer, Neuropathology	2,400

Physiology:

Mrs. J. P. Fletcher	-	Research Associate (part time) Sept. 1 to June 30	550
Miss H. J. Bell	-	Research Assistant	1,500
M. J. Wilson	-	Research Assistant (part time) July 1 to Oct. 31	400
Miss A. G. Macdonald	-	Research Assistant	960
A. S. Deacon	-	Fellow (part time), Sept. 1 to June 30	450
Miss A. P. Dunlop	-	Fellow	500
J. D. Brown	-	Technical Assistant, Biophysics	1,600
A. J. Stonyer	-	Technical Assistant	500

Psychiatry:

Demonstrators:

B. T. McGhie	\$150	G. W. Anderson	150
R. M. Franks	150	L. D. Proctor	150
K. G. Gray	-	Fellow	without salary
Miss A. F. Abbott	-	Secretarial Assistant	do.

Staff Research Unit:

L. D. Proctor	-	Research Fellow	2,500
N. L. Easton	-	Research Assistant	200
Miss H. E. Algie	-	Social Worker	1,800
Miss A. Hughes	-	Occupational Therapist	1,300
Mrs. H. Ross	-	Psychologist	1,300
Mrs. E. Wellington	-	Research Fellow	1,000
Miss L. Gillespie	-	Stenographer	1,125
Miss M. Smith	-	Dietitian	975
Miss J. D. Leggett	-	Secretarial Assistant	200
Miss E. Melrose	-	Senior Laboratory Technician	1,600
C. Wyand	-	Technician	1,750
Miss D. Downing	-	Assistant	875
J. E. Goodwin	-	Supervisor (part time)	700
Miss A. Carmichael	-	Junior Laboratory Technician	1,250

Radiology:

A. H. Rolph)	Senior Demonstrators	200
M. M. R. Hall)		200
C. L. Ash	-	Assistant (part time)	500
H. M. Worth	-	Research Assistant	750

Surgery:

Senior Demonstrators:

H. G. Armstrong	\$200	J. H. Couch	200
C. R. B. Crompton	200	C. W. Harris	200
J. C. McClelland	200	D. W. G. Murray	200
S. Reid	200	N. W. Roome	200
R. M. Wansbrough	200		

Appoint-
ments
(Cont'd)

Faculty of Medicine (Cont'd):

Surgery (Cont'd):

Junior Demonstrators:

W. G. Carscadden	\$150	J. T. Danis	\$ 150
F. I. Lewis	150	D. W. Pratt	150
A. W. M. White	150	E. E. Shouldice	150

Special Demonstrators:

M. H. V. Cameron	150	G. W. Carrow	150
R. G. MacKenzie	150	E. S. Ryerson	150
W. A. Scott	150	R. V. B. Shier	150
W. O. Stoddart	150	A. T. Jousse	600

Fellows (part time):

C. Aberhart	1,800	M. I. Davis	1,000
Miss J. Gray	1,000	F. R. Wilkinson	1,000
E. B. Tovee)	Resident Fellows	500
W. G. Bigelow)		500
D. R. Bohnen)	Assistant Resident Fellows	300
J. W. Long)		300

Therapeutics:

C. E. C. Cole	- Senior Demonstrator	200
H. E. Pugsley	- Research Fellow	800
Mrs. Jean L. Reid	- Secretarial Assistant (part time)	600

Junior Demonstrators in Anaesthesia:

G. R. Balfour	\$150	W. H. Brown	150
C. G. Bryan	150	S. M. Campbell	150
J. Chassels	150	N. S. Clark	150
R. R. Hargrave	150	K. M. Heard	150
C. H. Robson	150	A. R. Wilkins	150
S. J. Evelyn	150		

Assistants in Anaesthesia:

D. C. Bastow)		
H. E. Hopkins)		without salary
F. L. Junkin)		
R. H. Meredith)		

Miss L. Pollard	- Assistant, Physical Therapy	300
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Medical Office:

J. Hayden	- Messenger	875
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Special Lecturers:

A. D. A. Mason	- Dentistry	100
G. S. Young	- Medical Ethics and Economics	without salary
S. K. Jaffary	- Social Medicine	60
H. Wasteneys)	200
A. F. Coventry) History of Science & Civilization	300

Committee of Experimental Research:

W. Cowan	- Chief Technical Assistant	1,800
L. Hughes	- Laboratory Assistant	900

Medical Research Best Fund: (Physiology)

D. Y. Solandt	- Associate Professor	300
Mrs. D. Ursula Irish	- Research Assistant, July & August	174
G. A. Wrenshall	- Research Assistant	1,500
Mrs. E. J. M. Pugh	- Demonstrator	200
Miss D. M. Secord	- Secretarial Assistant	150
F. L. Robinson	- Head of Technical Staff	500
Mrs. Ann I. Laing	- Technical Assistant, July 1 to Sept. 30	252

(Paid from National Research Council Grants):

Mrs. Ruth C. Partridge) Research Associates	\$2,200 per an.
Mrs. Jean P. Fletcher) July 1 to March 31	500 " "
Miss N. R. Hearn	- Technical Assistant, July 1 to March 31	850 " "

From July 1 to March 31:

Miss J. I. Hamilton	- Research Assistant	1,200 " "
Mrs. E. J. M. Pugh	- Demonstrator	500 " "
A. J. Stonyer	- Technical Assistant	2,100 " "

Appoint-
ments
(Cont'd)

School of Hygiene:

Miss I. C. Adams - Technician, Sub-department of Chemistry in Relation to Hygiene \$ 86 per mo

Faculty of Applied Science and Engineering:

Miss E. Anthony - Office Assistant and Librarian, Civil Engineering: Municipal and Structural \$1,100

Mrs. Irene Turner - Office Assistant and Librarian, Electrical Engineering 1,150

School of Engineering Research:

Research Assistants:

Applied Physics:

T. L. Rowe - July and August \$175 per mo

R. L. Booth - July, August and September 125 " "

L. O. Fiander - July 1 to Aug. 15 125 " "

H. A. Jackson - do. 125 " "

D. H. MacDonald - Civil Engineering: Municipal & Structural, July and August 125 " "

E. T. Williams - Civil Engineering: Surveying & Geodesy, July 1 to Sept. 11 175 " "

R. C. Cline - Mechanical Engineering, July and August 175 " "

Chemical Engineering:

W. F. Graydon - July and August 112.50 " "

E. B. Trickey - Oct. 1 to Apr. 30 150 " "

W. G. MacElhinney - July 1 to Sept. 11 175 " "

Faculty of Dentistry:

Miss A. G. Godfrey - Dental Nurse (vice Mrs. M. M. Howlett, resigned) 10 mos. \$1,000

Faculty of Household Science:

Household Science:

Mrs. Enid H. Smith) 2,100

Miss A. Grant) Lecturers 2,200

Miss D. Lindsley) 2,100

Miss H. Coatsworth - Lecturer (part time) 1,200

Miss N. Morley - Research Assistant 1,000

Miss F. Kennedy) Assistants 900

Miss M. Graydon) 900

School of Chinese Studies:

F. Y. S. Tseng - Instructor and Research Assistant (part time) 900

L. C. Walmsley - Lecturer (part time) 1,200

Mrs. Ruth Watts - Instructor (part time) 900

School of Nursing:

Instructors in Public Health Nursing:

Mrs. F. Lauchland) \$2,000 per an.

Miss M. I. Tresidder) Sept. 1 to June 30 1,500 " "

Mrs. A. E. Jacobsen - Librarian (part time) 1,000 " "

School of Physical and Health Education:

H. deW. Ball - Assistant, Functional Anatomy \$250

A. M. Goulding - Lecturer, Hygiene and Preventive Medicine 150

Miss G. Mickle - Class Assistant, Hygiene and Preventive Medicine 50

C. R. Sanderson) Lecturers, Literature and 150

J. C. McInnes) Expression 100

Mrs. E. J. M. Pugh - Demonstrator, Physiology 500

Miss V. E. Engelbert) Demonstrators, Zoology 200

Dr. R. D. C. Marvel) 200

Physical Education - Men:

W. H. Martin) Assistants 100

C. Zwygard) 800

Appoint-
ments
(Cont'd)

School of Physical and Health Education (Cont'd):

Physical Education - Men (Cont'd):

J. Primeau)	\$ 100
H. Phillips) Instructors	200
D. M. Graham)	100

Physical Education - Women:

Mrs. Margaret Graham	- Assistant in Music	400
Miss Louise Mackenzie	- Instructor in Physical Education	without salary

Assessment and Promotion:

Instructors:

R. G. Armour	\$15	G. Bates	\$ 5
W. J. Gardiner	10	C. W. Hincks	10
S. K. Jaffary	5	A. D. A. Mason	15
E. W. McHenry	10	Dr. Gwen Mulock	5
T. Owen	5	J. T. Phair	10
Mrs. Elizabeth Robertson	15	F. F. Tisdall	5
R. W. I. Urquhart	10	G. S. Young	5

Resignations

Mrs. M. Salt	- Office Assistant and Librarian in Electrical Engineering	June 30, 1944
Miss E. M. Faircloth	- Reviser in the Library School	July 31, 1944

Transfers
in appro-
priations
in the
School of
Nursing

The transfers in the appropriations of the
School of Nursing, referred to in the Executive Committee's report,
are as follows:-

<u>From</u>	<u>Amount</u>	<u>To</u>
"Special Teaching"	\$ 55.00)	"Residence Maintenance -
)	Wages, food, laundry and mis-
"85 Grenville Street:)	cellaneous residence costs
Furnishings	150.00)	(7 Queen's Park)"
Residence maintenance"	736.95)	
"Classroom equipment and)	
supplies, library and)	
advertising"	75.00)	"Office supplies, printing,
)	postage, incidentals and
"Travelling and entertain-)	occasional clerical assist-
ment, extra-curricular)	ance"
activities, physical exam-)	
ination for domestic)	
staff"	60.00)	
)	
"Graduation expenses and)	
fellowship payments"	20.00)	

Fees for
School of
Chinese
Studies

In connection with Statute of Senate Number
1629, respecting the Courses for Study in the School of Chinese Studies
for the Session 1944-45, the Bursar presented a letter from Bishop
White transmitting a list of fees approved by the Council of the School
as follows:-

Tuition	- \$150.
Incidental fees	- 9.
	<u>\$159.</u>

Fees in
School of
Chinese
Studies
(Cont'd)

Upon the Bursar's recommendation these fees were approved by the Board subject to a slight revision in the form of presentation, which for inclusion in the Calendar are to be shown in the same manner as the fees for the various faculties.

Report of
Committee
on Retirement
of
Professors

The President presented a report of the Committee on the Retirement of Professors, and approval was given to the recommendation of the Committee that the appointments of the following persons who had attained age 65 be continued for the Session 1944-45:-

Professor St. E. de Champ	Professor E. M. Walker
Rt. Rev. W. C. White	Dean A. D. A. Mason
Dr. F. A. Clarkson	Professors J. T. Burt-Gerrans
Professors J. S. Will	J. F. Macdonald
L. Gilchrist	Dr. G. E. Wilson
C. B. Farrar	Professor L. C. Coleman
Dr. C. C. Benson	Dr. A. W. Canfield
Professors W. S. Ferguson	Professors M. A. Buchanan
G. W. Howland	E. S. Moore
H. W. Price	Dr. E. W. Paul
J. H. White	Professor W. P. M. Kennedy
W. J. Loughheed	Dean C. R. Young
J. W. Bain	Professor E. F. Burton
C. T. Currelly	Dr. E. S. Ryerson
S. R. Crerar	Professors W. L. Holman
J. E. Shaw	M. C. Boswell
A. Hunter	Dr. G. S. Young
Dr. C. A. Corrigan	J. G. Perold
Dr. G. H. Coram	T. L. Crossley
Professor V. E. Henderson	

Appoint-
ments in
Department
of Univer-
sity
Extension

The appointments and additional appropriations in the Department of University Extension, referred to in the Executive Committee's report, are as follows:-

<u>Summer Session, Pass Course for Teachers:</u>		
J. D. Grant	- First Year English	\$420
R. K. Hicks	- First Year French	420
R. M. Saunders	- First Year History	420
H. M. S. Coxeter	- First Year Mathematics	420
K. S. Bernhardt	- First Year Psychology	420
J. R. Mallory	- Second Year Economics	420
Dr. Florence A. Smith	- Second Year English	420
D. J. McDougall	- Second Year History	420
Rev. B. F. Sullivan	- Second Year Philosophy	420
Miss A. L. Cook	- Third Year French	420
Mrs. M. B. Arnold	- Third Year Psychology	420
Ellis Thomson	- Mineralogy	210
A. MacLean	- Geology	420
Miss M. A. Fritz	- Geology	210
V. B. Meen	- Mineralogy	210
M. D. C. Tait	- Latin	100
H. Boeschenstein	- German	100

Appoint-
ments in
University
Extension
(Cont'd)

Courses in Pedagogy:

E. L. Daniher	- Science of Education	\$350
F. W. Minkler	- do.	350
J. A. Long) Educational Psychology	350
Adrian Macdonald		350
C. E. Phillips) History of Education	350
T. H. W. Martin		280
A. C. Lewis) Educational Administration	350
R. W. B. Jackson		280

Course in Physiotherapy: (Additional appropriation, \$12,000)

Miss L. Pollard	- Chief Instructor in Physiotherapy	2,400
Mrs. F. E. Woodcock	- Instructor in Massage in Physio- therapy	1,400
W. J. Gardiner	- Instructor in Therapeutics and use of machines, and Supervisor of the Course in Physiotherapy	500
Miss D. Mulkern	- Instructor in Electrotherapy and Supervisor of students in hospital	1,600
Miss F. Cowie) Instructors in Physiotherapy	1,800
Miss M. Elphick		1,800
Mrs. Sally Norell	- Supervision of students at Toronto Western Hospital	120
Miss K. I. McMurrich) Anatomy	600
Ruggles George		125
E. Fidler	- Physiology	300
School of Nursing	- Instruction in Bedside Nursing	180
Hospital for Sick Children	- Use of Pool for Instruction	80
Department of Physics	- Physics	300
First Aid Instructor	- to be named later	75
Miss M. Russell	- Demonstrations in Kenny method	70
<u>Course in Occupational Therapy:</u> (Additional appropriation \$12,000)		
Miss H. LeVesconte	- Chief Instructor and Supervisor of the Course in Occupational Therapy	800
Miss I. Robinson) Instructors in Occupational Therapy	1,600
Miss G. Watt		1,600
Miss I. Loudon	- Instructor in Art and Applied Design	1,000

Recommendations by the President were approved

as follows:-

Resigna-
tion of
Dr. J. A.
Oille

That the resignation of Dr. J. A. Oille, Assistant Professor in the Department of Medicine, be accepted as of June 30th, 1944; and that there be conveyed to Dr. Oille an expression of the Board's appreciation of his long and faithful service to the University.

P. Brieger
appointed
to Council
of Ontario
College of
Art

That Professor Peter Brieger, Associate Professor in the Department of Fine Art, be appointed as the representative of the University of Toronto to the Council of the Ontario College of Art.

Offer of
Directorship
of Social
Work to
Dr. H. M.
Cassidy

That Dr. Harry M. Cassidy, Director of the Department of Social Welfare in the University of California, be offered the Directorship of the School of Social Work in the University of Toronto as from July 1st,

1944, at a salary of \$6,000 per annum.

Appoint-
ment of L.
E. Jones
in Mechan-
ical En-
gineering

That Mr. L. E. Jones be appointed an Assistant Professor in the Department of Mechanical Engineering, effective July 1st, 1944, at a salary of \$2,700 per annum.

Honorarium
to Miss M.
B. Jackes
on her re-
tirement
from the
Health
Service

That Miss M. B. Jackes, Office Assistant in the University Health Service, who is retiring at June 30th, 1944, be granted the sum of \$600., representing the equivalent of her salary for one half of the University Session, as an honorarium in recognition of her long and faithful service to the University, and in view of the fact that as her appointment was a sessional one she is not entitled to a pension.

Appropria-
tion of
\$100 for
fitting
lockers
in House-
hold
Science
Building

That the sum of \$100 be granted to cover the cost of fitting 500 lockers in the Household Science building, Department of Physical Education for Women, with two eyes each so that instead of each student depositing \$1.00, which has heretofore been refunded at the end of the year when she returns her key, she will now bring her own padlock and pay 25¢ for the use of the locker for the year, with no refund; it being understood, however, that the fee for the use of the locker will be transmitted to the Bursar's Office in the usual way, and that as agreed with the Superintendent the above sum of \$100 be charged against the Superintendent's 1944-45 appropriation for "Repairs and Renewals, Household Science building."

Institute
of Child
Study
Budget for
1944-45

That the following budget of the Institute of Child Study for 1944-45 be tentatively approved:-

Institute
of Child
Study
Budget for
1944-45
(Cont'd)

<u>Expenditure</u>		<u>Income</u>
Salaries:		
Dr. W.E. Blatz	Director \$1,100	School Fees \$ 4,000
Dr. K.S. Bernhardt	Asst. Dir. 800	Occupational Therapy 200
Miss D.A. Millichamp	Asst. Dir. 100	Special Fees 1,200
Miss M.I. Fletcher	Principal 1,800	Sale of pamphlets 150
Miss M. Poppleton	Secretary 1,600	
Miss B. Gage	Teacher 1,500	
Sr. Staff Member #	Teacher 1,200	Ontario Department of Education <u>17,000</u>
Miss H. Shepherd	Res. Asst. 1,200	
Mrs. D. Leonard	Teacher 1,000	
Mrs. H. Johnson	Lecturer 800	
Dr. M. Northway	Lecturer 900	
Mrs. K. Taylor	Dietitian and Lecturer 800	
Miss I. F. Smith	Cler. Asst. 1,000	
Mrs. H. McCart	P.E. Asst. 300	
Miss G. Evans	Office Asst. 350	
Student Assistantships:		
Miss E. Frankel	500	
Miss M. B. Graham	500	
For Student Instruction:		
Windy Ridge	300	
Art Gallery	25	
	<u>15,775</u>	
Equipment & supply	\$3,225	
Attendants	1,750	
Printing and Library	150	
Superintendent	1,350	
Decorations and repairs (to Superintendent)	<u>300</u>	<u>6,775</u>
	<u>\$22,550</u>	<u>\$22,550</u>

To be appointed

Possible
overdraft
in account
of Institute
of Child
Study for
1943-44

In connection with the Institute of Child Study, the Bursar drew attention to the fact that the Government had only paid \$10,000 on account of the \$17,000 provided in their Estimates for the year ended 31st March, 1945, and as a result it was possible that this might cause an overdraft in the account for the University's year ending June 30, 1944. The Board gave authority to the Bursar to include in Accounts Receivable the \$6,000, or any amount which might be necessary, to provide for any excess which might occur.

Possibility
of Dr. W.
A. Riddell
accepting
position
in School
of Social
Work

The President reported that he had discussed with Dr. W. A. Riddell while in Toronto the possibility of accepting an appointment on the staff of the University of Toronto as Special Lecturer in the School of Social Work. The Board viewed with favour the President's suggestion and requested him to pursue the matter and report further details to the Board.

Arrange-
ments for
retirement
of Miss C.
Tocque,
Stenographer
in Univer-
sity College

The Bursar reported that having been advised by the President that Miss C. Tocque, Stenographer in University College, was to be retired on pension as of June 30th, 1944, he took up with Professor Mackenzie the conditions upon which this retirement would be based. After discussing the matter carefully the Board, upon motion of Mr. Morrow, adopted the Bursar's recommendation that Miss Tocque be retired at June 30th, 1944, upon the following conditions:-

As Miss Tocque is not disabled, there is no direct way by means of which a pension is payable to her from the University Employees' Pension Fund unless she continued to serve until May 6th, 1946, when she would reach age 70, in which case her pension as from that date would be \$700 per annum.

In order to overcome this difficulty, in view of Miss Tocque's 28 years of service, the Board approved of a special arrangement whereby the University will pay Miss Tocque at the rate of \$700 per annum from July 1st, 1944, to May 6th, 1946, and will also make contributions to the pension fund of \$140 per annum until the same date, at which time the regular pension of \$700 per annum will be paid to her from the pension fund.

Additional
appropriation for
"Law Costs"

At the Bursar's request an additional sum of \$26.13 was authorized for the appropriation for "Law Costs" for the year 1943-44.

Communications were presented and dealt with as follows:-

Letter from
Mr. E. P.
Eagleson
expressing
appreciation
of the
Bursar's co-
operation
in handling
National
Research
Council
grants, and
giving assur-
ance that the
bookkeeping
equipment
installed
would not be
recalled by
the Govern-
ment

From Mr. E. P. Eagleson, Secretary-Treasurer of the National Research Council, advising the Bursar of the Council's appreciation of his co-operation in the handling of their various grants, and its realization of the extent of the additional burden which this work imposes on his office. Mr. Eagleson further stated that the Council was very pleased to be able to lighten the burden thus imposed by the installation of bookkeeping equipment in the Bursar's Office, and gave assurance that there was little or no prospect of this equipment being recalled by the Government. Upon motion of Dr. Neilly, the Board congratulated the Bursar upon his untiring efforts in securing this equipment for the University, and also his staff for the splendid work being done in the handling of Government grants.

Resignation of Miss M. Parsons, Bursar's Office, and authority for paying a substitute

From Miss Margaret Parsons, Clerk in the Bursar's Office, requesting leave of absence for the duration of the war upon her enlistment in the R.C.A.F., Women's Division. This leave was approved, effective June 30th, 1944, and the Bursar was authorized to use the balance remaining in the salary appropriation for Miss Parsons to pay a substitute.

Approval of University Press budget for 1944-45

From Dr. W. J. Dunlop, Acting Manager of the University Press, transmitting the budget of the Press for the year 1944-45, and this budget was approved by the Board.

Approval of grant from University Press to Alumni Federation

Also from Dr. Dunlop stating that the Printing and Publications Committee had approved of a grant of \$1,200 to the Alumni Federation from the funds of the Press for 1943-44, and the Board concurred in the Committee's approval.

Charges for maintenance and services in connection with No. 86 Queen's Park

From the University Superintendent asking for instructions regarding the payment for items for maintenance and services in connection with the property at No. 86 Queen's Park, which is to be occupied by Dr. Sidney Smith, and the Board authorized that the University assume the cost of "Repairs and Renewals" only, together with the maintenance of the grounds.

Permission for A. W. Robertson Limited to furnish Bonds re holdback on contract for Old Knox College

Also from the Superintendent transmitting a request of A. W. Robertson Limited to be permitted to furnish the University with Government bonds to the amount of the 15% holdback on their contract for the Old Knox College, Connaught Laboratories Spadina Crescent Division, in lieu of the money now held, and the Board authorized that this request be granted on the understanding that such bonds be deposited with the University for safekeeping in the Bursar's Office.

Sale of Connaught Laboratories securities

From the Comptroller of the Connaught Laboratories stating that their Committee desired to sell the following securities held for the account of the Laboratories, and approval was given to this request:-

Sale of Con-
naught Lab-
oratories
securities
(Cont'd)

\$ 57.00	Town of LaSalle $\frac{3}{4}$ - $5\frac{3}{4}\%$ Certificate of Indebtedness
188.50	Township of Sandwich West $\frac{1}{2}$ - $5\frac{3}{4}\%$ Certificate of Indebtedness
135.00	Township of Sandwich East $\frac{3}{4}$ - $5\frac{3}{4}\%$ Certificate of Indebtedness

Request for
additional
accommoda-
tion in
Department
of Pharmacy &
Pharmacology

From Dr. V. E. Henderson requesting additional accommoda-
tion for the Department of Pharmacy and Pharmacology, and this
matter was referred to the Property Committee for consideration
and report.

Special course
in Radio for
Naval person-
nel

From Professor E. F. Burton transmitting an agreement be-
tween the Governors and the Minister of National Defence for Naval
Service covering arrangements for a special course in Radio in the
Department of Physics for a period of 11 weeks from May 15th to
July 29th, 1944, at a cost to the Government of \$2,310., this
charge being based on 21 students @ \$10 a week for 11 weeks. The
Board authorized the signing of this agreement on their behalf.

Request for
accommodation
for women
students, in-
cluding North
House

From Miss M. B. Ferguson, Dean of Women, in connection
with accommodation for women students, more particularly those in
Physical and Health Education. After giving careful consideration
to the suggestions contained in Miss Ferguson's letter, especially
the possibility of using North House, in the Men's Residence group,
as a residence for women students, the Board could not see their
way to approve of the women students being housed in North House.

Offer of sale
to University
of No. 66 St.
George Street

From Messrs. Biggs & Biggs, Barristers, offering for sale
the property at No. 66 St. George Street, and the Board decided
that they were not interested in the purchase of this property.

Letter of
thanks from
U. of T. Em-
ployees for
picnic grant

From the University of Toronto Employees' Association con-
veying an expression of thanks for the grant of \$50 voted by the
Board towards the expenses of their annual picnic.

Annual re-
port of
U.of T.
Women's
War Service
Committee

From Mrs. Duncan B. Gillies, transmitting the annual audited report of the University of Toronto Women's War Service Committee for the year ended December 31st, 1943, and the Board expressed sincere appreciation of the splendid work being carried on by the Committee, especially in connection with British Overseas Children.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

National Research Council:

\$ 8,000.00	for Project FE 6444, Burton-Pitt, Physics
6,000.00	" " A.M. 1, Graham-Page, Medicine
3,000.00	" " Med. 20, Dr. P. H. Greey, Pathology and Bacteriology
2,000.00	for Project A.M.4, Prof. D. Cass-Beggs, Electrical Engineering
903.89	for Project C.W. 519, Prof. E. F. Burton, Physics
900.00	" " A.M.5, Wing Commander Franks, Banting and Best Medical Research
500.00	for Project C.W.548, Dr. A. M. Wynne, Biochemistry
500.00	" " Research on Metabolism and Riboflavin, Dr. A. Hunter, Pathological Chemistry
500.00	for Project N.M.5, Dr. C. H. Best, Banting and Best Medical Research.

Miscellaneous:

\$26,992.75	from the Department of National Defence for Air, for residence accommodation, etc., supplied to personnel of No. 23 Pre-Aircrew Detachment, R.C.A.F., from April 3 to May 28, 1944.
1,400.00	from the National Trust Company Limited, being payment on account of income of the Lillian Massey Treble Estate, Department of Household Science, University of Toronto Endowment Fund.
1,010.50	from the Toronto General Trusts Corporation, being a further distribution of the "B-2" portion of the Colonel Reuben Wells Leonard Estate.
725.00	from Eldorado Mining & Refining for War Project Brant - Eldorado Mining & Refining.
500.00	from the Toronto "Star" to cover the Toronto Daily Star Scholarship in Public Welfare Administration for 1943-44, payable 1944-45.
150.00	from the University of Toronto Schools Parents' Association to cover their two scholarships for 1943-44.
150.00	from Northern Canada Mines Limited for the Geological Society of America grant.
100.00	from the Delta Phi Epsilon Alumnae to cover their Bursary in University College.
100.00	from the Toronto Brick Company to cover the award of their Prizes for 1943-44.
30.00	from the Department of Health, Ontario, to pay for the Faulkner Gold Medal in Psychiatry.
10.00	from the Lambda Chi Alpha Fraternity, to pay for the Ronald S. Saddington Silver Medal in Medicine for 1943-44.

Current
Expenditure

The Bursar presented the financial statement for the month of May, and also his Estimate, under By-Law No. 20, of the amounts required for Current Expenditure for the months of July, August and September. Ordered that Accountable Warrants be issued to the Bursar as follows:-

July	- Three Hundred Thousand Dollars (\$300,000)
August	- Four Hundred Thousand Dollars (\$400,000)
September	- Four Hundred Thousand Dollars (\$400,000)

Approval for
renewal of
leases to
Wycliffe
College re
site

The Bursar informed the Board that the three existing leases to Wycliffe College in connection with the College site would expire at July 1st, 1944, and approval was given for a renewal of these leases for a period of 21 years at the combined reduced ground rent of \$1.00 per annum fixed by the Board in June, 1943.

Leaves of
absence
for war
service

The Bursar presented the following list of leaves of absence granted for war service for the quarterly period April 1st to June 30th, 1944:-

<u>Name</u>	<u>Title</u>	<u>Depart- ment</u>	<u>Date of Leave</u>	<u>Rank</u>
<u>Administration:</u>				
Parsons, Miss M.	Clerk	Bursar's Office	June, 1944	R.C.A.F., Women's Division
<u>Faculty of Medicine:</u>				
Prendergast, D. J.	Junior Dem'r	Medicine	April, 1944	R.C.A.M.C.

Note: Total number now on leave of absence, including Women's Divisions, is 231 (Men - 209; Women, 22).

Dominion-
Province of
Ontario
Student Aid

The Bursar reported the receipt of the following letter from Dr. J. G. Althouse, Chief Director of Education, to President Cody in connection with the Dominion - Province of Ontario Student Aid Plan for Scholarships and Bursaries:-

Dominion-
Province of
Ontario
Student Aid
(Cont'd)

"Dr. H. J. Cody,
President, University of Toronto,
Queen's Park,
Toronto.

Dear Dr. Cody:-

This letter is to confirm the arrangements which have been made by Mr. Rutherford of this Department with Mr. Higginbottom of Toronto University regarding the administration of the Dominion - Provincial Student Aid Programme for 1944-45. Under this programme it is proposed to assist students of good ability and capacity who have obtained good scholastic standing and who would otherwise be unable to proceed with advanced courses in universities and teacher-training institutions. The general arrangements regarding scholarships and bursaries as defined in the Announcement are as follows:-

1. The scholarship programme which applies to the secondary schools of the Province has been extended. Four hundred and seventy-five scholarships are now available to students enrolled in secondary schools. These scholarships are divided among the counties and districts on a proportionate basis, as set forth in the Announcement.

2. Students enrolled in universities who were awarded Provincial scholarships in 1943 may apply for a continuation of these scholarships and will be considered by the Committee of Award, providing their applications are supported by the University concerned. It is expected that the University authorities will support the applications of students who have completed the first year with good standing.

3. Bursaries are available for students of good standing who complete the application forms provided and whose applications are supported by the University authorities. It is not the intention that the full amount of the bursary will necessarily be made available to each student. The amount of award will be based on the financial need of the student. Any information which may be provided to assist the Committee in deciding upon the amount of the award will be appreciated. Bursaries are available to students enrolled in the second, third, and fourth years of a University, the College of Education, a Normal School, the Ontario Training College for Technical Teachers, or the Ontario College of Art.

4. Completed application forms for bursaries may be forwarded to the Department at any time throughout the year. The Committee making these awards will deal with applications in the order in which they are received, but the funds available will be distributed among the institutions concerned with due regard for the enrolment in the various Faculties. Applications will be received from University students enrolled in any course in the second, third, and fourth years who meet the requirements of the Announcement.

5. The payment of a scholarship or bursary to any student under this programme will be made by Provincial cheque to the student concerned. The cheque will be forwarded to the student through the office of the University or institution in which the student is enrolled. This method of administration is intended to keep the institution informed of the awards made to students and to provide an opportunity for the institution to inform the student of his indebtedness to the institution for fees, books, etc.

The Announcement has already been distributed to the institutions concerned. The application forms for both scholarships and bursaries have also been distributed. Care should be taken that students make application on the correct forms, and that the Principal or designated person support the application as required.

Yours sincerely,

(Sgd) J. G. Althouse
Chief Director of Education
for Ontario"

June 12, 1944.

Dominion-
Province of
Ontario
Student Aid
(Cont'd)

The Board considered this matter at length, and in view of the very satisfactory results obtained in the method of handling Dominion Government funds for the last two years, the Secretary was requested to communicate with Dr. Althouse in an effort to have some modification made in the arrangements outlined in his letter, particularly the following:-

1. That funds be transmitted to the Bursar of the University for distribution, thus enabling him to have a certain amount of supervision over the arrangements made for existing indebtedness.
2. That the printed form covering "Announcement and Regulations" contain some reference as to where these cheques are to be sent, somewhat similar to the reference in Dr. Althouse's letter where he states: "The cheque will be forwarded to the student through the office of the University or institution in which the student is enrolled." (It is assumed that the above reference to "the office of the University or institution" means the Bursar's Office.)

Notice of
motion by
Dr. Gibson
that stone
facings be
not used
for Chemical
Engineering
and Chemistry
building

In connection with the recent decision of the Board that stone facings instead of brick be used for the proposed Chemical Engineering and Chemistry building, Dr. Gibson gave notice that he would move at the next meeting that in view of the additional cost entailed stone be not used in this connection.

List of pro-
posed build-
ings to in-
clude sites
as well as
order of
preparation
of plans

With reference to the previous ruling of the Board that the Chairman of the Board, the President, the Chairman of the Property Committee and the Superintendent be asked to prepare a proposed list showing the order in which plans should be proceeded with for the buildings to be erected by the University, this Committee was further requested to include in their report suggestions for proposed sites for these buildings.

Report on
use of Uni-
versity
property as
City play-
grounds

The Board approved the following report of the Chairman of the Board in connection with the request of the City Parks Commissioner for playground facilities on University property:-

Report on
use of Uni-
versity
property as
City play-
grounds
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

In reference to the request submitted under date of May 8th, 1944, by Parks Commissioner Chambers, asking if the University could place at the disposal of the City Parks Department playground facilities on the University grounds during the Summer, I have now to report that I have gone into this matter with the Superintendent, the Athletic Association, and Mr. Chambers. In the opinion of both the Superintendent and the Secretary of the Athletic Association almost insuperable difficulties will arise owing to the fact that we will have students here all Summer, and arrangements have already been made to take care of C.W.A.C. and Air Force outdoor activities.

On investigation I am of the opinion that it would be quite impossible for us to provide proper lavatory facilities, which raises another difficulty.

Under the circumstances I concur in the judgment of the Superintendent and the Athletic Association that it would be unwise for us to open University property for the purposes of a City playground.

June 13th, 1944.

(Sgd) D. Bruce Macdonald,
Chairman of the Board."

Finance
Committee
Report
No. 154
re Univer-
sity
Estimates
for 1944-45

Report Number 154 of the Finance Committee

was read as follows:-

"The Finance Committee begs to report that it held three meetings - Monday, May 22nd, Monday, May 29th, and Thursday, June 1st - and considered in detail the possibility of many changes which might be anticipated in the financial situation during the coming year.

Your Committee gave most careful scrutiny and consideration to the Estimates of the University for the fiscal year 1944-45, and on June 15th the Chairman of the Board and the Chairman of the Finance Committee held a lengthy conference with Premier Drew, at which the Premier expressed a desire that the Estimates as transmitted to him should be revised to provide for a balanced budget.

These revised Estimates are now presented to the Board for approval.

Respectfully submitted,

June 22nd, 1944.

(Sgd) D. Bruce Macdonald,
Acting Chairman."

It was moved by Dr. Neilly,
Seconded by Chief Justice Robertson,
And Resolved -

That the Board hereby approves of the Estimates for the fiscal year ending 30th June, 1945, as now submitted by the Finance Committee as follows:-

		<u>1943-44</u>	<u>1944-45</u>
Finance Committee Report re University Estimates for 1944-45	Expenditure	\$3,151,557.	\$3,335,430.
	Of which chargeable to special Funds	<u>147,172.</u>	<u>152,103.</u>
	Chargeable to general revenue	<u>3,004,385.</u>	<u>3,183,327.</u>
	Estimated Revenue	<u>3,003,000.</u>	<u>3,186,000.</u>
	Difference to be provided in 1943-44	1,385.
	Revenue in excess of expenditure in 1944-45	<u>.....</u>	<u>2,673.</u>
	Wartime Bonus	<u>\$100,000.</u>	<u>\$100,000.</u>
	The following items, by arrangement with the Government, are included in the University Estimates:-		
	Royal Ontario Museum	\$ 81,000.	\$ 81,000.
	Special Grant to Toronto Conservatory of Music	11,500.	8,000.
	Bursaries	8,500.	8,500.
	City Taxes on non-educational property	<u>7,500.</u>	<u>7,500.</u>
		<u>\$108,500.</u>	<u>\$105,000.</u>

University of Toronto Expansion Fund Committee's Report

Report Number 3 of the University of

Toronto Expansion Fund Committee was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, June 6th, 1944, at 3 p.m., at which the following were present:-

Mr. Morrow (Chairman)	The Bursar, as Secretary
The President	Mr. Hodge, as Honorary
Dr. Neilly	Secretary

Report Number 2 of May 25th was read and confirmed.

Your Committee begs to submit the following recommendations:-

1. That a letter, Number 1, advising that the campaign to raise \$5,000,000 is under way, be sent to all graduates of the University, together with the President's brochure; this letter to be signed by the Chancellor, the Chairman of the Board, and the President, and dated 6/6/44.

2. That the President's brochure contain the preface submitted; a list of the Board of Governors, including the name of Dr. Sidney Smith at the end of the list of members; and a brief reference to income and expenses. The cover design to be referred to the President and Mr. Hodge. This booklet to be longer than the 'University of Toronto: Its Work and Needs'.

3. That the envelopes containing the letter be printed not embossed, and be marked 'Personal'.

University
of Toronto
Expansion
Fund Commit-
tee's Report
(Cont'd)

4. That letter Number 2, and a form giving details of the Expansion programme, be on one folded form, the letter on inside left and the form on inside right, and be sent out at an appropriate date with a subscription card; this letter to be compiled after the Budget of the Finance Minister is made public.

5. That the question of whom to make cheques payable be left in abeyance.

All of which is respectfully submitted,

June 6th, 1944.

(Sgd) F. K. Morrow,
Chairman of Committee."

Representa-
tions to be
made to
Ottawa re
tax ruling
affecting
Expansion
Fund cam-
paign

When the matter of the Dominion Government's ruling regarding corporation taxes was being discussed, it was decided that the Chairman of the Board and the President be asked to appoint two members of the Board to go to Ottawa and make representations in connection with the University of Toronto Expansion Fund Campaign.

Authority
for appeal
to Ontario
Government
for grant
to Expansion
Fund

In this connection also the following motion was approved:-

It was moved by Dr. Gibson,
Seconded by Mr. Morrow,

That the Board of Governors authorize an appeal being made to the Dominion Government, through the Ontario Government, for a direct grant of Five Million Dollars (\$5,000,000) to the University of Toronto Expansion Fund.

Mr. Morrow
appointed
Acting Chair-
man for the
Summer

Upon motion of Dr. Neilly,

Seconded by Hon. Dr. Ferguson,

Mr. Morrow was appointed Acting Chairman of the Board for the Summer.

Authority
for the
President
to deal
with urgent
matters
during the
summer, and
the Bursar
to act upon
President's
recommenda-
tions

In view of the possible absence from the City of the Chairman during the Summer months, the Board, upon motion of Hon. Dr. Ferguson, authorized the President to consult with any other members of the Board if he found it necessary to recommend additional appointments or deal with urgent matters; and the Bursar was authorized to act upon such recommendations of the President, which are to be reported to the Board at its first meeting in September for confirmation.

Letter from
Hon. H. T.
Kelly tender-
ing his re-
signation
from the
Board of
Governors

The following letter from the Hon. H.

T. Kelly to the Chairman of the Board was read:-

"D. Bruce Macdonald, Esq., LL.D.,
Chairman, Board of Governors,
University of Toronto,
Toronto.

Dear Dr. Macdonald:-

As I intimated to you in our recent conver-
sation, I have for some time considered retiring from the Board
of Governors, and the purpose of this letter is to place before
you and the members of the Board in a formal manner my resigna-
tion from the Board.

By a coincidence, today is the thirty-eighth
anniversary of my appointment as a member of the Board, and dur-
ing all that period I can assure you it has been a pleasure to
have been associated with yourself and the other members of the
Board in the furtherance of the interests of the University.

It is not without regret that I sever a con-
nection of such long standing, and in doing so I wish to express
to my fellow members of the Board my appreciation of the many
kindnesses and courtesies which I have received at their hands,
and more particularly to you personally. I believe you and I
are the only members of the Board whose service has been contin-
uous since its formation.

Yours very truly,

June 20th, 1944.

(Sgd) H. T. Kelly."


The members were all very sorry that Dr.
Kelly felt it wise to resign his membership in the Board, and the
Chairman was requested to convey to Dr. Kelly their appreciation
of his services to the University and an expression of their re-
gret that he felt it necessary to sever his official connection
with the Board.

Notice of
motion by
Dr. Neilly
re presen-
tation of
Connaught
Laboratories
Report

Dr. Neilly gave notice of motion that he
would present for approval at the first meeting of the Board in
September the annual report of the Connaught Laboratories Commit-
tee for the year ended March 31st, 1944.

The meeting adjourned at 6 p. m.

Minutes confirmed.


Chairman.

Indefinite
H. B.
Sep.
14th
1944

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, September 14th, 1944, at 4 p. m.

Present -

The Chairman (Dr. Macdonald)	Mr. LaBine
The Vice-Chairman	Mr. McCullagh
The President	Mr. Bryce
Hon. Dr. Ferguson	Mr. Rogers
Dr. Neilly	Chief Justice Robertson
Hon. Dr. Bruce	

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Mr. Duncan
Mr. Rogers
Chief Justice Rose

The minutes of the last meeting were read and confirmed.

Arising out of the minutes the following matters were dealt with:-

The following Annual Report of the Connaught Laboratories Committee for the year ended March 31, 1944, together with the audited financial statements of the Laboratories and the Auditor's Report thereon for the same year, were presented:-

"To the Board of Governors,
University of Toronto.

We present herewith as the Annual Report of this Committee to the Board of Governors of the University of Toronto:

1. The Balance Sheet and Earnings Statement for the fiscal year ended March 31, 1944, as prepared and certified by the University's auditors.
2. A most interesting and detailed report by the Director, outlining the activities of the Laboratories during the last fiscal year.

It has been a year in which one extraordinary effort was piled upon another and we have accomplished what, in normal times and under

Annual
Report
of the
Connaught
Labora-
tories
for year
ending
March 31,
1944

Annual
Report
of the
Connaught
Labora-
tories
(Cont'd)

ordinary conditions, would have been considered as all but impossible. In last year's report we remarked that a new record in the dollar value of production had been achieved. In the year now under review the gross value of our sales jumped to \$1,344,004., and 'upped' last year's new record by almost 24%.

Our operating margin did not keep pace with the sales volume for several reasons.

The products furnished for the use of the services were priced to provide a very close margin over cost.

Since the rehabilitation of the Spadina Division was a wartime necessity, it was decided that we should charge off our proportion of that cost in two equal amounts - half in the year just closed and the remainder during the current year.

For the same reason we wrote off the cost of the boiler room and sub-basement extension to the Hygiene building.

In the last fiscal year, after adding to our operating margin certain government grants and deducting the cost of special research work and the cost of operating the Western Division, there was a credit balance on the year's work amounting to \$162,597.62.

Practically all the new space provided by the Spadina Division is now available and being fully utilized by those engaged in the preparation of dried blood serum and for the production of penicillin. How long this work is to be continued is unknown. However, when it does terminate, the space then vacated will be immediately required for the routine work of the Laboratories.

The contracts presently held for the production of penicillin and gas gangrene antitoxin will be completed during the current year unless renewed for additional amounts. Our sales volume will thus be again materially increased but our operating margin will be but little affected. Both contracts are on a cost plus 5% basis and that 5% will probably not do more than take care of such differences as are almost sure to arise in computing the cost of production.

The volume of work now in process has only been made possible through the willing and continued personal sacrifice of our Staff members. The fear expressed in last year's report, that they were straining the elastic limit, can only be repeated and emphasized. The contribution they are making to the common cause is but poorly recognized. However, when the time comes for full disclosure, it will be fully appreciated that they have indeed added lustre to the good name and reputation of this University.

It was anticipated a year ago that in the interval we would examine into and report upon the whole question of pension provision as it affects those on the payroll of the Laboratories. Some better and more definite provision is required but stress of circumstances holds the matter in abeyance.

The Director's report attached hereto is typical, in that giving all the credit to others, he mirrors his own generosity and enthusiasm. His own ability and power to lead and direct successfully is the real basis of the Laboratories' continued success and growth. We heartily endorse his words of commendation and appreciation for the various members of his staff, but in addition we would express and record our profound gratitude to the prime mover in this extraordinary branch of this University's activity.

Signed on behalf of the
CONNAUGHT LABORATORIES COMMITTEE

(Sgd) B. Neilly,
Chairman.

June 19, 1944.

PROGRESS IN THE WORK OF THE CONNAUGHT LABORATORIES
DURING THE YEAR ENDING MARCH 31, 1944.

With each succeeding year of the war the Connaught Laboratories has recorded new high-points in its accomplishments in the preparing of biological and related products required in the prevention and treatment of certain important diseases. These diseases menace the health of our armed services at home and abroad and constitute also health problems of the civil population throughout the Dominion. To the list of diseases commonly occurring in Canada must be added typhus fever, cholera, and the various forms of tropical dysentery, malaria, yellow fever, and many others which present serious problems to our troops in other lands. For several of these, notably typhus fever, cholera and Shiga dysentery, biological products are being prepared in the Connaught Laboratories and are being supplied to the Federal Government. On the battle fields, tetanus, gas gangrene and other infections among the wounded are being successfully combated. Tetanus is no longer a menace since the use of tetanus toxoid appears to have provided remarkable protection and the mortality from gas gangrene infections is being reduced by sulphonamides and gas gangrene antitoxins together with modern surgical procedures. The use of sulphonamides and of human blood serum or plasma in the treatment of shock among the wounded has constituted two of the greatest advances in saving lives of wounded men. To the successful prevention of tetanus, typhoid and paratyphoid fevers, and several other diseases through the use of vaccines and serums, and the success of blood serum in reducing deaths, must be added the newly discovered penicillin.

The Connaught Laboratories is now engaged in the preparation of many important serums and vaccines, of dried human blood serum and of penicillin as well as in the furnishing of Insulin and other glandular extracts. At present 49 biological products are being furnished, supplied in 365 different packages. The total number of packages of all products prepared has increased from 1,386,097 in 1942-43 to 1,812,823, representing an increase of 31 per cent. The work entailed in providing for such increased production is borne by all departments. For example, in the Filling Department the total number of glass containers filled increased from 3,633,149 to 4,211,815, being an increase of 16 per cent. As a much greater number of containers of larger sizes was used, the volume of products filled constituted an increase of 60 per cent. The work has required additional laboratory facilities and staff for sterility testing, assay and animal inoculation tests to assure the safety of the products. The increased volume of products distributed was shown also in the gross weight of the shipments. The total number of shipments amounted to 20,073 and the total weight of the shipments was 137 tons, being a 52 per cent increase. In the testing of products and in research work, more than 8,000 white mice were required monthly, with large numbers of guinea-pigs and other small animals.

During the year the facilities and equipment of the Laboratories have been greatly expanded. The property originally represented by the gift of Colonel Sir Albert Gooderham, and known as the Farm Section, was added to through the purchase of 70 acres fronting on Dufferin Street, making a total of 145 acres. During the year, also, the former Knox College on Spadina Crescent was acquired and remodelled into a laboratory building. It has been necessary to designate the several sections of the Laboratories according to their geographic location. The Farm Section has therefore been designated as the Dufferin Division, and the laboratories in Spadina Crescent as the Spadina Division.

PENICILLIN

The original discovery of penicillin was made by Dr. Alexander Fleming in 1928 in St. Mary's Hospital, London, England. It was not until 1941, however, when Professor M. E. Florey of Oxford University and his colleagues reported clinical trials in 200 cases, that the

Annual
Report
of the
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Labora-
tories
(Cont'd)

value of penicillin was demonstrated. A few months later Professor Florey visited the United States and Canada to discuss the possibilities of large-scale production. Some work had already been in progress in the United States and production was undertaken by several of the commercial companies. A few months later Dr. Philip Greey, assisted by Dr. Alice Gray, undertook studies in the University of Toronto. When chemical assistance was needed in the purifying of the product, Surgeon Captain C. H. Best, Director of the Banting-Best Department of Medical Research, arranged for Dr. S. F. MacDonald of his department to collaborate in the study. Early in 1943 the work had progressed to the point where a pilot plant was considered desirable and provision was made for this work by the National Research Council. A valuable contribution has been made as a result of the establishing of the pilot plant in improving methods for the production of penicillin and in supplying penicillin which has permitted clinical study.

In August, 1943, the Connaught Laboratories was asked by the Federal Government to be one of the two centres for large-scale production of penicillin in Canada. Laboratory accommodation for such large-scale production was not available and after an intensive search it was recommended by the Connaught Laboratories that the former Knox College property on Spadina Crescent be purchased and the building remodelled to provide facilities for penicillin and also for the processing of human blood serum. The latter undertaking had continued to increase from a few thousand donations of blood weekly in 1942 to over twenty thousand samples a week in 1944. The property was acquired and the Dominion Government undertook to meet the expenditures associated with the rehabilitation of the section required for penicillin, constituting approximately half the building, and also to purchase the equipment. In addition, the Federal Government made a contribution towards the cost of rehabilitating the section occupied by the blood-processing work.

The building provides approximately 70,000 square feet of laboratory space and the site occupies 2.8 acres. In 1944, therefore, the laboratory facilities have been very substantially increased. It is planned at the termination of the war that the space now occupied by the blood serum work in the remodelled building will be available for the transfer of some of the work of the Laboratories now accommodated in the School of Hygiene, since there is an urgent need for additional class and laboratory rooms required to accommodate the greatly increased number of post-graduate students who, it is expected, will be in attendance immediately after the war. However, if the production of penicillin should continue to require a major part of the building, the construction of an addition to the Spadina Division may have to be considered to provide for the work of the Laboratories. Fortunately there is sufficient space on the site of such building. The highest credit is due to Messrs. Mathers and Haldenby, architects, and A. W. Robertson Limited, general contractors, for completing the major portion of the rehabilitation work and installing the equipment in a period of six and one-half months, thus permitting the commencement of production on April 15, 1944. The work was conducted under the direction of Colonel A. D. LePan, Superintendent of the University, whose advice and counsel have been of the utmost value. The construction of the plant required considerable equipment for which highest priorities were needed in the United States. The supplying of this equipment was made possible through the War Production Board, Washington, which gave very special attention to Canadian needs. This splendid co-operation made possible the effort to produce penicillin in

Canada, both in the University of Toronto and in Montreal, where a second plant under government direction is being operated. It is hoped that it will be possible to produce a considerable quantity in excess of the original request of one billion units per month, and it is gratifying that the building permits of further expansion of production if necessary.

Dr. Ronald Hare is co-ordinating the large-scale production. Dr. Greey and Dr. MacDonald, who have been associated with the preparation of penicillin since the inception of the work in the University of Toronto in 1942, have given every assistance to the development of large-scale production in the Connaught Laboratories and are intimately associated in the direction of the work, serving as consultants. Dr. Greey and Dr. MacDonald are carrying forward the pilot plant in the Banting Institute, provided by the National Research Council. The production of penicillin in the University of Toronto, therefore, is the result of team-work between the several departments of the University. It will require several months before satisfactory production can be achieved.

PRODUCTION OF GAS GANGRENE ANTITOXINS

In July, 1943, arrangements were completed at the request of the Dominion Government for the preparation of a very large quantity of gas gangrene antitoxin for use in the armed services. The amount required the immunization of approximately 500 horses. It was fortunate that the method of producing this serum was already established as a result of research and production undertaken in the first year of the war. It was necessary to construct six temporary stables, an isolation unit and an operating building, as well as to extend the water services by the drilling of a new well and the building of a 200,000 gallon reservoir with suitable pipe lines. A large addition to the chemical concentration building was required.

The production of gas gangrene serum is proceeding satisfactorily and shipments have commenced. This undertaking is the greatest effort which the Laboratories has made in the production of serums and vaccines. The training of the necessary staff, their daily transportation from the city and the large construction programme have placed a special burden on Mr. M. D. Orr, in charge of the Dufferin Division. During this year Mr. Orr was promoted to be an Assistant Director of the Laboratories. As a result of research studies conducted prior to the war, it was possible for Dr. E. M. Taylor to carry forward successfully the preparation of the large quantities of gas gangrene toxins required in the immunization of the horses. The serum is chemically processed by Dr. R. P. French and he has been successful in meeting the demand made on his department for the preparation of nearly ten times the amount normally processed. Dr. E. G. Kerslake, assisted by three other veterinarians, has been responsible for the entire immunization programme and care of the horses.

OTHER VACCINES AND SERUMS

Typhus fever vaccine has continued to be produced in very large quantities. Production sufficient for the preventive treatment of more than 300,000 persons monthly has been consistently maintained throughout the year. The successful production of the vaccine is due in large measure to the fundamental researches of Dr. James Craigie which have been conducted in co-operation with the National Research Council. The findings of these important researches have been made available through the National Research Council to other institutions. Dr. Laurella McClelland has directed the large-scale production and Dr. R. C. Parker the chemical procedures involved in the purifying of the product. The final testing has been conducted by Dr. Craigie.

Reference has been made in previous reports to the significant contribution of the method of protection against tetanus through the use of tetanus toxoid and of its combination with

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tories
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typhoid vaccine in the routine immunization of the armed services. This highly important work has been carried forward under the immediate direction of Mr. Orr and Dr. D. T. Fraser. Immunization against diphtheria through the use of diphtheria toxoid has placed Canada in a leading position in combating diphtheria. Dr. P. J. Moloney has, during the past twenty years, been responsible for the leadership in research in this field and has directed the production of the very large quantities of diphtheria toxoid required for both civilian and army use.

Peaks have been recorded also in the production of small-pox vaccine, scarlet fever toxin, and several other products.

PREPARATION OF DRIED HUMAN BLOOD SERUM

During the year, the programme for the preparation and drying of human blood serum has continued to expand. This phase of the Laboratories' contribution to the University's wartime activities is being conducted in fulfilment of arrangements with the Department of Pensions and National Health, Ottawa, which have been in effect since January, 1941, whereby the Department reimburses the Laboratories for expenses other than directorial, administrative, overhead and indirect costs. During the year the Connaught Laboratories contributed \$32,000 for expenditures associated with this work, excluding indirect charges. The total expenditures for the work during the year amounted to \$520,000. Owing to increasing quantities of blood and serum received from the Canadian Red Cross Society, it became evident last summer that enlarged accommodation would soon be necessary. Having in mind, in addition, the production of Penicillin for the Department of Munitions and Supply, the former Knox College property was purchased by the University. Facilities were provided in this building, now known as Spadina Division, for the initial steps in the processing of blood serum, and were available for use early in April.

The drying of blood serum has continued at the Dufferin Division and at the University Section on a 24-hour basis, seven days weekly. Improvements in equipment have been effected so that it is now possible to produce over 5,000 bottles of dried serum weekly. Equipment in course of installation provides capacity for another 800 bottles weekly.

During the year, the Laboratories received from the Canadian Red Cross Society 503,333 donations of whole blood and 165,114 donations of serum from clinics throughout Canada. Donations in March, 1944, amounted to 82,000, whereas the total in March, 1943, was 36,000. This increased work has, of course, necessitated an increase in the personnel of the department so that 119 persons are engaged on daytime duties and 57 persons on evening or night-time duties.

Shipments of finished material have exceeded those of the previous twelve-month period. Shipments of dried serum amounted to 115,866 bottles - almost double the number of smaller bottles shipped during the previous year. In addition the Laboratories supplied approximately 49,000 sets for administering the reconstituted serum to casualties, over 32,000 bottles of specially prepared water and over 10,000 vials of blood typing serum.

The project has had the helpful co-operation and advice of many members of the Connaught Laboratories staff, the immediate direction of the work being the responsibility of Dr. A. M. Fisher who has made an outstanding contribution. Dr. A. F. Charles has supervised the work at the Dufferin Division.

VETERINARY PRODUCTS

Progress has been made in establishing production and distribution of Brucella Abortus vaccine used in the prevention of contagious abortion in cattle and a large quantity of

Anti-Swine-Erysipelas serum, prepared by immunizing horses, was produced. In Manitoba and Saskatchewan, swine erysipelas constitutes a serious problem and the furnishing of this serum was appreciated by the governments of these provinces. Dr. Kerslake has the direction of the preparation of these products. As mentioned in a previous report, the Connaught Laboratories is extending the field of research studies to include animal as well as human diseases, particularly animal diseases which are transmissible to man. The School of Hygiene is providing for veterinarians a course of post-graduate study in public health, leading to the Diploma in Veterinary Public Health. These steps are significant of the growing importance of the veterinarian in public health and of the close relationship of veterinary and human medicine.

From this review of the extensive list of products prepared and distributed, it can be appreciated that Mr. W. P. Gerald, Secretary of the Laboratories, who is responsible for the filling, packaging and distribution of products, deserves great credit for being able to meet the demands placed on these departments. Outstanding service has been rendered by Miss M. Moon who was appointed this year to be in charge of the filling section, by Miss M. B. Phillips, who has directed the packaging of all products, and by Mr. W. A. Brown who has been responsible for all the shipping arrangements, including export.

RESEARCH

As would be expected, many research studies have been interrupted because of the war and the increased demands which have been made on the Laboratories for the various biological products. Efforts have been made to carry forward a number of important studies, particularly those which have a direct relation to war problems. The current volume of Collected Studies of the Connaught Laboratories and School of Hygiene, presenting papers published during 1943, includes only 26, in contrast to 56 in 1938.

Dr. D. A. Scott has continued his studies of carbonic anhydrase, since this ferment, found in red blood cells, may have important clinical value. Dr. Scott has also carried forward studies of Insulin, in which field he has made several highly important contributions.

Dr. E. W. McHenry, Assistant Director, with Dr. R. G. Romans, Dr. H. D. Bott and Dr. G. A. McVicar, has carried forward studies relating to glandular products, including Insulin. In addition, at the request of the Committee on Blood Substitutes, preparation of sufficient isinglass for adequate clinical trial, as a substitute for blood serum in the treatment of shock, was undertaken. This work was conducted in co-operation with Professor N. B. Taylor of the Department of Physiology. Mr. D. M. Young has co-ordinated procedures for the assay of all glandular products.

Dr. C. Siebenmann has studied the value of chemotherapy and of serum therapy in the treatment of experimental gas gangrene. He has also investigated in laboratory animals the value of penicillin in the treatment of this infection. He has co-operated with Dr. Frieda Fraser and Dr. Leone Farrell in the study of Streptothrycin, which is one of a number of new products possessing properties resembling penicillin. Dr. Farrell has also studied problems associated with the production of whooping cough vaccine, cholera vaccine and a toxoid for the possible prevention of Shiga dysentery.

For part of the year Dr. Hare was able to carry forward studies in influenza until it was necessary for him to assume duties in connection with the production of penicillin. The work in influenza has been continued with the assistance of Dr. J. W. Fisher. The Connaught Laboratories has served since 1936 as the Canadian centre for the study of influenza and the isolation and identification of the strains of virus occurring in clinical cases.

Important contributions have been made in the study of typhus fever vaccine by Dr. Craigie. Dr. Nelles Silverthorne has conducted observations on meningitis and whooping cough. Dr. R. C. Parker has carried forward studies, using tissue culture, relating to certain virus infections. Dr. Moloney has conducted studies on the phenomenon of the detoxification of toxins and on invitro methods for the measurement of certain toxins.

WESTERN DIVISION

Owing to the very limited laboratory accommodation in the Science Building of the University of British Columbia, Dr. C. E. Dolman, who is in charge of the Western Division of the Connaught Laboratories, has been unable to extend the research studies in which he is engaged with his colleague, Dr. L. E. Ranta, and a group of graduate students. Dr. Dolman is Professor of Bacteriology and Preventive Medicine in the University of British Columbia and Director of the Provincial Board of Health Laboratories. He has been able to carry forward studies in food poisoning, work which is of great practical importance, particularly in wartime. A monograph of 46 pages was issued last year and has had a wide circulation.

Plans for the Institute of Preventive Medicine, in which the Western Division will be accommodated, on the campus of the University of British Columbia, are being further developed and it is anticipated that construction of the building will be commenced at the conclusion of the war.

CONNAUGHT LABORATORIES LIBRARY

Essential to the work of the Laboratories is the library, with the reference service and the translations of articles in foreign languages provided by Miss O. E. Somerville, librarian, and Miss K. Pichler. The Connaught Laboratories library now constitutes one of the best in Canada in the fields represented and adds to the significance of Toronto as a centre of medical literature.

PERSONNEL

During the year the staff has been substantially increased. Much credit is due to Mr. J. Angus who with the assistance of Miss R. M. Briggs has made possible the obtaining of the staff required. In March, 1943, there were 425 persons employed in the Laboratories, which number was increased to 717 in March of this year. At the time of this report (June) the total staff numbers 846.

The success of the work of this year in meeting the unprecedented demands made on the Laboratories is due in no small measure to the able service of Mr. K. E. Allen, Comptroller, Mr. I. W. Boyd, Superintendent, and Mr. W. P. Gerald, Secretary. In no previous year has such an amount of new construction and equipment been required. Mr. Boyd has had responsibilities in regard to more than one million dollars' worth of construction and equipment, as well as the greatly increased purchases of supplies and equipment for the normal activities of the Laboratories. All of this in turn represents greatly increased work for the staff under the direction of Mr. Allen. Mr. Allen has had the able assistance of Mr. E. W. Harbour. It is indeed an achievement that it is possible to record that all the matters associated with the Comptroller's Office have been successfully carried forward and that the balance sheet for the year ending March 31st is presented at this meeting.

It has been our policy to ask for the minimum number of deferments in connection with military service, with the result that only 12 requests are at present in force. During the year the War Services Committee of the Laboratories has kept in touch with the 75 members who are now serving with the armed forces.

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tories
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Colonel M. H. Brown is Director of Hygiene for the Canadian Army, with headquarters in London, and Lieutenant-Colonel D. L. MacLean is Hygiene Officer with the 1st Canadian Corps. A few months ago Major N. E. McKinnon of Headquarters Staff, Ottawa, returned to assume duties as head of the Department of Epidemiology and Biometrics in the School of Hygiene and as Research Member in the Laboratories. Mr. F. L. Hutchison, Assistant Director, who was serving as Squadron Leader in charge of the University Air Training Corps, reported for active service in May, 1943, and is now a Flight Lieutenant with the R.C.A.F.

It is a great pleasure, again, to acknowledge with thanks and appreciation the support of the Chairman of the Connaught Laboratories Committee of the Governors, Dr. Balmer Neilly, and his fellow members of the Committee. I also wish to record the splendid co-operation extended by my administrative colleagues and by the staff of the Laboratories, to whose devotion so much credit is due for the progress of the work during this year of maximum effort.

June 15, 1944.

(Sgd) R. D. Defries, M.D.,
Director."

In accordance with his previous notice,

Dr. Neilly moved,

Seconded by Hon. Dr. Ferguson,

That the Report be approved, ratified and confirmed.

This motion was carried, and a discussion of the report was deferred to a later meeting.

Chemical
Engineer-
ing and
Chemistry
Building
plans to
be com-
pleted for
a brick
building
with stone
facings

In connection with the Chemical Engineering and Chemistry building, the Bursar presented a letter from the Architects, Messrs. Page and Steele, stating that -

"The extra cost of the all stone building over the brick building with stone base and trim would be about \$95,000. If in place of the stone base for all stone building, a polished black granite base were to be used on the south, west and east elevations only, the additional cost of such base would be approximately \$45,000. We recommend the use of a stone base rather than the black granite base for either the stone or brick building."

In accordance with his previous notice,

Dr. Gibson moved,

Seconded by Mr. McCullagh,

That the plans for the building be completed for a brick building with stone facings, it being understood that no tenders are to be called for until the plans have been further considered by the Board.

The motion was carried.

Toronto
Conserva-
tory of
Music
matters
again
referred
to the
Finance
Committee

The matters affecting the Toronto Conservatory of Music were again brought up, and in view of the fact that these had been referred to the Finance Committee of the University with power to act, after consultation with the Finance Committee of the Conservatory, the Secretary was instructed to advise Mr. Ross, Chairman of the Finance Committee, to endeavour to have action taken with as little delay as possible. Mr. Robert A. Bryce was added to the Finance Committee for consideration of the Conservatory matters.

Arrange-
ments for
Dominion-
Provincial
Student
Aid
Programme

The Bursar presented letters from Dr. J. G. Althouse, Chief Director of Education for Ontario, stating that instructions had been given that the cheques issued to winners of Dominion-Provincial Scholarships and Bursaries should be sent directly through the Bursar's Office and not through Faculty offices. After discussing these arrangements the Board confirmed their previous decision that it is desirable to have these funds transmitted to the Bursar of the University for distribution.

Provincial
Government
to be re-
quested to
terminate
previous
arrangement
for a remis-
sion of
fees to
holders of
Provincial
Government
Scholarships

In connection with the remission of fees to the extent of \$50 granted to holders of Ontario Government Scholarships, a letter was read from Victoria College stating that they had been reliably informed that no such remission of fees was made by Queen's University, and that they believed the same was true of the other Universities of the Province; and stating further that Victoria would prefer to deal with the matter on a Bursary basis. After discussing the matter the Secretary was instructed to request the Government to have the previous arrangements in this connection terminated altogether.

Confirmation
of action
taken during
the Summer
in connection
with certain
securities
held by the
Banting
Research
Foundation

Following the decision of the Board that Mr. Ross, Chairman of the University's Finance Committee, consult with Mr. A. N. Mitchell, Chairman of the Finance Committee of the Banting Research Foundation, regarding Mr. Mitchell's suggestion that certain securities held by the Foundation be sold and others purchased, Mr. Ross and Mr. Mitchell met with the Bursar in the latter's Office to review the situation.

Upon motion of Mr. McCullagh,
Seconded by Mr. Bryce,

The Board confirmed the action of the Chairman of the Finance Committee and the Bursar, taken during the Summer in the absence of the Board meetings, in making the following transactions and having the necessary forms signed on behalf of the Board:

<u>Date of Transaction</u>	<u>Sold</u>		<u>By Value</u>	<u>Bought</u>		<u>To Value</u>
July 14/44	\$130,500	Dominion of Canada 2nd Victory Loan 3% Bonds, due 1 March, 1954	\$135,762.38	\$ 50,000	Dom. of Can. 5th Victory Loan 3% Bonds, due 1 Jan., 1959	\$135,570.40
				85,000	Dom. of Can. 6th Victory Loan 3% Bonds, due 1 Jan., 1960	
July 18/44	20,000	Province of Ontario 4½% Bonds, due 15 Jan., 1955	24,807.40	24,000	Province of Ontario 3% Bonds, due 15 Sept., 1952/55	24,486.58
July 17/44	40,000	Canadian National Railways 4½% Bonds, due 1 Sept., 1951	50,156.55	49,500	Dom. of Can. 4th Victory Loan 3% Bonds, due 1 May, 1957	50,111.34
July 25/44	23,000	Dom. of Can. 3¼% First War Loan Bonds, due 1 Feb., 1952	24,164.42	24,000	Dom. of Can. 4th Victory Loan 3% Bonds, due 1 May, 1957	24,287.67
Aug. 11/44	34,000	Dom. of Can. 4% Bonds, due 15 Oct., 1952	36,598.67	36,200	Dom. of Can. 6th Victory Loan 3% Bonds, due 1 Jan., 1960	36,503.48
	10,000	Province of New Brunswick 4½% Bonds, due 15 Nov., 1958	12,033.49	11,000	Province of New Brunswick 3½% Bonds, due 15 Jan., 1956	11,307.62
	<u>\$257,500</u>		<u>\$383,522.91</u>	<u>\$279,700</u>		<u>\$282,267.09</u>

Senate
Elections

At the request of Mr. Bryce the next matter considered by the Board was the forthcoming Senate Elections, and in this connection the following resolution passed by the Board of Directors of the Alumni Federation at a meeting held on September 5, 1944, was read:-

"The Board of Directors of the Alumni Federation deplores the nature of a message sent from the office of the Registrar of the University to the Right Honourable Vincent Massey, a nominee for the office of Chancellor, and directs that a copy of this resolution be sent to the President, the Board of Governors, the Senate, and the Registrar of the University."

The Bursar was requested to read the cablegram sent to Mr. Massey, which was as follows:-

"Sir William Mulock and yourself have been nominated for the office of Chancellor (stop). The Act provides that any person so nominated may refuse the nomination by notifying the Registrar before September twelfth (stop). Sir William has been informed of your nomination but as he wishes to die in harness he has stated that he will be a candidate (stop). I am notifying you of your nomination in order that you may inform me whether you wish to be a candidate also thus making necessary voting by the graduate body (stop). Further the Act provides that no person shall be eligible for election as Chancellor unless he is a resident of Ontario and that the right of any person to be Chancellor, if questioned, shall be finally decided by the Senate (stop). If you should decide to be a candidate it may be necessary to call a special meeting of the Senate and have determined the question of your eligibility in the matter of residence (stop). The last date for nominations is September sixth (stop). If additional nominations are received I will cable you (stop). Please cable your decision at the earliest possible date (stop)."

August 25, 1944.

A. B. Fennell, Registrar,
University of Toronto."

Dr. Neilly then presented the following memorandum:-

"A certain cable, addressed to The Right Honourable Vincent Massey under date of August 25 last and signed by Mr. Fennell as Registrar of this University, does, I regret to say, give rise to a situation that merits the serious consideration of this Board.

Sections 89 to 114, inclusive, of the University Act, make it clear that authority and responsibility for the election or appointment of the Chancellor of this University rests with the Senate. However, Section 29 of the same Act reads in part as follows:-

'The government, conduct, management and control of the University shall be vested in the Board.'

Senate
Elections
(Cont'd)

From this it would appear that, within prescribed bounds, we, the Board, have a supervisory authority and responsibility, and that while the Senate is authorized and obligated to do certain things, it is the Board's duty to see that they, the Senate, exercise and discharge those duties with due regard for the well-being and good name of this University.

While I am certain that the Registrar never intended it, I am equally sure that any disinterested party would be fully justified in taking the view that the cable above referred to was, or at any rate could be, considered as an affront to a graduate of this University. Secondly, the same cable states that it may be necessary, unless he, Mr. Massey, withdraws from the contest, to hold a Special Meeting of the Senate to examine and pass upon his qualifications for the office of Chancellor.

Now I am sure that it is the unanimous desire of the Board that Mr. Massey be assured formally that no affront was intended, and that if perchance any such meaning could be read into the Registrar's cable of the 25th of August, it is a matter of regret to all the members of this Board.

Then too, there is another point that arises from a perusal of that cable. It states clearly that if Mr. Massey does not withdraw his name from nomination, his qualifications for the office of Chancellor will be examined and, if necessary, the data thus gathered will be submitted to a Special Meeting of the Senate.

No objection can or should be raised to such precautionary measures provided the Senate, through the Registrar, proposes to apply the same treatment to all candidates. In my opinion the question that concerns the Governors of this University is, did they apply or propose to apply the same treatment to all nominees, or are they, the Senate, guilty of discrimination?

To my mind this is a most important and pressing question. This Board as such is not concerned with who is nominated or elected Chancellor, but it is concerned, and indeed seriously concerned, if, in addition to an ambiguity that might be considered as an affront to a graduate, there is any ground for thinking that discrimination has been shown or intended.

And so, Mr. Chairman, provided the Governors will agree to waive the necessity for formal Notice of Motion, I would Move that the Bursar be instructed to communicate with the Senate at once, asking -

1. Whether or not the Senate examined the qualifications of all the candidates, and
2. If the answer is in the affirmative, what decision was reached in each case?

You will observe, Mr. Chairman, that the above statement was prepared and reduced to writing, and so that there may be no misunderstanding now or hereafter as to what I have said, I would request that this memorandum be spread verbatim upon the minutes of this meeting."

After discussing the matter at length the Board passed the following resolution:-

Upon motion of Dr. Neilly,
Seconded by Hon. Dr. Bruce,
It was Resolved -

That the Bursar be instructed to communicate with the Senate at once, asking -

1. Whether or not the Senate examined the qualifications of all the candidates, and
2. If the answer is in the affirmative, what decision was reached in each case?

Senate
Elections
(Cont'd)

Following this a further resolution was

passed by the Board:-

Upon motion of Mr. LaBine,
Seconded by Mr. Bryce,
It was Resolved -

That the Bursar formally advise the Senate that at a meeting of the Governors of this University held this day the qualifications of the Chancellor-elect were raised, discussed and seriously questioned, and that the above statement be forwarded to the Senate formally and in accordance with Section 47 of the University Act.

The Chairman of the Board was requested to communicate with Mr. Massey informing him that it was unfortunate the cable had been sent, and expressing the Board's regret at the manner in which it was worded.

The Chairman was also requested to advise the Registrar that it was extremely unfortunate that the cable had been worded in such a manner.

Executive
Committee
Report

The report of the Executive Committee, which was not signed on behalf of the Chairman of the Finance Committee, was approved as follows, the appointments contained therein being confirmed by the Board upon motion of Mr. Bryce:-

"To the Board of Governors,
University of Toronto.

Appoint-
ments
made dur-
ing the
Summer .

A - Appointments

Passed during the Summer, 1944

From 1 July, 1944:

Faculty of Arts:

J. Finkelman

- Professor of Administrative and Industrial Law (also in the School of Law) \$4,200 per an.
K. S. Bernhardt - Professor of Psychology 3,800 " "

Faculty of Applied Science and Engineering:

Miss I. Warnock

- Secretary and Librarian in Metallurgical Engineering 1,050 " "

School of Social Work:

H. M. Cassidy

- Director of the School 6,000 " "

Office of the Registrar:

Miss E. F. Clark

- Clerk 1,050 " "

Miss E. E. Mark

- Clerk, Graduates' Register 1,000 " "

Appoint-
ments
made dur-
ing the
Summer
(Cont'd)

A - Appointments (Cont'd)

Passed during the Summer, 1944
For the Session 1944-45:

Faculty of Arts:

Chemistry:

A. Kahn) Assistants	\$ 650
H. J. Knowlton		650

Law: (also in the School of Law)

H. G. Fox	- Lecturer in the Law of Industrial Property	without salary
K. G. Gray	- Lecturer in Criminal Law and Criminology	" "
G. D. Kennedy	- Lecturer in Law	1,500

Political Economy:

M. W. Dymond	- Instructor	1,700
Miss S. Thrupp	- Special Lecturer	2,500
N. Ward	- Instructor	1,000

Zoology:

Miss F.H. Armstrong	- Research Assistant, Sept. 1 to Apr. 1	\$110 per month
M. Fisher	- Special Lecturer	1,700

Faculty of Medicine:

J. F. Morgan	- Fellow, Biochemistry, Oct. 1 to May 31	\$100 per month
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Banting and Best Medical Research:

Mrs. J. Gastle	- Research Assistant, Sept. 5 to June 30	\$1,020 " annum
Miss M. J. Murray	- Research Assistant, Sept. 1 to June 30	\$1,020 " "
A. H. Palmer	- Research Associate, Sept. 1 to June 30	\$3,000 " "
J. R. Ross	- Junior Demonstrator, Paediatrics (from July 22)	\$700

Pathology and Bacteriology:

Mrs. M. Coleman	- Special Technician, Sept. 1 to June 30	\$70 per month
C. Hunt	- Technician	30 " "
Miss H. Train	- Laboratory Attendant, July 1 to June 30	70 " "

Faculty of Applied Science and Engineering:

S. H. de Jong	- Lecturer, Civil Engineering: Surveying & Geodesy	\$1,800
G. S. E. MacFarlane	- Laboratory Assistant, Civil Engineering: Municipal & Structural	\$100 per month

Electrical Engineering:

J. K. Allen) Report Readers	\$300
A. J. Dinnin		300
R. C. Henderson) Demonstrators	\$1,400
W. L. Phoenix		1,400
E. A. Pollard		1,300

Faculty of Household Science:

Household Science:

Miss F. Kennedy	- Research Assistant	1,000
Miss I. Park	- Assistant (part time)	900

Faculty of Dentistry:

E. E. Colley	- Demonstrator, Dentistry	270
Mrs. E. G. Mason	- Dental Nurse	1,000

Appoint-
ments
made dur-
ing the
Summer
(Cont'd)

A - Appointments (Cont'd)

Passed during the Summer, 1944

For the Session 1944-45:

School of Nursing:

Miss H. A. Bennett - Lecturer, Sept. 1 to June 30 \$2,100
per an.
Miss D. S. Livingstone - Secretarial Assistant, Aug. 1
to June 30 \$960 " "

School of Hygiene:

Miss F. B. Swan - Fellow in Nutrition, Oct. 1
to June 30 \$120 " mo.

Library:

Miss R. M. Schawlow - Assistant (part time) \$550

University College:

D. Savan - Tutor in Men's Residence, without sal-
ary, but with living quarters.

Resigna-
tions

Resignations

A. Pitt - Associate Professor of Physics Sept. 30, 1944
J. G. Perold - Instructor, Political Economy Sept. 1, 1944
E. C. Black - Research Associate in Banting
and Best Medical Research Sept. 1, 1944
School of Hygiene:
Mrs. H. P. Ferguson - Research Fellow, Nutrition Aug. 31, 1944
Miss M. Rutland - Research Fellow, Physiolo-
gical Hygiene Aug. 15, 1944
A. Frumkin - Lecturer, Metallurgical
Engineering Sept. 1, 1944

We have approved the foregoing appointments and resignations.

B - Transfers and Adjustments:

(1) We recommend that the sum of \$340.20 be transferred from
the supplies account to the apparatus account in the Department
of Mining Engineering.

(Sgd) D. Bruce Macdonald,
Chairman of the Board

(Sgd) H. J. Cody
President

Chairman of the Finance Committee."

Transfer
in Mining
Engineer-
ing

Matters
dealt
with dur-
ing the
Summer
upon the
approval
of the
President

The Board also confirmed the following

matters dealt with during the Summer:-

1. Upon the approval of the President:

(a) Transfers in appropriations of 1943-44:

University Press:

From "General Expenses"
To "Heat and Light" - \$279.38

Transfers
in appro-
priations

From "General Expenses, Publications Department"
To "Editorial Salaries, University of Toronto
Law Journal" - \$350.00

1. Summer matters dealt with on President's approval (Cont'd):(b) Fees:

Transfer to University Fees of following balances remaining at 30 June, 1944, at credit of Special Courses, upon completion of same:-

No. 1 Canadian Army Course	-	\$ 8,151.11	
No. 2 Canadian Army Course	-	24,657.50	\$32,808.61

(c) Additional appropriations for 1944-45:Department of Mechanical Engineering:

"Instructors and Demonstrators"	-	\$100.00
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Water Accounts (Superintendent):

"Botany Building"	-	\$3,700.00
"Hygiene Building"	-	\$5,700.00

(The Bursar also charged to the 1943-44 appropriations an overdraft of \$1,063.63 for water for the Botany building for April, May and June.)

The Connaught Laboratories reimbursing the University for increased consumption.

(d) Confirmation of Senate's approval to limit the number of First Year students in Dental Nursing to 25 for the Session 1944-45 as recommended by the Applications Committee and Council of the Faculty of Dentistry.

(e) Confirmation of Superintendent's action, upon instructions of Dr. Gibson and Dr. Neilly, in granting one week's vacation with pay to employees coming under the Superintendent's department, in accordance with regulations contained in Bill 96 of the recent Provincial legislation respecting hours of work and vacations with pay in industrial establishments.

(f) Appointments, adjustments in Salaries, etc.:Appointments:

From 1 July, 1944:

Bursar's Office, Accounts Branch (covered by appropriations):Bookkeepers:

D. E. Caton	-	\$1,300 per an.
Miss J. Hurst	-	1,050 " "

Clerks:

Miss A. Warwick	-	1,050 " "
Miss E. Geary	-	1,000 " "
Miss I. Gourlay	-	1,000 " "
Miss V. Woodward	-	1,000 " "

For the Session 1944-45:

Dr. Jessie C. Gray	-	Lecturer in Surgery, School of Nursing	\$100
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Department of University Extension:Summer Session - Pass Course for Teachers:

W. F. Castle	-	Laboratory Assistant in Geology	100
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William Wightman	-	Laboratory Assistant in Mineralogy	100
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Summer Session - Other Courses:

Miss C. Emery	-	Instructor in Social Work	150
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Short Courses - Course for Fire Fighters:

W. C. Macdonald	-	Instructor in Chemistry of Fire	10)
		Estimated travelling expenses	50)

School of Social Work:Lecturers:

Miss M. Bell	-	\$ 75	Miss A. F. Carver	\$50
Miss F. Hutner	-	20	Miss L. Gates	50
Dr. Gwen Mulock	-	150	Miss D. Hobden	75
Miss M. Fleming	-	60	Miss D. Wilensky	1,100
B. W. Heise	-	100	Miss I. Allen	150
R. E. Mills	-	75	Dr. M. Strong	600

Successor (or Successors) to Mr. Tarail		600
-----------------------------------------	--	-----

Honoraria to Visiting Lecturers (names to be submitted later)		50
---------------------------------------------------------------	--	----

Disposition of balances remaining in Special Funds

Additional appropriations

Limitation of First Year students in Dental Nursing

One week's vacation with pay to employees

Appointments

Adjust-
ments in
salaries,
etc.

1. Summer Matters dealt with on President's approval (Cont'd):

(f) Appointments, adjustments in Salaries, etc. (Cont'd)

Adjustments in Salaries, etc:

- | | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------|---------------|-------|-----------------|-------|
| A. A. Brant | - Assistant Professor in Geo-Physics, Department of Physics, total salary of \$2,100 for 1944-45 to be charged against appropriation for "Salaries" instead of \$1,200 as shown in Estimates; \$900 of appropriation for "Demonstrators and Class Assistants" to be used. | | | | | | |
| A. A. Campbell | - Professor, Department of Oto-Laryngology, salary of \$2,500 as shown in Estimates for 1944-45 to be reduced to former stipend of \$700, as anticipated re-organization of the department did not take place. | | | | | | |
| Miss M. Howard | - Technician in Neuropathology, Department of Pathology and Bacteriology, to be paid at rate of \$80 per month. | | | | | | |
| O. C. Powers | - Lecturer in Public Health Administration, to be paid at the rate of \$3,900 for 1944-45 instead of \$3,500. (vide revised budget of the Special Rockefeller Grant No. 11) | | | | | | |
| Research Assistants in Applied Physics, formerly appointed at \$125 per month, to be paid from Special Funds provided as follows:- | | | | | | | |
| R. L. Booth | - July, August & Sept. \$150 per mo. | | | | | | |
| L. O. Fiander | - 1 July to 15 August 150 " " | | | | | | |
| H. A. Jackson | - 1 July to 15 August 150 " " | | | | | | |
| T. E. Munford | - Demonstrator in Applied Physics, salary to be changed from \$1,000 to \$1,200 as originally requested by Professor Jackson. | | | | | | |
| Mrs. L. Barraclough | - Laundress in the Faculty of Dentistry, to be paid \$756 as shown in Estimates for 1944-45, instead of \$691. | | | | | | |
| A. F. Fenton | - Technician in Histology in Faculty of Dentistry, to be paid \$300 as shown in Estimates for 1944-45, instead of \$150. | | | | | | |
| Miss D. K. Duff | - Clinical Instructor in Nursing in School of Nursing, to be paid at \$1,320 per annum instead of \$1,200 as from Sept. 1 (living allowance to remain at \$240) | | | | | | |
| Dr. Margaret Strong | - to be paid an honorarium of \$300 for Michaelmas Term only, School of Social Work | | | | | | |
| Miss D. Wilensky | - the amount of \$1,100 previously allotted to Miss Wilensky, School of Social Work, to be divided as follows:- | | | | | | |
| | <table border="0" style="margin-left: 40px;"> <tr> <td>Miss D. Wilensky</td> <td style="text-align: right;">- \$300</td> </tr> <tr> <td>Miss C. Emery</td> <td style="text-align: right;">- 300</td> </tr> <tr> <td>To be appointed</td> <td style="text-align: right;">- 500</td> </tr> </table> | Miss D. Wilensky | - \$300 | Miss C. Emery | - 300 | To be appointed | - 500 |
| Miss D. Wilensky | - \$300 | | | | | | |
| Miss C. Emery | - 300 | | | | | | |
| To be appointed | - 500 | | | | | | |

1. Summer Matters dealt with on President's approval (Cont'd):

(f) Appointments, adjustments in Salaries, etc. (Cont'd)

Leaves of Absence:

- H. A. Logan - Professor, Department of Political Economy, for the Session 1944-45, to be paid salary at the rate of two-thirds of his salary for the Session 1943-44 (Professor Logan has been awarded a Guggenheim Fellowship).
- L. T. Morgan - Associate Professor, Department of Political Economy, for one year from Sept. 1, 1944, without salary, in order that he may work with the Wartime Prices and Trade Board.
- Miss H. E. Algie - Social Worker in the Department of Psychiatric Research, for the months of October, November and December, in order that she may take a graduate refresher course at the Henry Phipps Psychiatric Clinic, Johns Hopkins Hospital.

2. Miscellaneous matters dealt with during the Summer:

- (a) Letter from the University Solicitor stating that he had received notice that the Court of Revision had dismissed the University's appeal against the 1945 assessment of the Margaret Eaton School, 415 Yonge Street, and that he was entering an appeal to the County Judge.
- (b) Action of the Bursar in appealing against City of Toronto Assessment Notice for Old Knox College - Connaught Laboratories Spadina Division - for 1945 taxes.
- (c) Permission given to the Department of National Defence, Naval Service, for alterations to be made to windows opening on to fire escape landings at No. 78 Queen's Park - Holwood.

Recommendations by the President were approved

as follows:-

That the resignation of Dr. Mary A. Ross, Associate Professor of Biometrics and Associate Secretary, School of Hygiene, be accepted as of August 31, 1944, and that Dr. Ross be paid her salary in full to November 30, 1944, in recognition of her years of efficient and faithful service.

That Professor V. L. Henderson, Assistant Professor in the Department of Applied Physics, who is to give full-time service during the present Session, be paid an additional amount of \$200., bringing his total salary for the year 1944-45 to \$2,900.

That the salary of Mr. A. D. LePan, Superintendent of Buildings and Grounds, be increased from \$6,500 to \$7,000 per annum, effective July 1, 1944.

Leaves of absence

Appeal against Assessment Notices of 415 Yonge St., and Old Knox College

Alterations approved at Holwood

Resignation of Dr. Mary A. Ross, School of Hygiene

Additional amount for Prof. V.L. Henderson, Applied Physics

Increase in salary of Mr. A. D. LePan

Additional
appropriation for
Chemistry
Building

That an additional appropriation of \$1,500 for "Alterations - Chemistry Building" for 1944-45 be granted to take care of necessary re-arrangement of laboratories in the Department of Chemistry. In this connection the Bursar reported that due to the urgency of this during the Summer the President approved of this sum being drawn from the department's appropriation for "Chemicals, etc." pending the granting of an additional vote by the Board.

Additional
appropriation for
Research
Fund in
Faculty of
Dentistry

That an additional appropriation of \$400 be granted to the Research Fund of the Faculty of Dentistry for the investigations being carried on by Dr. R. G. Ellis in connection with dental service for children. The President stated that in this regard Dean Mason had forwarded to the Bursar a cheque for \$394.75 received from the Kiwanis Club of Toronto for services rendered by the Faculty of Dentistry to boys of the "K" Club last winter.

\$400 voted
from the
Wallberg
Fund for
Selection
Tests for
Engineering
students

That the sum of \$400 be allocated from the Wallberg Fund to finance the cost of trying out for the Session 1944-45 a group of selection tests for Engineering students in the Faculty of Applied Science and Engineering, under the general direction of Dr. K. W. Vaughn of the Carnegie Foundation for the Advancement of Teaching.

Consideration by
Dr. W. A.
Riddell of
appointment
in School
of Social
Work

The President informed the Board that Dr. W. A. Riddell was considering the matter of his appointment to the staff of the University as a Special Lecturer in the School of Social Work, and that a formal recommendation for the same would be made at the next meeting of the Board.

Communications were presented and dealt with as follows:-

Letter from
Rt. Hon.
Vincent
Massey re
Hart House
matters

From the Right Honourable Vincent Massey, recommending an increase in the salary of the Warden of Hart House, Mr. J. B. Bickersteth, and the removal of the University Health Service infirmary from Hart House to provide urgently needed accommodation. These matters were referred to the Standing Committee of the Board on Hart House for consideration and report.

Offer of
\$1,000 for
services
of an expert to
report on
plans for
expansion
of University
Library

From the Librarian transmitting a letter from Colonel C. S. MacInnes, a member of the Library Committee, in which he states that he is authorized by a graduate of the University, who prefers to remain anonymous, to contribute the sum of \$1,000 for the purpose of getting a report and advice from a competent expert in regard to the plans that should be followed in the development and expansion of the University Library. This offer was gratefully accepted by the Board, on the understanding that the appointment of the expert mentioned would be made by the University.

Authority
to engage
Mathers &
Haldenby
to investigate
repairs
necessary
to the
Library

From the Superintendent stating that dry rot had made serious inroads in some of the timber trusses supporting the ceiling and roof over the main reading room in the University Library, and in accordance with his recommendation the Board gave authority for the Superintendent to engage Messrs. Mathers and Haldenby to investigate and report on necessary structural repairs.

Accommodation for
post-war
registration
in
First Year
Applied
Science

From Dean C. R. Young in connection with providing accommodation for post-war registration in the First Year of the Faculty of Applied Science and Engineering, and this matter was referred to the Property Committee for consideration and report.

Military
Training
Regulations

From the Registrar transmitting the following regulations respecting Military Training for the Session 1944-45, and

Upon motion of Mr. McCullagh,

Seconded by Dr. Neilly

these regulations were approved by the Board:-

Military
Training
Regula-
tions
(Cont'd)

- "1. As National Selective Service grants postponement of military service to students of the University only on condition that they undergo compulsory military training while at the University, of a standard recognized by the Department of National Defence, all male students, both undergraduate and graduate, except as noted in Section 2 below, whether or not they are British subjects, will be required to take training in the University Naval Training Division, in the Canadian Officers Training Corps, or in the University Air Squadron.
2. The undermentioned categories of students will not be required to take military training in the University:
 - (a) Students who are on active service, or who have been discharged from active service.
 - (b) Students who are receiving training outside the University as members of Reserve Units of the Canadian Navy, Army and Air Force.
 - (c) Students enrolled in the Fourth, Fifth and Sixth Years of the Faculty of Medicine.
 - (d) Students who are certified by the University Health Service to be physically unfit for military training.
3. All students who are required to take military training in the University will register not later than 12 noon on Saturday, September 30th, 1944, with the University Naval Training Division, with the First or Second Battalion, Canadian Officers Training Corps, or with the University Air Squadron, according to directions to be published in the Varsity.
4. Students who claim exemption from military training under Section 2 (b) or on any other ground will apply for this exemption at the office of the University Registrar not later than October 7th, 1944.
5. Any student who is required to take military training under Section 1 above, and who fails to comply fully with the regulations respecting such training, may be ordered, on the recommendation of the Court of Discipline, to withdraw from the University."

Application
of Mr. F. Y.
Sasaki de-
clined

From Miss N. MacKenzie, Secretary, School of Graduate Studies, stating that Mr. Frederick Yoshihide Sasaki had applied for admission to the Graduate School. Mr. Sasaki, who was born in Japan, was brought to this country when he was six months of age. He graduated from the University of British Columbia with the degree of Bachelor of Commerce in 1941, and at the outbreak of hostilities his family moved to Calgary voluntarily and came East a year later. After considering this matter the Board directed that Mr. Sasaki's application be declined.

Approval of
suggestion
to discon-
tinue paying
taxes on
property
held by the
Janet Col-
quhoun
Estate, and
let same
revert to
the Crown
or munici-
pality con-
cerned

From the Chartered Trust and Executor Company, Executors of the Janet Colquhoun Estate, advising that Mr. Reid of the National Sanitarium Association, the other beneficiary with the University under the Will of the late Miss Colquhoun, had suggested that the Estate discontinue paying taxes on the bush farm in the Cariboo District of British Columbia and let the land revert to the Crown or the municipality concerned, since there did not seem to be any prospect of disposing of this property. The Governors approved of Mr. Reid's suggestion.

Enquiry as
to whether
Insulin
could be
obtained
free of
purchase
price

From Mr. A. L. Patterson, Calgary, asking if there was any way in which Insulin could be obtained free of purchase price, as he felt that it should be allowable as a "life expense" from Income Tax purposes, and the Secretary was directed to inform Mr. Patterson as follows:-

1. That his enquiry as to whether Insulin may be obtained free of purchase price should be made to the Board of Health for the Province in which he resides.
2. That any claim from income tax for Insulin based on a "life expense" would have to be approved by the Dominion Government authorities.

Letter of
thanks
from Miss
C. Tocque

From Miss Chauncey Tocque, formerly stenographer in University College, expressing appreciation of the generous arrangements made in connection with her pension.

Letter of
thanks
from Miss
M.B.Jackes

From Miss M. B. Jackes conveying sincere thanks for the honorarium granted to her upon retiring from the University Health Service.

Letter of
apprecia-
tion from
Miss B.
Alexander

From Miss Beatrice Alexander expressing appreciation of the Board's sympathy upon the death of her father, Professor W. J. Alexander, Professor Emeritus of English.

Resignation
of Miss H.
de Wynter,
Bursar's
Office

The Bursar reported the resignation of Miss A. H. de Wynter, Clerk in the Fees Branch of the Bursar's Office, effective July 8, 1944, and he was given authority to use the balance of her salary for 1944-45 to pay a substitute.

Flt.-Lt. G.
L. Court, D.F.C.,
Bursar's
Office,
reported a
prisoner
of war

The Bursar also reported that Flt.-Lt.
G. L. Court, Accountant of Trust Funds in the Bursar's Office,
who was formerly reported missing on active service, was now re-
ported a prisoner of war, and that he had been awarded the D.F.C.

Donations -

The following donations were reported
and were accepted with thanks and appreciation:-

T. Eaton
Company
Limited

\$125,000 from the T. Eaton Company Limited as a contribution
to the Sir John and Lady Eaton Fund, transmitted to
President Cody by Dr. Wm. Goldie. The question of
the disposition or allocation of this amount was de-
ferred for consideration at the next meeting.

Godfrey
Scholar-
ship

5,000 from Mr. Samuel Godfrey, donated by Sara and Samuel
Godfrey, to establish a scholarship fund to be known
as "The Godfrey Scholarship"; the annual award to be
the amount of the annual income, and to be awarded
preferably to a student writing the best paper on the
subject of creating a better understanding between
the various racial groups of Canada. The academic
details were referred to the Senate for settlement.

George T.
Goulstone
Bequest

Bequests:

\$ 10,000 under the Will of the late George T. Goulstone, late
of New York City, as follows:-

"I give and bequeath to TORONTO UNIVERSITY, in
the City of Toronto, Province of Ontario, Canada,
the sum of Ten Thousand Dollars (\$10,000.00). In
Trust, however, for the following uses and purposes:

I direct that the same shall be set aside as a
separate and distinct fund in perpetuity to be known
as the Goulstone Foundation, which shall be safely
invested, and the income therefrom shall be paid,
under the direction of the Governors of said TORONTO
UNIVERSITY, to such worthy student or students who
are graduates of said TORONTO UNIVERSITY as may be
designated as the recipients thereof from time to
time. It is my wish that those enjoying such schol-
arship shall devote themselves in the main to the
study of Georgian architecture in England.

It is my wish that this bequest of Ten Thousand
Dollars (\$10,000.00) to the TORONTO UNIVERSITY shall
be given preference and priority in payment over and
above all devises and bequests hereinafter set forth
in this my Last Will and Testament."

Martha
Emily
Haynes
Bequest

A residuary legacy under the Will of the late Martha Emily
Haynes, late of the City of Toronto, as follows:-

"If my said grandson should leave no issue him
surviving, then to hold the said residue of my estate
upon trust for and to pay or transfer the same to
the Governors of the University of Toronto, to be
used and applied for Medical Research."

National
Research
Council
Grants

National Research Council:

\$8,000.00 for Project E.E.1-9, Dr. G. F. Wright, Chemistry.
8,000.00 " " F.E.6444, Dr. Arnold Pitt, Physics.
6,000.00 " " A.M.1, Dr. Duncan Graham, Medicine.
6,000.00 " " Radar R, Dr. Arnold Pitt, Physics.
4,400.00 " " Med. 20, Dr. P. H. Greey, Pathology and
Bacteriology.

Donations
(Cont'd)National Research Council grants (Cont'd):

\$ 3,100.00	for Project	P.E.5, Prof. H. Grayson Smith, Physics
3,000.00	" "	C.W. 517, Dr. A. R. Gordon, Chemistry
1,500.00	" "	A.M. 17-98, Wing Commander J. A. Sullivan, Oto-Laryngology
1,370.00	" "	Med. 27, Dr. K. C. Fisher, Zoology
1,190.00	" "	C.W. 510, Dr. Leslie Young, Biochemistry
1,100.00	" "	M.P. 25, Prof. N. B. Taylor, Physiology
1,035.07	" "	B.E.1, Prof. G. H. Duff, Botany
1,000.00	" "	C.W. 548, Dr. A. M. Wynne, Biochemistry
880.00	" "	C.W. 519, Prof. E. F. Burton, Physics
800.00	" "	Med. 26, Prof. D. Y. Solandt, Physiology
800.00	" "	Biological & Technological Studies of Domestic Rubber Plants, Prof. G. H. Duff, Botany
700.00	" "	N.M. 13, Dr. C. H. Best, Physiology
603.34	" "	P.E.8, Prof. V. G. Smith, Electrical Engineering
500.00	" "	M.P.39, Dr. C. Aberhart, Surgery
500.00	" "	M.P.41, Wing Commander W. R. Franks, Banting and Best Medical Research
493.43	" "	M.P.15, Dr. A. W. Ham, Anatomy
359.24	" "	M.P.20, Dr. G. H. W. Lucas, Pharmacy and Pharmacology
350.00	" "	M.P.36, Dr. Bruno Mendel, Banting and Best Medical Research
250.00	" "	Analytical Research, Prof. F. E. Beamish, Chemistry.
44.87	" "	A.M.28, Dr. J. A. Kitching, Banting and Best Medical Research

Miscellaneous:

\$ 34,477.20	from the Department of National Defence in payment of instruction, accommodation, etc. for personnel of No. 2 Canadian Army Course.
12,950.55	from the Rockefeller Foundation for credit of the following accounts:-
	Prof. D. G. Creighton's biography of Sir John Macdonald - \$ 1,625.00
	Dr. E. W. McHenry's research in Nutrition, School of Hygiene - 1,149.75
	Research in Psychiatry - 4,544.56
	Nutrition Study) School of - 1,125.00
	Field Training Facilities) - 1,250.00
	Additional Teaching Personnel) Hygiene - 1,740.50
	School of Nursing - 1,515.74
	<u>\$12,950.55</u>
3,200.00	from the Geological Society of America for research in Geophysics under Dr. N. B. Keevil
2,600.00	(U.S. funds) from the John and Mary R. Markle Foundation representing payment in full for the grant towards Dr. C. H. Best's investigations.
1,700.00	(U.S. funds) from the Nutrition Foundation of New York for Dr. E. W. McHenry's research on "Retention of B vitamins in rats on various diets"
1,650.00	from the Toronto General Trusts Corporation for payment of the Leonard Scholarships in University College
1,000.00	Dominion of Canada Sixth Victory Loan 3% Bond, due June 1, 1960, from Miss Lillian H. S. Lucas as a further contribution to the "Lillian Lucas Scholarship in English Language and Literature, University College", making the total of her donation to date \$4,000
1,000.00	Dominion of Canada Sixth Victory Loan 3% Bond, due June 1, 1960, from Miss Elizabeth R. Laird, to be added to the fund of the "Annie L. Laird Scholarship in Household Science", bringing the total of the fund to \$7,000.

Donations
(Cont'd)

Miscellaneous donations (Cont'd):

\$ 1,000.00	from the Canadian Lumbermen's Association to cover the award of their Fellowship for one year.
750.00	from Canadian Industries Limited for the 1944-45 award of their Fellowship in Chemistry
550.00	from the Eldorado Mining and Refining Company for research under Dr. A. A. Brant, Physics
500.00	from Mrs. Charles Foster to provide an annual award of \$100 for five years for the "Charles Foster Scholarship in Commerce and Finance". Referred to the Senate for settlement of academic details.
500.00	from the Janet Colquhoun Estate, being a further distribution on account of income for credit of the "Arthur Hugh Urquhart Colquhoun Library of Canadian History" fund.
200.00	from the Laura L. Ockley Scholarship Committee as a further contribution to their scholarship fund for Home Economics, Ontario College of Education
100.00	from the Ontario Association of Architects to cover the award of their scholarship for 1944-45.
50.00	from the Hon. Charles McCrea, K.C., for the 1944-45 award of the Dent McCrea Scholarship.
50.00	from the Theatre Holding Corporation to cover payment of the Hollywood Theatre Prizes in French for 1944-45.
41.00	from the Hon. H. J. Cody, C.M.G., as a donation to pay for dies from which the Cody Medals in Medicine are struck.
25.00	from the Labour Research Institute to cover the award of their Prize for 1944-45.

Balance of
grant to
Institute
of Child
Study

The Bursar reported that he had received a further cheque from the Provincial Government for \$7,000 for the Institute of Child Study, being the balance of the total grant of \$17,000 voted for this purpose.

Financial
situation
for the
year ended
June 30,
1944.

The members of the Board were very pleased to be informed by the Chairman that he had learned from the Bursar that although the University Audit had not yet been completed there was an indication that there would be an excess of receipts over expenditures for the year ending June 30, 1944, of \$10,000.

Dr. Sidney
Smith ap-
pointed a
Trustee
of Royal
Ontario
Museum

Dr. Sidney Smith, Principal of University College and Executive Assistant to the President of the University, was appointed a Trustee of the Royal Ontario Museum to fill the vacancy caused by the death of Mr. F. Gordon Osler who was re-appointed in 1942 for three years from July 1, 1942.

Hon. Dr.
Ferguson
appointed
a Trustee
of Toronto
General
Hospital

The Hon. Dr. G. Howard Ferguson was appointed a Trustee of the Toronto General Hospital to fill the vacancy caused by the death of Mr. F. Gordon Osler, who was appointed in 1942 for three years from January 31, 1942.

Dr. Sidney
Smith to
be invited
to attend
Board
meetings

In view of his position as Executive Assistant to the President of the University, the Board gave instructions that Dr. Sidney Smith be invited to attend the meetings of the Board of Governors and that a notification of each meeting be sent to him.

Letter of
thanks
from Mrs.
F. Gordon
Osler

Letters were presented from Mrs. F. Gordon Osler addressed to the President and the Bursar, conveying grateful thanks for the very beautiful basket of flowers and the kind expression of sympathy sent by the Board at the death of her husband, and in this connection -

Resolution
on death
of Mr. Osler

It was moved by Mr. LaBine,
Seconded by Hon. Dr. Bruce,
And Resolved -

That the Board of Governors place upon the minutes its sense of the loss which the University and the Community have sustained in the death of Francis Gordon Osler after a long and painful illness. The son of Sir Edmund B. Osler, he succeeded his father as a member of this Board in 1924 and served also as a trustee of the Royal Ontario Museum and the Toronto General Hospital. In the financial world where he held many presidencies and directorships he was highly esteemed for his integrity, wisdom and kindliness. Those qualities he constantly displayed in his long service as a member of the Board of Governors. To a famous Canadian family name he added further honour. In the Great World War now raging all the available male members of his family and kindred were engaged, and he himself lost one of his sons.

The members of the Board offer their heartfelt sympathy to Mrs. Osler."

Letter from
Premier
Drew's Sec-
retary re
Hon. H. T.
Kelly's re-
signation

A letter was presented from Premier Drew's Secretary acknowledging receipt of the Chairman's letter transmitting a copy of the Honourable Mr. Justice Kelly's resignation from the Board of Governors, and in this connection -

Resolution
on the re-
tirement
from the
Board of
Hon. H. T.
Kelly

It was moved by Dr. D. Bruce Macdonald,
Seconded by Hon. Dr. Bruce,
And Resolved -

That the Board of Governors of the University of Toronto place on record, on the occasion of the retirement of the Honourable Hugh Thomas Kelly, its deep appreciation of his long and efficient services as a member of the Board from 1906 to 1944. He and the present Chairman, Dr. D. Bruce Macdonald, are the only surviving members of the original board appointed in 1906. He was a distinguished lawyer, and from 1911 to 1937 was a justice of the Supreme Court of Ontario. His utterances from the Bench during his long tenure of office frequently dealt with moral and social problems on whose correct solution the public welfare largely depended. His long association with the Public Library Board of Toronto was marked by its growth in buildings, in library contents, and in improved organization which led to widely increased circulation. In 1939 the Pope made him a Knight Commander of the Order of St. Gregory as a mark of his practical devotion to his church. On the University Board his regular attendance, independent judgment, long experience and balanced mind enabled him to share in and set forward the development of this institution over a whole generation.

His fellow-members extend their best wishes to him and hope that he will enjoy the eventide of his useful life.

*Indeayed
m.s.*

The meeting adjourned at 6:35 p.m.

Minutes confirmed.

Sep. 29th 1944

Dr. D. Bruce Macdonald

Chairman.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, September 28th, 1944, at 4 p.m.

Present -

The Chairman (Dr. Macdonald)	Mr. Ross
The President	Chief Justice Rose
Hon. Dr. Ferguson	Mr. Bryce
Dr. Neilly	Hon. Dr. Bruce
Mr. McCullagh	Chief Justice Robertson
Mr. LaBine	
Dr. Sidney Smith, Executive Assistant to the President	

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Dr. Gibson	Mr. Duncan
Mr. Morrow	Mr. Rogers

Following the invitation of the Board to Dr. Sidney Smith, as Executive Assistant to the President, to attend the meetings, the Chairman introduced Dr. Smith to the members of the Board and extended to him a very cordial welcome.

The minutes of the last meeting were read and confirmed.

Arising out of the minutes the following matters were dealt with:-

In connection with the consideration of the Annual Report of the Connaught Laboratories Committee for the year 1943-44 -

Upon motion of Hon. Dr. Ferguson,
Seconded by Mr. McCullagh,

Dr. Neilly was commended for his untiring efforts in his work as Chairman of the Connaught Laboratories Committee, and tribute was also paid to Dr. Defries, Director of the Laboratories, and those associated with him, as well as to the Superintendent of the University.

Introduction of Dr. Sidney Smith by the Chairman

Consideration of Connaught Laboratories Annual Report

T. Eaton Com-
pany donation
deferred for
consideration

The matter of the disposition or allocation of the sum of \$125,000 received from the T. Eaton Company Limited was deferred for consideration at a later date, in the absence of Mr. Morrow.

Toronto Con-
servatory
of Music
matters

In connection with the Toronto Conservatory of Music the following letter was presented from Mr. Ross, Chairman of the Finance Committee:-

"C. E. Higginbottom, Esq.,
Bursar, University of Toronto,
Toronto.

Dear Mr. Higginbottom:-

I have to acknowledge and thank you for yours of the 18th instant.

When I received your letter of June 23rd it was my understanding that it was the desire of the Conservatory authorities that a meeting be held prior to the 30th of June, but as the information which Mr. F. K. Morrow kindly undertook to prepare was not put in my possession until July 6th, the proposed meeting did not take place. I have since had a conversation with Floyd L. Chalmers, who has been active in this matter and I understand that the whole future of the Conservatory is to be reviewed by the Finance Committee of that institution, after which they will ask the Finance Committee of the University to meet with them and discuss the matter.

Yours faithfully,

September 21st, 1944.

(Sgd) Geo. H. Ross"

Senate
Elections

The Secretary presented a communication from the Registrar stating that the letter transmitted to him in connection with the Senate Elections would be submitted to the Senate at the first regular meeting on October 13th.

Procedure
re increase
in salary
of Univer-
sity Super-
intendent

In connection with the salary increase of \$500 for the Superintendent, approved at the meeting of September 14th, increasing the same from \$6,500 to \$7,000., the Chairman of the Finance Committee, Mr. Ross, objected very strongly to this action in view of the fact that consideration had previously been given the matter by the Finance Committee, and Mr. Ross felt that it should have been referred again to the Finance Committee for consideration before action was taken. The Board agreed that such procedure should have been followed but allowed the matter to stand.

Executive
Committee
Report

The report of the Executive Committee was ap-

proved as follows:-

"To the Board of Governors,
University of Toronto.

September 28th, 1944.

Appoint-
mentsA - Appointments - Session 1944-45:

We have approved the following appointments and resignations:-

Faculty of Arts:S. E. Smith - Special Lecturer in Law (also
in the School of Law) without salaryPhysics:Miss M. E. B. McKinley) Demonstrators, Sept.15 to \$1,700
Mrs. D. Elson) May 15 1,000
R. W. McKay - Assistant Demonstrator,
Sept.15 to May 15 600Zoology:Research Assistants:D. B. Waddell \$600 J. C. Hall 600
G. J. Siemens 500 F. Knapp 400
C. R. Goodwin 400Assistants:Miss C. Sullivan 550 Miss W. Moonen 500
Miss L. Wallis 500 C. Andrews 400
A. Tucker 400 C. D. Fowle 200
J. Egan - Technical Assistant, Sept. 18
to June 30 \$970 per an.Faculty of Medicine:Banting and Best Department of Medical Research:Miss M. E. Mounfield - Research Assistant, Sept. 1 to
June 30 \$100 per mo.
E. Page - Research Fellow, resigned Sept.30,1944
M. A. Ashworth - Fellow (part time) Physiology
Sept.1 to June 30 \$100 per mo.Faculty of Applied Science and Engineering:Civil Engineering: Municipal and Structural:C. W. Dillane - Demonstrator \$1,400
R. G. Wykes - Demonstrator (part time) 200Electrical Engineering:R. J. Brown - Special Lecturer 1,000
A. Smith - Demonstrator 1,400
G. Connor - Fireman, Mechanical Engineering,
from Sept. 25, 1944 \$127.50 per mo.
J. Kittega - Junior Photographic Assistant in
Photographic Service from
July 1, 1944 \$850 per an.Faculty of Household Science:Mrs. C. Flinn - Clerical Assistant (part time)
Sept.15 to June 30 \$40 per mo.Faculty of Dentistry:Miss W. M. Leask - Dental Nurse, Sept.15 to
June 30 \$100 per mo.School of Hygiene:Physiological Hygiene:Miss A. Mackley - Research Fellow, Sept. 6 to
June 30 \$960 per an.
J. Kozaruk - Technician, resigned Sept.30,1944School of Chinese Studies:Miss H. E. Fernald - Special Lecturer, Oct. 1
to June 30 \$900
C. C. Scovil - Research Assistant without salary

Appoint-
ments
(Cont'd)

The Library:

Mrs. H. Speer - Assistant, from Oct. 1, 1944, for duration of the war \$100 per mo.
Mrs. J. Beharriell - Assistant, resigned Sept. 30, 1944

Department of Athletics and Physical Training - Men:

H. Phillips - Instructor (part time) \$500

Also certain minor appointments.

University
Extension
Courses

C - University Extension

(1) We recommend that two courses in Social Work be conducted, together with the fees and an appointment for the course.

(2) We recommend the appointment of an additional instructor in Physiotherapy.

(Sgd) D. Bruce Macdonald,
Chairman of the Board

(Sgd) H. J. Cody,
President

(Sgd) Geo. H. Ross,
Chairman of the Finance Committee."

Adjustments
in appro-
priations
for Elec-
trical
Engineer-
ing

Regarding the appointment of A. Smith as Demonstrator in Electrical Engineering, mentioned in the foregoing report, authority was given for the following adjustments in the appropriations of that department:-

Additional appropriation:

"Demonstrators and Instructors" - \$ 150

Transfer:

From "Assistant Professor, to be appointed"
To "Demonstrators and Instructors" - \$1,750

Appointment
of Dr. W.
A. Riddell
in Depart-
ment of
Political
Economy

In accordance with notice given at the last meeting, the President presented a recommendation for the appointment of Dr. W. A. Riddell as Professor in the Department of Political Economy, etc., from July 1, 1945, at a salary of \$4,500 per annum, and this appointment was approved by the Board.

Arrange-
ments for
Naval Aer-
onautical
Engineer-
ing Course

The President presented letters from Dean Young in connection with a request from the Department of National Defence, Naval Service, for a short course in Aeronautical Engineering to some fifteen carefully selected Naval Officers of the Royal Canadian Navy, and upon the President's recommendation the Board approved of the following arrangements for this course:-

Arrange-
ments for
Naval Aer-
onautical
Engineer-
ing Course
(Cont'd)

1. The length of the course to be 23 weeks in all, with a fee of \$400 per student.
2. The sum of \$8,000 to be made available to the University by the Federal Government.
3. The University to be asked to make the following estimated expenditures out of the above sum of \$8,000:-

Wing Commander Harold Pollard, Special Instructor, 6 mos. at \$400 per month	-	\$2,400.00
Instructors furnished from the University of Toronto staff, 253 hours at \$7.00 per hour	-	1,771.00
Construction of a semi-permanent shelter for a Fairey "Battle" aeroplane and accommodation for instruction relating to it, and other equipment to be housed in the same enclosure	-	1,900.00
Instructional equipment, tools and expendable material	-	900.00
General University expenses, such as light, heat and cleaning	-	<u>1,000.00</u>
		<u>\$7,971.00</u>
4. The difference of \$900 between the Superintendent's estimate of \$2,800 for the shelter and the amount of \$1,900 mentioned above to be paid out of the funds standing to the credit of the No.3 University Air Squadron.

Acceptance
of the
offer of
a Fairey
"Battle"
Aeroplane
and arrange-
ments for
housing it

Regarding the Fairey "Battle" Aeroplane mentioned above, Dean Young stated in his letter that Professor Loudon had received an offer of this aeroplane, without cost to the University. The Governors accepted this offer with extreme pleasure and in approving of the sum of \$1,900 listed above for construction and equipment of the enclosure to house the aeroplane, which with the permission of the Athletic Association it is proposed to erect under the concrete structure of the grandstand at the Stadium, the Board gave authority for the Superintendent to proceed with the work; the said sum of \$1,900 to be taken from the surplus represented by the difference between the fees charged to the Naval Class and the amount of out-of-pocket expenses incurred by the University.

Other recommendations by the President were approved as follows:-

Extension
of leave
of absence
to Prof.
C.R.Myers

That the leave of absence granted to Professor C. R. Myers of the Department of Psychology be extended for the Session 1944-45 in order that he may undertake certain full-time work for the Ontario Department of Health; his salary to be paid by that department of the

Government, and Professor Myers to pay his own contribution to the University Pension Fund.

Leave of
absence
to Miss
K. Wales,
Library

That leave of absence with salary be granted to Miss Katharine Wales, Assistant in the Library, for six weeks from September 23 to November 4, 1944, on account of ill health.

Appoint-
ments in
Athletics
& Physical
Training -
Men

That the following persons be engaged in the Department of Athletics and Physical Training - Men for the Session 1944-45 at the remuneration set opposite their respective names:-

Part-time Instructors:	
Mel Glionna	- \$250
George Daly	- 200
Locker room Attendants:	
Peter Robb	- 30 weeks from September 25 at \$25 per week
J. A. Record	- 25 weeks from on or about October 15 at \$25 per week

Adjustments
in appro-
priations
of the
University
Press to
cover Slide
Rules

That the following adjustments be made in the appropriations of the University Press:

<u>Special appropriation:</u>	
"Slide Rules"	- \$4,000.00
(Dr. Dunlop has been named as Distribution Official for slide rules at the University instead of the Engineering Society following a request of the Wartime Prices and Trade Board that some responsible individual on the staff handle these instruments in the future; the arrangements being that the student pays a deposit of \$20 and at the close of the Session returns the slide rule and receives a refund of \$16)	

<u>Transfer:</u>	
Credit "General Expenses"	
Charge "Slide Rules"	- \$2,887.50
(250 slide rules were purchased and charged to the vote for "General Expenses")	

Increase in
annual fee
of Literary
& Athletic
Society of
University
College

That the annual fee of the Literary and Athletic Society of University College be increased from \$4.00 to \$7.00 upon the recommendation of the College Council, but that in view of the fact that the Calendar for the present Session 1944-45 has already been printed, the \$7.00 fee is not to become effective until the Session 1945-46.

Applied
Science
Bursaries

That the following Applied Science bursaries be awarded for the
Session 1944-45:-

First Year - amount of bursary \$150 each:

Abbott, B. T.	- Riverdale Collegiate Institute
Bird, J.	- East York Collegiate Institute
Emon, W.	- Almonte High School
Gregory, A. F.	- Lindsay Collegiate Institute
Hubble, D. C.	- Belleville Collegiate Institute
Rutter, J. W.	- Bowmanville High School

Second Year - amount of bursary \$100:

Bernick, H.	- Barrie Collegiate Institute
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Reversion
to agree-
ment of
1943-44
re Ontario
College of
Pharmacy,
with pay-
ment by
the College
increased
from \$10,000
to \$12,500.

That in view of a reduction of the period of apprenticeship to
two years at the Ontario College of Pharmacy, under which the number
of students likely to be admitted in the First Year for the Session
1944-45 will be about 65 instead of 35 as anticipated, and the enrol-
ment in the Second Year about 40, the University revert to the condi-
tions covered by the agreement of 1943-44, whereby instead of the
\$10,000 agreed on last Spring as the amount to be paid by the College
for the present Session the figure will now be \$12,500. The Board
expressed appreciation of the willingness of the College to make this
adjustment in the financial arrangements.

Recreational
classes for
women members
of the staff

That authority be given to conduct recreational classes in the
gymnasium and swimming pool of the Household Science building for lady
members of the staff of the University at a fee of \$3.00, with an
expected registration of at least 80; and that an additional appropri-
ation be granted as follows:-

"Athletics and Physical Training - Women:

Maintenance - University Staff Evening Classes	-	\$250.00"
------------------------------------------------	---	-----------

payments to teachers, etc., to an estimated total of \$246.00 to be made
upon certificate from the department as follows:-

Teachers:

Miss Baxter	-	\$ 50.00
Mrs. McCatty	-	100.00
Pianist: Mrs. Graham	-	44.00
Attendant: Mrs. Phillips	-	30.00
Caretaker's services	-	22.00
		<u>\$246.00</u>

Leave of
absence
to Dean
Brett

That Dean G. S. Brett of the School of Graduate Studies and
Head of the Department of Philosophy be granted leave of absence on
full salary to January 1, 1945, on account of ill health.

Liability
in connec-
tion with
recreation-
al classes

Arising out of the foregoing approval
for recreational classes for women members of the staff, the ques-
tion of the University's liability for accidents, etc. arose, and
the Board decided to consider this matter at a later date.

Confirma-
tion of
President's
approval
for -

The Board confirmed the President's
action in approving of the following matters in view of their
urgency:-

Courses in
University
Extension

Department of University Extension and Publicity:

Course in Physiotherapy:

The appointment of Miss A. Muriel Elphick as Assistant
Instructor in Physiotherapy at \$1,980 for the Session
1944-45, plus \$280.00 for travelling expenses from
England.

Short Courses:

The conducting of two courses in Social Work from Sep-
tember 11 to 23 inclusive; the fee being set at \$10
for each course but applicants who had co-operated
with the School of Social Work in the supervision of
students to be admitted on payment of a fee of \$5.00;
and the appointment of Miss Ruth Smalley at a total
remuneration of \$325.00 including an estimated amount
of \$75 for travelling expenses.

Additional
appropria-
tions

Additional appropriations:

"Alterations - No. 5 Willcocks St."

- \$2,000.00

Department of Pathological Chemistry:

"Refrigerator Repairs"

- \$ 585.00

Communications were presented and dealt
with as follows:-

Remission
of fees re
Ontario
Government
Scholarships

From Dr. J. G. Althouse stating that the Board's sugges-
tion that the remission of fees to holders of Ontario Government
Scholarships be terminated would be given careful consideration.

Increase in
total of
University's
General
Insurance
Schedule

From the Superintendent suggesting that due to the rehabil-
itation of Spadina Division of the Connaught Laboratories, No. 146
St. George Street and No. 5 Willcocks Street, and on account of the
contents added in these buildings, the University's General Insur-
ance Schedule be increased by \$375,000.00, and the Board approved
of such increase which would change the total of the Schedule from
\$19,125,000.00 to \$19,500,000.00.

Enquiry
from the
City Clerk,
Toronto,
re post-
war expan-
sion and
immigra-
tion

From the City Clerk, Toronto, asking to be furnished with information regarding facilities available in respect of localities for industrial and post-war expansion and immigration, which had been requested by the Deputy Minister of Municipal Affairs for the Province of Ontario. After considering the matter the Board instructed the Secretary to ascertain from the City Clerk more details of the information required.

Postpone-
ment of
fees of
Miss Eva
Neuwelt

From Miss Eva Neuwelt, III Year Pass Arts, requesting a further postponement of fees, and authority was given for a continuance for the Session 1944-45 of the deferment of fees until after the war granted to her for the last two years.

Class of
Medicine
1924 War
Services
Scholar-
ship

The Bursar presented a letter from Dr. Stanley M. Campbell transmitting draft of a Statute of Senate and conditions of award in connection with a proposed scholarship, to be known as "The Class of Medicine 1924 War Services Scholarship". It is the hope of the Committee to have a minimum objective of \$15,000 in the fund, with the value of each individual award to be \$400 annually if the income from the endowment fund permits; cheques to be made payable to the University of Toronto, sent to Dr. R. W. I. Urquhart, and turned over periodically to the Bursar's Office. The Governors were deeply appreciative of this generous proposal and approved of the suggestions transmitted by Dr. Campbell, settlement of the academic details being referred to the Senate.

Donation
from the
Rooney
Clubs of
Toronto

The Bursar also reported the receipt of a cheque for \$25.00 from the Rooney Clubs of Toronto which had been transmitted to him by Professor W. J. McAndrew for a bursary in University College. The acceptance of this gift was deferred until more information was available as to the conditions of the donation.

Other donations were reported as follows and were accepted with thanks and appreciation:-

Other
donationsNational Research Council:

\$5,246.79	for Project R.R.1-9, Dr. G. F. Wright, Chemistry
4,500.00	" " Research on Yaw of Shells, Dr. E. F. Burton, Physics
1,831.62	" " M.P.31, Dr. D. Y. Solandt, Physiological Hygiene
1,312.62	" " M.P.14, Dr. R. E. Haist, Physiology
1,200.00	" " P.E.8, Prof. V. G. Smith, Electrical Engineering
785.00	" " C.W. 510, Dr. L. Young, Biochemistry
600.00	" " A.M.5, Wing Commander W. R. Franks, Banting and Best Medical Research
540.00	" " Med. 26, Dr. D. Y. Solandt, Physiological Hygiene
308.70	" " C.W. 511, Dr. D. Y. Solandt, Physiology

Miscellaneous:

750.00	from the Robert Simpson Company Limited to cover the award of the Northern Ontario Scholarships payable in the Session 1944-45
340.71	from the Royal Trust Company for credit of the Robert Bruce Bursaries and Scholarships Fund
180.48	(U.S. funds) from the Girard Trust Company, Philadelphia, from the Estate of Jean Glasgow for credit of the John Macara, Barrister of Goderich, Scholarship
150.00	from the Boiler Inspection and Insurance Company to cover the award of their scholarship payable in the Session 1944-45

Financial
Statements
and Comparative
Revenue and
Expenditure
Statements

The Bursar presented the financial statements and Comparative Revenue and Expenditure Statements for the months of June, July and August, and also his Estimate, under By-Law No. 20, of the amount required for Current Expenditure for the month of October. Ordered that an Accountable Warrant for Four Hundred Thousand Dollars (\$400,000) be issued to the Bursar.

Authority
for conversion of
Dominion
of Canada
Bonds, callable Oct.
15, 1944,
into 7th
Victory
Loan Bonds

The Bursar also presented a letter from the Canadian Bank of Commerce advising that Dominion of Canada 3 $\frac{1}{2}$ % Bonds, due October 15, 1949, of which the University holds \$177,000.00, had been called for redemption on October 15, 1944, and authority was given for the conversion of this amount into forthcoming 7th Victory Loan 3% Bonds, dated November 1, 1944, and for the signing of the necessary Power of Attorney forms for the transfer of these bonds registered in the name of the Governors.

Reorgan-
ization
re Township
of Teck
Debentures

Authority was also given for the signing on behalf of the Board of the necessary form in connection with surrendering the following debentures of the Township of Teck in accordance with a reorganization under the Ontario Municipal Board, by order dated July 18, 1944:-

Principal, \$417.12 Township of Teck Debentures,
Bearer Certificate No. 68, due May 27, 1946.

Authority
to sign
Power of
Attorney
forms for
maturing
or refund-
ing bonds

In order to facilitate the procedure necessary in connection with the surrender of maturing or refunding bonds and debentures registered in the name of the Governors of the University of Toronto, the Board authorized the signing officers on their behalf, viz: the Chairman of the Board and the Bursar, to execute the necessary Power of Attorney forms in such cases without presenting them to the Board.

Leaside
Engineer-
ing Co.

A letter was presented from the Leaside Engineering Company in respect of payment of dividends out of the surplus of \$887.46, and asking for consideration of the advisability of proceeding with an application for reduction of capital in order that further distributions may be made. This matter was referred by the Board to the Finance Committee for consideration and report, with power to act, and the Secretary was instructed to consult the University Solicitor in the meantime as to the legality of the proposed action, and the possibility of any legal difficulties being involved.

Bequest
of W. P.
Firth

In connection with the bequest of W. P. Firth of an island in the Georgian Bay and \$20,000 for its maintenance, the President presented the following memorandum:-

"Request of Mrs. Firth that the University renounce the bequest, which becomes operative on her death, and accept \$14,000 in cash at the present time - \$12,000 of which would go for the establishment of scholarships to bear the name 'The W. P. and Ella R. Firth Scholarships', and \$2,000 of which would go to the Expansion Fund. After consultation with Colonel LePan and Dr. R. T. Noble, who have visited the place and strongly recommend a settlement for cash, I recommend the acceptance of Mrs. Firth's proposal."

Bequest of
W. P. Firth
(Cont'd)

Upon motion of Mr. Bryce,

Seconded by Mr. McCullagh,

The Board approved of the President's recommendation that Mrs. Firth's proposals be accepted, subject to the University Solicitor's opinion being obtained in connection therewith.

Proposed
printing
of a
history
of the
50 years'
growth of
Athletic
Associa-
tion

The President presented a letter from Mr. T. A. Reed, Secretary of the University of Toronto Athletic Association, in connection with the proposed printing of a history of the 50 years' growth of the Athletic Association. The Governors were very pleased to learn of this matter and gave permission for the obtaining of prices and proceeding with the publication; it being understood that the expenses involved would be met from the funds of the Association.

Expansion
Fund Com-
mittee
Report
No. 4

The following Report No. 4 of the University of Toronto Expansion Fund Committee was read:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in Room 215, Simcoe Hall, on Friday, September 22nd, 1944, at 4:30 p.m., at which the following were present:-

Mr. Morrow (Chairman)

The President

Dr. Neilly

Dr. Sidney Smith

Mr. Hodge, as Honorary
Secretary

In the absence of the Bursar, Secretary of the Committee, Mr. Hodge took the meeting.

Report No. 3 of June 6th was read and confirmed.

After discussing the various matters on the agenda your Committee begs to make the following recommendations:-

1. That subscriptions to the fund be acknowledged to each contributor by a personal letter signed by the President.

2. That a personal letter of the President be sent concurrently with the new brochure to the corporations, banks, etc. to whom letters were sent in December, January and February last, the wording of such letter to vary according to their response last Spring.

3. That said letter include the suggestions submitted by Dr. Neilly, stressing the necessity of planning for the future in order that the people of Ontario and the Dominion would be influenced by leadership which should be provided by our educational institutions.

4. That the Expansion Fund Office have their own letter-heads for minor correspondence.

Your Committee reports with much regret the resig-

Expansion
Fund Com-
mittee
Report
(Cont'd)

nation of Mr. Morrow as Chairman, and recommends that Dr. Sidney Smith be appointed as Chairman of the Committee on Mr. Morrow's suggestion. Mr. Morrow continues as a member of the Committee. All of which is respectfully submitted.

September 22, 1944.

(Sgd) F. K. Morrow,
Chairman."

The report was approved with the exception of the clause relating to Mr. Morrow's resignation as Chairman of the Committee, which was deferred for consideration at a later date.

Death of
Professor
J. Ellis
Thomson

The Board learned with extreme regret from the President of the sudden death of Professor J. Ellis Thomson, recently appointed Head of the Department of Mineralogy.

Interview
of Chairman
and Presi-
dent with
Premier
Drew, and
calling of
a Special
Meeting
of the
Board to
discuss
matters
arising
from such
interview

The Chairman informed the Board that the Premier, Mr. George Drew, had requested an appointment with him and the President in the President's Office at 3 o'clock immediately preceding the Board meeting, at which interview Mr. Drew stated that he felt that very serious consideration should be given to the future prospects of the University, particularly in view of the heavy obligations which will be laid upon it following the conclusion of the war. He further stated that he was not convinced that the University was prepared to meet the new conditions which must arise; and that he would be glad to have any suggestions from the Board as to the best manner in which to meet the new situation. After some discussion the Board decided to call a Special Meeting for Thursday, October 5th, at 4 p.m. to consider this matter.

*Indefinite
m.B.*

The meeting adjourned at 6:20 p.m.

Minutes confirmed.

Oct. 12, 1944

[Signature]
Chairman.

The Special Meeting of the Board of Governors, called by resolution of the Board on September 28th to take place on October 5th at 4 p.m., was held to-day at the designated hour.

The following Governors were in attendance:-

The Chairman (Dr. Macdonald)	Hon. Dr. Bruce
The President	Mr. McCullagh
Chief Justice Robertson	Dr. Gibson
Chief Justice Rose	Hon. Dr. Ferguson
Mr. LaBine	Dr. Neilly
Mr. Morrow	Mr. Ross

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Mr. Duncan
Mr. Bryce
Mr. Rogers

The Chairman informed the Board that following the meeting of September 28th he had had an interview with the Prime Minister when he had informed the Prime Minister that the Governors had under consideration the verbal communication which he had requested the Chairman of the Board and the President to make, and that the Board had called a special meeting to further consider the matter. In the meantime they were apparently prepared to offer the Government their resignations if it would facilitate him in carrying out his wishes, but the Prime Minister definitely deprecated any such action and stated that that was not in his mind. The Chairman further informed the Board that he had told the Prime Minister that it was most difficult to come to any conclusions and offer any counsel worth while when the consideration of the matter could only be founded on inference since the statement of himself as Prime Minister and Minister

of Education was quite general. The Chairman further stated that the interview was most amicable and that he thought any difficulties inherent in the situation could be met if due deliberation were exercised.

He then stated that the President had asked that he be afforded an opportunity to speak to the Board before any discussion was entered into.

The President then stated that he had a statement which he wished to make. He referred to his nearly thirteen years' occupancy of the Office of President, and of the developments which had taken place in the University during that period, and said that he felt the time had now come when as a result of the passing years he should retire from the Office of the Presidency in order to hand over the responsibilities to a younger man, and that therefore it was his definite intention to offer to the Board at its next regular meeting his formal resignation as President of the University, to take effect on June 30, 1945.

After the conclusion of the President's statement the Chairman of the Board conveyed to the President the appreciation of the Board of his most excellent and acceptable discharge of the responsibilities of President during his tenure of office, and expressed their regret that the passing of years had rendered it necessary for him to allow the mantle to fall on younger shoulders.

There was presented by Dr. Neilly certain specific suggestions as to matters which might well be considered by the Board with the object of taking advantage of the Prime Minister's request for counsel so that the views of the Board regarding University matters might be formally presented to the Prime Minister as soon as possible. In this connection,

Upon motion of Hon. Dr. Bruce,
Seconded by Dr. Gibson,

the Chairman of the Board was requested to nominate a Committee

to consider Dr. Neilly's suggestions and any others which might be made as to improvement, both in the relations of the University to the Government and in connection with the internal organization of the Board. The Chairman of the Board was appointed Chairman of this Committee.

Before the meeting adjourned the Chairman of the Board was requested to ask the Registrar to return to the Secretary of the Board the formal communication sent to him as Secretary of the Senate in connection with the Chancellor-elect. In this connection the movers and seconders of the motions involved agreed to have the motions withdrawn.

The meeting adjourned at 5:40 p.m.

Minutes confirmed.

*Indeped
M.B.*
Oct. 12th 1944

James H. Macdonald
Chairman.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, October 12th, 1944, at 4 p. m.

Present -

The Chairman (Dr. Macdonald)	Hon. Dr. Ferguson
The Vice-Chairman	Dr. Neilly
The President	Mr. Ross
Mr. Bryce	Mr. McCullagh
Mr. Rogers	Hon. Dr. Bruce
Mr. LaBine	Mr. Morrow
Dr. Sidney Smith, Executive Assistant to the President	

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Mr. Duncan
Chief Justice Rose

In connection with the death of the Chancellor of the University, the Rt. Hon. Sir William Mulock, the Board passed the following resolution:-

It was moved by J. J. Gibson, Esq., LL.D.,

Seconded by C. G. McCullagh, Esq.,

And Resolved -

That the members of the Board of Governors of the University of Toronto at their first meeting since the passing of the venerable Chancellor, the Right Honourable Sir William Mulock, place on record their recognition of the long and signal services he has rendered to Canada as statesman and judge, and more especially of his services to this University, with which he has been connected as undergraduate, graduate, member of the Senate, Vice-Chancellor and Chancellor for over

Resolution
upon the
death of
the Rt.Hon.
Sir William
Mulock

Resolution
upon the
death of
the Rt.Hon.
Sir William
Mulock
(Cont'd)

81 years. The system of federation of universities, the re-establishment of the Faculty of Medicine, the affiliation of institutions such as the Ontario Agricultural College, were largely the result of his efforts. By these developments this University has been gradually transformed from a federation of Arts and Theological Colleges into a modern university - with its central Arts Colleges, surrounding professional schools, and a crowning School of Graduate Studies. In a career so active and so public there were inevitable contests and misunderstandings, but the passing of the years has softened the clash of tongues to kindly reminiscence of one who has deserved well of his country and has spent himself for her welfare.

The Secretary was directed to send copies of the above resolution to Mrs. Kirkpatrick and Mrs. O'Flynn, daughters of the late Sir William.

The minutes of the last regular meeting of September 28th, and of the Special meeting of October 5th, were read and confirmed.

Arising out of the minutes the following matters were dealt with:-

Resignation
of President
Cody

In accordance with notice given at the Special meeting of the Board held on October 5th, the President presented the following letter of resignation, to become effective at June 30th, 1945:-

"The Reverend Dr. D. Bruce Macdonald,
Chairman, The Board of Governors,
The University of Toronto.

My dear Dr. Macdonald:-

In accordance with the statement which I made at the Special meeting of the Board on Thursday, October the fifth, I hereby forward my resignation as President of the University of Toronto, as from the thirtieth of June, 1945.

Resignation
of President
Cody
(Cont(d))

I wish to extend my deepest thanks to yourself for constant counsel and help, and to the members of the Board for co-operation and support during my term of office.

Sincerely yours,

(Sgd) H. J. Cody,

October 12th, 1944.

President."

Expressions
of regret

After the Chairman of the Board had read the President's letter, Hon. Dr. Bruce requested an opportunity to express his regret at the President's decision, and referred to the many years of very close friendship that he had enjoyed with him. The Chairman informed the President that his resignation would be accepted with much regret by the Board, and reviewing his fifty years of friendship with the President from student days at the University to the present time congratulated him on the successful tenure of office which he had enjoyed.

Acceptance
of the
President's
resignation

The following resolution was then

Moved by Dr. Balmer Neilly,
Seconded by Mr. F. K. Morrow,
And unanimously adopted:

The Board of Governors of the University of Toronto having considered the letter of President Cody submitting his resignation as President of the University to take effect on June 30th, 1945, accept with great regret his resignation as of that date. In doing so the Board desire to place on record their high appreciation of the services rendered by President Cody to the University and the country as a whole during the thirteen years of his incumbency of the Presidency of this University.

They are conscious of the fact that under his leadership vital expansion has taken place, and that the University has attained a high position in the estimation of scholars throughout the world; and this in the face of serious financial stringency in the early years of his Presidency.

They regret with him that the march of years has led him to consider it wise to ask the Board to appoint a younger man to discharge the responsibility of the high office he has occupied with such success for the past years.

President's
statement

The President stated that he was very pleased that Dr. Sidney E. Smith was to succeed him and felt that the Board were extremely fortunate in having so capable a man to fill this position. He expressed his appreciation to the members of the Board for their guid-

President's
statement
(Cont'd)

ance and support, and thanked the Chairman of the Finance Committee, Mr. Ross, for his co-operation in connection with the financial affairs of the University. The President also thanked the Bursar for his willing assistance at all times, and emphasized the fortunate position of the Board in having conscientious and efficient academic and administrative staffs.

Committee
appointed
to consider
the President's
Pension

The Board then appointed the following Committee to consider the question of the President's pension:-

The Chairman of the Board (Convener)
Dr. Neilly
Mr. Morrow
Mr. Ross

Appointment
of Dr. Sidney
E. Smith as
President of
the University,
effective July
1st, 1945

The following resolution was then

Moved by Dr. J. J. Gibson,
Seconded by Hon. Howard Ferguson,
And unanimously adopted:

Whereas the Hon. Rev. H. J. Cody, C.M.G., D.D., LL.D., has tendered his resignation as President of the University, such resignation to take effect on June 30th, 1945.

And whereas the Board of Governors have reluctantly accepted the resignation to take effect the said June 30th, 1945.

And whereas Sidney E. Smith, Esq., K.C., LL.D., D.C.L., has been appointed as Principal of University College and Executive Assistant to the President, with the promise of succession to the Presidency of the University.

And whereas the Governors have confidence in the ability of Dr. Sidney E. Smith to discharge acceptably the duties of the high office of President.

Be it resolved that Sidney E. Smith, Esq., K.C., LL.D., D.C.L., be and is hereby appointed President of the University of Toronto as of July 1st, 1945, and that until that date he continue as Principal of University College and Executive Assistant to the President.

T. Eaton Company
donation deferred
for consideration

In connection with the donation of \$125,000 received from the T. Eaton Company Limited, this matter was discussed at some length, and in view of the request made by Mr. O. D. Vaughn to Mr. Morrow that no decision be made yet as to the allocation of this donation, the Board approved of Mr. Morrow's suggestion that the matter stand for the present.

Mr. Morrow
to continue
as Chairman
of Expansion
Fund Commit-
tee

Regarding the clause in Report No. 4 of the Expansion Fund Committee in connection with the resignation of Mr. Morrow as Chairman of the Committee, and the recommendation that Dr. Sidney Smith be appointed in his place, at the Board's request Mr. Morrow consented to continue as Chairman, and the Governors conveyed their pleasure and thanks to him for his decision in this matter.

Additional
funds for
University
expansion
to be taken
up with the
Minister of
Labour, Ottawa

In connection with the University Expansion Fund the question of accommodation which would be necessary for post-war purposes was discussed, and it was suggested that the Chairman of the Board communicate with the Minister of Labour at Ottawa in order to ascertain what provision might be made in connection with additional funds being provided by the Dominion Government for the expansion of the University.

Toronto Con-
servatory of
Music meet-
ing

The Chairman informed the Board that a meeting was being arranged with Mr. Bishop, Mr. Chalmers and Mr. Wilks in connection with the affairs of the Toronto Conservatory of Music.

Conservatory's
Audited Report
referred to
Finance Commit-
tee

The Auditor's Report of the Conservatory for the year ended June 30th, 1944, was presented at this meeting and was referred to the Finance Committee for consideration.

Annual Meeting
of the Conser-
vatory

There was also presented a letter from the Secretary-Treasurer of the Conservatory stating that their Annual Meeting would be held on Tuesday, October 24th, at 5 p.m. Authority was given for the Chairman of the Board, the President, Mr. Morrow, and Mr. Bryce, to attend this meeting and represent the University, any one of whom might cast a vote for the election of the Governors of the Conservatory for the ensuing year, including two members of the University Board to act as Controlling Members.

Committee on
University
Affairs

The following Committee was appointed to consider recommendations in connection with University affairs for presentation to Premier Drew:-

Committee on
University
Affairs
(Cont'd)

The Chairman of the Board
The President
Dr. Neilly
Mr. McCullagh

Chief Justice Robertson
Mr. Ross
Dr. Sidney Smith
The Bursar, as Secretary.

Through the kindness of Mr. McCullagh the first meeting of the above Committee will be held in Mr. McCullagh's office at "The Globe & Mail" on Friday, October 20th, at 1 p.m., when lunch will be served.

Proposal
that Govern-
ment appoint
Committee re
Federated
Colleges

The Board approved of Dr. Neilly's suggestion that the Chairman request the Government to appoint a Committee to go into the matter of the Federated Colleges as soon as possible.

Return by
Registrar of
letter re
Senate
Elections

The Secretary presented a letter from the Registrar returning, at the request of the Board, the communication which he had sent him in connection with the Senate Elections.

Request of
Academy of
Medicine for
site on Uni-
versity
property

Dr. Gibson presented the letter from the Academy of Medicine which had been referred to the Property Committee by the Chairman of the Board, in which they stated that as the Ontario Government contemplated building on the property now occupied by the Academy at No. 13 Queen's Park, they would like to know if the Board of Governors could assure them of an ultimate site upon University property; and that a reply by October 15th would be appreciated. After discussing the matter at length the Board adopted the Chairman's suggestion that the Academy be advised that the Board had given very sympathetic consideration to their request but that there was not at the present time any site available. At the same time the Board would use any facilities at their disposal to assist the Academy.

Proposed
conference
with City
of Toronto
Town Plann-
ing officials

Arising from the request of the Academy of Medicine for accommodation on University property, the question of the City of Toronto Town Planning Project was brought up, and -

Proposed
conference
with City
of Toronto
Town Plann-
ing officials
(Cont'd)

Upon motion of Mr. Ross,

Seconded by Hon. Dr. Bruce,

the Board decided that the Chairman or the President confer with the Town Planning officials in order to arrange for a special meeting of the Board to discuss with the officials of the Town Planning Commission any proposals involving the University.

Accommoda-
tion for
the School
of Nursing

The President also informed the Board of the necessity for immediate action being taken in connection with accommodation for the School of Nursing, in view of the desire of the Provincial Government to take over the premises occupied by the School at No. 7 Queen's Park.

Executive
Committee
Report

The report of the Executive Committee was approved as follows:-

"To the Board of Governors,
University of Toronto.

October 12th, 1944.

Appoint-
ments

A - Appointments - 1944-45:

We have approved the following appointments and resignations:-

Faculty of Arts:

J. S. Brawn	- Assistant in Chemistry	\$ 650
<u>Geography:</u>		
Miss M. Lustig)	145
R. Ruggles) Assistants (part time)	115
W. C. Wonders)	115
G. M. T. Marshall	- Class Assistant, Geology, October to May	250
K. Z. Paltiel	- Assistant, Political Economy	250
<u>Psychology:</u>		
V. L. Stewart) Special Lecturers	200
K. H. Rogers)	200
F. Y. S. Tseng)	300
Miss D. M. Beattie) Class Assistants	300
Miss M. D. Moffat)	300
F. Knapp	- Assistant, Zoology, October 1 to March 31	\$100 per mo.

Faculty of Medicine:

<u>Anatomy:</u>		
A. E. Montgomery)	\$ 400
K. W. Baldwin) Demonstrators	400
M. R. Abel)	650
R. G. MacKenzie)	550
Mrs. F. E. Blake	- Laboratory Assistant, Hygiene & Preventive Medicine, resigned	Oct. 14, 1944
Miss D. B. Mundell	- Research Fellow, Banting and Best Medical Research, resigned	Aug. 31, 1944

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering:

Chemical Engineering:

F. A. De Marco) Demonstrators, Sept. 25 to	\$1,100
H. I. Hadler) April 15	925
E. Yurasyk	- Demonstrator, Sept. 18 to	
	April 15	925

Civil Engineering: Municipal & Structural:

J. O. Gorman) Demonstrators (part time)	650
A. F. Fassell)	200

Electrical Engineering:

V. B. Coxworth	- Demonstrator	1,400
F. E. Deloume	- do. Engineering Drawing	1,400

Engineering Drawing:

W. S. Glynn) Demonstrators	1,400
E. Myatt)	1,000

Ontario College of Education:

N. Davies	- Lecturer in Methods in	
	Agriculture	300
F. W. Minkler	- Instructor in courses for	
	degrees in Pedagogy	200
T. H. W. Martin	- Instructor in courses for	
	degrees in Pedagogy	100
J. D. Morrow	- Instructor in Methods in Classics	
	Oct. 1 to May 31	\$500 per mo.

University
Extension
transfer

C - University Extension

(1) We recommend a transfer of \$3,050 from the appropriation for "Salaries" to that for "Extra Clerical Assistance".

(Sgd) D. Bruce Macdonald,
Chairman of the Board

(Sgd) H. J. Cody,
President

(Sgd) Geo. H. Ross,
Chairman of the Finance Committee."

Recommendations by the President were

approved as follows:-

Arrange-
ments in
connection
with Prof.
Homer A.
Thompson

That the following arrangements be made in connection with Professor Homer A. Thompson, at present Associate Professor of Classical Archaeology, who is now absent on active service in the Navy:-

1. That upon his return to the University he be promoted to a full Professorship with the salary pertaining thereto;
2. That he be allowed to be absent for a portion of the year to carry on actual field excavation in Greece and the Near East;
3. That he be provided with some assistance in his department during these absences;
4. That the President be authorized to continue negotiations with him on this basis.

That the following members of the staff be appointed as representatives on the Councils of the various faculties for 1944-45:-

To the Council of the Faculty of Arts:

From the Faculty of Medicine:

Professors D. T. Fraser	H. Wasteneys
R. E. Haist	J. C. Watt
D. Y. Solandt	A. M. Wynne

From the Faculty of Applied Science and Engineering:

Professors E. R. Arthur	
R. R. McLaughlin	W. M. Treadgold
L. M. Pidgeon	W. J. T. Wright

From the Faculty of Household Science:

Dr. C. C. Benson	Miss J. B. Brodie
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From the Faculty of Forestry:

Professor R. C. Hosie

From the Faculty of Music:

Professor Leo Smith

To the Council of the Faculty of Medicine:

From the Faculty of Arts:

Professors E. M. Walker	K. S. Bernhardt
W. H. T. Baillie	F. C. A. Jeanneret
A. R. Gordon	R. S. Knox
F. R. Lorrinan	R. Flenley
E. F. Burton	C. W. M. Hart
H. J. C. Ireton	

To the Council of the Faculty of Applied Science and Engineering:

From the Faculty of Arts:

Professors S. Beatty	E. S. Moore
I. R. Pounder	A. MacLean
V. W. Bladen	V. B. Meen
L. J. Rogers	E. F. Burton
J. T. Burt-Gerrans	L. Gilchrist
	J. Satterly

To the Council of the Faculty of Dentistry:

From the Faculty of Arts:

Professors D. S. Ainslie	A. R. Gordon
W. H. T. Baillie	R. R. Langford
E. F. Burton	E. J. Pratt

From the Faculty of Medicine:

Professors W. E. Gallie	G. H. W. Lucas
Duncan Graham	N. B. Taylor
A. W. Ham	H. Wasteneys
V. E. Henderson	J. C. Watt
	Leslie Young

From the Faculty of Applied Science and Engineering:

Professor W. J. T. Wright

From the Royal College of Dental Surgeons of Ontario:

Doctors G. H. Campbell	Orangeville, Ontario
D. W. Gullett	Secretary
Harvey W. Reid	195 Yonge St., Toronto

To the Council of the Faculty of Forestry:

From the Faculty of Arts:

Professors E. F. Burton	E. S. Moore
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From the Faculty of Applied Science and Engineering:

Professor W. M. Treadgold

Special
honorarium
to Prof.
C.N.Cochrane,
Dean in
Residence
of University
College

That a special honorarium of \$100 be paid to Professor C. N. Cochrane, Dean in Residence of University College, for his services in assisting in the establishing of regulations for the Men's Residences and in acting as Adviser to the House Masters; the following transfer in the appropriations for "Men's Residences" to be made for the Session 1944-45 to provide for the same:-

From "Cleaning and House Service"

To "Adviser to House Masters" - \$100.00

Compassionate
allowance to
Mrs. Thomson,
widow of Prof.
J. Ellis
Thomson

The President presented a letter from Mrs. Thomson, conveying her thanks and appreciation for the Board's expression of sympathy upon the death of her husband, Professor J. Ellis Thomson, Head of the Department of Mineralogy, on September 26th. At the President's request the Board considered the question of what consideration should be made to Mrs. Thomson on account of Professor Thomson's salary, and authority was given for the payment to her, as a compassionate allowance, of the amount of salary which would have been paid to her husband for the balance of the University year, i.e., from October 1st, 1944, to June 30th, 1945, at the rate of \$5,100 per annum, to be paid in monthly instalments of \$425.00 in each of the nine months.

Confirmation
of President's
approval of -

The Board confirmed the President's approval of the following matters:-

Advances for
travelling
expenses

1. An advance of \$200 each to Miss H. E. LeVesconte and Miss I. Robinson, Instructors for the Course in Occupational Therapy, to cover certain travelling expenses.

Adjustments
in salaries
in Chemical
Engineering

2. The following adjustments in salaries in the Department of Chemical Engineering:

W. G. MacElhinney,	Instructor	- from \$1,650 to \$1,750
Demonstrators:		
F. Kubath	- "	\$1,000 " \$1,050
C. M. Humber	- "	\$1,000 " \$1,050

Communications were presented and dealt with as follows:-

Approval
of two
courses in
Personnel
Administra-
tion

From Dr. W. J. Dunlop, Director of Department of University Extension, transmitting an agreement between the Federal Department of Labour and the University in connection with two Courses in Personnel Administration requested by the Government, to be held from October 7th, 1944, to March 31st, 1945, at an estimated cost of \$1,040 each to be paid by the Government. The Board approved of the signing of this agreement on their behalf.

Post-
Graduate
Courses
in the
Faculty
of Den-
tistry

From Dr. T. Cowling, Assistant Dean of the Faculty of Dentistry, stating that they were planning two Post-Graduate Courses as follows:-

"Dental Surgery"		
April 16th to 21st, 1945	-	Fee \$25.00
"Dentistry for Children"		
February 26th to 28th, 1945	-	Fee \$10.00

The Bursar stated that he had informed Dr. Cowling that the usual custom was to credit to fees whatever payments were made in connection with any course in order that a proper record could be kept of all fees paid, and then to have an additional appropriation provided by the Board for the same. The Bursar further stated that Dean Mason had agreed to these arrangements. The Board were very pleased to learn of these courses and approved of the arrangements as outlined above.

Approval
for the
Property
Committee
and Lib-
rary
Committee
to discuss
situation
in Library

From Mr. W. S. Wallace, University Librarian, requesting that a meeting be arranged between the Property Committee and a special sub-committee of the Library Committee for the purpose of discussing the present situation in the Library and its solution. The Board acceded to Mr. Wallace's request and referred the matter to the Property Committee.

Renewal by
Dominion
Government
of leasing
of space
in Economics
building

From the Department of Public Works, Ottawa, stating that the Government had exercised its option, under the agreement with the University, to renew the leasing of space on the ground floor of the Economics building for a further period of one year from November 18th, 1944, on the same terms and conditions. This action was confirmed by the Board.

Letter from
Teaching
Staff re
change in
Superannua-
tion System
referred
to Finance
Committee

From Professor H. Wasteneys, as Chairman of the Committee representing the Teaching Staff, enquiring what is the present position with respect to the review of the Superannuation System by the Board of Governors, as contained in the report of Professors Mackenzie and Sheppard of March 22nd, 1944, to the President. This matter was referred to the Finance Committee for consideration.

Donations -

The following donations were reported and were accepted with thanks and appreciation:-

King Town-
ship
Scholarship
Fund

An offer from Professor V. W. Bladen, and a group of his neighbours at King, Ontario, including Mr. Henry Borden, Mr. Edgar Burton, Dr. Charlton, Mr. J. K. Crawford, Mr. Fraser Grant, Mrs. Hammill and Miss Julia Jarvis, to establish a fund to be known as "The King Township Scholarship Fund". The arrangements have not yet been completed but it is the intention of the Committee to establish a Matriculation Scholarship of more than \$100 and that about \$200 is expected to be available annually for a period of five years.

Czecho-
slovak
National
Alliance
Bursary

A cheque for \$25.00 sent to President Cody by the Czecho-slovak National Alliance in Canada to be used for a book bursary to a needy student, as an expression of their esteem for the late Sir William Mulock who was a good friend to Canadians of Czecho-slovak origin, and requesting that if possible the bursary be awarded on the International Students' Day, November 17th, 1944.

National
Research
Council
Grants

National Research Council:

\$ 700.00	for Project N.M. 13, Dr. C. H. Best, Physiology
500.00	" " N.M. 5, Dr. C. H. Best, Physiology
200.00	" " A.M. 28, Dr. J. A. Kitching, Banting and Best Medical Research

Miscellaneous:

Miscellan-
eous dona-
tions

\$8,041.87	from the Rockefeller Foundation for credit of the following grants:
	Prof. D. G. Creighton's biography of Sir John A. Macdonald - \$1,625.00
	Research in Nutrition under Dr. E. W. McHenry - \$1,149.75
	Less unexpended bal- ance for 1943-44 - 277.45 - 872.30
	Research in Psychiatry - 4,544.57
	Social Sciences Research - 1,000.00
	<u>\$8,041.87</u>
250.00	from Messrs. Jule and Raymond Allen for the Jule and J. J. Allen Award of 1944-45
150.00	from the Panhellenic Association for their prizes in University College, payable in 1944.

Leaves of
absence
for war
service

The Bursar presented the following list
of leaves of absence granted for war service for the quarterly period
from July 1 to September 30, 1944:-

<u>Name</u>	<u>Title</u>	<u>Depart- ment</u>	<u>Date of Leave</u>	<u>Rank</u>
<u>Faculty of Arts:</u>				
Comfort, C. F.	Assistant Professor	Fine Art	July, 1944	War Artist
Parkinson, J. F.	Assistant Professor	Political Economy	July, 1944	Wartime Prices & Trade Board

Note: Total number now on leave of absence,
including Women's Divisions, is 233.
(Men - 211; Women 22)

Authority
for invest-
ment in
Seventh
Victory
Loan

It was moved by Mr. Ross,
Seconded by Mr. LaBine,
And Resolved -

That the Governors of the University of
Toronto make application for the purchase of Dominion of
Canada Seventh Victory Loan Bonds in the amount of \$200,000
in addition to the conversion of \$177,000 Dominion of Canada
3½% Bonds, maturing October 15th, 1949, but callable October
15th, 1944, together with any additional funds which may be
available.

Appointment
of Standing
Committees
referred to
the Chairman

The appointing of the Standing Committees,
usually done at the first meeting in October, was left with the Chair-
man to complete, and the Board suggested that Dr. Sidney Smith be
added to some of the Committees.

*Indefinite
res. B.*

The meeting adjourned at 5:10 p.m.

Minutes confirmed.

October 26th 1944

John J. Gibson
Vice-Chairman.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, October 26th, 1944, at 4 p. m.

Present -

The Vice-Chairman, Dr. Gibson (in the Chair)	Colonel Phillips
The President	Mr. Ross
Dr. Neilly	Mr. Bryce
Mr. McCullagh	Hon. Dr. Bruce
Dr. Sidney Smith, Executive Assistant to the President	

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

The Chairman (Dr. Macdonald)	Chief Justice Rose
Mr. LaBine	Mr. Duncan
Mr. Morrow	Chief Justice Robertson
Hon. Dr. Ferguson	

The minutes of the last meeting were read and confirmed.

In the absence of the Chairman, Dr. Gibson extended a cordial welcome to the new member of the Board, Lieut.-Col. W. E. Phillips, and expressed on behalf of the Board much pleasure at his appointment and at the opportunity they would have of receiving his valued advice through his wide knowledge and experience in connection with industrial affairs.

There was then presented the Order-in-Council, dated October 17th, 1944, appointing Colonel Phillips a member of the Board to fill the vacancy caused by the death of Mr. F. Gordon Osler for the remainder of the term for which Mr. Osler was appointed, viz: until June 30th, 1946.

Welcome
extended
to the
new member,
Lieut.-Col.
W. E.
Phillips

Arising out of the minutes the following matters were dealt with:-

Letter of
thanks
from family of
Sir Wm.
Mulock

An acknowledgment was presented from the family of the late Sir William Mulock expressing gratitude for the Board's sympathy and beautiful flowers.

Letter of
thanks
from Mrs.
J. Ellis
Thomson

A letter was read from Mrs. J. Ellis Thomson thanking the Board for their generosity in granting her a compassionate allowance.

Appointment
of Standing
Committees
deferred
to next
meeting

The Secretary stated that the Chairman, who was absent through illness, had asked him to suggest to the Board that the Standing Committees remain as constituted in view of possible additional appointments to the Board, and that Dr. Sidney Smith, Executive Assistant to the President, be notified of all meetings of Standing Committees in the event that he might wish to attend. The Board decided, however, that a list of the Standing Committees be sent to all the members of the Board in order that they might be prepared to make any suggestions at the next meeting.

Executive
Committee
Report

The report of the Executive Committee, which was signed by Dr. Gibson as Vice-Chairman in the absence of the Chairman, was approved as follows:-

"To the Board of Governors,
University of Toronto.

October 26, 1944.

Appoint-
ments

A - Appointments - 1944-45:

We have approved the following appointments and resignations:-

Faculty of Arts

Miss M. E. Blackburn	- Secretary to the Principal of University College, October 17 to June 30 no change in salary	
Mrs. L. W. Bryce	- Class Assistant, Anthropology	\$250
H. S. Scott	- Lecturer, Geology	800
Miss V. Bowles	- Special Instructor, Italian and Spanish	800

Philosophy:

L. Schein) Assistants (part time)	200
D. L. Crocker) Philosophy	200

Appoint-
ments
(Cont'd)

Faculty of Arts (Cont'd):

Political Economy:

W. R. Dixon)	\$250
K. A. H. Buckley) Assistants	250
G. E. Reynolds)	250
Mrs. Barbara Cunningham	- Demonstrator, Zoology, October 1 to May 31	800

Also certain minor appointments and adjustments in salaries in Zoology.

Faculty of Medicine

Miss A. Corrigan	- Assistant, Banting and Best Department of Medical Research, October 10 to June 30	\$1,140 per an.
Mrs. M. Coleman	- Special Technician, Pathology and Bacteriology, resigned Oct. 21, 1944	

Also certain minor appointments in Pathology and Bacteriology.

Faculty of Applied Science and Engineering

Chemical Engineering:

H. I. Hadler	- Demonstrator (part time) October 22 to April 15, at the rate of \$462.50 for 7 mos. (cancelling previous appointment)	
S. A. G. Singer	- Research Assistant, October 1 to April 30	\$600
J. A. King	- Research Assistant, Metallurgical Engineering, October 1 to April 30	\$100 per mo.
	May and June	150 " "
R. Scott	- Instructor, Electrical Engineering (cancelling previous appointment)	\$1,800
<u>Engineering Drawing:</u>		
H. J. Franklin) Demonstrators (part time)	\$350
J. W. Speight)	350
F. M. Aimone	- Instructor, Metallurgical Engineering	\$1,600

School of Law

K. G. Gray	- Lecturer, resigned	Oct. 5, 1944
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Ontario College of Education

Miss M. Clemens	- Pianist, Physical and Health Education for Women, October 1 to May 31	\$400
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School of Hygiene

J. Slovik	- Technician, Physiological Hygiene, October 10 to June 30	960
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School of Nursing

One minor appointment

Transfers
and adjust-
ments

B - Transfers and Adjustments

(1) We recommend certain adjustments in salaries of Mr. S. G. Ellis and Professor Barnes in the Department of Physics.

(2) We recommend the transfer of the balance of the salary of second stack man in the Library to the fund for occasional assistance.

(Sgd) J. J. Gibson,
Vice-Chairman of the Board

(Sgd) H. J. Cody,
President

(Sgd) Geo. H. Ross,
Chairman of the Finance Committee."

Details
of appoint-
ments re-
ferred to
in Execu-
tive Com-
mittee
report

The appointments not detailed in the
foregoing report are as follows:-

Zoology:

Assistants:

Dr. Grace Scott	\$225	Dr. Helen Robinson	\$100
Miss C. Sullivan	75	J. C. Hall	75
A. Tucker	75	C. Andrews	50
Miss B. Brown	40	Miss S. Kennedy	40
Miss M. MacDougall	35	W. B. Bruck	35
D. M. Britton	35	J. Weintraub	35

G. M. Neal, Demonstrator, to be paid an additional sum of \$300
Mrs. Margaret Thompson, to receive the sum of \$200 as Demonstrator
in Zoology for the School of Physical and Health Education.

Pathology and Bacteriology:

Demonstrators:

Dr. Mary I. Tom)		\$80
Dr. Ethel Morgan)	Pathology	80
Dr. Vivian Laughlen)		80
Dr. M. S. Thompson)	Bacteriology	100
Dr. L. S. Mautner)		100

School of Nursing:

Shaw Business Schools	-	Special Teaching	300
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Adjustments
in salaries
in Depart-
ment of
Physics

The adjustments in salaries in the De-
partment of Physics, referred to in the Executive Committee report,
are as follows:-

1. The salary of Professor C. Barnes, who has resumed his duties as from September 1, 1944, after leave of absence on war service, to be adjusted so as to pay him at the rate of \$4,000 per annum, making a total of \$3,333.34 to be paid him for the 10 months in 1944-45, September to June; the increase of \$683.34 over the amount of \$2,650 allotted for his salary in the 1944-45 Estimates to be taken from the balance of Professor Pitt's salary.
2. That the salary of Mr. S. G. Ellis, Demonstrator for 1944-45, be increased from \$600 to \$1,275 on account of extra services required from him; the additional amount of \$675 to be taken from the balance of Professor Pitt's salary.

Recommendations by the President were
approved as follows:-

Additional
appropria-
tions

Additional appropriations:

Italian and Spanish:

"Salaries" - to provide for the appointment of Miss
Vivian Bowles as Special Instructor - \$800

Philosophy:

"Salaries" - to provide for the appointments of L.
Schein and D. L. Crocker as part-time
Assistants @ \$200 each - \$400

Adjust-
ments in
Geology

Adjustments in Geology:

Additional appropriation:

"Salaries" - to provide for the appointment of H. S. Scott as Lecturer	- \$800	
"Maintenance and Equipment"	- 200	\$1,000

Transfer:

From "Summer Field Work"		
To "Maintenance and Equipment"	-	\$ 200

(The above adjustments will thus provide an additional \$400 for maintenance of the department)

Council
Repre-
sentatives

Appointment of following representatives to the Council of the Faculty of Household Science:

From the Faculty of Arts:

Professors J. G. Wright	H. J. C. Ireton
W. S. Funnell	Norma Ford Walker

From the Faculty of Medicine:

Professors A. M. Wynne	Freida H. Fraser
E. T. Waters	

Confirma-
tion of -

The Board confirmed the President's ap-

proval of the following matters:-

Increase
in salary

1. An increase in salary from \$550 to \$750 for Mrs. R. Gerstein, Special Lecturer in Psychology for 1944-45.

Transfer
in Library

2. The following transfer in the Library appropriations to provide an increase in the caretaker's salary:-

From "Fund for Occasional Assistance"	
To "Salary for Library caretaker"	- \$100

Arrange-
ments for
payment
of salary
to Mr. J.
B. Bicker-
steth,
Warden of
Hart House

The President reported that Mr. J. B.

Bickersteth had returned from England to resume his duties as Warden of Hart House, and upon motion of Mr. Bryce the Board approved of the payment of Mr. Bickersteth's salary as from September 1, 1944, at the same rate at which he was paid prior to his leave of absence, viz: \$4,500 per annum and living allowance valued at \$675 per annum; this arrangement being made pending further consideration of the matter by the Hart House Committee. Mr. Ross was added to the Committee for consideration of this matter.

Additional
appropria-
tion for
Expansion
Fund

The Board granted an additional appropria-
tion of \$5,000 for the "University of Toronto Expansion Fund", which the Bursar requested on behalf of Mr. Morrow who was unable to attend the meeting.

Communications were presented and

dealt with as follows:-

Discontin-
uance of
remission
of fees to
holders of
Provincial
Government
Scholarships

From Dr. J. G. Althouse, Chief Director of Education for Ontario, in connection with the remission of fees to holders of Ontario Government Scholarships. Dr. Althouse stated that it appeared that there was some difference of procedure among the Universities regarding the plan, and that it had therefore been decided that in future the Universities would not be required to make any reduction in fees to students who had been awarded Provincial Scholarships who present themselves for admission; this ruling to take effect immediately. The Board accordingly ordered that the remission of fees referred to above be now discontinued.

Post-Graduate
Courses in
Dentistry

From Dean Mason in connection with the Post-Graduate Courses which it is proposed to hold in the Faculty of Dentistry. The arrangements for these courses had already been approved by the Board at the last meeting.

Authority
for estab-
lishment of
Pre-Engin-
eering
Inventory
Tests in
Applied
Science

From the Registrar stating that the Senate had approved of the establishment in the Faculty of Applied Science and Engineering of Pre-Engineering Inventory Tests of the Measurement and Guidance Project in Engineering Education, under the direction of Dr. K. W. Vaughn of the Carnegie Foundation for the Advancement of Teaching. Upon the Senate's recommendation the Board authorized that the necessary provision be made for the establishment of these tests, in connection with which an additional appropriation of \$400 was granted from the Wallberg Fund on September 14th to finance the cost of trying out the tests for the Session 1944-45.

Proposed
revision
of medical
course

Also from the Registrar transmitting copy of a letter from the Secretary of the Faculty of Medicine regarding the following recommendations adopted by the Committee on Curriculum and Examin-

Proposed
revision
of medical
course
(Cont'd)

ations in connection with a revision of the medical course, and the
Governors were very much interested in the proposals submitted:-

1. That a revision of the medical course be undertaken.
2. That four academic sessions of greater length than in the past (approximately thirty-six weeks) be devoted to the study of medical subjects.
3. That the prerequisite for admission to this course shall be two years of liberal Arts studies of the same standard as the present Honour Courses in the Faculty of Arts of this University.
4. That this proposal of two years of liberal Arts studies as a prerequisite for admission to a medical course be submitted to the Council of the Faculty of Arts for their consideration, with the request that a committee of their Council be appointed to discuss with a Committee of the Council of the Faculty of Medicine the subject content and the feasibility of conducting such a two-year Honour Arts course.

Resigna-
tion of
Mrs. R.
M. Lang,
Superin-
tendent's
Office,
and
increase
in salary
for Miss
E. Henry

From the Superintendent recommending the acceptance of the resignation of Mrs. Roberta M. Lang, a member of his staff, effective October 31, 1944; also that out of the balance of her salary for 1944-45 the salary of Miss E. Henry, who will take over her work, be increased from \$1,100 to \$1,200 per annum from November 1, 1944, and that the remaining balance of Mrs. Lang's salary be transferred to clerical assistance to provide temporary replacement for the balance of the year. The Board concurred in these recommendations.

Additional
appropria-
tion for
repairs
to Library
roof

Also from the Superintendent transmitting a report from Messrs. Mathers & Haldenby, Architects, on their examination of the roof trusses and skylights of the Library building, and upon motion of Mr. Ross authority was given for an additional appropriation of \$3,250.00 to take care of the suggested repairs.

Offer to
University
to purchase
No. 67 St.
George
Street

From Mr. J. E. Broome, Real Estate Department, Chartered Trust & Executor Company, offering for sale, on behalf of the owner, the property at No. 67 St. George Street for \$25,000 cash, this property being now rented to the Department of National Defence. After discussing the matter -

It was moved by Mr. Bryce,
Seconded by Hon. Dr. Bruce,

that Dr. Gibson, Chairman of the Property Committee, be authorized to

No. 67 St.
George
Street
(Cont'd)

obtain an option on the property at an estimated figure of \$18,000. At the same time it was suggested that should satisfactory arrangements be made the Superintendent be asked to provide an estimate of the cost of putting the property in shape for the possible accommodation of the Health Service Infirmary, now located in Hart House.

Appeal from
Assessment
Notice of
Old Knox
College
allowed

From the University Solicitor stating that the appeal from the City of Toronto 1944 Notice of Assessment for Old Knox College had been allowed.

Sub-division
of shares of
Canada Pack-
ers Limited

From Canada Packers Limited advising that in accordance with a recent By-Law of the Company a sub-division of shares had been made whereby 400,000 have been re-classified as Class "A" and 800,000 as Class "B". The Board authorized that the present certificates held for the account of "The J. S. McLean Scholarship" be surrendered for new certificates on the above basis.

Donations -

The following donations were reported and were accepted with thanks and appreciation:-

Offer of a
Bursary
from Amelia
F. Sims
Chapter,
I.O.D.E.

An offer from the Amelia F. Sims Chapter, I.O.D.E., of a bursary of \$100 for a needy student, preferably a girl in some social welfare course, post-graduate nursing or psychology. The Bursar suggested to the Board that as a result of his conversation with Mrs. Clark Locke, the Educational Secretary of the Chapter, the bursary be given in the School of Nursing since the members of the Chapter were so pleased with the recipient of their previous bursary, Miss Alice McGee, a graduate of the School of Nursing. It was decided to refer the matter to the President for a decision.

Offer of an
anonymous
donation
to promote
Psychiatric
studies

From an anonymous donor offering the sum of \$1,000, through Dr. C. B. Farrar, to promote psychiatric studies, and expressing the desire that this sum be distributed by the Department of Psychiatry, perhaps in the form of a series of grants of \$100 each to assist deserving students who wish to specialize in Psychiatry.

Miscellan-
eous
donations.

Miscellaneous donations:

\$2,100.00	from the National Research Council for Project P.E. 5, Dr. H. Grayson Smith, Physics	
1,779.37	from the Rockefeller Foundation for the following grants in the School of Hygiene:-	
	Field Training Facilities	- \$1,250.00
	Nutrition Study	- 1,125.00
		<u>2,375.00</u>
	Less unused funds for Field Training Facilities	- 595.63
		<u>\$1,779.37</u>
550.00	from the Broulan Porcupine Mines Limited for credit of the Geophysics Research Fund	
500.00	from the National Research Council for Project re Audiometric Research, Prof. A. Pitt, Physics	
220.00	being eight personal donations for the King Township Scholarship Fund	
142.97	from Canadian Institute of Chemistry, Toronto Branch, in payment of their previous offer to provide a commemora- tive tablet in honour of the pioneering activities of Prof. J. Watson Bain and the late Prof. W. Lash Miller in founding the Canadian Institute of Chemistry	
100.00	from the Canadian Lumbermen's Association for the award of the White Pine Bureau Scholarship payable in 1944-45.	

Awards in
connection
with the
Cornelius
Arthur
Masten
Fellowship
in Law

The Board approved of the following recommendations of the Council of the School of Law, concurred in by the Senate, in connection with the Cornelius Arthur Masten Fellowship fund:-

1. A special award of what was formerly known, according to Statute No. 1599, as "The Cornelius Arthur Masten Scholarship in Company Law" and referred to in Registrar's letter as "The Masten Prize in Company Law", of the value of \$50.00, to be paid to Mr. L. W. Houlden.
2. The balance of \$150.00, not yet awarded, to be paid as a supplement to "The Cornelius Arthur Masten Fellowship" of \$200.00 already awarded to Mr. G. T. Tamaki, making a total award to him of \$350.00.

Financial
statements
and Current
Expenditure

The Bursar presented the Financial Statement and Comparative Revenue and Expenditure Statement for the month of September; also his Estimate, under By-Law No. 20, of the amount

Financial
statements
and Current
Expenditure
(Cont'd)

required to defray Current Expenditure for the month of November.

Ordered that an Accountable Warrant for Four Hundred Thousand Dollars (\$400,000) be issued to the Bursar.

Letter from
Dr. C. J.
Mackenzie,
President,
National
Research
Council,
expressing
apprecia-
tion of
services
rendered
by the
Bursar's
Office

The Bursar also presented the follow-
ing letter from Dr. C. J. Mackenzie, President of the National
Research Council:-

"Mr. C. E. Higginbottom,
Bursar, University of Toronto,
Toronto 5, Ontario.

Ottawa, 23 October, 1944.

Dear Mr. Higginbottom:-

I received your letter of October 17th and am particularly pleased to receive your message of congratulations and good wishes, because it seems to me that I have done nothing but impose upon you and your fellow Bursars of the Canadian universities.

I do not think I have ever told you formally how much we appreciate the great services which you have done for us. It is an unspectacular service and does not appear in the glamorous pages of our activities, but those of us who are close to the administration of projects realize that we could not carry on without you.

I do appreciate very sincerely your expressions of congratulation and good wishes.

Yours sincerely,

(Sgd) C. J. Mackenzie."

Post-war
require-
ments

The Board were very pleased with Dr. Mackenzie's expression of appreciation of the services rendered by the Bursar's Office, and following the reading of the letter a discussion took place in connection with post-war requirements at the University.

Upon motion of Mr. McCullagh,
Seconded by Mr. Bryce,

it was decided that the Chairman should write to Ottawa requesting the Government to make provision for additional accommodation, in view of the fact that it is understood that about 20,000 students will be distributed among the universities in Canada after the war, of which approximately three or four thousand will likely register at the University of Toronto. In this connection it was

Post-war
requirements
(Cont'd)

suggested that Professor Burton be requested to have his Committee review the whole situation of the University's requirements and prepare a report as soon as possible for submission to the Board, and that the Registrar be requested to submit a list showing details of student registration for 1944-45.

Central
Power
Plant -
Provin-
cial
Govern-
ment's
promise
to pro-
vide a
new
building

The President presented a letter from Mr. Morrow suggesting that in connection with the Central Power Plant an agreement should be obtained from the Ontario Government regarding its promise to provide funds for a new building. After discussing the matter it was suggested that the Chairman be requested to communicate with the Minister of Education in this regard and convey the Board's appreciation of what is their understanding, viz: that the Provincial Government will make provision for a new Power Plant, this building being required in the very near future.

*Indexed
M.B.*

The meeting adjourned at 5:45 p.m.

Minutes confirmed.

November 9th 1944

John J. Gibson
Vice-Chairman.

Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Thursday, November
9th, 1944, at 4 p. m.

Present -

The Vice-Chairman, Dr. Gibson (in the Chair)	Mr. Duncan
The President	Colonel Phillips
Dr. Neilly	Hon. Dr. Ferguson
Hon. Dr. Bruce	Mr. Ross
Dr. Sidney Smith, Executive Assistant to the President	Chief Justice Robertson

The Bursar was present as Secretary.

Before proceeding with the business of the
meeting the Secretary reported that he had been informed on behalf of
the following members that they would be unable to attend:-

The Chairman (Dr. Macdonald)	Mr. Morrow
Mr. LaBine	Mr. Rogers
Mr. Bryce	Mr. McCullagh

The minutes of the last meeting were read
and confirmed.

In accordance with the decision of the
Property Committee, the Bursar arranged with Dr. Geo. Boyer for a de-
putation from the Academy of Medicine to attend the meeting to discuss
with the Board the whole situation in connection with a site for the
Academy. The deputation consisted of the following:-

Dr. Wm. Boyd	Dr. Geo. Boyer
Dr. Roscoe Graham	Dr. J. Z. Gillies

Dr. Gillies, President of the Academy of
Medicine, introduced the representatives of the Academy, and after a
lengthy explanation by them of the relationship between the Academy
and the University, particularly in connection with the use of the
library of the Academy by students in the Faculty of Medicine, the
desirability of having the Academy quarters located on University

Attend-
ance of
Academy
of Medi-
cine
deputa-
tion to
discuss
with the
Board the
situation
regarding
a site
for the
Academy

Academy of
Medicine
(Cont'd)

property was emphasized, particularly in view of the advantages the Academy had obtained in connection with exemption from taxation. After discussing the matter at length -

It was moved by Hon. Dr. Ferguson,
Seconded by Hon. Dr. Bruce,

that the following Committee of the Board be appointed to study the question further and collaborate with representatives of the Academy of Medicine with a view to taking the matter up with the Provincial Government:-

Hon. Dr. Ferguson (Convener)
Dr. Gibson
Hon. Dr. Bruce
Mr. McCullagh
Mr. Duncan

Arising out of the minutes the following matters were dealt with:-

Letter of
thanks for
resolution
regarding
Sir William
Mulock

A letter was read from Mrs. E. M. O'Flynn expressing appreciation of the resolution passed by the Board in connection with her father, the late Sir William Mulock.

Statistics
regarding
registra-
tion of
students

A letter was also presented from the University Registrar transmitting statistics regarding the number of students registered at the University for the Session 1944-45. Dr. Neilly and Dr. Sidney Smith requested the Secretary to send them a copy of these statistics.

Committee
appointed
to consider
Standing
Committees
for 1944-45

In connection with the appointment of the Standing Committees for 1944-45, the following Committee was appointed to consider this matter and report to the Board:-

Dr. Macdonald (Convener)
Dr. Gibson
Mr. Ross

Executive
Committee
Report

The report of the Executive Committee,
which was signed by Dr. Gibson as Vice-Chairman in the absence of the
Chairman, was approved as follows:-

"To the Board of Governors,
University of Toronto.

November 9th, 1944.

Appoint-
mentsA - Appointments - 1944-45:

We have approved the following appointments and a resignation:

Faculty of Arts

Miss M. Stewart

- Technical Assistant, Zoology,
Oct. 1 to June 30 \$972

Faculty of Medicine

Miss A. Camelleri

- Laboratory Assistant, Hygiene &
Preventive Medicine, Oct. 11
to June 30 \$800 per an.

Surgery:

A. MacDonald

- Resident Fellow, Nov. 1 to
June 30 400 " "

K. McElroy

- Resident Fellow, July 1 to
Oct. 31 400 " "

Faculty of Applied Science and Engineering

O. Clodman

- Demonstrator, Mechanical Engin-
eering, Oct. 30 to Apr. 30 \$1,200 for 7 mos.

G. K. Clement

- Instructor, Mining Engineering,
6 mos. from Nov. 13, 1944 \$225 per mo.

School of Nursing

Miss S. M. Donchuk

- Supervisor of Health Service and Residence
Nurse, Nov. 1 to June 30, \$1,080 per an.
and \$400 a year maintenance

School of Hygiene

J. W. Fisher

- Research Fellow in Virus Infections,
resigned Oct. 31, 1944.

Transfers
and Adjust-
mentsB - Transfers and Adjustments

(1) We recommend the transfer in the University College Women's
Buildings, of \$700 from the Whitney Hall furnishing allowance to the
combined General Charges Furnishing allowance.

(2) We recommend, in the Department of Chemical Engineering, that
the sum of \$500 be transferred from the appropriation for demonstrators
to that for laboratory attendants.

Extension
CourseC - University Extension

(1) We recommend a short extension course for Firefighters, together
with the fees and appointments therefor.

D - Statutes of Senate

(1) Statute Number 1668 respecting certain amendments to the Cal-
endar of the Faculty of Arts for the Session 1944-45.

(Sgd) John J. Gibson,
Vice-Chairman of the Board

(Sgd) H. J. Cody,
President

(Sgd) Geo. H. Ross,
Chairman of the Finance Committee"

University
Extension
Course for
Firefighters

The details of the University Extension course for Firefighters mentioned in the foregoing report are as follows:-

The fee to be \$5.00 per student, and officers and men in uniform to be admitted free.

The appointments to be as follows:-

Professor J. W. Bain	- Chemistry of Fire, one lecture	- \$10
Professor L. J. Rogers	- Chemical Fire Hazards, one lecture	- \$10

Compassionate
allow-
ance to Mrs.
Brett, widow
of Professor
G. S. Brett

Upon motion of Mr. Ross
Seconded by Colonel Phillips

the Board approved of the President's recommendation that Mrs. Brett, widow of Professor G. S. Brett, who died on October 27th, be paid, as a compassionate allowance, the amount of salary which would have been paid to her husband as Professor of Philosophy and also as Professor of Ethics, at the rate of \$6,000 per annum, for the balance of the University year, i.e., from Nov. 1, 1944, to June 30, 1945.

Other recommendations by the President were approved as follows:-

Additional
appropria-
tions

Additional appropriations:

Department of Bio-Chemistry

"Salary of Laboratory Attendant"	-	\$298.00
to permit of the Attendant being paid at the rate of \$23 per week.		

Department of Mechanical Engineering:

"Salaries - Instructors and Demonstrators"	-	\$125.00
to provide for the appointment of Mr. O. Clodman as demonstrator.		

Finance
Committee
of Hart
House
for
1944-45

That the Finance Committee of Hart House for the year 1944-45 consist of the following:-

Finance
Committee
of Hart
House for
1944-45
(Cont'd)

- Professor C. A. Ashley - Chairman - one of the three senior members of Hart House appointed by the Board of Stewards subject to the approval of the Board of Governors.
- The Warden - Vice-Chairman
- Mr. R. A. Bryce - Member appointed by the Board of Governors.
- Professor H. Wasteneys - One of the two Stewards appointed by the President and named by him.
- Professor C. B. Sissons - A member of the House Committee of the Faculty Union.
- Mr. R. R. Grant - One of the three senior members of Hart House appointed by the Board of Stewards subject to the approval of the Board of Governors.
- Professor G. W. Brown - One of the three senior members of Hart House appointed by the Board of Stewards subject to the approval of the Board of Governors.
- The Assistant Comptroller
The Comptroller - Secretary.

Depart-
ment of
Educa-
tional
Research
budget
for
1944-45

That the following budget of unexpended balances of Carnegie grants to the Department of Educational Research for the year 1944-45, as approved by the Minister of Education, be authorized:-

(a) Library	\$287.87
(b) Travelling	100.00
Total -	<u>\$387.87</u>

Payment
of \$400
to Prof.
C. R.
Myers

The Board confirmed the President's approval of the payment of \$400 to Professor C. R. Myers of the Department of Psychology, at present on leave of absence, for certain teaching work which he will undertake this Session; this amount to be paid in nine monthly instalments, October to June inclusive, in order that deductions may be made on account of contributions to the Teachers' Insurance and Annuity Association.

Communications were presented and dealt with as follows:-

Remission
of fees
to Miss
B. F.
Savary,
Exchange
student

From the Registrar transmitting a recommendation of the Senate that Miss B. F. Savary, an undergraduate of Acadia University, who has been admitted to the Faculty of Arts as an exchange student for the

Remission
of fees
to Miss
B. F.
Savary,
Exchange
Student
(Cont'd)

Session 1944-45, receive the usual remission of fees granted to exchange students, and the Board approved of a remission of the following fees in Miss Savary's case:-

Tuition	-	\$150
Library and Laboratory	-	10
Examination	-	10
Total	-	<u>\$170</u>

Approval of
re-arrange-
ment of
rental
charges
for No. 49
St. George
Street,
and a
transfer
of other
expenses

From Professor E. F. Burton requesting certain transfers in connection with the rental of No. 49 St. George Street, and approval was given to a re-arrangement of the rental charges, together with a transfer of other expenses, as follows:-

1. From Dominion Government Grant Radar R-Pitt
 - (a) To portion of rental of No. 49 St. George Street for the months of July, August and September, 1944, 3 mos. @ \$200 per month - 600
 - (b) To "McLENNAN LABORATORY RESEARCH FUND" - overhead and engineering fee for 3 mos., July, August and September, 1944 - \$1,650
2. From Dominion Government Grant F.E.6444 - Physics-Burton-Pitt

To portion of rental of No. 49 St. George Street for the months of July, August and September, 1944, 3 mos. @ \$275 per month - \$825

Report of
the Sub-
Committee
of the
Committee
on Rehabil-
itation,
and appoint-
ment of
Colonel
Phillips as
Chairman of
a Special
Committee
in the
matter

Also from Professor Burton transmitting the following re-
port of the Sub-Committee of the Committee on Rehabilitation:-

"I have been instructed to report to the Board of Governors that the Sub-Committee of the Senate's Committee on Rehabilitation estimates that in order to provide for the training of the anticipated increase in registration in the First Year of the various faculties of the University following demobilization, there will be required, preferably in a single unit outside the University area, about 170,000 square feet of space, and within the University area about 30,000 square feet.

The Committee also submits further reports submitted to the Committee by the Faculty of Dentistry and the Faculty of Forestry.

The Committee wishes respectfully to draw to the attention of the Board that in order to utilize this space it will be necessary to take steps at the earliest possible moment to provide the required additions to staff and equipment.

(Sgd) E. F. Burton
Chairman,
November 8, 1944. Committee on Rehabilitation"

Following the presentation of the above report the Board appointed Colonel Phillips as Chairman of a Special Committee to

be named by him for the purpose of pursuing further the matter of post-war requirements of the University.

From the Department of National Defence for Naval Services transmitting the agreement in connection with the Naval Aeronautical Engineering Course previously approved by the Board, and authority was given for the signing of this agreement on behalf of the Governors.

From the Secretary-Treasurer of the Toronto Conservatory of Music transmitting the Principal's report for the year 1943-44, and advising of the recently elected Governors of the Conservatory for the year 1944-45 as follows:-

Mr. H. H. Bishop (Chairman)	Mr. W. Eason Humphreys
Mr. R. A. Bryce	Mr. Wilfred C. James
Mr. Floyd S. Chalmers (Vice-Chairman)	Mr. Ivor Lewis
Colonel F. H. Deacon	Mr. F. R. MacKelcan, K.C.
Mr. James S. Duncan	Sir Ernest MacMillan
Lieut.-Col. R. Y. Eaton	Rt. Hon. Vincent Massey, P.C.
Lieut.-Col. H. L. Edmonds	Mr. F. K. Morrow
Mr. Frank Hay	Mr. W. H. Plant
	Hon. Dana H. Porter

(Mr. Bryce and Mr. Morrow to be Controlling Members)

From the University Solicitor giving his opinion of the offer submitted to the University by Mrs. W. P. Firth in lieu of the bequest in her husband's Will of property at Go Home Bay and \$20,000 for its maintenance. As it appears that there are certain difficulties to be overcome the Board suggested that the University Solicitor discuss the matter with Mrs. Firth's Solicitor and report their findings to the Board.

From Dr. Seale Harris of Birmingham, Alabama, making the following offer to the University:-

"In making a contract with the publishers for the book entitled 'BANTING AND THE MIRACLE OF INSULIN', I desire to include in it a clause providing that 20% of the royalties on this book shall be paid by the publishers to the University of Toronto for the Banting and Best Department of Medical Research, the proceeds to be used for research in carbohydrate metabolism, and I shall be glad if the Board of Governors will accept this contribution to the University."

Offer of
Dr. Seale
Harris
(Cont'd)

This kind offer was gratefully accepted by the Board, it being understood that no reference will be made to the book being published under the authority of the University of Toronto.

Conditions
of "The
Rooney
Clubs of
Toronto
Award"

From Professor W. J. McAndrew stating that the Rooney Clubs of Toronto wished to call their gift of \$25.00 recently reported to the Board, "The Rooney Clubs of Toronto Award"; that it be given in University College, and that a Committee consisting of Professor McAndrew, Dr. W. J. Dunlop, and Professor F. H. Anderson represent the donors' interest, and also be satisfied as to the conditions of award, the basis for which is to be scholarship and need. After considerable discussion the gift was accepted on these conditions.

Other
donations -

Other donations were reported as follows and were accepted with thanks and appreciation:-

National Research Council:

\$10,000.00	for Project Radar R, Prof. A. Pitt, Physics
6,000.00	" " A.M.1, Dr. Duncan Graham, Medicine
5,000.00	" " F.E. 29804 G.1001-E, Prof. L. Gilchrist, Physics
2,000.00	" " Research on Metallic Beryllium, Dr. L. M. Pidgeon, Metallurgical Engineering
1,720.15	" " C.W. 517, Dr. A. R. Gordon, Chemistry
1,000.00	" " C.W. 519, Prof. E. F. Burton, Physics
525.00	" " P.E. 8, Prof. V. G. Smith, Electrical Engineering
500.00	" " M.P. 39, Dr. C. Aberhart, Surgery

Miscellaneous:

\$ 1,000.00	from an anonymous donor for Department of Psychiatry
800.00	(U.S. funds) from the Geological Society of America for credit of Geophysics Research Fund
500.00	from Imperial Oil Limited for payment of their Graduate Fellowship for 1944-45
500.00	" the Royal College of Dental Surgeons for credit of Extra-Mural Lectures account in the Faculty of Dentistry
250.00	" the Alumni and students of the Faculty of Forestry for credit of the Forestry Memorial Scholarship Fund
150.00	" the Dental Students' Parliament for the award of their Prizes in 1944-45
100.00	" the Admiral Hood Chapter, I.O.D.E., for a bursary to a needy student, boy or girl, whose financial standing would warrant this gift

Donations
(Cont'd)

Miscellaneous Donations (Cont'd):

\$100.00	from	the Young Men's Hebrew Association to cover the award of the Bernard Vise Memorial Scholarship in Social Work for 1944-45
40.00	"	Mr. A. L. Fleming, K.C., to cover payment of the A. L. Fleming Prize in Honour Law, University College, for 1944-45
30.00	"	the graduates in Law for the award of their scholarship for 1944-45
25.00	"	Mr. W. C. Harris as a contribution to the King Township Scholarship Fund
25.00	"	the International Accountants' & Executives' Corporation of Canada to cover the award of their bursary for 1944-45.

Hon. Dana Porter requests a conference between University and Conservatory of Music

The President stated that the Hon. Dana Porter, Minister of Planning and Development for Ontario, had requested that a conference be arranged between representatives of the Board of Governors and the Governors of the Toronto Conservatory of Music. Mr. Ross stated that a conference in connection with the financial affairs of the Conservatory had already been arranged, and that the President should advise Mr. Porter of this fact. The President stated that the matter of Post-War Expansion and Town Planning would be considered later.

Property Committee Report No. 228

Report No. 228 of the Property Committee

was read as follows:-

"The Property Committee begs to report to the Board of Governors:-

Request for additional accommodation for University Library

1. In accordance with the arrangement approved by the Board, your Committee met a sub-committee of the Library Committee to discuss the need for additional accommodation in the University Library. The following were present at this meeting:-

Members of the Property Committee

Dr. Gibson (in the Chair)
Chief Justice Rose
Hon. Dr. Bruce
Dr. Neilly
Mr. Morrow
The President

Members of the Library Committee

The Librarian, Mr. Wallace
Dr. V. E. Henderson
Prof. M. A. Buchanan
Prof. R. M. Dawson

Dr. Sidney Smith, Executive Assistant to the President
The Bursar
The Superintendent.

Additional
accommodation
for Uni-
versity
Library
(Cont'd)

The Librarian presented a statement of University Library statistics, showing the urgent need for more space, especially in view of the fact that the registration of students last year was 7,129, yet the reading rooms of the main library have a seating capacity of only 448; also that the book stock has doubled every fifteen years since the Library was built in 1892. The Librarian stated that he was desirous of ascertaining whether the Board contemplated a change in the site of the Library or whether it was felt that the present building could be expanded. The Library Committee stressed the need for additional stack-room space, reading-room space, and provision for dead storage. The Superintendent informed the meeting that possibly some space could be provided in the basement of the Men's Residences and also in the basement of University College for dead storage of between 20,000 and 30,000 books.

Following a tour of the Library building and after considering the whole situation your Committee recommends that in view of the fact that Messrs. Mathers & Haldenby in 1932 had already prepared certain plans in connection with the possible extension of the existing building they be consulted further in the matter. Your Committee also recommends that in view of the fact that a private anonymous donor had offered the sum of \$1,000 for the purpose of getting a report and advice from a competent expert regarding the plans that should be followed in the expansion of the Library, an appropriation of \$1,000 be voted by the Board in order that a representative of the Architects, the Superintendent's Office, and the Library might visit other libraries to obtain information in connection with the same.

The following matters were also considered at this meeting by your Committee:-

Additional
appropriation
for Work-
men's Com-
pensation

2. A report was presented from the Superintendent requesting an additional appropriation of \$1,000 for the Workmen's Compensation fund, and upon motion of Mr. Morrow your Committee recommends that this be granted.

Authority
to make
offer for
purchase
of No. 67
St. George
Street

3. Following the authority of the Board for the obtaining of an option on the property No. 67 St. George Street from the owner, Mrs. Goulding, at an estimated figure of \$18,000., the Chairman of your Committee obtained an option on the same for 21 days after October 31, 1944.

Upon motion of Mr. Morrow,

Seconded by Dr. Neilly,
your Committee recommends that its Chairman be given authority to make an offer of \$20,000 for this property; the purchase price to be charged against the E. C. Whitney Bequest.

Owing to certain arrangements entered into by Mrs. Goulding it will be necessary to pay a commission of 3½% in connection with the purchase of this property.

In view of its location your Committee feels that it is desirable that this property be acquired by the University, and that as the property is now leased to the Dominion Government a release be obtained, if possible, of the condition in the lease providing that the house be furnished.

Release of
frontage
restrictions to
T. Eaton
Company
re their
College
Street
property

4. Your Committee considered a letter addressed to the President by Mr. O. D. Vaughan of the T. Eaton Company Limited, enquiring as to what consideration the University would require from the Company to release certain described College Street frontages from all outstanding conditions. After discussing the matter at length your Committee recommends,

Upon motion of Mr. Morrow,

Seconded by Hon. Dr. Bruce,
that the University give a complete release of the frontage

restrictions on the Company's property referred to, upon payment of the sum of \$1.00.

5. Your Committee considered a further communication from the Academy of Medicine, dated October 31 and signed by H. E. Hopkins, Hon. Secretary, regarding the conditions contained in the lease to the Academy from the University of the property No. 13 Queen's Park, which has since been acquired by the Provincial Government. The letter also expressed a desire that the Governors receive a deputation from the Academy of Medicine to discuss the matter, and in order to expedite matters your Committee requested the Bursar to telephone Dr. Boyer as soon as possible so that he might be able to make arrangements for their deputation to attend the Board meeting tomorrow, November 9th.

All of which is respectfully submitted.

(Sgd) John J. Gibson,
Chairman."

November 8th, 1944.

Clauses 1, 2 and 3 of the report were approved. In connection with Clause 4 relating to frontage licenses to the T. Eaton Company Limited, the Secretary was directed to request the University Solicitor to verify the ownership, description and frontages of the properties referred to before preparing the necessary document. The matter of the site for the Academy of Medicine, mentioned in Clause 5, has been dealt with earlier in the minutes.

The Bursar, at the request of Dr. Bruce, read the letter from the University Solicitor to the Registrar regarding the eligibility of the Rt. Hon. Vincent Massey for the position of Chancellor of the University of Toronto, together with the letter written to Mr. Massey at the request of the Board by the Chairman, informing Mr. Massey that it was unfortunate the Registrar's cable had been sent, and expressing the Board's regret at the manner in which it was worded. Dr. Bruce took exception to the wording of the Chairman's letter, and in view of Dr. Macdonald's absence Dr. Bruce gave notice that he would move at the next meeting for consideration of this matter.

The meeting adjourned at 6:10 p.m.

Minutes confirmed.

November 23rd 1944

W. H. Hilly
Acting Chairman.

Further
commu-
nication
from the
Academy
of Medi-
cine re
their
site

Notice of
motion by
Hon. Dr.
Bruce re
Chairman's
letter to
the Rt. Hon.
Vincent
Massey

*Indented
9/11/44*

Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Thursday, November
23rd, 1944, at 4 p. m.

Present -

The President	Mr. LaBine
Dr. Neilly	Mr. Morrow
Mr. Ross	Colonel Phillips
Hon. Dr. Ferguson	Chief Justice Robertson
Dr. Sidney Smith, Executive Assistant to the President.	

The Bursar was present as Secretary.

Before proceeding with the business of the
meeting the Secretary reported that he had been informed on behalf of
the following members that they would be unable to attend:-

The Chairman (Dr. Macdonald)	Mr. Duncan
Hon. Dr. Bruce	Mr. McCullagh
Dr. Gibson	Chief Justice Rose

Upon motion of Mr. Ross,

Seconded by Mr. Morrow,

Dr. Neilly took the Chair in the absence of the Chairman, Dr. Macdonald,
and the Vice-Chairman, Dr. Gibson.

Dr. Cody
elected
Chancellor
of the
University

The Bursar informed the Board of the elec-
tion of President Cody as Chancellor of the University. The Board con-
gratulated Dr. Cody and expressed their unanimous approval of his elec-
tion to this honoured position.

The minutes of the last meeting were read
and confirmed.

Arising out of the minutes the following
matters were dealt with:-

Discussion
re Senate
Elections
deferred

The Secretary read a letter from the Rt. Hon. Vincent Massey thanking the Chairman for his letter regarding the cablegram sent to Mr. Massey by the Registrar in connection with the Senate Elections, but due to the absence of Dr. Macdonald and Dr. Bruce a discussion of the matter was deferred to a later date.

Letter from
the T. Eaton
Company
thanking
the Board
for granting
them a com-
plete re-
lease from
frontage
restrictions

The Secretary also read a letter which he had received from Mr. O. D. Vaughan of the T. Eaton Company Limited, expressing appreciation of the Board's action in granting the Company a complete release from frontage restrictions in connection with their College Street property; and also referred to a letter addressed to the President in the same connection.

Executive
Committee
Report

Upon motion of Colonel Phillips,
Seconded by Mr. LaBine,
the report of the Executive Committee, which was signed by Dr. Neilly as Acting Chairman in the absence of the Chairman, was approved as follows:-

"To the Board of Governors,
University of Toronto.

November 23rd, 1944.

Appoint-
ments

A - Appointments - 1944-45

We have approved the following appointments and a resignation:

Faculty of Arts

D. White - Assistant in Chemistry, Nov. 15
to May 31 @ \$650 for 8 mos.

History:

H. B. L. Hughes - Instructor \$500
Mrs. W. F. Mitchell - Reader 500

J. H. Hodgson - Assistant Professor in Geophysics
in Physics, Jan. 1, 1945, to June
30, 1947 without salary

Political Economy:

H. E. Roseborough) Assistants \$250
A. C. Mikel) 250

Faculty of Medicine

D. K. McElroy - Demonstrator, Anatomy, Nov. 1, to
31 March 300

D. K. McElroy - Fellow (part time), Physiology
Nov. 1 to March 31 @ \$40 per mo.

C. E. C. Cole - Associate, Therapeutics, as
from 1 July, 1944 \$250 " an.

Faculty of Applied Science and Engineering

M. J. C. Lazier - Assistant Professor, Applied
Mechanics, resigned June 30, 1944

F. J. Simpson - Demonstrator (part time),
Engineering Drawing \$300

Appoint-
ments
(Cont'd)

Ontario College of Education:

Miss E. Callow - Clerical Assistant in Educational Research
Dec. 1 to June 30 \$100 per mo.

Faculty of Dentistry:

G. A. McMullen - Special Lecturer in English Expression
(cancelling previous appointment - no
change in salary)

School of Nursing:

Dr. Norma Ford Walker- Lecturer in Zoology \$300
Together with one minor appointment

University
Extension

C - University Extension

(1) We recommend an increase of \$50 in salaries for instructors
in Evening Tutorial Classes and Teachers' Classes (i.e., \$250 for
Evening Tutorial and \$350 for Teachers' Classes)

(2) We recommend the appointment of two instructors in the
Course in Physiotherapy.

(3) We recommend the appointment of two instructors in the
Certificate Course in Business.

(4) We recommend the appointment of a number of instructors in
the Course in Occupational Therapy.

D - Statutes of Senate

(1) Statute Number 1670 respecting the Charles Foster Award.

(2) Statute Number 1671 respecting the Samuel Godfrey Scholarship.

(3) Statute Number 1672 respecting certain further amendments
to the Calendar of the Faculty of Arts for the Session 1944-45.

(Sgd) B. Neilly,
Acting Chairman of the Board

(Sgd) H. J. Cody,
President

(Sgd) Geo. H. Ross,
Chairman of the Finance Committee."

The details of certain appointments in the
foregoing report are as follows:-

Appoint-
ments

School of Nursing

Mrs. F. E. Woodcock - Lecturer in Massage \$70.00

Department of University Extension

Teachers' Classes and Evening Tutorial Classes:

Increases in stipends to instructors for 1944-45 -
Teachers' Classes from \$200 to \$250
Evening Tutorial Classes " \$300 " \$350

Course in Physiotherapy:

Miss D. M. Glover - Part-time instruction and
supervision \$200

Miss Lily Pon - Part-time instruction and
supervision 200

Course in Occupational Therapy:

E. Fidler - Physiology 150

Institute of Child Study - Child Study (1 term) 100

Miss C. Baldock - Practical Application of Occupational
Therapy (4 lectures) 40

J. H. Ryan - Bookbinding 300

Miss L. Le Vesconte - History and Practice of Social Work 200

Ontario College of Art - Metal Work 600

Dr. Mary V. Jackson - Second Year Psychiatry (10 lectures) 100

W. G. Howland - Neurology 120

Dr. Ruth Franks - First Year Psychiatry 100

H. Storms - Application of Occupational Therapy
(10 clinics) 10

Appoint-
ments

Department of University Extension (Cont'd)

Course in Occupational Therapy (Cont'd):

Miss E. Jackes	- Occupational Therapy (12 clinics)	\$120
Miss M. E. Clarke	- Application of Occupational Therapy	100
Miss R. Starrett	- Occupational Therapy (8 clinics)	80
Miss M. Fraser	- do.	80
A. T. McLachlan	- Instructor in Wood-working and Machine Shop Work	\$1,200
Toronto Board of Education	- Instruction in Plastics	425
Toronto Occupational Therapy Association	- Use of rooms for classes	475
E. S. Ryerson	- Health Education	200
Miss M. E. Russell	- Remedial Gymnastics	450
Instructor to be named later	- First Aid	60
Assistant to be named later	- Demonstrating First Aid	30
Knox College	- Use of Gymnasium for classes	300
Dr. Margaret Abel	- Anatomy	650
Ruggles George	- Anatomy	125
Miss N. Joy	- Anatomy	175
H. E. Rykert	- Cardiac Diseases (4 lectures)	40
R. M. Wansbrough	- Orthopaedic Surgery (4 lec- tures) General Surgery (3 lectures)	70
R. G. Armour	- Neurology	50
C. P. McCormick	- Brain Surgery	30
Norman Dean	- Workmen's Compensation Act (1 lecture)	10
E. J. Maltby	- Arthritis (3 lectures)	30
W. E. Ogden	- Tuberculosis (3 lectures)	30
Miss E. Bowling	- Speech Correction (5 lectures)	50
Business Courses - Certificate Course in Business:		
S. G. Murray	- Economics II	240
J. E. Smythe	- Accounting I	240

Notices of
motion re
appoint-
ments of
J.H.Hodgson
and J.W.B.
Sisam

The following appointments were treated
as notices of motion, to be recommended by the President at the
next meeting:-

- | | |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| J. H. Hodgson | - Assistant Professor of Geophysics
in the Department of Physics,
from January 1, 1945, to June 30,
1947, without salary; and there-
after at a salary at the rate of
\$3,500 per annum |
| J. W. B. Sisam | - Associate Professor in the Faculty
of Forestry, as from July 1, 1945,
at a salary at the rate of \$4,000
per annum |

Additional-
al appro-
prietion
for the
School
of Social
Work

Upon motion of Mr. Morrow,

Seconded by Mr. LaBine,

the Board approved of the President's recommendation that an additional appropriation of \$1,500 be granted in the School of Social Work for "Alterations and Furnishings" to provide more adequate accommodation.

Additional-
al appro-
priations
for Uni-
versity
Press and
University
College

Other recommendations by the President

were approved as follows:-

Additional appropriations:

University Press:

"Plant Account"

- \$2,000

for new equipment, part of which is to provide for the purchase of a tying-machine valued at \$600.

University College - General:

"Salaries"

- 700

for the purpose of engaging a stenographer in the Registrar's Office, University College.

Payment to
Art Gallery
of Toronto

That the sum of \$6,000 in the 1944-45 budget of the Ontario College of Education, marked "Special for Instructional Purposes", be paid to the Art Gallery of Toronto as authorized by the Minister of Education.

University
College
Bursaries

That the following bursaries, totalling \$7,425.00, be awarded to students in University College for 1944-45, as recommended by the College Council:-

<u>NAME</u>	<u>RECORD</u>	<u>IN</u>	<u>OUT</u>	<u>AMOUNT</u>
Ashmore, Miss M. L.	II:15	"		75
Bell, R. W.	III	"		100
Blockley, Miss C. M. B.	III		"	50
Bousfield, E. L.	Entrant	"		100
Bridle, Rev. T. H.	W. G.		"	100
#Brooks, B.	Entrant	"		75
Buckham, Miss R. E.	Entrant	"		75
Byrne, J.	Aeg.		"	100
Calvert, Miss M. S.	II:12		"	100
Campbell, Miss W. A.	II:3		"	150
Cooke, R. E. H.	III		"	150
Cowie, Miss M. J.	II:1		"	150
Crichton, Miss M. C.	I:4		"	200
Cumberland, Miss J. R. C.	III	"		100
Edighoffer, Miss M. A.	Entrant		"	100

University
College
Bursaries
(Cont'd)

NAME	RECORD	IN	OUT	AMOUNT
Fall, Miss J. E.	Entrant	"		\$ 125
Fallis, Miss J. E.	II:1		"	200
Ferguson, Miss M. E.	II:3		"	200
#Finklestein, J.	I:3	"		100
#Freedman, P.	II:2	"		75
#Freedman, Miss T.	II:6	"		75
Furry, L. N.	II:6		"	100
#Giverts, P. G. W.	II:5	"		75
Gentilcore, R. L.	II:7		"	125
Gourley, D. R. H.	II:2	"		75
Guild, C. B.	II:15		"	150
#Gurvitch, Miss N.	II:1		"	125
Irwin, J. R.	Entrant		"	100
#Katz, J.	Entrant		"	200
Kelly, Miss M.	Entrant	"		100
Kenner, W. H.	I:3		"	150
#Lapidus, B.	I:7	"		100
Lauriston, A. C.	II:4		"	100
MacDonald, J. S.	II:3		"	150
Mark, Miss F. B. M.	Entrant		"	150
#Mullen, E. B.	I:6	"		75
Orr, R. J.	Entrant		"	200
Parish, W. A.	II:5	"		100
Peacock, K. H.	Aeg.	"		100
Podoluk, Miss J. R.	Entrant		"	100
Pogson, Miss R. E.	II:1		"	100
Rae, Miss N. B.	Entrant		"	100
Raymond, L. C.	Entrant		"	100
#Rottenberg, J. A.	II:1	"		100
Safarian, A. E.	I:4	"		100
Shewfelt, L. L.	B.	"		50
Smith, Miss E. M.	Entrant		"	200
Smith, Miss S. G.	II:1		"	200
Soutar, G.	B.	"		100
#Spiegel, Miss E. J.	I:7		"	150
#Spivak, Miss I. C.	II:6	"		75
Stenhouse, Miss E. M.	I:1	"		200
Ternen, Miss P. A.	II:3		"	200
Thompson, D. R.	II:3		"	150
#Titcher, E.	II:3	"		150
Vasileff, Miss J. E.	II:10	"		150
Wade, P. W. R.	II:2		"	100
Ward, Miss D. J.	II:2		"	150
Wasylchuk, Miss O. A.	I:4	"		100
Whittle, H. D.	Physical and Health			
	Education		"	100
Wilson, Miss V. O.	I:1		"	100
#Zelansky, Miss M. G.	II:20	"		75
			Total -	<u>\$7,425</u>

SUMMARY

#Hebrews	-	14	-	\$1,450
Christians	-	48	-	5,975
			Total -	<u>\$7,425</u>

Consider-
ation
deferred
re payment
of second
instalment
of his
scholarship
money

The President also submitted the following recommendations from the Council of University College in connection with Mr. I. Lichtenstein, a student in Second Year Classics, who suffered a complete nervous breakdown last winter and was unable to write his examinations in May, 1944:-

1. That Mr. Lichtenstein be paid during this Session the second instalment of his scholarship money, which he did not receive last year.
2. That the Board of Governors be asked to grant him exemption from fees to the extent of \$125.00.

The matter was deferred for consideration at the next meeting, so that the Bursar could obtain more information about the case.

Change in
salary for
Miss H.
Train

The Board confirmed the President's approval of an increase in salary from \$70 to \$80 per month for Miss Helen Train, Attendant in the Department of Pathology and Bacteriology.

Communications were presented and dealt with as follows:-

Letter
from Dr.
Gibson
urging an
immediate
approach
to the
Dominion
Government
for a grant
to the
Expansion
Fund

From Dr. J. J. Gibson to the Chairman of the Board, stating that upon enquiry from Mr. Hodge he had learned that the total amount received up to November 18th for the University Expansion Fund was a little over \$150,000., and urging that an approach be made immediately to the Dominion Government for a substantial grant to the fund. The matter was referred to Mr. Morrow's Committee with instructions to convey to him the confidence of the Board in the Committee.

Donations
to Expan-
sion Fund
not to be
included
in list of
benefac-
tions

In this connection the Bursar asked the President and Mr. Morrow whether the donations to the Expansion Fund should be included in the list of benefactions for 1943-44 prepared by him for inclusion in the President's annual report. The Board agreed that they should not be included.

Authority
for the
return to
Dr. Bruno
Mendel of
balance
remaining
in the
Bruno
Mendel Fund

From Dr. Bruno Mendel, Banting and Best Department of Medical Research, requesting the return of any balance remaining in the Bruno Mendel Fund, in view of a change in his status with the University and that requisitions for material used by him are now charged to Medical Research Banting Fund, and the Board authorized the closing out of this account.

Return of
advance
by Connaught
Laborator-
ies

From the Connaught Laboratories transmitting a cheque for \$101,126.03, representing a return of the advance of \$100,000 plus interest made by the University in June last.

Authority
for signing
of contract
re Penicillin
on behalf of
Connaught
Laboratories

Also from the Connaught Laboratories enclosing contract in connection with the production of Penicillin for the Dominion Government, and

Upon motion of Mr. Morrow,

Seconded by Mr. Ross,

authority was given for the signing of this contract on behalf of the Governors for the Connaught Laboratories.

Agreement
with Corn
Products
Refining
Company
referred
to the
University
Solicitor

From Professor A. R. Gordon, Head of the Department of Chemistry, transmitting a Memorandum of Agreement between the University and Corn Products Refining Company regarding a proposed associateship in Chemistry at the University. This matter was referred to the University Solicitor for consideration and report, and it was decided to discuss in the near future the policy to be carried out by the University regarding research work, patents, etc.

Request
from the
Finance
Committee
of Hart
House to
be relieved
of assuming
portion of
maintenance
charges

From Mr. J. B. Bickersteth, Warden of Hart House, expressing the hope of their Finance Committee that in view of the difficult financial situation in which Hart House finds itself this year, the Board of Governors would no longer require Hart House to assume a portion of the maintenance charges. This matter was referred to the Finance Committee of the University for consideration and report, with the suggestion that the Standing Committee on Hart House be consulted.

Exemption
from
Physical
Training
for men
discharged
from the
Services
and now
entering
the Uni-
versity

From Mr. T. A. Reed, Secretary of the University of Toronto Athletic Association, transmitting the following recommendation of himself, Professor Loudon, Dr. Urquhart and Mr. Griffiths, regarding exemption from Physical Training for men discharged from the Services and now entering the University:-

That in view of the fact that many of these men are so far behind in their studies and require extra time if they are to complete the academic year satisfactorily, they be exempted from Physical Training for the Session 1944-45.

At the end of the present Session the whole situation will be reviewed again and further consideration given to these men for the subsequent years of their courses.

The above recommendation was concurred in by the Board.

Request
from the
Engineer-
ing Alumni
Associa-
tion to
charge
certain
expenses
to Senate
Elections

From Mr. M. B. Hastings, President of the University of Toronto Engineering Alumni Association, asking if an item of \$77.56, spent by the Association on a circular letter in connection with the Senate Elections, would be a justifiable expense against the Elections appropriation, and the Board decided that no action be taken in the matter.

Petition
from the
Engineer-
ing Alumni
Association
for estab-
lishment of
Scholarship
Committee

Also from Mr. Hastings transmitting to the Chairman of the Board a petition from the Engineering Alumni Association regarding the establishment of an Engineering Alumni Scholarship Committee. The Bursar read Mr. Hastings' letter and the material accompanying it, and while the Board were sympathetically inclined towards the proposal, it was decided that in order to study the details a copy of the material be sent to each member. The Chairman, Dr. Macdonald, though absent, had suggested that the following clause be added:-

"providing that all monies so collected be transmitted to the Bursar of the University for the Board of Governors to be administered in accordance with the trust involved."

Letter of
thanks
from Mrs.
Kirkpatrick

From Mrs. Kirkpatrick expressing deep appreciation of the resolution passed by the Board in connection with her father, the late Sir William Mulock.

Letter of
thanks
from Mrs.
Brett

From Mrs. Brett asking the President to convey to the Board her sincere appreciation of the compassionate allowance granted to her.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

National Research Council:

\$ 600.00	for Project on Metabolism of Riboflavin, Prof. A. Hunter, Pathological Chemistry
500.00	" " on Determination of the Maximum Yield of the Lake Ontario Whitefish Fishery, Prof. W. J. K. Harkness, Zoology

Miscellaneous:

\$4,538.00	(U.S. funds) from the National Foundation for Infantile Paralysis covering their grant to the Department of Physiological Hygiene, School of Hygiene, under the direction of Dr. D. Y. Solandt
2,310.00	from the Department of National Defence for Naval Services for accommodation, etc., for personnel of the Special Course in Radio in the Department of Physics from May 15th to July 29th, 1944
1,382.84	" the Rockefeller Foundation to restore the working advance for Additional Teaching Personnel, School of Hygiene
350.00	" from B'nai B'rith, Toronto Lodge, for the awards of their Scholarships for 1944-45
200.00	" the Alumni Association for the Medical Alumni Scholarship for 1944-45
150.00	" Mr. Percy Hermant to cover the first instalment of his Scholarship for 1944-45
35.00	" representing two individual donations to the King Township Scholarship Fund
34.72	" Dr. Fred A. Richmond, Kansas City, Kansas, for credit of the W. George Switzer Memorial Fund in the Faculty of Dentistry.

Financial
Statements
and
Current
Expenditure

The Bursar presented the Financial Statement and Comparative Revenue and Expenditure Statement for the month of October; also his estimate under By-Law No. 20 of the amount required to defray Current Expenditure for the month of December. Ordered that an Accountable Warrant for Four Hundred Thousand Dollars (\$400,000) be issued to the Bursar.

Total sub-
scribed
by the
University
to the
Seventh
Victory
Loan

The Bursar reported that the total sum
subscribed by the University to the Seventh Victory Loan was \$809,050
made up as follows:-

University purchase			\$400,000
Converted from Maturing or Callable Bonds			177,000
Sales to Staff:			
University:			
Academic	(359)	\$129,000	
Employees	(527)	<u>46,050</u>	175,050
Connaught Laboratories:	(723)		<u>57,000</u>
		Total	<u>\$809,050</u>

The Governors were very complimentary at the splendid response by the
staff of the University.

Letter from
the Chair-
man of the
Board to
Hon. Mr.
Drew in
reference
to the
University
Act as it
affects
Federation,
and Mr.
Drew's
reply

The Bursar read the following letter from
the Chairman of the Board to the Honourable Mr. Drew in reference to
the University Act as it affects Federation, together with Mr. Drew's
reply:-

"The Honourable George A. Drew,
Prime Minister and Minister of Education,
Parliament Buildings,
Toronto, 2.

My dear Mr. Prime Minister:-

Since our conversation in reference to
the University Act as it affects Federation I have given the mat-
ter considerable thought, and now send you the following memoran-
dum:-

1. It is quite clear that no one in the University ques-
tions the value of Federation and the necessity of its preser-
vation in the interests of education in the Province.

2. It is felt, however, that the conditions agreed to in
the Federation Act of 1887 are not in accord with the situation
as it exists in 1944, and that they should be reviewed, in amic-
able conference if possible.

It is undoubtedly costing the Province considerably
more to educate the students of Denominational Colleges than
was originally anticipated. This may be as it should be, but a
reasonable enquiry might well be made to establish its justifi-
cation, particularly as the Provincial Treasury has many obliga-
tions.

3. Personally, I am convinced that nothing will be accom-
plished unless the enquiry is instituted by the Department of
Education, representing the Government. This was the view of
the late Dr. McArthur who did move in the matter but whose ac-
tion was interrupted by illness.

4. Consequently I venture to suggest that a Committee of
Conference might be set up to discuss the situation frankly
and report to the Minister.

Correspondence in reference to the University Act as it affects Federation (Cont'd)

It would be admirable if Dr. Althouse could act as Chairman of the Committee. The President of the University and the Chairman of the Board of Governors should be members, and the four Federated Arts Colleges, including University College, might be asked to appoint one representative each.

The Government, the University and the Federated Colleges are all parties to the original agreement and if there is to be any enquiry their several interests should be considered.

Yours faithfully,

(Sgd) D. Bruce Macdonald,
Chairman of the Board."

November 7th, 1944.

"Rev. Dr. D. B. Macdonald,
Chairman, Board of Governors,
University of Toronto,
Toronto, Ontario.

My dear Dr. Macdonald:-

This will acknowledge your letter of November 7th, in regard to the proposed committee to consider improvements in the University Act as it affects Federation. I will discuss this with Dr. Althouse, and let you know in a few days what the outcome of our discussion is.

Yours sincerely,

November 10th, 1944.

(Sgd) George Drew"

The Board concurred in the text of the Chairman's letter.

Authority for Special Committee on Post-War Requirements to include consideration of equipment as well as buildings

Authority was given to Colonel Phillips to include in his Committee's considerations the matter of additional equipment as well as building accommodation for post-war requirements, and the Secretary was directed to send Colonel Phillips a copy of the report prepared earlier in the year in connection with a survey made as a result of requests from various departments for additional space.

*Indefinite
m.B.*

The meeting adjourned at 5:30 p.m.

Minutes confirmed.

Dec. 28th 1944

D. Bruce Macdonald

Chairman.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, December 28th, 1944, at 4 p. m. (The regular meeting which would have been held on Thursday, December 14th, was cancelled by order of the Chairman due to the snowstorm.)

Present -

The Chairman (Dr. Macdonald)	Mr. Morrow
The President	Dr. Neilly
Hon. Dr. Bruce	Mr. Bryce
Mr. LaBine	Mr. Duncan
Colonel Phillips	
Dr. Sidney Smith, Executive Assistant to the President.	

The Bursar was present as Secretary.

The Chairman withdrew at 5:40 p.m., and requested the President to take the Chair.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Dr. Gibson	Mr. Rogers
Hon. Dr. Ferguson	Mr. Ross

The minutes of the last meeting were read and confirmed.

Arising out of the minutes the following matters were dealt with:-

The Secretary reported that at the request of the Board he had obtained further information regarding the recommendation from the Council of University College for payment of the second instalment of scholarship moneys to Mr. I. Lichtenstein, which he did not receive due to his withdrawal owing to ill health, and the granting to him of a remission of fees. In addition to the University College scholarships Mr. Lichtenstein was awarded the Mary Mulock Admission

Payment to Mr. I. Lichtenstein of second instalment of scholarship moneys authorized, also a remission of fees

Scholarship
payments to
Mr. I. Lich-
tenstein
(Cont'd)

Scholarship, and the Secretary presented a similar recommendation from the Senate in connection with this scholarship. After considering the matter the Board authorized that the following scholarship payments and remission of fees be made to Mr. Lichtenstein:-

<u>Scholarship Payments</u>		<u>Remission of Fees</u>
James Harris Scholarship (U.C.)	\$ 62.50	\$125.00
McCaul Scholarship (U.C.)	37.50	
Mary Mulock Scholarship (Univ.)	30.00	25.00
	<u>\$130.00</u>	<u>\$150.00</u>

Petition of
Engineering
Alumni re
Scholarship
Committee
referred to
Colonel
Phillips

The petition in connection with the establishment of an Engineering Alumni Scholarship Committee was considered, and after discussing the matter at length Colonel Phillips was requested to consider certain questions in connection with the same, among them the following, and also to consult with Dean Young and Mr. M. B. Hastings in the matter:-

1. Title - "Engineering Alumni Association Scholarship Committee of the University of Toronto operating under the Board of Governors".
2. Inclusion of the following paragraph:-
"providing that all moneys so collected be transmitted to the Bursar of the University for the Board of Governors to be administered in accordance with the trust involved."
3. Academic details to be settled by the Senate and forwarded to the Board for approval, as in the case of other scholarships.
4. Proposed personnel of the Committee to include the Dean of the Faculty of Applied Science, or, if unable to attend, his representative.
5. The Committee to function at the pleasure of the Board.
6. "Purpose" - Clause 4 - add words "upon request" at beginning of clause.

Action was deferred to the next meeting. (Copies of the draft taken by members present.)

Signing of
Agreement
with Corn
Products
Refining
Company
not approved

The Bursar presented a letter from the University Solicitor giving it as his opinion that the Memorandum of Agreement between the University and Corn Products Refining Company regarding a proposed research associateship in the Department of Chemistry was very advantageous from the point of view of the company. After discussing the matter the Secretary was instructed

Agreement
with Corn
Products
Refining
Company
(Cont'd)

to advise Dr. A. R. Gordon, Head of the department, that the signing of the agreement on behalf of the Governors was not approved, two of the conditions most strongly objected to being:-

- Par. 8 - The University is to do all the work and any patentable inventions or discoveries resulting therefrom shall become the sole and exclusive property of Corn Products.
- Par. 9 - The publication or public disclosure in any manner of material and data relating to the associateship shall be made only after review and approval by Corn Products.

A letter was also presented from Dr. H. O. L. Fischer concerning the delay in the completion of the agreement.

Formal
notification
re
appointment
of
Dr. Cody
as Chan-
cellor
of the
University

A formal notification from the Registrar was presented advising that at a Special meeting of the Senate held on November 17, 1944, the Honourable and Reverend H. J. Cody, C.M.G., was appointed Chancellor of the University for the remainder of the term 1944-48 for which the late Right Honourable Sir William Mulock, K.C.M.G., was elected in September, 1944.

Letter
from the
Alumni
Federation
re Senate
Elections

The Secretary presented the following letter from the Alumni Federation in connection with Senate Elections:-

"The Board of Governors,
University of Toronto,
Toronto, Ontario.

Gentlemen:-

Under date of September 6th we forwarded you a copy of a Resolution passed by the Board of Directors of this Association regarding a telegram sent by the Registrar to the Honourable Vincent Massey in connection with the Chancellorship elections.

A copy of the same Resolution of our Board was sent to the Senate and we understand that it has decided to take no action.

We would be obliged if you would let us know what action, if any, was taken by your Board, and if any communications were sent by you or on your behalf in respect of the matter, we would appreciate receiving copies of them.

Graduates of the University have been making enquiries in the above connection, and we wish to report the result of our action in this matter.

Yours truly,

(Sgd) A. L. Fleming,
President."

December 2nd, 1944.

Alumni
Federation
to be sent
certain
information

The Secretary was requested to reply to this letter giving the following information:-

1. The Resolution of the Alumni Federation transmitted with their letter of September 6th, 1944, was considered.
2. The cablegram sent to the Rt. Hon. Vincent Massey by the University Registrar was considered.
3. The Chairman of the Board was requested to write Mr. Massey that it was unfortunate the cable had been sent, and expressing the Board's regret at the manner in which it was worded.
4. Copies of communications sent on behalf of the Board were not to be turned over.

Statement
presented by
the Hon.
Dr. Bruce
in connection
with
Senate
Elections

The following statement was then presented by the Hon. Dr. Bruce:-

"I beg to refer to the memorandum read before this Board of Governors by Dr. Balmer Neilly at its meeting on September 14, 1944, which memorandum has been spread upon and is part of the Minutes.

Dr. Neilly therein expressed regret at the nature of a certain cable, dated August 25th last, addressed by Mr. Fennell as Registrar of this University, to the Rt. Hon. Vincent Massey. This cablegram read as follows:-

'Sir William Mulock and yourself have been nominated for the office of Chancellor stop The Act provides that any person so nominated may refuse the nomination by notifying the Registrar before September twelfth stop Sir William has been informed of your nomination but as he wishes to die in harness he has stated that he will be a candidate stop I am notifying you of your nomination in order that you may inform me whether you wish to be a candidate also thus making necessary voting by the graduate body stop Further the Act provides that no person shall be eligible for election as Chancellor unless he is a resident of Ontario and that the right of any person to be Chancellor, if questioned, shall be finally decided by the Senate stop If you should decide to be a candidate it may be necessary to call a special meeting of the Senate and have determined the question of your eligibility in the matter of residence stop The last date for nomination is September sixth stop If additional nominations are received I will cable you stop Please cable your decision at the earliest possible date stop"

The grounds of objection to this cablegram were stated to be: (a) that it was an affront, or an implied affront, to a graduate of this University; (b) that there was in it as well an implication of unfairness on the part of the Senate in contemplating an examination of the eligibility of Mr. Massey and not of any other candidate. Dr. Neilly's statement ended with a motion instructing that a communication be sent the Senate, making enquiries as to the conduct of that body in the premises.

Dr. Bruce's
statement
(Cont'd)

At a subsequent meeting of this Board, it was decided that no such communication be sent owing to the lamented death in the meantime of Sir William Mulock.

At the meeting of this Board held on September 14th last, it was requested by the Board that the Chairman communicate with the Rt. Hon. Vincent Massey, informing him that it was unfortunate the cable had been sent and expressing the Board's regret at the manner in which it was worded.

Following the meeting of September 14th, the Chairman of the Board of Governors wrote to Mr. Massey under date of September 20th. A copy of his letter is as follows:

'As Chairman of the Board of Governors of the University of Toronto, I write in the name of the Board to express our very sincere regret that the cablegram which was sent to you by the Registrar in reference to the election for Chancellor was so worded that it might be inferred there was a desire on the part of those responsible for the conduct of the election that you should withdraw.

As you know, the Registrar is responsible to the Senate for the conduct of Senate Elections. He felt you should be advised of the facts and after consulting the University Solicitor as to the matter of residence, he decided to cable you, on obtaining the President's approval of a message being sent. The solicitor, I may say, gave it as his opinion that in the matter of residence you did not qualify. That is a matter of opinion only, and I do not suppose the question would have been raised.

While we recognize the proper desire of the Senate's officer not to leave you in ignorance of the situation, we deeply regret the unfortunate manner and wording of the message employed in transmitting the information.

With kindest regards,

Yours very truly,

(Sgd) D. Bruce Macdonald,
Chairman,
Board of Governors.'

In my opinion, the Chairman in his letter failed to comply with the instructions of this Board, in that he expressed to Mr. Massey on behalf of the Board no regret that the cablegram in question had been sent by the Registrar, but only expressed regret for the wording of such cablegram, and followed such expression by language apparently designed to vindicate the Registrar in the action he had taken, except in the mere matter of expression.

Going beyond the instructions of the Board in what would appear to be intended as a vindication of the Registrar, the Chairman in his letter referred to an opinion given this Board by its Solicitor, Mr. Hamilton Cassels, K.C., on the matter of the eligibility of Mr. Massey as a candidate for Chancellor. 'The solicitor, I may say', said the Chairman in his letter, 'gave it as his opinion that in the matter of residence you did not qualify.' This assertion, I submit to this Board, is not a fair and not a faithful inference to be drawn from our solicitor's letter on the question of Mr. Massey's eligibility. I quote from the solicitor's letter of August 24, 1944, as follows:-

'Sec. 43 uses the expression 'a resident of Ontario.'

However, the marginal note reads 'Chancellor must be a British subject resident in Ontario'.

Dr. Bruce's
statement
(Cont'd)

'And Sec. 45 provides that 'if an elected member of the Senate resigns, goes to reside outside of Ontario, becomes insane or incapable of acting his seat shall ipso facto become vacant

'I feel that the wording of the marginal note and Sec. 45 throws some light on the interpretation of Sec. 43, and that the provisions of Sec. 43 require actual residence in Ontario. The Hon. Vincent Massey really has his chief residence in England and I do not think that on a strict interpretation of the statutes he is eligible for election as Chancellor. The matter, however, is not one for determination by the Courts as the Senate has been given full power under Sec. 47 to pass on the eligibility of candidates.'

'I understand that Mr. Massey maintains a residence near Port Hope with a permanent staff and that from time to time, when he comes to Canada, he resides there.'

'The Senate might, therefore, in view of this and of the fact that his position in London might at any time be terminated, come to the conclusion that he should properly be deemed a resident of Ontario.'

You will readily see that the effect of Mr. Cassels' opinion is that all the circumstances touching on the subject of Mr. Massey's residence would justify the Senate in declaring him eligible, and that such declaration on the part of the Senate would be final and conclusive.

In view of the above, I feel very strongly that the effect of the Registrar's conduct and of the Chairman's letter leaves this Board still in the position of having done an injustice to Mr. Massey, which should be repaired. I, therefore, request that the statement which I have now read to this meeting be spread upon the Minutes and that a copy of same be sent at once to Mr. Massey with an expression of concurrence on the part of this Board and of unreserved regret at the communication sent by the Registrar in the name of this Board on 25th August last."

Statement
approved

The matter was discussed at some length and -

Upon motion of Hon. Dr. Bruce,

Seconded by Dr. Neilly,

the statement was approved.

Division vote 5 to 2.

Executive
Committee
Report

Upon motion of Mr. Bryce,

Seconded by Colonel Phillips,

the report of the Executive Committee, which was signed by Mr. Morrow on behalf of the Chairman of the Finance Committee, was approved as follows:-

Executive
Committee
Report
(Cont'd)

Appoint-
ments

"To the Board of Governors,
University of Toronto.

December 28th, 1944.

A - Appointments - 1944-45:

We have approved the following appointments:

Faculty of Medicine

Miss D. Croll - Fellow in Pathology and Bacteriology, Dec. 6 to June 30 \$850 per an.

Faculty of Applied Science and Engineering

C. W. Gowdey - Demonstrator in Chemical Engineering, Nov. 27 to Apr. 1 \$600

Ontario College of Education

J. H. Hardy - Research Assistant in Educational Research, Jan. 1 to June 30 \$1,750

Faculty of Dentistry

H. K. Box - Associate in Dental Histology \$300

Library

Miss M. Boyd - Assistant, from July 1, 1944, for duration of the war \$1,200 per an.

Together with some minor appointments in the School of Social Work and an adjustment in salary in the School of Nursing.

Faculty of Applied Science and Engineering

H. B. Dunington-Grubb - Special Lecturer (part time) in Landscape Architecture \$100

C. Potter - Research Assistant in Chemical Engineering, Oct. and Nov. \$112.50 per mo.

B - Transfers and Adjustments

(1) We recommend in the School of Nursing a transfer of \$400 from the balance on hand from 1943-44 to special account for the Library fund.

C - University Extension

(1) We recommend the establishment of a Course in Foremanship, together with the fees and the staff.

(2) We recommend the appointment of three instructors in Physiotherapy, and an additional sum of \$45 to cover the balance of the rental of the pool at the Hospital for Sick Children, for the session.

(3) We recommend a number of appointments in the Upper School and Commercial Correspondence Courses.

(4) We recommend a number of appointments in the Evening Tutorial Classes, together with the sum of \$1,500 for the payment of attendants from time to time, and an additional appropriation of \$18,000.

(5) We recommend a number of appointments in the Pass Course for Teachers, together with an additional appropriation of \$7,000.

(6) We recommend a number of appointments for the Correspondence Courses in the Pass Course for Teachers.

(7) We recommend two appointments in the Rural Tutorial Classes.

(8) We recommend an additional appropriation of \$2,500 for Office Expenses.

(9) We recommend a Certificate Course in Business for ex-service men and women, together with the fee.

(10) We recommend a number of appointments in the Evening Tutorial Classes, for lectures on Traffic.

(11) We recommend a number of appointments in the Evening Tutorial Classes, for lectures on Accident Prevention.

D - Statutes of Senate

(1) Statute Number 1663 respecting the Garnet W. McKee Loan and Scholarship Fund.

(2) Statute Number 1673 respecting the King Township Scholarship Fund.

(Sgd) D. Bruce Macdonald,
Chairman of the Board.

(Sgd) H. J. Cody,
President.

(Sgd) F. K. Morrow,
Acting Chairman of the Finance Committee."

Transfer
in School
of Nursing

University
Extension

Statutes
of Senate

Details
of appoint-
ments, etc.
in report
of Executive
Committee

Details of the appointments, etc.,

referred to in the foregoing report are as follows:-

School of Social Work

Lecturers:

School of
Social Work

M. Chater \$300
Lionel Scott 40
David Smith 20

Mrs. B. L. Bell \$150
Miss B. Touzel 40

School of Nursing

School of
Nursing

Mrs. A. E. Jacobsen - increase in salary from \$1,000 to
\$1,320 per annum, from Jan. 1,
1945, for additional services as
part-time Librarian.

University
Extension
Courses

Department of University Extension:

Evening Tutorial Classes - Course in Foremanship:

C. W. Wright	- 1 lecture	\$12.50
K. A. Burgess	- 1 "	12.50
Prof. E. A. Allcut	- 3 "	37.50
K. S. Bernhardt	- 1 "	12.50
J. A. Long	- 1 "	12.50
D. M. Turnbull	- 2 "	25.00
J. Finkelman	- 1 "	12.50
		<u>\$125.00</u>

The fee to be \$5.00 per student.

Course in Physiotherapy:

Miss Doris Glover	- Instructor and Supervisor of Students in Hospital	\$800
Miss W. Dowell) Pianists	60
Mrs. Elizabeth Foley)	2
Hospital for Sick Children	remuneration for use of Pool - to be increased from \$80 to	125

Upper School and Commercial Correspondence Courses:

Upper School:

A. G. Croal	- Physics, Chemistry, Botany and Zoology
A. D. Lockhart	- History
J. D. Morrow	- Latin
N. L. Murch	- French and German
L. H. Newell	- English
P. A. Petrie	- Algebra, Geometry and Trigonometry

Commercial:

J. J. Bailey	- Penmanship
W. Baird	- Secretarial Practice, Shorthand
L. S. Beattie	- Office Practice
W. J. Brown	- Business Correspondence, History of Commerce, Money and Banking, Theory of Economics
H. G. Harvey	- Accountancy, Bookkeeping
T. W. Oates	- Arithmetic of Investment, Business Arithmetic, Business Law
H. P. Sutton	- Typewriting

(The remuneration to be based upon work done)

Evening Tutorial Classes:

T. B. Godfrey	- Accounting	\$250
H. G. Harvey	- Accounting	250
J. M. Elson	- Authorship (2 classes) Journalism	875
Mrs. Ruth Watts	- Chinese	250
F. R. Crocombe	- Cost Accounting	250
Mrs. A. Davidson	- Current Events (2 classes)	500

University
Extension
Courses
(Cont'd)

Department of University Extension (Cont'd)

Evening Tutorial Classes (Cont'd):

G. Steele	- Economics	\$250
M. Parmenter	- Educational and Vocational Guidance	250
Miss E. N. Martin	- English Composition	250
J. Campbell-McInnes	- English Diction and Speech (2 classes)	500
Miss F. A. Smith	- The Modern Novel	250
W. G. Frisby	- English: Private Secretaries (2 classes) Public Speaking A. English: The Conduct of a Meeting	750
G. N. Bramfitt	- English: Voice, Speech and Diction (3 classes)	750
J. L. Gill	- English: Voice, Speech and Diction	250
P. H. Brieger	- Fine Art	250
Mrs. D. B. Thompson	- Fine Art	125
S. E. deChamp	- French	250
Miss I. G. Balthazard	- French	250
Miss M. D. MacDonald	- French	250
G. Tatham	- Geography	300
Barker Fairley	- German	250
D. D. Panabaker	- Industrial and Business Organization and Supervision	500
Miss Isobel Loudon	- Interior Decoration (3 classes)	750
A. Weinstein	- Mathematics	250
J. A. Newcombe	- Metallurgy	500
F. J. Horwood	- Music Appreciation (2 classes)	500
W. G. MacElhinney	- Plastics	150
Mrs. M. B. Arnold	- Psychology	250
Miss Mary Wright	- Psychology	350
J. E. Laughlin	- Public Speaking	250
G. A. McMullen	- Public Speaking	250
C. W. Leslie	- Public Speaking	250
B. P. Skey	- Russian (2 classes)	500
C. W. M. Hart	- Sociology	250
J. Cano	- Spanish (2 classes)	500
E. Goggio	- Spanish	250
N. H. Tayler	- Spanish	250
Mrs. H. B. Hedman	- Statistical Method	250
B. W. Sharpe	- Supervisor	450
Miss M. M. Hargreaves	- Assistant Supervisor	150
Mrs. A. L. D. Koehler	- Lantern Operator	50
G. A. Knott	- Lantern Operator	50
Miss F. M. Quinlan	- Physics	50
John Buchan	- Plastics (1 lecture)	10
A. Banfield	- Plastics (4 lectures)	40
Toronto Conservatory of Music	- Use of rooms and piano	250
F. M. Aimone	- Metallurgy	125
Department of Public Printing	- Town Planning (Government pamphlets)	120
Miss E. W. Dyer	- Special work for Town Planning Committee	97
R. B. Thomson	- Trees	250
D. S. Hull	- Trees	25
		<u>\$14,967</u>

(Payment to attendants at these classes to be at the rate of \$1.50 per evening; an additional appropriation of \$18,000 granted).

University
Extension
Courses
(Cont'd)

Department of University Extension (Cont'd):

Teachers' Classes - Pass Course for Teachers:		
P. E. Marquis	- First Year French	\$350
R. D. Finch	- First Year French	50
W. H. Trethewey	- Second Year French	350
Mrs. R. L. Clark	- Second Year Economics	350
K. F. Helleiner	- Third Year Economics	175
H. C. Murray	- Third Year Economics	175
Miss F. A. Smith	- First Year English	350
J. D. Grant	- First Year English	175
J. F. Macdonald	- Third Year English	350
P. H. Brieger	- Second Year Fine Art	175
Mrs. D. B. Thompson	- Second Year Fine Art	175
R. M. Saunders	- First Year History	175
Miss Hilda Neatby	- First Year History	175
G. W. Brown	- Third Year History	175
F. H. Underhill	- Third Year History	175
G. Edison	- First Year Philosophy	350
Rev. B. F. Sullivan	- First Year Philosophy	350
K. S. Bernhardt	- First Year Psychology	350
Mrs. M. B. Arnold	- Second Year Psychology	175
Miss M. L. Northway	- Second Year Psychology	175
Miss Ruth Tobias	- Second Year Psychology	125
C. W. M. Hart	- Sociology	350
H. Boeschenstein	- German	350
Sister M. St. John	- Latin	350
R. R. Langford	- Zoology	350
J. G. Oughton	- Zoology	175
Miss Lenore Wallis	- Zoology	125
		<u>\$6,600</u>

(An additional appropriation of \$7,000 granted).

Correspondence Courses - Pass Course for Teachers:

J. R. MacGillivray	- Third Year English
Miss F. A. Smith	- Second Year English
N. J. Endicott	- First Year English
R. M. Saunders	- First Year History
D. J. McDougall	- Second Year History
G. W. Brown	- Third Year History
H. C. Murray	- Third Year Economics
K. F. Helleiner	- First and Third Year Economics
Mrs. R. L. Clark	- Second Year Economics
Mrs. M. B. Arnold	- Second Year Psychology
Miss Mary Northway	- Second Year Psychology
K. S. Bernhardt	- First and Third Year Psychology
G. Edison	- First, Second and Third Year Philosophy
Rev. B. F. Sullivan	- Third Year Philosophy
I. R. Pounder	- First Year Mathematics
S. Beatty	- Second Year Mathematics
H. S. Coxeter	- Third Year Mathematics
Miss C. C. Kreiger	- Third Year Mathematics
A. Lacey	- Third Year French
J. G. Andison	- Second Year French
Miss I. G. Balthazard	- First Year French
H. Boeschenstein	- German
M. D. C. Tait	- Latin
Sister M. St. John	- Latin
J. J. Rae	- Chemistry
R. R. Langford	- Zoology
(Remuneration to be based on work done)	

University
Extension
Courses
Cont'd)

Department of University Extension (Cont'd):

Rural Tutorial Classes:

W. Hogg	-	\$200
Community and Life Training Institute -		800

Certificate Course in Business:

This course, recently approved by the Senate, is for ex-service men and women only; it is to be of ten months' duration, to be divided into two sections, and to commence on Feb. 5th, 1945; the fee to be the same as that for first year leading to the Degree of Bachelor of Commerce as follows:-

Tuition Fee	-	\$193.00
Incidental Fees - Men (1st year)		30.00
Total -		<u>\$223.00</u>

Evening Tutorial Classes - Lectures on Traffic:

W. J. Rae	- 1 lecture	\$12.50
D. W. Buchanan	- 2 lectures	25.00
A. R. Treloar	- 1 lecture	12.50
C. W. Wells	- 1½ lectures	18.75
A. Walker	- 1½ lectures	18.75
S. B. Brown	- 2 lectures	25.00
F. Ambler	- 1 lecture	12.50
R. S. Henderson	- 1 lecture	12.50
W. J. Smallacombe	- 1 lecture	12.50
R. J. Fitzgerald	- 1 lecture	12.50
N. Ham	- 2 lectures	25.00
A. Downey	- 1 lecture	12.50
		<u>\$200.00</u>

(The fee to be the standard fee of \$12.00)

Evening Tutorial Classes - Lectures on Accident Prevention:

J. Patterson	- 1 lecture	\$12.50
H. Mabson	- 1 lecture	12.50
K. S. Bernhardt	- 1 lecture	12.50
Eric Crawford	- 1 lecture	12.50
G. M. Neff	- 1 lecture	12.50
K. A. Burgess	- 1 lecture	12.50
F. R. Griffin	- 1 lecture	12.50
E. E. Sparrow	- 1 lecture	12.50
		<u>\$100.00</u>

(The fee to be the usual one of \$5.00 for each student and \$3.00 for five or more enrolled from the same firm or organization).

Recommendations by the President

Recommendations by the President were

approved as follows:-

Additional appropriations:

Additional appropriations

Faculty of Applied Science and Engineering:		
"Stationery and Printing, Calendars, etc."		\$ 400
Department of Metallurgical Engineering:		
"Apparatus"		1,000
(in connection with purchase of a Metalloscope, and to be charged against the Wallberg Fund)		
Registrar's Office:		
"Salaries"		2,000
(to provide for a special appointment, etc., this amount representing the approximate unused balance in the appropriation for "Senate Elections")		
University Press:		
"Slide Rules"		340

Appoint-
ments
confirmed

That in accordance with notices of motion given at the last meeting the following appointments be made:-

J. W. B. Sisam

- Associate Professor in the Faculty of Forestry, as from July 1, 1945, at a salary at the rate of \$4,000 per annum

J. H. Hodgson

- Assistant Professor in Geophysics, Department of Physics, from January 1, 1945, to June 30, 1947, without salary, and thereafter at a salary at the rate of \$3,500 per annum

Appointment
of J. C.
Evans as
Assistant
in Regis-
trar's Office

That J. C. Evans be appointed as an Assistant in the Registrar's Office as from January 1, 1945, at a salary at the rate of \$3,500 per annum.

Honorarium
to M. Barry
Watson,
Military
Studies

That M. Barry Watson be paid an honorarium of one-half of the appropriation of \$600 allotted in the 1944-45 Estimates for a Special Lecturer in the Department of Military Studies, as he had to undertake these services himself since he was unable to secure a suitable person to carry on this work which was formerly done by General Cartwright.

Promotion
of J. K. W.
Ferguson
to a full
Professor
in Pharmacy
and Pharma-
cology

That J. K. W. Ferguson, now on leave of absence, be promoted to a full Professor in the Department of Pharmacy and Pharmacology at a salary at the rate of \$5,000 per annum as from July 1, 1945, at which time he is expected to return to the University.

Additional
appropria-
tion in
School of
Architecture
made neces-
sary by
certain ad-
justments

That an additional amount of \$725 be added to the "Salaries" appropriation of the School of Architecture for the Session 1944-45, made necessary by the following adjustments in the School:-

	<u>Extra Expenditure</u>
Professor H. H. Madill:	
Salary for 6 months from Jan. 1 to June 30, 1945:	
Amount required for full-time services at rate increased from \$4,700 to \$4,900 per annum	- \$2,450
Balance available from amount already provided in Estimates for 1944-45, at part-time rate of \$2,200 per annum	- <u>1,100</u>
Difference to be provided	- <u>\$1,350</u>
J. A. Murray, Special Instructor at \$900:	
Additional remuneration for extra services	- 400
Additional part-time Instructor to be appointed	- <u>400</u> \$2,150

Adjust-
ments in
School of
Architecture
(Cont'd)

Extra Expenditure - brought forward

\$2,150

Savings

Professor E. R. Arthur:

Amount provided for full-time services at \$4,700
per annum, for 6 months from January 1 to
June 30, 1945

\$2,350

Amount required on half-time basis, while on
leave of absence for 6 months from January 1
to June 30, 1945

1,175
\$1,175

Appropriation provided for Special Lecturers in

Town Planning and Landscape Architecture - \$550

Honoraria reappointments already made - 300 250

1,425
\$ 725

Confirmation
of the Pre-
sident's
approval of -

The Board confirmed the President's

action in approving of the following matters:-

Salary to
E.T. Williams

Payment of salary to Mr. E. T. Williams for services in Chemical
Engineering, \$450., and Evening Tutorial Classes, \$112.50, as
he was called back to the United States for military service.

Charging to
"Salaries"
Civil Eng:
M & S., payment
to H. Pollard

Payment of salary to Wing Commander Harold Pollard from "Salaries"
account, Civil Engineering: Municipal and Structural, pending
the receipt of funds from the Dominion Government for the Naval
Aeronautical Engineering Course.

Transfer in
Geography

A transfer in the Department of Geography of \$200 from "Apparatus"
to "Maintenance".

Budget for
Refresher
Course, Physi-
cal Education

Budget for Refresher Course in Physical Education for December,
1944, showing an estimated expenditure of \$396 and estimated
receipts of \$400.

Additional
payments to
Assistants in
Zoology

Payments to the following laboratory attendants in Zoology for
additional services:-

William Smith	- Stores Assistant and Laboratory	
	Attendant	- \$200
Earl Gilbert	- Chief Laboratory Assistant	- \$100

Leaves of
absence to
Miss V. Taylor
and Prof. E.
R. Arthur

Leave of absence with salary to Miss Violet Taylor, an Assistant
in the Library, for two months from December 18th, on account
of illness.

Leave of absence on half salary to Professor E. R. Arthur, School
of Architecture, from January 1 to June 30, 1945, on account of
ill health.

Honorarium
to Prof. H.
Boeschenstein

Honorarium of \$200 to Professor H. Boeschenstein, on war leave, for
services in the Department of German during the Michaelmas Term
1944.

Communications were presented and dealt

with as follows:-

Approval
of changes
in the
Bursar's
Office

From the Bursar recommending the following changes in
the staff of his office, and these were approved by the Board:-

Resignations

Miss V. Whitehead - Appropriations Ledger Clerk,
Accounts Branch Dec. 31, 1944
and balance of salary for 1944-45
for use of a substitute.

Mrs. M. L. Bunker - Temporary Assistant,
Accounts Branch Dec. 23, 1944

Appointments

Bookkeepers @ \$1,500 per annum from January 1, 1945: -

(#) D. E. Caton) now paid from unused balances and
F. Roper) for which funds are provided in
the Estimates.

(#) Appointed @ \$1,500, the amount of salary formerly
received by Mr. Caton from Hart House (previously appointed
from July 1, 1944, @ \$1,300)

Acceptance
of \$50 auth-
orized from
Dr. C. J.
Hemond in
connection
with inter-
est owing
on Fees loan

From the Chartered Trust and Executor Company transmitt-
ing a request from Dr. C. J. Hemond, a graduate in Medicine of
1926, that the sum of \$50.00 be accepted in full of his total
indebtedness of \$204.95, representing interest in connection with
Fees loans from the University and the War Memorial Loan Fund.
After considering the matter the Board agreed to grant Dr.
Hemond's request, it being understood that the \$50.00 would be
divided as follows:-

University of Toronto	-	\$37.50	(total indebtedness \$162.00)
War Memorial Loan Fund	-	12.50	(" " \$42.95)
		<u>\$50.00</u>	

Additional
scholarship
payment to
Miss E. J.
Underhill

From the Registrar transmitting a recommendation of the
Senate that Miss E. J. Underhill, who had been awarded the Lachlan
Gilchrist Geophysics Scholarship of the value of \$53.00, receive
an additional \$7.00 from the Blake (Undergraduate) Scholarship
Fund in order to bring the amount of her award up to \$60.00. The
increase in the amount of her award is due to the fact that Miss
Underhill won an Edward Blake Scholarship in Physics and Chemistry
of the value of \$45.00, but as the Lachlan Gilchrist Scholarship
was larger, the Blake Scholarship was awarded by reversion to
another candidate, who, however, finally received \$60.00, as only
one other Edward Blake Scholarship was awarded, and the value of

the scholarship was, under the regulations, thereby increased to \$60. The Board approved of the Senate's recommendation.

From Dr. W. J. Dunlop transmitting a cheque for \$405.00 from the Canadian Legion Educational Services to supplement the fees paid by men and women in uniform for the Evening Tutorial Classes. As the number of such students had been so large Dr. Dunlop suggested to the Legion that something should be paid from Headquarters to supplement the special fees paid by these students, which had been fixed by the Board at \$1.00 for a \$6.00 class and \$2.00 for a \$12.00 class. The Governors expressed appreciation of the Legion's consideration in this matter.

From Dr. Gwen Mulock, Medical Adviser of Women, requesting exemption (for health reasons) from contributions to the Annuity Fund, which began last July, and this request, which was approved by Dr. Urquhart, was granted by the Board.

From Dr. C. D. Gossage to the President, expressing gratitude for keeping open his old post with the University Health Service, and stating that he hoped Dr. Urquhart would continue to work with him. The Board paid tribute to Dr. Urquhart by expressing their appreciation of the splendid results he had achieved in the Health Service.

From Mr. J. P. Hynes, Secretary of the Ontario Association of Architects, requesting the appointment of a member of the University staff to their Registration Board, and the Governors re-appointed Professor H. H. Madill for a further term of three years from January 1, 1945.

From Dr. A. M. Fisher, Acting Executive Secretary, Insulin Committee, transmitting Power of Attorney form in connection with Spanish Trade Marks, and approval was given for the signing of this document on behalf of the Board.

Cheque
from the
Canadian
Legion
Education-
al Services
to supple-
ment fees
paid for
Evening
Tutorial
Classes by
men and
women in
uniform

Exemption
granted to
Dr. Gwen
Mulock from
contributions
to Annuity
Fund

Letter of
appreciation
from Dr. C.
D. Gossage,
and tribute
to Dr. R. W.
I. Urquhart

Re-appoint-
ment of
Prof. H. H.
Madill to
Ontario
Association
of Archi-
tects

Approval
for sign-
ing of
Insulin
document

Completion
of purchase
of 67 St.
George St.

From the University Solicitor, Mr. Hamilton Cassels, K.C., stating that the title to the property No. 67 St. George Street appeared to be satisfactory, and the Bursar reported that arrangements for the purchase of this property by the University had been completed.

Deed of Land
from Mrs. M.
Band re lot
purchased for
Forest Area
in Township
of Sherborne

From Mr. F. J. Sullivan, Chief of Division of Law, Department of Lands and Forests, Ontario, transmitting Deed of Land from Mrs. Margaret Band, and other documents, in connection with the purchase by the University of lots in the Township of Sherborne for the University Forest Area, and these documents were accepted as satisfactory.

Memorandum
re buildings
and accommo-
dation for
University
Arts Depart-
ments re-
ferred to
Property
Committee

From Professor H. A. Innis, Head of the Department of Political Economy, transmitting a memorandum in connection with buildings and accommodation for the University Arts Departments, and upon the President's recommendation this matter was referred to the Property Committee for consideration and report.

Matters
deferred
for consid-
eration

The following additional communications were deferred for consideration to the next meeting:-

Firth
Bequest

1. The University Solicitor's report on his conference with Mrs. Firth's solicitor regarding her offer to the University in lieu of her husband's bequest.

Proposals
for instruc-
tion to ex-
service
students in
the Faculty
of Arts

2. From the Registrar transmitting recommendations of the Committees on Undergraduate Studies and the Pass Course regarding proposals for instruction to ex-service students in the Faculty of Arts. The Bursar suggested that students included in the proposed plan might be considered as Occasional Students and charged \$30 per subject, together with the necessary incidental fees for a complete University year. The Board approved of the Bursar's suggestion that the question of fees be referred to the Registrar and the Bursar for consideration, their recommendations to be subsequently transmitted to the Board for approval.

Report of
Committee
on Rehabili-
tation

3. Also from the Registrar enclosing a report of the Special Committee on Rehabilitation, together with certain recommendations.

Arrange-
ments for
ex-service
students in
Applied Science

4. From Dean Young transmitting for approval a memorandum covering arrangements for ex-service students in the Faculty of Applied Science and Engineering.

Letters from
Toronto Con-
servatory of
Music

5. Letters from Mr. H. H. Bishop, Chairman of the Board of Governors of the Toronto Conservatory of Music, transmitting a plan for the establishment of an Advanced School of Music within the framework of the Conservatory, and requesting that the University include a new building for the Conservatory in its programme of post-war construction.

Letter from
Principal
Smith in
connection
with the
possibility
of Federal
financial
assistance
for dis-
charged
personnel
from the
Armed For-
ces

A letter was also presented from Principal Smith of University College to the President, stating that Dr. J. S. Thomson, President of the National Council of Canadian Universities, had been requested at the last Executive Committee meeting to enquire of governmental authorities with respect to the possibility of Federal financial assistance to the universities which will incur additional costs in serving discharged personnel from the Armed Forces. In this connection Dr. Smith and Dr. Cody were requested to endeavour to obtain the approval of the Provincial Government before approaching the Dominion Government for financial assistance.

Financial
Statements
and Current
Expenditure

The Bursar presented the Financial Statement and Comparative Revenue and Expenditure Statements for the month of November; also his Estimate, under By-Law No. 20, of the amount required to defray Current Expenditure for the month of January. Ordered that an Accountable Warrant for Four Hundred Thousand Dollars (\$400,000) be issued to the Bursar.

Donations

The following donations were reported and were accepted with thanks and appreciation:-

Bequests
in Will of
the late
Prof. J.
Home Cameron

Bequests in the Will of the late Professor J. H. Cameron as follows, after a division of the Estate into seven equal shares following the death of his widow:-

Bequests
in Will
of the
late Prof.
J. Home
Cameron
(Cont'd)

1. My Trustees shall give one share to the University of Toronto to be used for the purpose of assisting University College to equip the Men's Residence which is to consist of the residence formerly occupied by the late Sir Joseph Flavelle.

2. My Trustees shall give one share to University College of the University of Toronto for the purpose of creating an annual scholarship to be known as the "J. Home Cameron French Scholarship", the terms of the scholarship, the qualifications of the students who may become entitled to this annual scholarship, shall be determined by the Head of the Department of French of University College pro tem.

3. My Trustees shall give one share to the University of Toronto to be used for the purchase of books for the French Section of the Library in the East Hall of University College. The books are to be chosen by the members of the Teaching Staff of University College for the use of the staff and students of the College.

Additional
grant from
the Rockefeller
Foundation
for the
School of
Hygiene

A continuation by the Rockefeller Foundation of their generous assistance towards Research in Nutrition under Dr. E. W. McHenry, School of Hygiene, by providing a grant of \$10,000 (Canadian funds) during two years beginning July 1, 1945.

An offer
from the
Canadian
Institute
of Steel
Construction
of a
Research
Fellowship
in the
School of
Graduate
Studies

An offer from the Canadian Institute of Steel Construction, Ottawa, Ontario, to establish a Research Fellowship in the School of Graduate Studies, to be available for a term of three years, with a possible extension for a further period, the annual value of which would be not less than \$750 nor more than \$1,200; the desire of the donors being that the recipient be enrolled in the Graduate School for the Session commencing October, 1945. The academic details were referred to the Senate and to the Council of the Faculty of Applied Science and Engineering for settlement.

An offer
from Charles
E. Frosst &
Company of
a scholarship
for a
student
in Medicine
entering
his final
year

An offer from Charles E. Frosst and Company, Montreal, to establish a scholarship of the value of \$250 per annum for a student in the Faculty of Medicine entering his final year; in addition to academic record, the award to be based on the recipient's financial need, and the scholarship to be known as "The

Charles E. Frosst Scholarship". Settlement of the academic details was referred to the Senate and to the Council of the Faculty of Medicine.

An offer from the Ontario-Minnesota Pulp and Paper Company, Kenora, Ontario, to establish a scholarship or bursary fund for students in the Faculty of Forestry, their proposal being that the awards will be worth \$3,000.00, ranging from \$900 in the first year to \$600 for the fourth year. The matter was discussed at length and -

Upon motion of Dr. Neilly,

Seconded by Mr. Bryce,

it was referred to Mr. Morrow, Dean Cosens and the Bursar for consideration and reply, as Mr. Morrow was of the opinion that the Company might increase the above amount.

An offer from Mrs. O'Flynn and Mrs. Kirkpatrick, daughters of the late Sir William Mulock, to turn over to the University, to be held within the precincts of University College, the medals, trowels and addresses which had been presented to their late father. It was understood that the President would make all arrangements in connection with the same.

Other
donations -

Other donations were reported as follows

and were accepted with thanks and appreciation:-

National Research Council:

\$4,000.00	for Project E.E. 1-9, Dr. G. F. Wright, Chemistry	
591.45	" " M.P. 29, Dr. C. Siebenmann, Connaught Laboratories	
345.00	" " E.E. 1-15, Dr. H. O. L. Fischer, Organic Chemistry	
150.00	" " Gunnery Course, Prof. T. W. Cook, Psychology	
35.00	" " A.M. 27, Dr. G. F. M. Smith, Banting and Best Medical Research	

Miscellaneous:

\$5,200.00	from an anonymous donor for -	
	1. "The Mary Keenan Award" for 1944-45	\$ 200
	2. "Chair in Organic Chemistry" (final payment)	5,000
		<u>\$5,200</u>
3,000.00	from Reuben Wells Leonard Estate for Honour Matriculation Scholarships for 1944-45	
1,000.00	Seventh Victory Loan 3% Bond from Miss Lillian Lucas to complete her donation of \$5,000 for "The Lillian Lucas Scholarship in English Language and Literature"	

Donations
(Cont'd)Miscellaneous Donations (Cont'd):

\$500.00	from the Alumni Federation for payment of Matriculation scholarships in University College
450.00	" Sir Edmund Walker Estate for scholarships for 1944-45
250.00	" the Royal College of Dental Surgeons to cover the awards for 1944-45 of the James Branston Willmott scholarships
250.00	" Canadian Breweries Limited for the O'Keefe Award in Commerce and Finance for 1944-45
200.00	" Mr. Mark G. Cohen for payment of the M. M. Cohen scholarship in Social Work for 1944-45
200.00	" the Royal College of Dental Surgeons for credit of the Harry R. Abbott Memorial Library Fund in the Faculty of Dentistry
100.00	" Amelia F. Sims Chapter, I.O.D.E., to cover the bursary award to Miss V. M. Campbell, School of Nursing
50.00	" the Zonta Club of Toronto for payment of the Zonta Club Bursary in Social Work for 1944-45
50.00	" the Dominican Republic Consulate, Toronto, in payment of the prizes in Spanish donated by the Dominican Government
25.25	" Dr. L. J. Fenech for credit of the W. George Switzer Memorial Award in the Faculty of Dentistry
25.00	" Mr. J. S. D. Tory, K.C., for credit of the King Township Scholarship Fund.

Approval of
purchase
by the
Connaught
Laborator-
ies of
property
for the
Steele's
Avenue
Division

Dr. Neilly, as Chairman of the Connaught Laboratories Committee, requested the Board to formalize the purchase by the Laboratories of property on Dufferin Street and Steele's Avenue for the Steele's Avenue Division, in accordance with the following offers accepted by the owners and set out in a letter presented from Mr. K. E. Allen, Comptroller of the Connaught Laboratories:-

1. \$3,500.00 to Mr. A. Clemmensen for property situated on the south-east corner of Dufferin Street and Steele's Avenue
2. \$2,250.00 to Mr. J. Lippett for property which fronts on Dufferin Street

Upon motion of Hon. Dr. Bruce,

Seconded by Mr. LaBine,

the Board approved of the above purchase.

Ontario
Agricul-
tural
College

In connection with the recent announcement in the Press that the Ontario Agricultural College was to be given University status, the President stated that he had been informed by the Hon. T. L. Kennedy, Minister of Agri-

Ontario
Agricultural
College
(Cont'd)

culture, that this was not the case but that a Board of Governors was to be appointed in connection with the College. It was suggested that this Board might consist of the following:-

- 3 persons elected by graduates in Agriculture, Veterinary Science and Macdonald College.
- 1 from the Canadian Manufacturers' Association.
- 1 from Agriculture.
- 4 members of the University Board, including the President and Chancellor as ex-officio members.

*Indeped
Mr. B.*

The meeting adjourned at 6:25 p.m.

Minutes confirmed.

January 11th 1945.

John J. Pearson
Vice-Chairman.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, January 11th, 1945, at 4 p. m.

Present -

The Vice-Chairman, Dr. Gibson	Dr. Neilly
(in the Chair)	Mr. Ross
The President	Mr. Bryce
Chief Justice Robertson	Hon. Dr. Bruce
Chief Justice Rose	Mr. McCullagh
Dr. Sidney Smith, Executive Assistant to the President	

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

The Chairman, Dr. Macdonald	Colonel Phillips
Mr. Duncan	Hon. Dr. Ferguson
Mr. LaBine	Mr. Rogers
Mr. Morrow	

Following the reading by the Secretary of the marginal notes of the minutes of the last meeting, Chief Justice Robertson requested that the minute covering Dr. Bruce's statement in connection with the Senate Elections be read in full. Chief Justice Robertson then stated that -

(1) Under the By-Laws of the Board the notice calling the Board meetings shall set forth reasonable information respecting matters other than routine that are expected to be brought before the Board, and that this was not done in the present case.

(2) The statement was irrelevant to this body.

Dr. Gibson, Vice-Chairman of the Board, acting as Chairman in the absence of the Chairman, Dr. Macdonald, agreed with Chief Justice Robertson. Dr. Gibson stated that he would rule, for the reasons put forth by Chief Justice Robertson, that it was out of order and as a result should be expunged from

Senate
Elect-
ions

Minute of
last meet-
ing read
in full
upon request

Procedure
questioned

Chairman
ruled
minute
out of
order

the minutes of the Board, and that a copy of the statement should not be sent to Mr. Massey. The Secretary informed the Board that it had already been sent.

The President then distributed to the members a copy of the Registrar's statement to the Senate in this matter.

Appeal
against
the
Chairman's
ruling

Dr. Bruce appealed against the Chairman's ruling. The Chairman then asked for a vote of those who supported his ruling, and requested that he be given permission to record his views in the minutes, which was approved.

The following members supported the Chairman's ruling:-

Dr. Gibson
The President
Chief Justice Robertson
Chief Justice Rose

The following were opposed to the Chairman's ruling:-

Hon. Dr. Bruce
Dr. Neilly
Mr. Ross
Mr. Bryce
Mr. McCullagh

Minutes
confirmed
on divi-
sion sub-
ject to
objections

The minutes were then confirmed on division, subject to the objection as stated above, and a recorded vote was taken resulting as follows:-

Those in favour of confirmation of minutes:-

Hon. Dr. Bruce
Dr. Neilly
Mr. Ross
Mr. Bryce
Mr. McCullagh

Those opposed to inclusion in minutes of matter relating to Dr. Bruce's statement:-

Dr. Gibson
The President
Chief Justice Robertson
Chief Justice Rose

Other matters arising out of the minutes were dealt with as follows:-

Mrs. Firth's offer of scholarships referred to Chief Justice Robertson, Chief Justice Rose and the President for consideration and report

The Secretary presented a further letter from Mrs. Firth in connection with her offer for scholarships in lieu of her late husband's bequest to the University. The Board discussed the matter at length and

Upon motion of Dr. Neilly,

Seconded by Mr. Bryce,

it was referred to Chief Justice Robertson, Chief Justice Rose and the President for consideration and report.

Proposed instruction for ex-service students in Arts deferred for consideration pending interview with Premier Drew

In addition to the report presented at the last meeting the President presented a further letter from the Registrar transmitting recommendations from the Committees on Undergraduate Studies and the Pass Course in connection with instruction for ex-service students in the Faculty of Arts, and consideration of this matter was again deferred pending an interview with Premier Drew.

Matters also again deferred for consideration:

The two following matters were also again deferred for consideration:-

(1) Report of the Special Committee on Rehabilitation.

(2) Memorandum covering proposed arrangements for ex-service students in the Faculty of Applied Science and Engineering.

Report on Rehabilitation, and ex-service students in Applied Science

The Secretary presented the letters from the Toronto Conservatory of Music regarding the establishment of an advanced School of Music, and the need for a new building, and after an explanation of the contents by the President the Board approved of Dr. Neilly's suggestion that the President inform Premier Drew that these letters had been received and were being further considered pending a meeting with the Town Planning Committee and the Board. The President was also requested to make arrangements for this meeting.

Premier Drew to be informed that letters from Toronto Conservatory of Music were being further considered pending meeting with Town Planning Committee

Executive
Committee
Report

Upon motion of Mr. Bryce, the report of the Executive Committee, which was signed by Dr. Gibson as Vice-Chairman in the absence of the Chairman, was approved as follows:-

"To the Board of Governors,
University of Toronto.

January 11th, 1945.

Appoint-
mentsA - Appointments - 1944-45

We have approved the following appointments and resignations:-

Faculty of Applied Science and Engineering:Architecture:

A. H. Eadie	- Special Instructor (part time)	\$200
S. B. Barclay	- Special Instructor, Jan. 15 to Apr. 15	\$150 per mo.
T. H. Laccohee	- Attendant, resigned	Jan. 15, 1945

Secretary's Office:

Miss I. V. Lanktree	- Stenographer, from Jan. 8, 1945	\$1,050 per an.
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Miss A. M. Schofield	- Stenographer, resigned	Dec. 31, 1944
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Mechanical Engineering:

F. G. Ewens	- Special Instructor (part time)	\$375
	Feb. 1 to June 30	

Together with four minor appointments in the School of Nursing.

(Sgd) John J. Gibson,
Vice-Chairman of the Board

(Sgd) H. J. Cody,
President

(Sgd) Geo. H. Ross,
Chairman of the Finance Committee"

School of
Nursing
appoint-
ments

Details of the appointments in the School of Nursing, referred to in the foregoing report, are as follows:-

Lecturers:

Miss Frances McNally	- Nutrition	\$200
Prof. C. E. Phillips	- Development of Modern Educational Thought	200
Dr. Trevor Owen	- Medicine	115
Mrs. Edith R. Will	- Night Instructor in Gynaecology	200

Recommendations by the President were approved as follows:-

Vocational
Guidance
Centre
established
at College
of Education

That as requested by Dean Lewis and approved by Dr. J. G. Althouse, Chief Director of Education for Ontario, there be transferred to the Ontario College of Education the Vocational Guidance

Vocational
Guidance
Centre
(Cont'd)

Centre formerly conducted by the National Committee for Mental Hygiene, of which Mr. M. D. Parmenter of the staff of the College, who has been Director on a part-time basis, will continue as full-time Director; and that the following expenditures be made from the sum of \$16,000.00 already received from the Provincial Government in this connection:-

Ontario College of Education - Vocational Guidance Centre - Salaries:

1. Mr. M. D. Parmenter to be appointed as Lecturer in Guidance and Director of the Vocational Guidance Centre, cancelling his previous appointment, with an increase in salary from \$3,200 to \$4,400 per annum as from December 1, 1944, making an amount necessary for increase from December 1, 1944, to June 30, 1945 \$ 700
2. Clerical Assistance to be provided at the rate of \$1,800 per annum:
Amount required from December 1, 1944, to June 30, 1945 1,050 \$1,750

Ontario College of Education - Vocational Guidance Centre:

Clerical Assistance	\$ 300	
Office Equipment and Alterations	2,800	
Materials and Supplies	<u>11,150</u>	<u>14,250</u>
Total	-	<u>\$16,000</u>

Additional
appropria-
tion for
"Salaries",
Mechanical
Engineer-
ing

That the sum of \$375 be added to the "Salaries" appropriation of the Department of Mechanical Engineering in order to provide the payment to Mr. F. G. Ewens whose appointment is included in the report of the Executive Committee in connection with heating, refrigeration and air conditioning.

Communications were presented and dealt with as follows:-

Letter of
thanks
from Mr. T.
Sarl-
Williams,
England

From Mr. T. Sarl-Williams of Chester, England, expressing thanks for the consideration shown his daughter while a student in the Faculty of Forestry at the University, and this letter was much appreciated by the Board.

Approval
of changes
in the
Superin-
tendent's
Office

From the Superintendent recommending the acceptance of the resignation of Mrs. Jean I. Archibald of his office, effective January 31, 1945, and that out of the balance of her salary for 1944-45 the salary of Miss Mary Thompson, who will take over her work, be

Changes in
Superin-
tendent's
Office
(Cont'd)

increased from \$1,050 to \$1,200 per annum from February 1, 1945, the remaining balance of Mrs. Archibald's salary to be transferred to clerical assistance to provide temporary replacement for the balance of the year.

Upon motion of Mr. Ross,

Seconded by Mr. Bryce,

the above recommendations were approved.

Report on
donations
to the
University
of Toronto
Expansion
Fund

From Mr. J. C. Hodge, addressed to Mr. F. K. Morrow as Chairman of the University of Toronto Expansion Fund Committee, containing information in connection with donations to the fund as follows:-

"Mr. F. K. Morrow,
Chairman, Expansion Fund Committee,
University of Toronto.

January 9, 1945.

Dear Mr. Morrow:-

Here are some figures of the Fund for the year ending December 31, 1944.

We have received in cash, in amounts ranging from \$100 to \$50,000., a total of \$163,150., from corporations. And from graduates, amounts from \$1 to \$5,000. Total \$28,038. One of the \$5,000 subscriptions is from a Governor of the University. From non-graduates \$1,200. Total cash \$192,388.

Commitments amount to \$1,791,013., including \$22,013 unpaid graduates' subscriptions.

Total commitments and cash, \$1,983,401.

Total expenses, \$6,785 for the same period.

Yours faithfully,

(Sgd) J. C. Hodge,
Honorary Secretary,
Expansion Fund."

JCH/CA.

Expression
of thanks
to Mr. Morrow
and his Com-
mittee

The Secretary was requested to convey to Mr. Morrow the sincere appreciation of the Board for the work he has done, and to ask him to extend the Board's thanks to those associated with him for their valuable assistance.

Approval of
Malcolm Wal-
lace Schol-
arship Fund

From Professor W. J. McAndrew advising that a Committee had been appointed in connection with the establishment of a scholarship fund in honour of Principal Emeritus Malcolm

Malcolm Wallace Scholarship Fund
(Cont'd)

Wallace, to be known as the "Malcolm Wallace Scholarship Fund". The Board were very pleased to learn of this tribute to Principal Wallace and approved of the establishment of the fund.

Donations -

The following donations were reported and were accepted with thanks and appreciation:-

Establishment by
Hobbs Glass Limited of
bursary in
School of
Architecture

An offer from Hobbs Glass Limited, London, Ontario, to establish a bursary in the School of Architecture; this bursary to be an annual one and to consist of one year's tuition fees (now \$250.00) to the winning student of the Fourth Year, and to be based on a problem to be outlined by the Company. The settlement of the academic details was referred to the Senate and to the School of Architecture.

Establishment by
anonymous donor of
Prizes in
Political
Economy
Department
in honour
of Prof.
E.J.Urwick

An offer from an anonymous donor to establish the following Prizes:-

Urwick Prize in Commerce and Finance

The gift of a graduate of the department, of the value of \$25.00, awarded to the student with the highest standing in the compulsory subjects of the year.

Urwick Prize in Political Science and Economics

The gift of a graduate of the department, of the value of \$25.00, awarded to the student with the highest standing in the compulsory subjects of the year.

The above offer was accompanied by a cheque for \$100 to cover the awards of these prizes for two years, with a request that the first awards be made in June, 1945. The academic details were referred to the Senate for settlement.

Registered
Nurses'
Association
donation to
School of
Nursing,
and the
Board's
tribute to
Miss E. K.
Russell

The sum of \$2,699.31 from Miss M. E. Fitzgerald, Secretary, Government Grant Committee, Registered Nurses' Association of Ontario, to cover certain salary expenditures in the School of Nursing. The Secretary informed the Board of the splendid work which Miss E. K. Russell, Director of the School, was doing which prompted the financial assistance being given by the Association, and he was requested to extend to Miss Russell the Board's congratulations on the excellent results accomplished by her at the School of Nursing.

Donations
(Cont'd)

Other donations were reported as fol-

lows and were accepted with thanks and appreciation:-

National Research Council:

\$4,000.00	for Project on "Analytical Work in Montreal Laborat-	
	ory", Prof. F. E. Beamish, Chemistry	
2,000.00	" " Med. 12, Dr. L. Farrell, Connaught Labor-	
	atories	
1,500.00	" " Med. 20, Dr. P. H. Greey, Medicine	
250.00	" " F.E. 1934, Prof. F. E. Beamish, Chemistry	

Miscellaneous:

\$1,500.00	from Mrs. D. A. Dunlap, covering \$1,000 for the David Dunlap Memorial Scholarships for 1944-45, and \$500 for Special Research in Psychology	
273.19	from the Toronto General Trusts Corporation, Ottawa, representing one-quarter share of cash on hand (Capital) in the E. C. Whitney Estate	
110.00	from the Alumni Federation to cover the following awards in University College for 1944-45:	
	Alumnae Prize for English Composition	\$ 10.00
	U.C. Alumnae Scholarship in Modern History	100.00
		<u>\$110.00</u>
100.00	from the Toronto Stock Exchange for their Prize in Corporation Finance for 1944-45	
50.00	from F. H. Carson and Mrs. V. M. Carson for the Max K. A. Mueller Bursary award in the School of Social Work	
25.00	from Lady Eaton as a donation towards the King Township Scholarship Fund.	

Toronto
General
Hospital
Trustees re-
appointed

Dr. D. Bruce Macdonald and Honourable

G. Howard Ferguson were re-appointed as Trustees of the Toronto General Hospital for the statutory period of three years from January 31, 1945.

Survey
authorized
of Depart-
ment of
Photographic
Service in
connection
with possible
re-organiza-
tion

The President informed the Board that

in view of the increase in the work being done in the Department of Photographic Service, of which Professor G. R. Anderson, now retired, is still in charge, he felt that some re-organization should be made. Upon motion of Mr. Bryce the Board authorized the President to ask Professor K. B. Jackson to make a survey of existing conditions in the department.

Suggestion
that the
Board con-
sider the
sale of
all down
town pro-
perties
held by
the Univer-
sity

In view of the fact that the University is now paying to the City of Toronto the sum of \$7,500 per annum in lieu of taxes on properties not used for educational purposes, Dr. Gibson, as Chairman of the Property Committee, suggested that the Board consider the sale of all the down town real estate held by the University. In this connection he stated that consideration was now being given by a possible purchaser of Nos. 82-84 Adelaide Street East. He also suggested that the Provincial Government be approached in order to have legislation passed which would permit of the sale of No. 188 Yonge Street (a conditional bequest in the Will of the late Naomi Bilton). While the Board favoured the sale of the down town properties, it was suggested that the Chairman of the Property Committee consult with the University Solicitor and obtain his opinion as to whether such a suggestion would be desirable and proper, having regard to the provisions of the Will.

*Indexed
m.B.*

Minutes confirmed.

25th January 1945.

The meeting adjourned at 6:05 p.m.

John Gibson,

Vice-Chairman.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, January 25th, 1945, at 4 p. m.

Present -

The Vice-Chairman, Dr. Gibson	Mr. Ross
(in the Chair)	Mr. LaBine
The President	Colonel Phillips
Chief Justice Rose	Hon. Dr. Bruce
Chief Justice Robertson	Mr. Morrow
Dr. Neilly	Mr. Bryce
Dr. Sidney Smith, Executive Assistant to the President	

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Dr. Macdonald	Hon. Dr. Ferguson
Mr. Duncan	Mr. Rogers

The minutes of the last meeting were read and confirmed.

Arising out of the minutes the following matters were dealt with:-

In connection with the proposed arrangements for instruction to ex-service students in the Faculty of Arts, the letters from the Registrar to the President, dated respectively December 22nd and January 9th, containing recommendations of the Committees on Undergraduate Studies and the Pass Course, were again deferred for consideration, in view of a possible amendment to the recommendations already submitted.

Proposed instruction for ex-service students in Arts again deferred for consideration

Authority
for staff
and supplies
required for
instruction
to ex-service
students in
Applied Sci-
ence and
Engineering

Careful consideration was given to the memorandum covering proposed arrangements for ex-service students in the Faculty of Applied Science and Engineering, and providing the numbers warrant it, the Board gave authority, upon motion of Mr. Bryce, for the supplies and staff as required, which have been summarized as follows by Dean Young and in connection with which it is understood that the Dean will request special appropriations:-

(1) Authorization of a special session from April to September, 1945, and appropriation of funds for staff, supplies, and any necessary additional equipment for 200 students.

(2) Provision of accommodation for the entire First Year off the campus for the Session 1945-46 or, alternatively, the restriction of the First Year enrolment to not more than 400.

(3) If off-the-campus quarters are to be provided for 1945-46, the appropriation of funds for staff, which must be immediately sought, and the purchase of equipment and supplies, which must be ordered many months in advance. (It is suggested that immediate provision be made for 1,000 freshmen, with possible extension to provide for 1,500.)

(4) Assurance that the full force of the University will be brought to bear to obtain release from the forces or postponement of military training for those whose services as instructors are requested.

Approval of
policy out-
lined in
Report of
the Senate's
Special
Committee
on Rehabil-
itation

The following report of the Senate's Special Committee on Rehabilitation was carefully considered:-

"To the Senate:

The Special Committee on Rehabilitation met on November 29th, 1944, 11 persons being present.

The Chairman (Principal Smith) stated that he had attended meetings of the University Advisory Board, and of the Executive Committee of the National Conference of Canadian Universities, held in Ottawa on November 27th, at which was discussed at length the problem of serving adequately the men and women to be discharged from the Armed Forces who will seek to enter Canadian universities under the Post-Discharge Re-establishment Order.

Enquiries were made with respect to the rate of demobilization, but none of the replies received suggested that there would be a large number of ex-service men applying for admission during the present session. Group Captain Chant, now Director-General of Demobilization in the Department of Veterans' Affairs, stated, however, that from information recently obtained he was of the opinion that the number of ex-service men and women for whom the universities would ultimately be asked to provide training would be in the neighbourhood of 30,000, and that all veterans who do not volunteer for service in the East, or for Garrison Duty in Europe, would be returned to Canada within twelve months after the cessation of hostilities. (Note: During the present session the number of ex-service students enrolled in the various faculties of the University numbers under 200.)

Report of
the Senate's
Special
Committee
on Rehabil-
itation
(Cont'd)

The Chairman reported that the University Advisory Board had discussed the unsatisfactory advice given in some cases to ex-service men by Rehabilitation Officers, and that the Board had agreed to recommend that the local officers of the Department of Veterans' Affairs would consider each application for assistance under the Order-in-Council and would determine only whether entitlement could be granted and for how long; that the applicant, if granted entitlement, would then be sent to the University of his choice and there be advised regarding courses. If this recommendation is adopted by the Department of Veterans' Affairs, each university must have an Advisory Bureau with a full-time Chairman or Secretary who will be provided with the necessary staff to enable him to give full and prompt consideration to all applicants.

The Committee therefore recommends to the Senate that an Advisory Bureau be established for the advice and direction of ex-service men and women who desire to enrol in this University, and that if the Senate concurs in this recommendation a request should be forwarded to the Governors asking that financial provision be made for the establishment of this Advisory Bureau, the personnel of which would later be appointed by the Board on the recommendation of the President.

The Chairman stated that an interpretative ruling had been made by the Rehabilitation officials to the effect that an ex-service man enjoying a scholarship or other award amounting to more than \$40 a month would have his monthly rehabilitation grant reduced by the amount of this scholarship or other award, and that, apparently, the officials had in mind the imposition of some kind of Means Test in making their final recommendations regarding grants.

Group Captain Chant had stated at the meeting of the University Advisory Board that nothing less than three starting points in the session would serve for the accommodation of ex-service students after the full tide of demobilization had commenced to flow. This matter was under discussion at the meeting of the Executive Committee of the National Conference of Canadian Universities, and it was agreed that a letter be sent to the member institutions urging the necessity of providing for the admission of ex-service men and women at least three times during the session. It was reported to the Committee that the Faculty of Applied Science and Engineering of this University proposed to begin classes for ex-service men in all four years commencing on April 1st, 1945, and continuing until the end of September, provided sufficient applications for each course are received. It was reported that McGill University will have three entering dates during the session, the University of Saskatchewan three, and the University of British Columbia four.

The Chairman reported that Colonel Kilpatrick had stated that a Khaki College would be set up in Great Britain to do university work in Arts and Science of the First and Second Years, but that there was no intention of setting up a Khaki College in France, the Low Countries, or Occupied Germany, and that the University Advisory Board had recommended that the return of members of university staffs on leave of absence, either on active service or in Government employ, be expedited by the Wartime Bureau of Technical Personnel, which had been appointed as a Board of Arbitration to decide upon the relative claims of the services and the universities.

(Sgd) A. B. Fennell,
Registrar."

December 8th, 1944.

Approval
of recom-
mendations
of Senate
for estab-
lishment
of Advisory
Bureau for
ex-service
students

Approval was given to the policy outlined in the report,
together with the following recommendations from the Senate:-

(1) That provision be made for the establishment of an Advisory Bureau for the advice and direction of ex-service men and women who desire to enrol in the University, and that a full-time Chairman or Secretary be appointed to the Bureau, together with the necessary staff, in order that he may give full and prompt consideration to all applicants;

(2) That consideration be given to the necessity of providing for the admission of ex-service men and women at least three times during the session.

Mr. Ross stated that the President should be assured that in connection with the rehabilitation of students every co-operation would be given.

Letter from
the Bursar
of Trinity
College re
unsatisfac-
tory arrange-
ments for
payment of
fees from
demobilized
students

The Bursar then presented the following letter from Mr. E. G. Strathy, Bursar of Trinity College, regarding the attendance of rehabilitated students at the University:-

"C. E. Higginbottom, Esq.,
The Bursar,
University of Toronto.

Dear Mr. Higginbottom:-

I do not think that the present arrangements for payment of fees from demobilized students admitted under the Government Rehabilitation Plan are at all satisfactory.

A student comes to the University and takes lectures for some weeks before he is officially accepted, and before any definite word is received from the Government that they will pay his fees. From what date should payment of fees commence? In some cases, no doubt, students will not be approved by the Government and who will pay their fees?

I feel strongly that there should be a conference of registrars and bursars with a representative of the Rehabilitation Board. Do you think such a conference could be arranged?

Yours truly,

(Sgd) Elliot G. Strathy,
Bursar,
Trinity College

January 22nd, 1945.

Approval to
hold meet-
ing between
Bursars,
Registrars
and a repre-
sentative
of Rehabili-
tation Board

The Governors approved of the suggestion contained in the above letter that a conference be held of registrars and bursars of the University and Colleges with a representative of the Rehabilitation Board in order to consider this matter, and the Bursar of the University was authorized to arrange for the same.

Interview
with Hon.
Ian A.
MacKenzie,
Ottawa,
re Rehabil-
itation
assistance,
including
a grant of
\$150 per
student

The President reported that as suggested by the Board Dr. Smith and he had interviewed Prime Minister Drew before going to Ottawa, and had received from him an assurance of co-operation in their approach to the Dominion Government for Rehabilitation assistance, on the understanding that there would be no encroachment on Provincial rights. An interview was then held with the Hon. Ian A. MacKenzie, Minister of Veterans' Affairs, Ottawa, together with representatives of other Canadian universities. Mr. MacKenzie stated that he was sympathetic to the proposals outlined, including a grant of \$150 per student to each university, but that the Government would, of course, have to give formal approval to the same; no buildings or equipment to be included in this amount as these were outside his department. In connection with the above amount of \$150 per student, Dr. Smith stated that after a review of the Cost-per-Student Report prepared by the Bursar he suggested that the amount should be \$100., but that at a subsequent meeting of representatives of Canadian universities prior to the meeting with the Hon. Mr. MacKenzie at Ottawa it was agreed that the amount be \$150 in view of the small attendance at some of the universities. After confirmation of the figures by Mr. Ross, the Board approved of the arrangements outlined and agreed that the report was very satisfactory.

Colonel
Phillips
to see
Hon. Mr.
Howe re
Eglinton
Hunt pro-
perty

Colonel Phillips stated that he was endeavouring to see the Hon. Mr. Howe in connection with the Eglinton Hunt property, and also regarding the possible necessity of erecting temporary huts for additional accommodation required.

W.P.Firth
and Bilton
Bequests
deferred
for fur-
ther con-
sideration

The following additional matters arising out of the minutes were deferred for further consideration:-

- (1) W. P. Firth Bequest.
- (2) Bilton Bequest re No. 188 Yonge Street.

Executive
Committee
Report

Upon motion of Dr. Neilly,

Seconded by Mr. Bryce,

The report of the Executive Committee, which was signed
by Dr. Gibson as Vice-Chairman, was approved as follows:-

"To the Board of Governors,
University of Toronto.

January 25th, 1945.

Appoint-
ments and
resigna-
tions

A - Appointments - 1944-45

We have approved the following appointments and a resignation:
Faculty of Arts

Mrs. L. Morrison - Assistant Demonstrator in
Physics, resigned as from Jan. 31, 1945

Faculty of Dentistry

J. Speers - Instructor in English \$180

J. T. Ryan - Demonstrator in Metallurgy 60

School of Chinese Studies

Miss S. F. Cheh - Research Assistant and Instructor,
without salary

Transfer in
Women's Re-
sidence
votes

B - Transfers and Adjustments

(1) We recommend the transfer of \$300 from the appropriation
for Whitney Hall Furnishings to that for Combined General Charges
Furnishings.

D - Statutes of Senate

Statute of
Senate

(1) Statute Number 1677 respecting the Department of 'Art as
Applied to Medicine'.

(Sgd) John J. Gibson,
Vice-Chairman of the Board

(Sgd) H. J. Cody,
President

(Sgd) Geo. H. Ross,
Chairman of the Finance Committee"

Notice of
motion re
appointment
of Prof. F.
H. Anderson

The President gave notice that he
would move at the next meeting of the Board for the appointment of
Professor F. H. Anderson as Head of the Department of Philosophy,
succeeding the late Professor G. S. Brett.

Recommendations by the President were
approved as follows:-

Payment to
Prof. S.
K. Jaffary,
School of
Social Work

That S. K. Jaffary, Assistant Professor in the School of
Social Work, be paid the sum of \$1,950 for the period from January
1 to June 30, 1945, this being at the rate of his regular salary
of \$3,900 per annum.

Authority
for payment
to Dr. H.
M. Cassidy
of travelling
and
moving ex-
penses,
pending
receipt of
statement

That in connection with his appointment Dr. H. M. Cassidy, Director of the School of Social Work, be paid the sum of \$3,000 to apply on his travelling and moving expenses from California. The Board instructed the Bursar that before making this payment he obtain from Dr. Cassidy an itemized statement of the expenses involved, as such a statement is required for the purpose of University records.

Additional
appropria-
tion for
Athletics &
Physical
Training-Men

That an additional appropriation of \$825 be granted in the Department of Athletics and Physical Training - Men, available for the balance of the present fiscal year 1944-45.

Additional
vote of \$500
from Wallberg
Fund for
Selection
Tests for
Engineering
Students

That in addition to the \$400 authorized in September, 1944, from the Wallberg Fund in connection with the cost of trying out Selection Tests for engineering students, a further sum of \$500 from the Wallberg Fund be authorized to cover the following expenditures found necessary, it being understood that these arrangements are applicable to the year 1944-45 only:-

Outlay by the University in connection with the October-November tests in excess of the \$400 authorized on August 3	-	\$100
Temporary disbursement for providing certain data on our December examinations for the Carnegie Foundation (to be refunded by the Foundation)	-	50
Expenditure that would be incurred in connection with the tests for students in the summer session, including exchange	-	350
Total	-	<u>\$500</u>

Additional
appropria-
tion of
\$6,000 for
Ontario
College of
Education
Vocational
Guidance
Centre

That there be set up an additional appropriation of \$6,000 in the current budget of the Ontario College of Education to permit the purchase, up to June 30, 1945, of further supplies for the recently established Vocational Guidance Centre as the stock becomes depleted; the funds to cover this item to be provided from the receipts of the sale of the above supplies.

Authority
for payment
from Wall-
berg Loan
Fund

That the sum of \$2,500 be made available from the Wallberg Loan Fund for loans to students in the Faculty of Applied Science and Engineering for the Session 1944-45.

Annual
physical
examina-
tion to
be made
compulsory
for each
student

That at the request of Dr. R. W. I. Urquhart, Director of the University Health Service, an annual physical examination be made compulsory for each student, and that in this connection there be inserted in the Calendar the following paragraph:-

"Every student must take an annual medical examination conducted by the University Health Service."

Emmanuel
College
students
to be ad-
mitted to
University
Health
Service

That at the request of the Board of Emmanuel College, all students of that College be admitted to the University Health Service, and that for the balance of the present Session 1944-45 they be charged a fee of \$3.00 each; the regular fee of \$5.00 per student to be paid by them in the succeeding Sessions.

Communications were presented and dealt with as follows:-

Petition
re Engin-
eering
Alumni
Scholar-
ship
Committee
deferred
for fur-
ther con-
sideration

From Mr. M. B. Hastings, President of the University of Toronto Engineering Alumni Association, transmitting a copy of the Petition in connection with their proposed Scholarship Committee, containing the amendments suggested by the Board. The Bursar pointed out that the procedure outlined in paragraph 5 under "Purpose" was not exactly in accordance with that followed in connection with other scholarships. The following revised wording was therefore suggested and tentatively approved, but as the matter had previously been referred to Colonel Phillips, who had left, it was deferred for further consideration:-

"To advise the Governors and the Senate of the University of the details of proposed fellowships, scholarships, bursaries, memorials, medals, cups, prizes or loan funds, in the Faculty of Applied Science and Engineering, and, after acceptance by the Board, to be transmitted to the Senate for consideration of academic details, and returned to the Board for final confirmation."

Appointment
of Dr. Sid-
ney Smith
to Banting
Research
Foundation

From Dr. V. E. Henderson, as Honorary Secretary of the Banting Research Foundation, regarding the vacancy on their Board caused by the death of Sir William Mulock, and the Board appointed

Banting
Research
Founda-
tion
Trustees
(Cont'd)

Dr. Sidney Smith, Executive Assistant to the President, as a Trustee of the Foundation to replace Sir William for the remainder of the term for which the latter was appointed, viz: to July 28, 1946.

Resolution
of Royal
Ontario
Museum
Trustees
re hand-
ling of
their
accounts
by the
Bursar,
and expres-
sion of
apprecia-
tion of
the
Bursar's
services

From Miss Helen Reynar, Secretary, Royal Ontario Museum, transmitting the following resolution passed by the Board of Trustees, which was concurred in by the Governors:-

"Upon motion of Mrs. Warren,
Seconded by Dr. Sigmund Samuel,
It was Resolved -

That with the consent of the University the practice provided for in the General By-Laws of the Royal Ontario Museum whereby the funds for Maintenance and Special Grant shall pass through the hands of the Bursar be continued for the ensuing year."

The thanks of the Trustees for the services tendered by the Bursar and his staff were also conveyed by Miss Reynar, and the Bursar assured the Board of the splendid co-operation existing between the two offices. Miss Reynar also stated that Mr. Robert Fennell had been appointed Chairman of the Museum Board following the resignation of Dr. Macdonald.

Appoint-
ment of
Mr. Robt.
Fennell as
Chairman
of Museum
Board

Remission
of degree
fee in
the case
of P.O.
George
H. Warren-
Darley,
killed in
action

From the Registrar stating that the Senate had conferred the degree of Bachelor of Arts posthumously upon Pilot Officer George Henry Warren-Darley, who was killed on active service overseas on November 24, 1944. The Governors were extremely sorry to learn of the death of Pilot Officer Warren-Darley and adopted the Senate's recommendation that the degree fee of \$10 be remitted in this case.

St. George
St. site,
with play-
ing field,
suggested
for proposed
U.C. Men's
Residence

From Principal Smith of University College, stating that in order that plans for the proposed University College Men's Residence may be prepared as soon as possible and be ready in the early post-war period, he was wondering if there could be raised at the meeting the question relating to the site, and the authorizing of two or three of his colleagues in University College to visit, along with a representative of the Superintendent's Office, some of the newer

Superintendent to prepare blueprints of ground area on St. George St. site

Men's Residences in the neighbouring universities in the United States. The matter was discussed at length, and as Dr. Smith favoured the proposed St. George Street site, with an assurance of a playing field, the Secretary was requested to obtain from the Superintendent for the next meeting of the Board blue-prints of ground area of this property.

Possible donation to provide a Women's Union if "Holwood" is used

In connection with the Board's previous decision to use No. 78 Queen's Park ("Holwood") for the new University College Men's Residence, the Board discussed the use of this site for a Women's Union. In view of the possibility, as explained by Mr. Morrow, of a donation of \$600,000 for this purpose, Mr. Morrow was given a ten-day option on this property in which to carry on negotiations; the Town Planning programme also to be taken into consideration at a later date.

Dr. Bruce turned over cheque for \$5,000 from Dominion Bank for Expansion Fund

The Hon. Dr. Bruce turned over to the Board a cheque from the Dominion Bank for \$5,000 as their donation towards the University Expansion Fund, which was gratefully accepted.

Letter from Air Vice-Marshall A. T.N. Cowley thanking the President and the Board for co-operation with personnel of his Command

From Air Vice-Marshall A. T. N. Cowley advising that No. 1 Training Command at Toronto, of which he is Officer Commanding, and also No. 3 Training Command at Montreal, were being disbanded, and a new Command, No. 1 Air Command, being formed at Trenton. He expressed the most sincere appreciation for the many personal courtesies extended by the President to the personnel of his Command since its inception, and conveyed thanks to the Governors and staff of the University for their splendid co-operation.

Financial Statements and Current Expenditure

The Bursar presented the Financial Statement and Comparative Revenue and Expenditure Statements for the month of December; also his Estimate, under By-Law No. 20, of the amount required to defray Current Expenditure for the month of February. Ordered that an Accountable Warrant for Three Hundred and Fifty Thousand Dollars (\$350,000) be issued to the Bursar.

List of members of the staff who have returned to duty from war leave, and those who have been killed on active service

In connection with the list of members of the staff granted leave of absence for war purposes, the Bursar reported that there were no such leaves granted for the quarterly period from October 1 to December 31, 1944, but he presented the following list showing members of the staff who had returned to duty from war leave and the names of two who had been killed in action:-

The following members of the staff, who were on leave of absence for War Service, returned to take up their duties with the University during the years 1942, 1943 and 1944, on the dates indicated:-

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF LEAVE</u>	<u>RANK</u>	<u>DATE OF RETURN</u>
<u>Administration:</u>					
Bickersteth, J.B.	Warden	Hart House	Sept./40	Director of Army Education, War Office, England	Sept./44
<u>Faculty of Arts:</u>					
Ainslie, D.S.	Associate Professor	Physics	May/41	Special War Research, N.R.C.	Sept./43
Barnes, C.	Associate Professor	Physics	Aug./42	R.C.A.F.	Sept./44
LeRay, D. G.	Assistant in Vivarium	Zoology	May/42	Pte. Prince of Wales Rangers, Prince George, B.C.	Sept./43
Macpherson, C.B.	Lecturer	Political Economy	July/43	Reports Branch, Wartime Information Board, Ottawa	July/44
Misener, A. D.	Lecturer	Physics	July/42	Operation Research, R.C.A.F.	July/44
<u>Faculty of Medicine:</u>					
Aberhart, C.	Fellow	Surgery	Jan./40	Major, No.15, Gen. Hospital	Feb./44
Campbell, S.M.	Junior Demon'r	Therapeutics	Sept./39	Capt. and Anaesthetist, No.15 Gen. Hospital	Oct./42
Cannell, D. E.	Junior Demon'r	Obstetrics and Gynaecology	Sept./39	Capt., No.15 Gen. Hospital	July/43
Hyland, H.H.	Senior Demon'r	Medicine	Nov./39	Capt., No.15 Gen. Hospital	Jan./43
Ross, John R.	Junior Demon'r	Paediatrics	July/40	Major, R.C.A.M.C.	July/44
Rykert, H.E.	Junior Demon'r	Medicine	Nov./39	Capt., No.15 Gen. Hospital	July/42
Singleton, A.C.	Assistant Professor	Radiology	Jan./40	Capt. & Radiologist, No.15 Gen. Hospital	July/43
White, A. W. M.	Junior Dem'r	Surgery	Jan./40	Capt., No. 15 Gen. Hospital	Feb./44

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF LEAVE</u>	<u>RANK</u>	<u>DATE OF RETURN</u>
<u>Faculty of Medicine (Cont'd)</u>					
Wilkinson, F.R.	Fellow	Surgery	Dec./41	Can.Red Cross Orthopaedia Unit, Scotland	July/43
Urquhart, R.W.I.	Lecturer	Pathological Chemistry	Jan./40	Lt.Col., No.15 Gen. Hospital	Apr./42
<u>School of Hygiene:</u>					
McKinnon, N.E.	Professor	Epidemiology and Biometrics	Jan./40	Capt., No.15 Gen. Hospital	Jan./44
Millar, G.J.	Research Assistant	Physiological Hygiene	May/41	R.C.A.F.	Oct./43
<u>Faculty of Applied Science and Engineering:</u>					
Loudon, T.R.	Professor	Civil Engineering: M.&S.	July/40	Wing Com'r., R.C.A.F.	Aug./43
Macdonald, W.C.	Assistant Professor	Chemical Engineering	July/40	Engineer and Chief Inspector, Allied War Supplies Corp'n	July/43
<u>Ontario College of Education:</u>					
Gray, W.B.	Instructor, University Schools	O.C.E.	Oct./42	Cadet Officers' Training Corps, Brockville	May/44
<u>School of Nursing:</u>					
Marriott, T.	Caretaker	School of Nursing	Jan./41	1st Armoured Divisional Workshop, R.C.O.C.	Jan./42
<u>Central Power Plant:</u>					
McHugh, A.E.	Assistant Engineer	Central Power Plant	June/40	Petty Officer, R.C.N.	Jan./44
<u>Royal Ontario Museum:</u>					
Breen, V.G.	Guard	R.O.M.	Nov./39	Pte., R.C.A.M.C.	Mar./44
Urquhart, F.A.	Curator	Museum of Zoology	Sept./42	Air Services, Meteorological Office	Dec./44

The following have been killed in action

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF LEAVE</u>	<u>RANK</u>	<u>DATE OF RETURN</u>
<u>Faculty of Medicine:</u>					
Bourgeois, J. deL.	Assistant Resident Fellow	Surgery	Dec./40	Surgeon-Lieut., R.C.N.V.R.	Date of Death Battle of Oran, 1942
Hendry, G.A.	Fellow	Obstetrics & Gynaecology	May/41	R.C.A.M.C.	1942

Total number now on leave, 227: Men, 205; Women, 22.

Copies of above list to be available for next meeting

The Governors were very much interested in these statistics and it was suggested that copies of the above list be available at the next meeting.

The Jule &
Jay J. Allen
Award to be
divided into
two Awards -

Letters were presented from Messrs.

Jule and Raymond Allen, advising that it was their desire to divide the former Jule and Jay J. Allen Award into two separate awards as follows:-

The Jule
Allen Award

(1) The Jule Allen Award:

Terms and conditions to be the same as those of the Jule and Jay J. Allen Award, and to be of the value of \$150 per annum; it being the intention of the donor to contribute at some future date \$5,000 as a capital sum to perpetuate this Award.

The Jay J.
Allen Award
referred
to the
President
for consid-
eration

(2) The Jay J. Allen Award:

To be open to any course, and that it be determined by the President on consultation with the several faculty heads, based on results of the annual examination at the end of the First Year, and scholastic ability to be taken into consideration; the value of the award to be \$75 a year for three years, a total of \$225 to each student.

These donations were gratefully accepted by the Board and the terms and conditions of the Jay J. Allen Award were referred to the President for consideration.

Other
donations -

Other donations were reported as fol-

lows and were accepted with thanks and appreciation:-

National Research Council:

\$4,500.00	for Project re Yaw of Shells, Dr. E. F. Burton, Physics
4,000.00	" " E.E.1-9, Dr. G. F. Wright, Chemistry
1,200.00	" " N.M.13, Dr. C. H. Best, Physiology
900.00	" " F.E.6444, Prof. A. Pitt, Physics
525.00	" " P.E.8-2, Dr. V. G. Smith, Electrical Engineering
498.30	" " C.W.548, Dr. A. M. Wynne, Bio-Chemistry
300.00	" " N.M.5, Dr. C. H. Best, Physiology

Rockefeller Foundation:

\$1,625.00	for Biography of Sir John A. Macdonald by Professor D. G. Creighton, History
1,149.75	" Research in Nutrition under Dr. E. W. McHenry, School of Hygiene
1,250.00	" Field Training Facilities) School of Hygiene
1,125.00	" Nutrition Study)

Miscellaneous:

\$1,200.00	from Canadian Institute of Steel Construction Inc., to cover the award of their Fellowship for 1945-46
250.00	" Charles E. Frosst & Company to cover the award of their Scholarship in Medicine for 1944-45
200.00	" Jenkins Bros. Limited for their scholarship in Engineering for 1945-46
139.33	" the Laura L. Ockley Scholarship Committee for credit of this fund
25.00	" Mr. Redvers Brown as a donation to the King Township Scholarship Fund.

Survey of
Photograph-
ic Service
being pro-
ceeded with

The President reported that he had made arrangements with Professor K. B. Jackson to proceed with the survey of the Photographic Service in connection with the proposed re-organization of this department.

The President requested to arrange for a meeting between the Board and Town Planning Committee

The President also reported that a Committee of the Town Planning Board would be pleased to meet with a Committee of the Board of Governors at a time to be arranged, and that Mr. Bunnell suggested that it would be better to meet in their office in the Art Gallery, where the plans are available. Upon motion of Dr. Neilly the President was requested to arrange for the time and date of the meeting.

Interview
by Dr. Gibson
with Prime
Minister
Drew re
Expansion
Fund, includ-
ing new
Power Plant,
etc.

The Vice-Chairman, Dr. Gibson, reported that he had interviewed Prime Minister Drew regarding assistance in connection with the University of Toronto Expansion programme, including provision for a new Power Plant, etc., and also the revision of arrangements between the University and the Federated Colleges. Mr. Drew stated that he would look into these matters.

Report of
Standing
Committee
on Hart
House

The following report of the Board's Standing Committee on Hart House was presented:-

"The Board of Governors,
University of Toronto,
Toronto, 5.

Attention of Mr. C. E. Higginbottom,
Secretary to the Board

Gentlemen:-

At a meeting of the Hart House Committee of Governors on Friday, January 12th, we approved of the Hart House (University of Toronto) balance sheet with supporting statements for the year ended June 30th, 1944, prepared by Messrs. Clarkson, Gordon, Dilworth & Nash, University auditors, which we herewith present to you for acceptance.

These statements show that after making all allowances for depreciation and current charges paid during the year, there was a net profit for the year of \$12,024.37.

For the past two years, Hart House has rendered great service to the Navy, the Army, and the Air Force, which service was cancelled as of last May.

Report of
Standing
Committee
on Hart
House
(Cont'd)

Enclosed also is a Condensed Comparative Summary of Operations of Hart House from July 1st to November 30th, indicating a loss of approximately \$12,000.00. With the present number of students using Hart House, together with the scarcity and inefficiency of labor and the higher cost of food supplies, we cannot expect to reduce this loss very much before the end of June, 1945.

Your Committee recommend to the Board of Governors that Mr. J. B. Bickersteth's salary as Warden be increased from \$4,500.00 per annum to \$5,000.00, plus 'living in' expenses, to be effective as of September 1st, 1944.

With the return of the Warden and no further work on behalf of the Armed Services, this Committee suggest to the Hart House Finance Committee that Mr. Gilley's salary as Comptroller be reduced from \$6,000.00 to \$5,000.00, and Mr. W. R. Cowan's salary from \$5,000.00 to \$4,500.00. Both these salaries are higher than they received the year before last.

Is it possible that with reduced outside services and the shortage of students the present services and secretarial staff might not be reduced somewhat?

Yours sincerely,

(Sgd) Robt. A. Bryce,
Chairman."

RAB/WEA.
January 15th, 1945.

Accept-
ance of
financial
statements

Upon motion of Mr. Morrow,

Seconded by Mr. LaBine,

the financial statements were accepted, with appreciation of the splendid services rendered by the Hart House Finance Committee.

Approval
of increase
in salary
of Mr. J.B.
Bickersteth

Upon motion of Mr. Bryce,

Seconded by Mr. Ross,

the Board approved of the Committee's recommendation that Mr. J. B. Bickersteth's salary as Warden of Hart House be increased from \$4,500.00 to \$5,000.00 per annum from September 1st, 1944, plus living allowance valued @ \$675 per annum.

Approval of
suggestion
of reduc-
tion in
salaries
of Messrs.
Gilley
and Cowan

The Board also approved of the Committee's suggestion that the Finance Committee of Hart House consider the reduction in the salaries of Mr. Gilley and Mr. Cowan as set out in the report.

Insulin
Committee
Report
No. 33

Report Number 33 of the Insulin Com-

mittee, covering the year ending July 31st, 1944, was approved
as follows:-

"WHEREAS the surplus in the funds of your Insulin Committee as at 31st July, 1944, amounted, in all, to \$113,841.29 (as shown in the attached Balance Sheet) -

AND WHEREAS this surplus requires to be dealt with pursuant to agreements between the Governors and James Bertram Collip, Charles Herbert Best and the late Frederick Grant Banting -

AND WHEREAS, with the assent of the Governors on the one hand and Messrs. Collip, Best and Banting on the other, it has become an established practice that, in the division of such a surplus, the sum of \$10,000 is withheld to remain as an Operating Balance in the funds of the Committee -

Your Insulin Committee has now to request that the sum of \$103,841.28 (i.e. the above-mentioned surplus of \$113,841.28 less \$10,000) be dealt with as follows, to wit:-

1. That a one-half portion of this \$103,841.28, i.e., \$51,920.64 be allocated to the Insulin Committee Trust Fund which is held by the Bursar; and that interest allowed on this fund, so augmented, be at such rate as may be determined by the Board of Governors.

2. That one-third of the second half portion of \$103,841.28, i.e. \$17,306.88 be held by the Bursar subject to withdrawal upon requisitions from time to time by the Director of the Banting and Best Department of Medical Research for the purposes of medical research being carried out in the University of Toronto by the said Director personally or under his direction.

3. That the sum of \$17,306.88 be held by the Bursar subject to withdrawal upon requisitions from time to time by Dr. C. H. Best for the purposes of medical research being carried out in the University of Toronto by him personally or under his direction.

4. That the sum of \$17,306.88 be paid, for the purposes of medical research, to McGill University, to which Dr. J. B. Collip was attached, and in which he was actively employed in research work, for the duration of the twelve months between 1st August, 1943, and 31st July, 1944.

5. That if for any reason the whole or any part of the sums set aside for the Director of the Banting and Best Department of Medical Research and for Dr. Best be not called upon as provided hereinabove, the disposal of the balance or balances be dealt with by the Board of Governors.

All of which is respectfully submitted.

(Sgd) A. M. Fisher,
Acting Executive Secretary
January 5th, 1945."

(Sgd) F. K. Morrow,
Chairman.

*Indexed
m.b.*

Minutes confirmed.

Feb. 8th 1945

The meeting adjourned at 6:35 p.m.

F. K. Morrow
Chairman.

A. M. Fisher
Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, February 8th, 1945, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Bryce
The Vice-Chairman	Mr. Ross
The President	Hon. Dr. Bruce
Chief Justice Rose	Mr. Morrow
Mr. Borden	Mr. LaBine
Mr. Vaughan	Chief Justice Robertson
Mr. Duncan	Mr. McCullagh
Mr. Rogers	Dr. Neilly
Dr. Sidney Smith, Executive Assistant to the President	

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Dr. Macdonald
Hon. Dr. Ferguson

Letter
from Prime
Minister
Drew enclosing
Orders-in-Council
appointing
Colonel W.
E. Phillips
as Chairman
of the Board
and Mr. O.
D. Vaughan
and Mr.
Henry Borden,
K.C., as new
members

The Secretary read the following letter from Prime Minister George A. Drew enclosing Orders-in-Council as set out below:-

"Mr. C. E. Higginbottom,
Secretary, Board of Governors,
University of Toronto,
Toronto 5, Ontario.

Dear Mr. Higginbottom:-

I am forwarding herewith copies of Orders-in-Council as follows:-

1. Order-in-Council appointing Lt.-Col. W. E. Phillips, C.B.E., D.S.O., M.C., as Chairman of the Board of Governors of Toronto University.
2. Order-in-Council appointing Mr. Henry Borden, C.M.G., K.C., as a member of the Board of Governors in the place of Mr. Robert Osborne McCulloch.
3. Order-in-Council appointing Mr. O. D. Vaughan, B.A.Sc., in the place of Mr. Harry Bertram Anderson.

I am forwarding these to you so that they may be in your hands before the meeting of the Board of Governors, which I understand takes place today, and I have already notified those appointed of the action of the Government.

Yours sincerely,

(Sgd) George A. Drew,

Feb. 8, 1945.

Prime Minister & President of the Council."

Copies of
Orders-in-
Council
(Cont'd)

Copies of Orders-in-Council approved by the Honourable
the Lieutenant-Governor, dated the 6th day of February,
A.D. 1945.

"Upon the recommendation of the Honourable the Minister of Education, the Committee of Council advise that Lieutenant-Colonel William Eric Phillips, Commander of the British Empire, Distinguished Service Order and Military Cross, of the City of Toronto, be appointed Chairman of the Board of Governors of the University of Toronto in the room and stead of the Reverend Donald Bruce Macdonald, M.A., D.D., LL.D., who has resigned as Chairman of the Board of Governors."

"Upon the recommendation of the Honourable the Minister of Education, the Committee of Council advise that Henry Borden, Companion of the Most Distinguished Order of St. Michael and St. George, and one of His Majesty's Counsel learned in the law, of the City of Toronto, be appointed a member of the Board of Governors of the University of Toronto, to fill the vacancy caused by the death of Robert Osborne McCulloch."

"Upon the recommendation of the Honourable the Minister of Education, the Committee of Council advise that Orval Douglas Vaughan, B.A.Sc., of the City of Toronto, be appointed a member of the Board of Governors of the University of Toronto, to fill the vacancy caused by the retirement of Harry Bertram Anderson, for the remainder of the term for which Harry Bertram Anderson was appointed, namely until June 30th, 1946."

Certified -

(Sgd) C. F. Bulmer,
Clerk, Executive Council."

Colonel
Phillips
complimented
on his
appointment
as
Chairman

Following the reading of the
Orders-in-Council Colonel Phillips took the Chair. Hon. Dr.
Bruce, on behalf of the Board, complimented Colonel Phillips
on his appointment as Chairman, and wished him every success.
In a fitting reply the Chairman thanked the members of the Board,
and said that he would need their utmost co-operation in order
to carry out his new duties successfully.

Welcome
extended
to Mr.
Vaughan
and Mr.
Borden

Hon. Dr. Bruce then welcomed, on
behalf of the Board, the two new members, Mr. Henry Borden, K.C.,
and Mr. O. D. Vaughan, and expressed much pleasure at their ap-
pointment to the Board.

Resolution
upon the
resignation
of Dr. D.
Bruce
Macdonald
as Chair-
man of
the Board

"It was moved by Dr. H. A. Bruce,
Seconded by Mr. R. A. Bryce,

That the Board wishes to express its regret at the re-
signation of the Chairman, because of ill health, from a
position he has filled with dignity and faithfulness since
1932.

It would be appropriate at this time to make a brief
appraisal of the services rendered to the University since
his graduation, even though it must necessarily be of the
sketchiest kind. After a post-graduate course at New Col-
lege, Edinburgh, Dr. Macdonald founded St. Andrew's College,
of which he was Headmaster for many years and is now Chair-
man of the Board. As one of the founders of the University
Athletic Association, he has taken a leading part in its
activities ever since and in this way has promoted clean
healthy sport amongst our students. He was President of the
Amateur Athletic Union of Canada from 1919-21. Recognized
as one of Canada's leading educationalists, he was appointed
to the University Royal Commission which sat in 1905-6 and
drew up the provisions of the Act under which this Univer-
sity has functioned since. With this knowledge and back-
ground, it was peculiarly fitting that he should have been
appointed to the Board constituted under this Act in 1906,
since which date he has continued up to the present, to make
invaluable contributions.

The members of the Board of Governors wish to place on
record their grateful appreciation of the many years of loyal
service Dr. D. Bruce Macdonald has so unselfishly devoted to
the welfare of this University and extend to him their high
regard and best wishes."

The minutes of the last meeting were
read and

Upon motion of Mr. LaBine,

Seconded by Dr. Gibson,

the minutes were confirmed.

Arising out of the minutes the follow-
ing matters were dealt with:-

Approval of
Report from
Special Com-
mittee on
Pass Course
subjects in
connection
with instruc-
tion to ex-
service
students in
Arts

In connection with the proposed instruction for ex-service
students in the Faculty of Arts, the Secretary presented the let-
ters to the President from the Registrar dated December 22nd and
January 9th, together with the Registrar's letter of February 6th
replacing them, and the Board approved of the following report
from the Special Committee on Pass Course subjects transmitted
with the letter of February 6th:-

Report from
Committee
on Pass
Course Sub-
jects
(Cont'd)

"To the Council of the Faculty of Arts:

The Special Committee on Pass Course subjects for ex-service students has met three times, on January 10th, January 24th and on February 2nd.

The Committee had presented to it the accompanying list of nineteen names of ex-service personnel who are interested in the proposed special sessions. As the number is so small the Committee recommends -

- (a) That these special sessions be not held;
- (b) That a special session commencing about April 2nd and continuing until the end of August be held in which only ex-service students may enrol, and in which they may take not more than four of the five subjects of the First Year of the Pass Course with a view to qualifying for admission next session to the Second Year of the Pass Course, or of such honour courses as will accept First Year pass courses in lieu of honour work; in no case shall a student be given the degree with less than sixteen months' attendance;
- (c) That a teaching department be not required to provide a course of instruction in this special session unless the number of applicants is deemed sufficient to warrant the course being given, and unless the facilities of the department permit;
- (d) That an announcement be made in the Press immediately, and that applicants be requested to submit their applications with academic and discharge certificates not later than March 1st;
- (e) That where the total enrolment in any College subject asked for is small enough to be included in a single class, the Committee hopes that it may be possible to arrange for instruction in this subject to be given in one class.

The Committee will report to the Council later if it should seem desirable that Second or Third Year subjects be offered in this special session.

(Sgd) S. Beatty,
Chairman.

Adopted by the Council of the Faculty
of Arts on February 5th, 1945."

Special Five-
month Session
and Special
Five-month
Course
approved

Authority was given for the Special Five-Month Session commencing about April 2nd, referred to in the foregoing report, and also for a Special Five-Month Course to commence about April 2nd for instruction to ex-service students in the following Honour Courses of the First Year:-

Group A - Mathematics, Physics and Chemistry
Group B - Science

Approval of
Engineering
Alumni Schol-
arship Com-
mittee

Upon motion of Dr. Neilly,

Seconded by Mr. Bryce,

the Petition submitted by the Engineering Alumni Association for the establishment of an Engineering Alumni Scholarship Committee was approved as follows, showing the suggested change in the wording of paragraph 5 under "Purpose":-

Petition
submitted
in connec-
tion with
establish-
ment of
Engineering
Alumni
Scholarship
Committee

P E T I T I O N

from

The Engineering Alumni Association of the University of Toronto
to

The Governors of the University of Toronto

May it please the Governors of the University of Toronto
to accept this, the Petition of the Engineering Alumni Associa-
tion of the University of Toronto, to set up a Scholarship Com-
mittee to be known as -

THE ENGINEERING ALUMNI ASSOCIATION OF THE
UNIVERSITY OF TORONTO SCHOLARSHIP COMMITTEE

Operating under the Board of Governors

the purpose of which is to encourage the establishment of new
fellowships, scholarships, bursaries, memorials, medals, prizes,
cups and loan funds, pertaining to academic life in the Faculty
of Applied Science and Engineering of the University of Toronto,
all as detailed in the attached seven paragraphs.

May it also please the Governors to consider the suggestions
of the Engineering Alumni Association that this committee, for
the time being, consist of up to seven members; one of whom shall
be the Dean of the Faculty of Applied Science and Engineering or
his authorized representative; any three to be a quorum: and
that consideration be given to nominations by the Engineering
Alumni Association; nominations for approval to be made at each
triennial meeting of the Engineering Alumni Association at which
its election of officers is held; nominations for vacancies to be
made if desired at any time between triennial meetings; and that
the committee shall function at the pleasure of the Board.

PURPOSE

- (1) To plan, initiate, propagate, seek, publicize and generally
deal with fellowships, scholarships, bursaries, memorials,
medals, cups, prizes and loan funds, applicable to students
in graduate and undergraduate studies in the Faculty of
Applied Science and Engineering of the University of Toronto,
as well as to students from preparatory schools who enrol
in any of the prescribed engineering courses.
- (2) To advise prospective donors regarding existing scholarships,
fellowships, bursaries, memorials, medals, cups, prizes and
loan funds, pertaining to the Faculty of Applied Science and
Engineering.
- (3) To advise prospective donors in what field the prospective
donation, contribution, or bequest, would be the most effec-
tive in meeting the needs of the Faculty of Applied Science
and Engineering. Suggested fields of applications are:-
 - (a) Studies and Research, both graduate and undergradu-
ate.
 - (b) Extra-academic activities; executive, literary,
dramatic, athletic and oratorical.
 - (c) Loans and financial assistance.
- (4) Upon request to assist prospective donors in drawing up deeds
of gift.

Petition
re Engin-
eering
Alumni
Scholar-
ship Com-
mittee
(Cont'd)

- (5) To advise the Governors and the Senate of the University of the details of proposed fellowships, scholarships, bursaries, memorials, medals, cups, prizes or loan funds, in the Faculty of Applied Science and Engineering, and, after acceptance by the Board, to be transmitted to the Senate for consideration of academic details, and returned to the Board for final confirmation.
- (6) To transmit to the Bursar of the University of Toronto all monies collected or received on behalf of the Governors, to be administered in accordance with the trust involved.
- (7) To assist, when requested, the awarding authorities in arriving at the decision necessary for making awards.

Distribu-
tion of
list show-
ing members
of staff
who have
returned
to duty
from War
Leave,
etc.

The Secretary distributed to the members of the Board copies of the list prepared by him for the last meeting, showing the members of the staff who had returned to duty from war leave, and two members of the Faculty of Medicine who had been killed on active service. As this list had originally been prepared at the request of Hon. Dr. Ferguson the Secretary was asked to send him a copy as he was absent from the meeting.

Jay J. Allen
Award deferr-
ed for con-
sideration

In connection with the conditions pertaining to the Jay J. Allen Award, this matter was deferred for consideration pending a report from the President.

Nothing to
be done re
No. 188
Yonge St.

Consideration was given to the suggestion which had been made to sell the property No. 188 Yonge Street, and the Board decided that nothing be done in this matter.

Presentation
of blueprints
re U.C. Men's
Residence
deferred to
next meeting

Presentation of the blueprints of the ground area on St. George Street in connection with the proposed University College Men's Residence was deferred, this matter to be the first order of business at the next meeting.

Executive
Committee
Report

Upon motion of Mr. Ross,
Seconded by Mr. Morrow,
the report of the Executive Committee was approved as follows:-

Executive
Committee
Report
(Cont'd)

"To the Board of Governors,
University of Toronto.

February 8, 1945.

Appoint-
ments
and resig-
nations

A - Appointments - 1944-45

We have approved the following appointments and resignations:

Faculty of Arts

D. A. Fraser - Class Assistant, Botany from
Feb. 1 to May 31 \$70 per month

A number of minor appointments in Zoology.

Faculty of Medicine

Anatomy:

I. B. Macdonald - Demonstrator, Feb. 1 to June
30 \$800 per annum

Mrs. Dorothy I. Chubb - Assistant, resigned as from Jan. 1, 1945

J. A. Ziegler - Assistant (part time) Pathological
Chemistry, Jan. 22 to May 26 \$250

I. Bapty - Fellow in Museum, Pathology and
Bacteriology, Feb. 5 to June
30 \$850 per annum

H. V. Slemon - Resident Fellow in Surgery,
Jan. 1 to June 30 \$400 " "

Faculty of Dentistry

A. W. Ham - Associate Professor of Anatomy
from July 1, 1944 Without salary

School of Hygiene

Miss E. R. Wheler - Associate in Public Health Administration
resigned as from Feb. 15, 1945, with
salary in full to Feb. 28.

Library

Assistants:

Miss M. Slater - from Feb. 1, 1945 \$1,200 per an.

Mrs. M. Wodehouse - resigned as from Jan. 26, 1945

Miss A. Curry - from April 1, 1945 \$1,200 " "

Mrs. E. McCausland - from April 1, 1945, for the
duration of the war \$1,200 " "

Mrs. R. Mulholland - resigned as from March 31, 1945

C - University Extension

(1) We recommend the establishment of a course in Statistical Qual-
ity Control, together with the fees and the staff.

(2) We recommend three appointments in the Course in Occupational
Therapy.

(3) We recommend the establishment of and the fees for a Course for
Prospectors.

(4) We recommend the establishment of a Course in Marketing, togeth-
er with the fees and staff.

(5) We recommend the establishment of and the fees for a course in
Soil Mechanics.

(6) We recommend two additional appointments in the Evening Tutorial
Class on Trees.

(Sgd) W. E. Phillips,
Chairman of the Board

(Sgd) H. J. Cody,
President

(Sgd) Geo. H. Ross,
Chairman of the Finance Committee"

University
Extension
Courses

Appoint-
ments in
Zoology
and Uni-
versity
Extension

The details of the appointments in Zoology,
and the Courses in the Department of University Extension, referred
to in the foregoing report, are as follows:-

Appoint-
ments in
Zoology

Department of Zoology:-

Assistants:

D. M. Britton	\$35
Miss W. MacDougall	35
Miss S. Kennedy	40
A. Tucker	30

W. B. Bruck	\$35
J. Weintraub	35
C. Andrews	50

Appoint-
ments in
University
Extension
Courses,
and Fees
for new
Courses

Department of University Extension:-

Course in Occupational Therapy:

Dr. Ruth M. Franks	- Psychiatry, Second Term	\$100
Dr. Mary Jackson	- Psychiatry, 1 lecture	10
Mrs. Dowell	-	5

Course in Marketing:

W. C. Ayers	- 1 lecture	\$12.50
	travelling expenses	<u>75.00</u> 87.50
L. Trenholm	- 1 lecture	12.50
J. C. Adams	- 1 lecture	12.50
J. L. McDougall	- 1 lecture	12.50
	travelling expenses	<u>25.00</u> 37.50
T. G. MacGowan	- 1 lecture	12.50
	travelling expenses	<u>75.00</u> 87.50
G. E. Jackson	- 1 lecture	12.50
J. T. Woodside	- 1 lecture	12.50
	travelling expenses	<u>75.00</u> 87.50
A. H. Johnson	- 1 lecture	12.50
	travelling expenses	<u>75.00</u> 87.50
H. R. Kemp	- 1 lecture	12.50
	travelling expenses	<u>25.00</u> 37.50
S. G. Murray	- Preparation, organization and supervision	175.00
H. Linton	- Preparation and organiza- tion	50.00

Evening Tutorial Classes:

N. W. Radforth	- Trees	75.00
Miss E. R. Dearden	- Trees	30.00

Evening Course in Marketing:

Fee to be \$5.00 per student; \$3.00 where any firm or organization sends five or more students, whether the fee be paid by the firm or the students.

Course for Prospectors:

Fee to be \$50 per student

Course in Statistical Quality Control:

A. E. R. Westman	- Instructor	\$150
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Fee to be \$10 per student

Course in Soil Mechanics:

Fee to be \$10 per student

Notice of
motion re
Professor
W.R.Taylor's
appointment
as Principal
of University
College

The President gave notice that he would move at the next meeting of the Board for the appointment of Professor W. R. Taylor as Principal of University College as from July 1, 1945, and that he be paid annually as from that date \$6,000 as Professor in and Head of the Department of Semitics, and \$1,500 as Principal.

Recommendations by the President were approved as follows:-

That in accordance with notice of motion given at the last meeting, Professor F. H. Anderson be appointed Head of the Department of Philosophy and Professor of Ethics in University College as from July 1, 1945, salary to be determined later.

That Mr. C. C. Rous, who has been on leave of absence for War Service since October 2, 1939, return to his old position as Secretary of the Faculty of Dentistry and Lecturer in the Principles of Accounting, as from March 1, 1945. In this connection the Board authorized payment of his salary from that date at the same rate prior to his enlistment, viz: \$3,100 per annum as Secretary and \$300 as Lecturer, a total of \$3,400; and further authorized the sum of \$1,076.67 to be added to the "Salaries" appropriation in the Faculty of Dentistry to cover Mr. Rous' salary for the period from March 1 to June 30, 1945.

That upon motion of Mr. Morrow a bursary of \$100 be awarded to Reuben Schafer, Third Year, Faculty of Forestry, for 1944-45, and that an additional sum of \$25 be authorized for the appropriation for "Bursaries" to cover this award.

That upon motion of Dr. Neilly,

Seconded by Mr. McCullagh,
the Department of Geology and Palaeontology and the Department of Mineralogy and Petrography be combined under the name of the Department of Geology and Mineralogy, with Professor E. S. Moore as Head and with the assurance that always in the future an adequate provision will be made for the teaching of Mineralogy.

Confirmation of appointment of Prof. F.H. Anderson as Head of Philosophy

Arrangements for return of Mr. C. C. Rous, Faculty of Dentistry, from War Leave

Bursary to Reuben Schafer, Forestry, and additional appropriation

Combination of Departments of Geology and Mineralogy

Confirmation of President's approval of transfers in School of Nursing

The Board confirmed the President's approval of the following transfers in the appropriations for building maintenance in the School of Nursing for 1944-45:-

<u>From</u>	<u>Amount</u>	<u>To</u>
School of Nursing Portable GAS	\$ 10.00	85 Grenville Street WATER
School of Nursing Portable FUEL	\$150.00	School of Nursing REPAIRS & RENEWALS
School of Nursing Portable GAS	\$ 10.00	School of Nursing GAS AND LIGHT

Communications were presented and dealt with as follows:-

Approval of withdrawal of F.R.J. McKenzie for not complying with Military Training regulations

From the Registrar transmitting a decision of the Court of Discipline that Mr. F. R. J. McKenzie, Second Year Honour Moderns Course, Faculty of Arts, be required to withdraw from the University for failure to comply with the regulations respecting Military Training. The Board approved of the Court's decision.

Remission of fees of Lieut. D. Shapiro, killed on active service

From Dean C. R. Young recommending a remission of the unpaid fees in the case of Lieut. David Shapiro, First Year, Applied Science, who had failed in his examinations and who was killed in action in Italy in December, 1944. The Board concurred in the Dean's recommendation.

Request that regulation exempting students from tuition fees when granted degree upon joining the Forces be made retroactive to beginning of the War

From Mr. H. W. A. Foster, K.C., asking that the regulation passed by the Board in 1943, exempting students from payment of tuition fees when granted their degree upon joining the Forces, be made retroactive to the beginning of the war. Mr. Foster explained that his son Hugh D. Foster, on joining the Army without completing his course, was given his degree at Trinity College upon payment of the degree fee and \$150 tuition fee - for which he received no tuition. This matter was deferred for further consideration.

Request from
Lieut. J.E.
Wolfraim for
reimburse-
ment of fees
paid for IV
Year, Commerce
& Finance,
as he enlisted
at end of
III Year

From Lieut. J. E. Wolfraim requesting that his mother be re-imbursed for the fees paid for his Fourth Year, Commerce and Finance, as he understood that when he enlisted in the Army on completion of his Third Year he would be granted a one-year deduction from the Arts course after eight months' active service. This matter was deferred for further consideration.

Payment of
\$15,000.00
to Page &
Steel for
Architects'
services re
Chemical
Engineering
and Chemis-
try building

From the University Superintendent transmitting an account of Page & Steele for \$15,000.00, being initial payment for Architects' services in connection with the preparation of sketch plans for the proposed Chemical Engineering and Chemistry building, and the Board authorized payment of this amount from the Wallberg Fund.

Honorarium
of \$100 to
Miss A. S.
Meen for
services
as examina-
tion
attendant

From the Registrar stating that in view of the fact that it is becoming increasingly difficult to secure the services of persons properly qualified to assist at examinations at the rate of pay authorized, he employed for this purpose Miss A. S. Meen, a former clerk in his office, who was retired on pension at November 1, 1944, after a year's leave of absence on full salary. In connection with the remuneration to Miss Meen the Registrar recommended, at the Bursar's suggestion, that she be paid an honorarium of \$100 for her services as examination attendant for the period November 1, 1943, to June 30, 1945, and the Board concurred in this recommendation; this sum to be charged against the appropriation for "Presiding Officers and Examination Attendants".

Offer of Mr.
Louis Rosen-
feld of a
scholarship
referred to
President

From Mr. Louis Rosenfeld offering to establish a perpetual scholarship or award in his name on the same basis as the Jule Allen Award, viz: \$150 a year and a contribution at some future date of \$5,000 as a capital sum to perpetuate it. This offer was gratefully accepted by the Board and the conditions of award were referred to the President for suggestions.

Other
donations -

Other donations were reported as fol-

lows and were accepted with thanks and appreciation:-

National Research Council:

\$2,350.00	for Project P.E. 5, Dr. H. Grayson Smith, Physics
1,000.00	" " C.W. 519, Dr. E. F. Burton, Physics
936.09	" " C.W. 510, Dr. Leslie Young, Biochemistry

Miscellaneous:

\$5,000.00	from the Province of Ontario, as a grant to the School of Hygiene
100.00	" Posluns Bros. to cover their scholarship payable in the Session 1945-46
100.00	" the Academy of Dentistry to cover their award payable in the Session 1945-46
50.00	" the Toronto General Trusts Corporation for the R. A. Reeve Prize
25.00	" the Ontario Medical Association for the award of their Prize in Preventive Medicine payable in the Session 1944-45
3.75	" the Toronto General Trusts Corporation, Ottawa, representing one-quarter share of bank interest on previous payment on account of capital of the E. C. Whitney Bequest.

Finance
Committee
Report
No. 155

Report Number 155 of the Finance

Committee was read and

Upon motion of Mr. Ross,

Seconded by Mr. LaBine,

was approved as follows:-

"The Finance Committee begs to report to the Board of Governors:-

University's
Annual Report
for year
ending June
30, 1944

1. Your Committee transmits herewith the Auditor's Report and Financial Statement of the University for the fiscal year ending June 30, 1944. The certificate of the Auditor shows that all the transactions of the year have been duly audited and found correct; that the securities representing the investments were examined by him once during the year and found to be in agreement with the records kept by the Bursar; and that the Bursar's records are well kept and all endowment and trust funds properly accounted for. Your Committee recommends this report for the approval of the Board.

Annual Aud-
ited State-
ments of
separate
units

2. Your Committee recommends for approval the Annual Audited Statements of the following separate units for the year ending June 30, 1944, and also recommends that these organizations be commended upon the very favourable manner in which their affairs have been handled:-

1. University of Toronto Press
2. University of Toronto Athletic Association
3. Students' Administrative Council

Toronto
Conservatory of
Music
Annual
Statement
conditionally
approved

3. Your Committee has considered the Annual Audited Statement of the Toronto Conservatory of Music for the year ending June 30, 1944, and recommends the same for conditional approval subject to the agreement reached at a meeting held on November 17th, 1944, in the University Board Room between representatives of the University and the Conservatory at which the following were present; this agreement having been prepared by Mr. Chalmers and transmitted to the Bursar with a letter from Mr. W. K. Gibb, dated November 29th, 1944:-

University
Representatives

Mr. Ross (in the Chair)
Hon. Dr. Ferguson
Mr. Morrow

Conservatory
Representatives

Mr. Chalmers
Mr. Bishop
Mr. Plant

Mr. C. E. Higginbottom, Bursar,
University of Toronto.
Mr. W. K. Gibb, Secretary-Treasurer,
Toronto Conservatory of Music.

\$3,000 of
Conservatory debentures
to be redeemed

Your Committee further recommends that following a request from the Conservatory contained in a letter from Mr. Gibb under date of November 29, 1944, the Conservatory be permitted to redeem \$3,000.00 of their debenture issue @ 96 plus accrued interest.

Cheque for
\$600 from
Leaside
Engineering
Company re
Wallberg
Bequest

4. The Bursar has reported to your Committee the receipt of a cheque for \$600.00 from the Leaside Engineering Company in connection with the E. A. Wallberg Bequest, being the University's portion of a dividend payment of \$800.00 declared out of the Surplus Account of the Company. In accordance with the decision of the Board the Company is proceeding with the application for a reduction of capital so that further distributions may be made.

\$4,000 for
maintenance
of Hart House
to be paid
for 1944-45
by Hart House

5. Your Committee has considered the letter referred to it from Mr. J. B. Bickersteth, Warden of Hart House, transmitting a request of their Finance Committee that in view of the difficult financial situation in which Hart House finds itself, the Board of Governors would no longer retain the sum of \$4,000 which has been made annually for the past two years towards the maintenance of the building. Your Committee recommends that the \$4,000 referred to, which is already included in the University Estimates, be retained by the University for 1944-45.

Consideration
of Academic
Pension Plan
deferred

6. In connection with a request from the Teaching Staff of the University that the present Superannuation System for the academic staff be reviewed in an endeavour to provide more substantial pensions, your Committee considered this matter but deferred a decision pending a conference with the Actuaries, Professor M. A. Mackenzie and Professor N. E. Sheppard.

All of which is respectfully submitted,

(Sgd) Geo. H. Ross,
Chairman."

February 7, 1945.

Evening meeting of the
Board suggested for
conference with representatives
of separate units

In connection with the Annual Audited Statements of the separate units referred to in Clause 2 of the foregoing report, Mr. Ross suggested that an evening meeting of the Board should be arranged, to which representatives of the different University units might be invited in order to discuss the affairs of the respective organizations.

Conservatory's
Revised Estim-
ates for 1944-
45 not consid-
ered by Com-
mittee

Regarding Clause 3 of the foregoing
report, in connection with the Toronto Conservatory of Music, Mr.
Ross explained that owing to the absence from the Finance Commit-
tee meeting of Mr. Morrow and Mr. Bryce the revised Estimates of
the Conservatory for 1944-45 were not dealt with.

Property
Committee
Report
No. 229

Report Number 229 of the Property
Committee was read and

Upon motion of Dr. Gibson,

Seconded by Mr. Bryce,

was approved as follows:-

"The Property Committee begs to report to the Board
of Governors:-

Allowance
of \$300 a
year to
Mrs. Mary
Byrne, for-
mer cleaner,
who is in-
capacitated

1. Your Committee has considered a report from the Super-
intendent regarding Mrs. Mary Byrne, who was employed at the
University as a cleaner almost continuously from February 25,
1924, to October 25, 1944. On the latter date Mrs. Byrne took
ill and in December, 1944, had her right leg amputated. She
is also suffering from diabetes. As she has no resources other
than an interest of approximately \$1,300 in a property in East
York, and as she is almost 66 years of age, your Committee re-
commends for approval the Superintendent's suggestion that Mrs.
Byrne be paid an allowance of \$300 per year until she is eli-
gible for the old age pension.

Superinten-
dent author-
ized to ap-
proach City
for land
required for
Chemical
Engineering
building

2. The Superintendent has informed your Committee that
the plans as developed for the buildings for Chemical Engineer-
ing and Chemistry indicate the necessity of an encroachment on
a small area of property owned by the City on the north side
of College Street east of St. George Street. Your Committee
recommends that the Superintendent be authorized to approach
the City to request that this area, or a portion of it neces-
sary for this building, be transferred to the University; or
failing this, that the City permit the encroachment on City
property.

Deputation
to see
Provincial
Government
re land re-
quired for
Institute of
Physiology

3. Your Committee has considered preliminary sketch plans
prepared by the Superintendent's Office for an addition to
the Banting Institute to house the Institute of Physiology,
and recommends the same for the approval of the Board, the
outline of the building being entirely satisfactory to Dr. C.
H. Best and his staff. Your Committee further recommends that
a deputation from the Board of Governors approach the Ontario
Government, which owns the land required, and request that
this land be made available and that approval be given for
the erection of the building on this area.

No action
recommended
re removal
of street
signs

4. In connection with a questionnaire from the Depart-
ment of City Planning and Surveying, City Hall, Toronto,
covering approval or otherwise of the removal and regula-
tion of signs overhanging the streets in the Yonge-Bloor-
Bay district, your Committee recommends that no action be
taken in this matter.

Continuation of reduced rental for 23 Scott Street

5. In accordance with a previous ruling of the Board, A. D. Fiskens & Company, No. 23 Scott Street, were allowed to pay a reduced rental of \$500 a year until the arrears were paid, which would have been in 1940-41. Your Committee recommends that the arrangement as outlined above be continued till further order of the Board.

Additional accommodation requested by Dr. V. E. Henderson

6. In February, 1944, a letter was received from Professor V. E. Henderson, stating that the Department of Pharmacy and Pharmacology was cramped for space, and requesting an extension of the present quarters. Your Committee realizes that the department is operating under difficulties and recommends that Dr. Henderson be advised that if and when the proposed Institute of Physiology is erected it is possible provision will be made for additional accommodation for his requirements.

Buildings and accommodation requested for the University Arts Departments

7. Your Committee has considered the Memorandum referred to it, signed by Professor H. A. Innis, regarding the subject of buildings and accommodation for the University Arts departments. In discussing this matter the question of the order of the erection of new buildings was raised, and your Committee is of the opinion that it would be extremely difficult to decide on the order at the present time. In the event that certain University departments would be forced to vacate their present quarters if new buildings were erected on the sites now occupied by them, provision would have to be made for their accommodation, possibly in a proposed Central Arts Building. Your Committee recommends that consideration be given to the erection of such a building.

Central Arts Building

In this connection the Bursar informed your Committee of the urgent need for additional accommodation in his office. The Superintendent stated that an additional storey could be built on Simcoe Hall. Your Committee was sympathetic and is conscious of the needs of the Bursar's Office, and will attend to the matter in due course.

Urgent need for more space for Bursar's Office

All of which is respectfully submitted.

(Sgd) John J. Gibson,
Chairman."

February 6, 1945.

Deputation named for approaching Government re Institute of Physiology

In approving of the Committee's recommendation that a deputation approach the Ontario Government in connection with the land required for the Institute of Physiology, as mentioned in Clause 3 of the foregoing report, the Board gave authority to the Chairman, Colonel Phillips, the Chairman of the Property Committee, and the Superintendent to confer with the Government officials.

Faculty of Medicine deputation received by the Board

The Board received a deputation from the Faculty of Medicine consisting of the following, in connection with the proposed change in the course in Medicine:-

Dean Gallie
Dr. Duncan Graham
Professor H. Wasteneys

Proposed
change in
Medical
Course
and ap-
pointment
of Special
Committee

After the deputation had outlined the proposal to have the first two years of what is now the six-year course in Medicine considered as a two-year special course covering subjects in Arts, the Board appointed the following Special Committee to consider the matter and report to the Board:-

The Chairman of the Board
The President
Hon. Dr. Bruce

Dr. Gibson
Dr. Neilly
Dr. Smith

The above Committee was given power to add to its personnel.

*Indefinite
m.B.*

The meeting adjourned at 6:35 p. m.

Minutes confirmed.

Feb 22. 1945

[Signature]
Secretary

[Signature]
Chairman

Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Thursday, February
22nd, 1945, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Borden
The Vice-Chairman	Dr. Neilly
The President	Hon. Dr. Bruce
Mr. McCullagh	Chief Justice Rose
Mr. Bryce	Mr. Ross
Mr. LaBine	Dr. McCarthy
Mr. Vaughan	Mr. Morrow
Dr. Sidney Smith, Executive Assistant to the President	

The Bursar was present as Secretary.

Before proceeding with the business of
the meeting the Secretary reported that he had been informed on be-
half of the following members that they would be unable to attend:-

Dr. Macdonald
Mr. Duncan
Mr. Rogers

The minutes of the last meeting were
read and

Upon motion of Mr. Bryce,
Seconded by Dr. Neilly,
were confirmed.

Arising out of the minutes the follow-
ing matters were dealt with:-

Presentation
of blue-prints
of area re
U. C. Men's
Residence
deferred

Presentation of the blue-prints of the ground area on St.
George Street in connection with the proposed University College
Men's Residence was deferred to the next meeting.

\$4,000 for maintenance of Hart House to be retained by University for 1945-46

In connection with the decision of the Board to retain \$4,000 as a contribution from Hart House towards the maintenance of the building for 1944-45, a further letter was presented from the Warden asking if this amount should be included in their Estimates for 1945-46. It was decided that it would be necessary for Hart House to make provision for this amount in 1945-46.

Approval of conditions of award of the Jay J. Allen Award in Faculties of Arts and Medicine

The establishment of the Jay J. Allen Award was approved on the following terms suggested by the President after a conference with the Bursar and Mr. Raymond Allen, acting on behalf of the Estate of the late Jay J. Allen, the donors:-

1. The Jay J. Allen Award, to be of the value of \$75 a year for 3 years (a total of \$225 to each student), in the Faculties of Arts or Medicine, the award to be determined by the President and the Deans of the Faculties of Arts and Medicine.
2. The procedure to be followed to be similar to that of the Robert Bruce Scholarship.
3. If the student should not maintain standards, or should he withdraw, the award would be re-awarded for the subsequent years.
4. Financial need and scholastic attainment to be taken into account in making the award.

It was understood that the third year following the establishment of this award, and thereafter, the payment to the University would be \$225.00 per annum. The above terms and conditions were referred to the Senate for settlement of the academic details.

Louis Rosenfeld Award deferred for consideration

Further consideration of the Louis Rosenfeld Award was deferred pending suggestions from the President.

Regulation that Faculty of Arts students on Active Service be exempted from tuition fees if given credit for one year, made retroactive to the beginning of the War; this action to be confirmed by federated colleges

In connection with the requests received from two students on Active Service for a refund of the tuition fees paid upon being granted degrees in absentia, the Board considered its previous ruling made in September, 1943, to the effect that -

"commencing with the Session 1943-44, a student in the Faculty of Arts who may be given credit for one academic year, upon submitting evidence that he has been on active service for at least eight months, shall not be required to pay the tuition fee for that year unless he has been in attendance for a part of the year, when he will be required to pay the corresponding part of the tuition and incidental fees. All students admitted to the degree must, of course, pay the degree fee."

After a lengthy discussion it was decided to make the above regulation retroactive to the beginning of the War, and the Secretary was requested to communicate with the federated colleges in order to obtain their confirmation of this action.

Executive
Committee
Report
approved

Upon motion of Mr. Bryce, the report of the Executive Committee was approved as follows:-

"To the Board of Governors,
University of Toronto.

February 22, 1945.

Appoint-
ments

A - Appointments - 1944-45

We have approved the following appointments:

Faculty of Medicine

Miss J. M. Patterson - Research Assistant, Banting and
Best Medical Research, Feb. 1
to June 30 \$1,440 per an.

Faculty of Applied Science and Engineering

Miss G. M. Fry - Office Assistant in Engineering
Drawing, Feb. 1 to June 30 \$500

School of Nursing

One minor appointment

University
Extension
Courses

C - University Extension

(1) We recommend an appointment in the Evening Tutorial Classes.

(2) We recommend a number of appointments in the Course in Personnel Administration.

Statutes of
Senate

D - Statutes of Senate

(1) Statute Number 1679 respecting an amendment to the Curriculum in Pharmacy for the Session 1944-45

(2) Statute Number 1688 respecting certain scholarships in the Faculty of Arts.

(Sgd) W. E. Phillips,
Chairman of the Board

(Sgd) H. J. Cody,
President

(Sgd) Geo. H. Ross,
Chairman of the Finance Committee"

The appointments in the School of Nursing and the Department of University Extension, referred to in the foregoing report, are as follows:-

School of
Nursing

School of Nursing:

K. S. Bernhardt - Lecturer in Psychology \$370

University
Extension
Courses

Department of University Extension:

Evening Tutorial Classes:

Miss Betty Gemmill - English Diction and Speech
(2 Classes) vice the late 250
J. Campbell McInnes

Course in Personnel Administration:

J. A. Long	- Supervisor	400
W. C. Kuebler	- 1 lecture	15
W. H. C. Seeley	- 1 "	15
J. A. Long	- 1 "	15
H. H. Kerr	- 1 "	15

University
Extension
Courses

Department of University Extension (Cont'd):
Course in Personnel Administration (Cont'd):

W. R. Laughlen	- 2 lectures.		\$ 30
N. R. Arthur	- 1 lecture	15	
	travelling expenses	40	55
E. E. Sparrow	- 1 lecture		15
C. E. Shumaker	- 1 "		15
B. Dawson	- 1 "		15
Miss Grace Hyndman	- 1 "		15
Miss L. R. Richardson	- 1 "		15
D. Chant	- 1 "		15
K. S. Bernhardt	- 1 "		15
J. Finkelman	- 1 "		15
M. O'Brien	- 1 "		15
H. H. Stedman	- 1 "		15
C. I. Scott	- 1 "		15
K. A. Burgess	- 1 "		15

Appoint-
ment of
Professor
W.R.Taylor
as Prin-
cipal of
University
College

In accordance with the following

notice of motion given at the last meeting of the Board, held on
February 22nd -

"The President gave notice that he would move at the next meet-
ing of the Board for the appointment of Professor W. R. Taylor
as Principal of University College as from July 1, 1945, and
that he be paid annually as from that date \$6,000 as Professor
in and Head of the Department of Semitics, and \$1,500 as Prin-
cipal"

approval was given, upon motion of Dr. Gibson and with the concur-
rence of Dr. Smith, to the appointment of Professor W. R. Taylor as
Principal of University College, in the Faculty of Arts, as from
July 1, 1945, with a salary at the rate of \$1,500 per annum.

Recommendations by the President

were approved as follows:-

Appoint-
ment of
Professor
A. Hunter
as Dean
of the
School of
Graduate
Studies

That with the concurrence of Dr. Smith, Professor Andrew
Hunter, Head of the Department of Pathological Chemistry, be ap-
pointed Dean of the School of Graduate Studies in the University
of Toronto as from March 1, 1945, with a salary at the rate of
\$1,000 per annum. It was decided to waive any "Notice of Motion"
which might be considered necessary in connection with this ap-
pointment.

Tentative
appoint-
ment of H.L.
Shepherd as
Counsellor
for ex-
service
students in
Applied
Science;
and
approval
of \$500
from Wall-
berg Fund
for alter-
ations,
Mining Bldg.

That H. L. Shepherd, subject to his release from the R.C.N.V.R., be tentatively appointed for four months from March 1 to June 30, 1945, at a salary of \$275 per month, as Counsellor for ex-service students in the Faculty of Applied Science and Engineering, pending further consideration of the establishment of a Central organization for this purpose; and that in order to provide the necessary office accommodation for Lieut. Shepherd the sum of \$500 be allocated from the Wallberg Fund to take care of alterations in the Mining Building, furnishings, etc.

Additional
appropria-
tion of \$500
in School of
Social Work
for cler-
ical assist-
ance

That the sum of \$500 be added to the "Salaries" appropriation in the School of Social Work to provide for the following:-

Continuation of employment of Miss Helen Roach as Office Assistant from February 5 to June 30, 1945, at an increase in salary from \$17.75 to \$19.00 per week, on account of extra service required of her	-	\$400
Temporary clerical assistance	-	100
Total	-	<u>\$500</u>

Additional
appropria-
tions total-
ling \$1,300
in the
Registrar's
Office for
clerical
assistance,&c.

That the following additional appropriations be authorized in the Registrar's Office owing to increased work:-

"Stationery, Office Supplies and Postage"	-	\$ 300
"Clerical Assistance"	-	\$1,000

\$1,000 for
Bursaries
for 1945-46
for Applied
Science

That the sum of \$1,000 in the appropriation for "Bursaries" for 1945-46 be allocated for students entering the Faculty of Applied Science and Engineering.

Tentative
approval of
supplemen-
tary items
in budget of
Institute
of Child
Study

That tentative approval be given to the following supplementary items in the budget of the Institute of Child Study for the present Session 1944-45, and that authority be given for an additional appropriation of \$800:-

Budget of
Institute of
Child Study
(Cont'd)

1. \$500 to Miss Margaret Hincks, who is conducting the research which Miss Millichamp had under her direction during her tenure at the Institute.
2. \$200 to Mrs. Helen McCart for additional work in the division of Parent Education due to increased enrolment.
3. \$100 to Miss Helena Shepherd - transportation expenses on Institute business.

University
Librarian
authorized
to present
his Estimates
for 1945-46
on a new
scale for
Salaries
for Libra-
rians

The President presented a letter from the Librarian containing a resolution of the Library Committee to the effect that a new scale be adopted for "Salaries" in the University Library as follows:-

Assistants - raise the beginning salary from \$1,200 to \$1,300 per annum, and the maximum salary from \$1,800 to \$2,000

Heads of Departments - raise the beginning salary from \$1,800 to \$2,000 per annum, and the maximum salary from \$2,400 to \$2,800

After considering this matter at length, it was suggested that the Librarian present his Estimates for 1945-46 on the basis recommended by the Committee.

Communications were presented and dealt with as follows:-

Acknowledg-
ment from
Rt.Hon. V.
Massey of
letter re
Senate
Elections

From the Rt. Hon. Vincent Massey acknowledging receipt of the letter sent to him on January 27th regarding the Senate Elections.

Resolution of
H.H. Finance
Committee that
salaries of
Mr. Gilley and
Mr. Cowan be
reduced as
suggested

From the Chairman of the Hart House Finance Committee transmitting a resolution of the Committee regretfully complying with the Board's suggestion for a reduction in the salaries of Mr. Gilley and Mr. Cowan.

Judgment of
Judge Barton
that Univer-
sity's appeal
re 415 Yonge
Street be
allowed; and

From the University Solicitor transmitting the Judgment of His Honour Judge Barton, dated February 9th, in connection with the appeal of the University against the assessment for taxes on 415 Yonge Street, School of Physical and Health Education, stating in part as follows:-

assessing
the Eaton
Girls' Club
with 50%
of the
assessed
value

"Although the lease of July 1, 1941, provides that the lessee shall pay all taxes, rates, dues and assessments, it is quite clear that by virtue of subsection 1 of section 15 (University Act) the interest of the University is not taxable, and I would allow the appeal.

The Eaton Girls' Club is not assessed as occupant, and pursuant to the power conferred on me by section 86 of the Assessment Act, I direct the roll be amended by assessing it as such. I find on the evidence that the Governors of the University and the Eaton Girls' Club each have approximately an equal use of the assessed premises, and the Eaton Girls' Club should therefore be assessed fifty per cent of the assessed value."

Senate's re-
commendation
re graduat-
ing depart-
ment in
"Engineering
and Business"
deferred for
considera-
tion

From the Registrar transmitting a recommendation of the Senate for the establishment of a graduating department in "Engineering and Business" in the Faculty of Applied Science and Engineering, the second year of which will be offered for the first time in 1945-46. This matter was deferred for consideration at the next meeting.

Presentation
of Financial
Statements
for January,
and Account-
able Warrant
of \$400,000
for March

The Bursar presented the Financial Statement and Comparative Revenue and Expenditure Statement for the month of January; also his Estimate, under By-Law No. 20, of the amount required to defray Current Expenditure for the month of March. Ordered that an Accountable Warrant for Four Hundred Thousand Dollars (\$400,000) be issued to the Bursar.

Cheque for
\$10,000
(U.S.funds)
in payment
of bequest
in Will of
the late
George T.
Goulstone;
income to
be used as
an award to
graduates
devoting
themselves
to study of
Georgian
architecture
in England

The Bursar reported the receipt of a cheque for \$10,000 (.U.S.funds) in payment of the bequest to the University under the Will of the late George T. Goulstone, New York City, to be set aside as a separate fund to be known as "The Goulstone Foundation"; the income from which is to be used as an award to graduates devoting themselves in the main to the study of Georgian architecture in England. The Bursar informed the Board that in conversation with Mr. John G. Poore, Solicitor for the Estate and one of the Executors, who prepared Mr. Goulstone's Will, he had advised him that it was the desire of the deceased that this award be made only every three or four years when sufficient income would be available from the fund. The gift was gratefully accepted by the Board, and settlement of the academic details referred to the Senate and the Council of the Faculty of Applied Science and Engineering.

Other
donations -

Other donations were reported as fol-

lows and were accepted with thanks and appreciation:-

National Research Council:

\$4,800.00	for Project M.P. 40, Dr. K. G. McKenzie, Surgery
5,000.00	" " Research on Metallic Beryllium, Dr. L. M. Pidgeon, Metallurgical Engineering

Miscellaneous:

\$1,441.50	from the Rockefeller Foundation as a restoring advance under their grant for additional Teaching Personnel in the School of Hygiene.
1,175.00	" various donors as contributions to the Class of Medicine 1924 Scholarship Fund.
1,000.00	" an anonymous donor towards expenses involved in sending a delegation to visit libraries of certain universities in connection with additions to the University of Toronto library.

Salaries in connection with preparation of Estimates discussed along lines of automatic increments, basic minimum scale, and a suggested review of salaries in some departments. Matter left with President, Dr. Smith and Finance Committee to consider and recommend to the Board

In order to obtain the Board's views as to what policy should be followed regarding Salaries in the preparation of the Estimates for 1945-46, the President requested consideration of this matter. In the discussion which followed emphasis was placed upon the inadequate salaries paid at the University, and on the fact that the system of automatic increments had not been adhered to for some time. It was suggested that a basic minimum scale of salaries might be considered, and, in order to secure definite information, to have a review made of the salaries in seven or eight departments. The suggestion was also made that from \$40,000 to \$50,000 might be added for Salaries in the Estimates, and it was left with the President, Dr. Smith and the Finance Committee to take these matters into consideration and make recommendations to the Board on the above basis.

Presentation of letter from Hon. R. P. Vivian, Minister of Health, regarding provision by the Ontario Government of grant towards a new building for School of Nursing, and

The President presented the following letter from the Hon. R. P. Vivian, Minister of Health, regarding provision by the Ontario Government of a grant towards a new building for the School of Nursing, and informed the Board that Miss Russell, Director of the School, had been advised by the Rockefeller Foundation that they would provide the sum of \$250,000 on condition that the University could obtain a similar amount, this offer to be acted upon now and not delayed until the Fall:-

requesting
a letter
setting out
the Board's
undertaking
in this con-
nection.
Decided that
our position
with the
Government
should be
further
clarified
before any-
thing done

"H. J. Cody, Esq., M.A., D.D., LL.D.,
President,
University of Toronto,
Toronto, Ontario.

Dear Doctor Cody:-

I am writing pursuant to the conference which was held in my office yesterday with reference to a proposed grant from the Province to the University of Toronto, School of Nursing.

Before recommending to the administration that a grant be paid, I would like to have a letter from the University setting out the particulars of the request.

In setting out these particulars it is my understanding that the University contemplates the erection of a new building to house the School of Nursing, and that it is expected that the cost will be between \$600,000 and \$700,000. The University requests that the Government grant the sum of \$250,000 with the understanding that the University will provide all of the remaining cost through donations which it will secure from the Rockefeller Foundation, other donors and from its own resources. It is also understood that the maintenance and upkeep of the School of Nursing will be undertaken by the University without assistance from the Government.

You will also recall that Mr. Frost, the Treasurer of Ontario who was present at the meeting, stated that in view of the financial assistance given by the Government to the University, particularly in the last year, any additional grants must be considered in the light of the overall picture of University expansion, and that we should have a statement that the University considers the construction of this School of Nursing of high priority in the University programme.

If you could send me a letter including the foregoing points and any other matters which you feel should be brought to the attention of the Government, I will recommend payment of a grant of \$250,000 to be paid at the rate of \$10,000 per year for five years and then \$20,000 per year for ten years, without interest.

Yours sincerely,

(Sgd) R. P. Vivian, M.D.
Minister of Health."

February 22, 1945

After considering the matter at length it was the consensus that the Board's position with the Provincial Government should be further clarified before anything be done in connection with the matter.

Approval of
report of
Special
Committee
re change
in the
Medical
Course

Approval was given to the following report
of the Special Committee re proposed change in the Medical Course,
which was concurred in by Dr. Smith:-

Report of
Special
Committee
re change
in the
Medical
Course
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting with representatives of the Faculty of Medicine on Tuesday, February 13th, 1945, at 2:30 p.m., in the Board Room, Sincoe Hall, at which were present -

Board Members

The Chairman, Colonel Phillips
The President
Hon. Dr. Bruce
Dr. Neilly
Dr. Smith

Faculty Members

Dean Gallie
Professor H. Wasteneys
Dr. Duncan Graham

The Bursar, as Secretary.

Your Committee discussed at length with the Faculty of Medicine representatives various matters pertaining to a proposal to have the first two years of what is now the six-year course in Medicine considered as a two-year special course covering subjects in Arts, these Arts subjects to be given in University College, and the Medical course extended from 30 to 36 weeks in each Session. Students taking these subjects in Arts who are not permitted to continue in the Faculty of Medicine at the end of this two-year course would be allowed to proceed to a degree in the Faculty of Arts.

In view of the possible decrease in revenue from fees in the Faculty of Medicine, if the first two years were transferred to the regular Arts course, the following suggested revision of fees, presented by the Faculty of Medicine, was considered:-

A. FEES: BEFORE ACCELERATION:

I.	First Year	-	\$	200
II.	Second Year	-		275
III.	Third Year	-		275
IV.	Fourth Year	-		300
V.	Fifth Year	-		300
VI.	Sixth Year	-		300
Total				- <u>\$1,650</u>

B. FEES: DURING ACCELERATION:

I.	First Year	\$200	\$	200
II.) Second Year (3 terms)	275)		
III.) Third Year (1 term)	92)		367
III.)	Third Year (2 terms)	183)		
IV.)	Fourth Year (2 terms)	200)		383
IV.)	Fourth Year (1 term)	100)		
V.)	Fifth Year (3 terms)	300)		400
VI.	Sixth Year (3 terms)	300		300
Total				<u>\$1,650</u>

Report of
Special
Committee
re change
in the
Medical
Course
(Cont'd)

C. PROPOSED FEES:

First Year	- Premedical	\$150)	
Second Year	- "	150)	\$ 300
First Year	- Medicine	350)	
Second Year	- "	350)	
Third Year	- "	350)	
Fourth Year	- "	350)	1,400
			<u>\$1,700</u>

(Plus the incidentals, approximately the same as McGill)

It was pointed out that although the reference in this matter to the Board of Governors is on the rather narrow question of approval of a change of fees, in reality broad implications of a change of policy are involved.

Your Committee pointed out that on every ground it was sympathetic to the problem raised by the deputation, and that there need be no doubt upon that score. However, when it came to the practical aspects of the case there were certain difficulties which the Board would not be able to ignore. It was pointed out that the practical problems arising would probably fall into two categories - those in relation to fees and those which involved principle.

In respect to fees there was no doubt whatever that a satisfactory solution along the lines indicated could be reached.

The principle involved would, however, be considered by the Board as of great importance. It related to the problems which would inevitably arise if the students rejected at the end of their Second Year were thrown upon the University at large and compelled to themselves find an answer to the completion of their University career. The Committee pointed out that the Board would be unlikely to approve any measures or changes which dissociated the Medical Faculty from a continuing responsibility for those students who might be rejected. Your Committee suggested to the deputation that if they were willing to accept the continuing responsibility during the whole six years, including the first two so-called premedical years, and were able to make the necessary arrangements regarding the content of the desired course with University College and the Faculty of Arts, and obtain the approval of the Senate in the usual way, there was every reason to believe that it would obtain the prompt and sympathetic support of the Board as a whole.

It was pointed out by the President that there would almost certainly arise the question of extra remuneration for the staff of the Medical Faculty who would under the new scheme be called upon to teach for 36 weeks instead of 30 weeks. Your Committee reminded the deputation that this was another matter and that consideration of it should be included in their final approach to the Board.

Your Committee ventured to point out that while it was possible to guarantee prompt consideration of this matter by the Board, it was necessary to insist upon the whole matter being explicitly set forth in a brief. The members of the deputation had emphasized the urgency of a decision, but your Committee pointed out that so far as the Board was concerned the time of this decision depended upon the presentation of the matter in writing.

This report is submitted to indicate progress in this important matter and it will, we hope, be brought to the formal attention of the Board at its next meeting.

Respectfully submitted,

(Sgd) W. E. Phillips,
Chairman of Committee."

February 13, 1945.

Upon motion of Mr. McCullagh,
Colonel Phillips and his Committee were commended upon the progress they are making in this matter.

Approval of
Property
Committee
Report
No. 230 re-
commending
acceptance
of an Offer
to Purchase
land at Nos.
82-84 Adel-
aide St.E.
for \$5,000
cash

Upon motion of Hon. Dr. Bruce,
Seconded by Dr. Neilly,
Report No. 230 of the Property Committee was approved as follows:-

The Property Committee begs to report to the Board of Governors that following the favourable view taken by the Board regarding the suggestion previously made to sell the down town properties owned by the University, negotiations in connection with the sale of land at Nos. 82-84 Adelaide Street East, now rented to John J. Carroll, have resulted in an Offer to Purchase from Gordon Herington on the following conditions:-

Purchase Price - \$5,000 as follows:-

\$1,000 cash on February 23, 1945, as a deposit, and the balance of \$4,000 in cash on closing.

Closing Date - March 15, 1945 (changed to April 15, 1945, by attached copy of letter approved by Mr. Herington's solicitor, because Letters Probate and Administration of Mr. Carroll's Estate have not yet been obtained).

Remarks - Ground lease of the said premises to be surrendered before closing of purchase, and the surrender of lease to be paid for by the purchaser.

Your Committee recommends this Offer to Purchase for acceptance by the Board.

Respectfully submitted,

February 22, 1945.

(Sgd) John J. Gibson,
Chairman."

Reports de-
ferred for
considera-
tion -
Employees'
Pension
Fund

Rehabilita-
tion of
students

The following reports were de-
ferred for consideration:-

1. Third Quinquennial Report of the Actuaries on the Employees' Pension Fund.
2. Report of meeting of Bursars and Registrars of the University and Colleges with representatives of the Department of Veterans' Affairs in connection with rehabilitation of students.

Academic
Pension
Scheme
revision
left with
Finance
Committee,
and an
evening
meeting
suggested
to con-
sider the
matter

In view of the fact that the suggested revision of the academic pension scheme requested by the Teaching Staff of the University had originally been referred to a Special Committee and later to the Finance Committee, this matter was left with the Finance Committee, and at the suggestion of Mr. Ross it was agreed that an evening meeting of the Committee be held in order to fully consider this matter.

Confirma-
tion of
appoint-
ment of
Standing
Commit-
tees for
1944-45

The Board confirmed the Chairman's action in appointing the Standing Committees for 1944-45 as follows:-

EDUCATION COMMITTEE: (7 members)
(By-Law No. 7)

The Chairman)	Mr. Bryce
The Chancellor)	Hon. Dr. Ferguson
The President (Chairman of) ex officio	Chief Justice Robertson
Committee))	Mr. Rogers
		(3 vacancies)

FINANCE COMMITTEE: (8 members)
(By-Law No. 8)

The Chairman)	Mr. Ross (Chairman)
The Chancellor) ex officio	Mr. Duncan
The President)	Hon. Dr. Ferguson
		Mr. LaBine
		Hon. Dr. McCarthy
		Mr. Morrow
		(2 vacancies)

PROPERTY COMMITTEE: (8 members)
(By-Law No. 9)

The Chairman)	Dr. Gibson (Chairman)
The Chancellor) ex officio	Hon. Dr. Bruce
The President)	Mr. Burns
		Mr. McCullagh
		Mr. Morrow
		Dr. Neilly
		Chief Justice Rose
		Mr. Vaughan

COMMITTEE ON HOSPITAL RELATIONS: (4 members)
(By-Law No. 10)

The Chairman)	Hon. Dr. Bruce
The Chancellor) ex officio	Hon. Dr. Ferguson
The President (Chairman of)	(2 vacancies)
Committee))	

COMMITTEE ON UNIVERSITY COLLEGE MATTERS: (6 members)
(By-Law No. 11)

The Chairman)	Dr. Gibson (Chairman)
The Chancellor) ex officio	Mr. Bryce
The President)	Mr. Duncan
		Hon. Dr. Ferguson
		Dr. Neilly
		Chief Justice Rose

Standing
Committees
(Cont'd)

HART HOUSE COMMITTEE: (5 members)

(By-Law No. 12)

The Chairman)	Mr. Bryce (Chairman)
The Chancellor) ex officio	Mr. Burns
The President)	Hon. Dr. Ferguson
		Mr. McCullagh
		(1 vacancy)

CONNAUGHT LABORATORIES COMMITTEE: (5 members)

(By-Law No. 13)

The Chairman)	Dr. Neilly (Chairman)
The Chancellor) ex officio	Hon. Dr. Bruce
The President)	Hon. Dr. Ferguson
		Mr. Morrow
		The Chairman of the Finance Committee

INSULIN COMMITTEE: (5 members)

(By-Law No. 14)

The Chairman)	Mr. Morrow (Chairman)
The Chancellor) ex officio	Mr. Bryce
The President)	Hon. Dr. Ferguson
		Mr. LaBine
		Dr. Neilly

Advisory Committee: (6 members)

Dr. C. H. Best	Dr. A. M. Fisher
Dr. R. D. Defries	Mr. A. H. Lacey
Dr. Duncan Graham	(1 vacancy)

COMMITTEE ON STUDENTS' ADMINISTRATIVE COUNCIL MATTERS:

(By-Law No. 15)

(3 members)

The Chairman)	Dr. Gibson
The Chancellor) ex officio	Chief Justice Robert-
The President (Chairman of)		son
Committee))		Mr. Ross

Staff Representatives:

Dean Beatty
Dr. W. J. Dunlop

JOINT COMMITTEE ON HOSPITAL APPOINTMENTS: (4 University members)

(By-Law No. 16)

The Chairman
The President
Hon. Dr. Bruce
Hon. Dr. Ferguson

COMMITTEE ON RETIREMENT OF PROFESSORS: (3 members)

The President (Chairman of Committee)
The Chairman
The Chairman of the Finance Committee

COMMITTEE ON TRUSTS: (3 members)

(By-Law No. 35)

The Chairman)	Mr. Borden
The Chancellor) ex officio	Dr. Gibson
The President)	Mr. LaBine

Standing
Committees
(Cont'd)

COMMITTEE RESPECTING THE OBSERVANCE OF THE ANNIVERSARY OF
SIR FREDERICK BANTING'S DEATH: (8 members)
(By-Law No. 36)

The Chairman)		<u>Board Members</u>
The Chancellor)		Hon. Dr. Bruce
The President (Chairman of)	ex officio	Hon. Dr. Ferguson
Committee))		Mr. Morrow
			(1 vacancy)

Faculty of Medicine
Members

The Dean
Dr. C. H. Best
Dr. Velyien Henderson
Dr. R. W. I. Urquhart

UNIVERSITY INTERNAL RELATIONS COMMITTEE:
(By-Law No. 39)

Members of the Board:

The Chairman	Mr. Duncan
The Chancellor	Mr. Morrow
The President (Chairman of	Chief Justice Robertson
Committee)	

Members of the Senate:

The Dean of the Faculty of Arts
" " " " " Medicine
" " " " " Applied Science
His Honour Judge Cowan, Brantford, Ont.
Professor W. P. M. Kennedy, School of Law

Representatives from -

Trinity College	-	Provost Cosgrave
		Mr. Gerald R. Larkin
St. Michael's College	-	Rev. T. P. McLaughlin
		Rev. L. J. Bondy, C.S.B.
Victoria College	-	Principal W. T. Brown
		Mr. Wilfred C. James
University College	-	Principal Sidney Smith
		Professor W. R. Taylor
Wycliffe College	-	None nominated
Knox College	-	None nominated

The Bursar, Secretary.

COMMITTEE ON ATHLETICS AND PHYSICAL TRAINING:
(By-Law No. 41)

The Chairman (Chairman of)	Mr. Bryce
Committee))	Mr. Ross
The Chancellor)	
The President)	ex officio

Notice of
Motion re
Standing Com-
mittee on
Scientific
Research

The President gave notice of motion for
the appointment of a Standing Committee on Scientific Research.

The meeting adjourned at 6:15 p.m.

Minutes confirmed.

March 8th 1945

John Gibson
Vice-Chairman

G. G. G. G.
Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, March 8th, 1945, at 4 p. m.

Present -

The Vice-Chairman, Dr. Gibson (in the Chair)	Mr. Bryce
The President	Dr. Neilly
Dr. Macdonald	Mr. Ross
Chief Justice Rose	Mr. LaBine
Chief Justice Robertson	Hon. Dr. Bruce
Dr. McCarthy	Mr. Morrow
Dr. Sidney Smith, Executive Assistant to the President.	

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

The Chairman, Colonel Phillips	Mr. Rogers
Mr. Vaughan	Mr. McCullagh
Hon. Dr. Ferguson	

The minutes of the last meeting were presented and confirmed.

Resume of minutes in Agenda Books; Agenda to be mailed to each member; Agenda to close on Monday at 4 p.m.

Note: In order to save time the Chairman instructed the Secretary to place in the Agenda Books at this and all future meetings a resume of the minutes of the previous meeting; and also to mail a copy of the agenda to each member so that it shall be in the hands of the Governors not later than the Wednesday morning next preceding the meeting, no new matter to be considered for the Agenda after four o'clock on Monday afternoon of the week of the meeting.

Arising out of the minutes the following matters were dealt with:-

New University
College Men's
Residence

The question of the site for the new University College Men's Residence was taken up for discussion, and Dr. Smith, Principal of University College, expressed his preference for the proposed St. George Street site, and asked the Board to consider further the request previously made for funds to enable certain members of the staff to visit and inspect Residences in other universities. Principal Smith also suggested that the Board might give careful consideration to playing-field accommodation for the exclusive use of students of University College.

After a lengthy discussion the following decisions were made:-

Minute approving of Holwood site rescinded

1. That upon motion of Dr. Macdonald,
Seconded by Mr. Bryce,
the following recommendation of the Standing Committee on University College Matters, which was approved by the Board on November 25th, 1943, be rescinded:-

"That the property lately occupied by Sir Joseph Flavelle, and known as 'Holwood', be allocated as a site for University College Men's Residences;

The Board already has favourably discussed the advisability of such action, and your Committee is glad to know that the Alumni Association approve of such a move. The intervention of the War, with the consequent impossibility of obtaining building materials, has delayed action in this matter;

And that the Superintendent of the University be instructed to report with as little delay as possible on the feasibility of adapting the existing building for a Men's Residence as soon after the War as may be."

St. George St.
site approved

2. That upon motion of Dr. Neilly, the site for the Residence be on St. George Street, West of the University College building and in close association with the College.

\$500 voted for
visit to Resi-
dences of other
universities

3. That regarding the proposed survey of Residences in other universities, in connection with which the sum of \$400 was approved in March, 1942, but ordered withheld at that time, an appropriation of \$500 be now voted to enable the Superintendent, the Architect and a Faculty member or members to make such a survey; it being suggested that this visit might be combined with the visit to other universities of a deputation in connection with additions to the Library.

Preparation of plans referred to Property Committee; initial accommodation for 120

4. That upon motion of Dr. Macdonald,
Seconded by Mr. LaBine,
the preparation of plans for the Residence be referred to the Property Committee, these plans to provide for -
(a) accommodation for 120 to start with, and units of 60 to be added;
(b) dining room and kitchen, common room, and a Principal's residence.

Athletic Association to be consulted re playing-field accommodation

5. That upon motion of Dr. McCarthy,
Seconded by Dr. Bruce,
Dr. Macdonald and Dr. Smith confer with the Athletic Association regarding playing-field accommodation for students of University College, it being suggested by Dr. Smith that the South half of the back campus, and possibly the area in the Quadrangle of University College, might be made available for this purpose.

Third Quinquennial Report on Employees' Pension Fund referred to the Finance Committee; and \$500 voted to Prof. N. E. Sheppard for valuable services

The Third Quinquennial Report of the Actuaries on the Employees' Pension Fund was read by the Secretary. Regarding the reference in the report to the inclusion of persons paid on an hourly basis, Dr. Neilly stated that he was opposed to the same and no action was taken in this connection. Upon motion of Mr. Ross the report was referred to the Finance Committee for further consideration at the same time as the Academic Pension Fund, and the sum of \$500 was authorized to be paid to Professor N. E. Sheppard, upon the Bursar's recommendation after consultation with Professor M. A. Mackenzie, for the valuable services rendered by Professor Mackenzie and Professor Sheppard in this connection.

"Engineering and Business" course deferred for consideration

Upon motion of Mr. Bryce, the Senate's recommendation for the establishment of a graduating department in "Engineering and Business" was deferred for consideration.

Meeting of Bursars and Registrars with representatives of Department of Veterans' Affairs re rehabilitation of students

The Bursar reported that following the authority given by the Board he had arranged for a meeting of the Bursars and Registrars of the University and Colleges with representatives of the Department of Veterans' Affairs regarding the rehabilitation of students, which proved to be quite satisfactory. In this connection Dr. Smith reported that the suggestion which had been made to the Government to

Rehabilita-
tion of
Students
(Cont'd)

pay an additional \$150 towards the fees of each student would have to be referred to the Treasury Board of the Dominion Government for consideration. The Bursar stated that a detailed report of the arrangements would be presented at a later meeting.

Executive
Committee
Report not
dealt with
as report
but as a
recommenda-
tion of the
President

The following Executive Committee report, which was not signed by the Chairman or the Chairman of the Finance Committee, was not dealt with as a report but as a recommendation from the President, and this was approved by the Board:-

"To the Board of Governors,
University of Toronto.

March 8th, 1945.

Increase in
salary for
Miss Elphick,
Physiotherapy;
additional vote
of \$2,600 for
Extension
Department

C - University Extension

(1) We recommend an increased salary for Miss Elphick in the Course in Physiotherapy from \$1,980 to \$2,200.

(2) We recommend an additional appropriation of \$2,600 for 'Extra Clerical Assistance'.

(Sgd) H. J. Cody,
President."

Recommendations by the President were approved as follows:-

Further honor-
arium of \$1,000
to Sir Bernard
Pares for lec-
tures on Russia

That Sir Bernard Pares be paid a further honorarium of \$1,000 for the lectures on Russia which he is giving in the Department of History, and that an additional sum of \$1,000 be authorized for the appropriation for "Slavonic Studies" to cover this payment.

Additional vote
of \$5,000 for
Vocational
Guidance Centre,
Ontario College
of Education

That upon motion of Mr. Ross, an additional appropriation of \$5,000 be granted for the Vocational Guidance Centre in the Ontario College of Education for 1944-45.

That other additional appropriations for 1944-45 be granted as follows:-

Additional
votes -
Dentistry
Post-Gradu-
ate Courses,
\$1,000;
Institute of
Child Study,
\$5,000

Faculty of Dentistry:

Post-graduate Courses:

(a) Dentistry for Children	
(b) Dental Surgery and Anaesthesia	
(c) Periodontology	- \$1,000.00

Institute of Child Study (temporary appropriation):
Expenses

- \$5,000.00

Additional
votes to
cover appar-
atus ordered
in 1943-44
but not de-
livered till
1944-45 -
Electrical
Engineering,
\$1,500

That upon motion of Mr. Ross, the following additional appro-
priations be granted for 1944-45 to cover items ordered during the
year 1943-44 but not delivered in time for payment by June 30th when
the appropriations lapsed:-

Electrical Engineering:

"Apparatus"	- \$ 800.00
"Supplies"	- 700.00

Chemistry,
\$873.04

Chemistry:

"Chemicals, Glassware, Apparatus, etc."	- \$ 873.04
-----------------------------------------	-------------

Transfer of
\$1,000 in
appropria-
tions of
Ontario Col-
lege of
Education

That the following transfer be made in the appropriations of
the Ontario College of Education for 1944-45:-

Charge "General Supplies for Classroom Use, etc."	
Credit "Office Supplies, etc."	- \$1,100.00

Second Year
accelerated
Class in
Dentistry to
pay one-third
of total
fees for
Third Year

That the present Second Year class in Dentistry, who will be
eligible, under the wartime accelerated course, to enter their Third
Year studies on May 8, 1945, be required to pay one-third of the total
fee, as one-third of the Third Year instruction will be given prior to
June 30.

Dr. W. J.
Dunlop ap-
pointed
permanent
represent-
ative of
University
on Universi-
ties' Adult
Education
Board

That Dr. W. J. Dunlop be appointed as permanent representative
of the University of Toronto on the Universities' Adult Education
Board, recently formed at the request of Dr. J. G. Althouse, Chief
Director of Education for Ontario; this Board not to interfere with
the Extension services provided by the University of Toronto, and the
Provincial Government to provide \$50,000 for the first year, to be
administered by the above Board, and probably twice the amount in sub-
sequent years.

Communications were presented and dealt

with as follows:-

General principles in connection with enrolment of ex-service students in Special Summer Session, Faculty of Arts

From the Registrar transmitting a memorandum containing the following general principles in connection with the enrolment of ex-service students in the Special Summer Session, Faculty of Arts, April to August, 1945:-

- (a) That each student enrolled in this Session will register in one of the four Arts colleges to be chosen by him;
- (b) That each of the federated Arts colleges will transfer to the University all tuition fees of its students enrolled in this special session;
- (c) That the University will appoint (except as provided in section (e)) and pay the instructors for this special session;
- (d) That if any course is provided in a college subject, the University will endeavour to appoint instructors for that course from the appropriate staffs of the four colleges;
- (e) That a federated college may provide instruction in any college subject which is not offered in University College, e.g. Religious Knowledge, and Philosophy in St. Michael's College; and in such case the college concerned will appoint the instructors and the University will pay them;
- (f) That for the convenience of the students all classes will be held in University College or in the buildings of the departments concerned except those referred to in section (e) which will be held in the federated college concerned.

In approving of the foregoing arrangements the Board also approved of the insertion of an advertisement in the Press covering these special courses.

Number of students entering Medicine limited to 150 for 1945-46

From the Assistant Dean and Secretary, Faculty of Medicine, requesting that the Faculty be allowed to limit the number of students entering Medicine to 150 for the Session 1945-46, and upon motion of Mr. Bryce this request was granted by the Board.

Leave of absence to Miss E. Long, Clerk in the Bursar's Office

From Dr. Frederic N. Hughes, addressed to the President, requesting that Miss Eileen Long, a member of the staff of the Bursar's Office, be given leave of absence on account of ill

Leave of
absence to
Miss E.
Long
(Cont'd)

health, and upon the Bursar's recommendation Miss Long was granted leave on full salary from February 1 to June 1, 1945. The Bursar informed the Board that he would request Dr. Hughes to advise him of Miss Long's condition before the expiration of her leave on June 1st as it was possible he might wish to consult the University Medical Examiner in connection with her case.

Donations

Donations were reported as follows and were accepted with thanks and appreciation:-

Bequests in Wills:

1. Dr. Edward West Holmes - "All the rest and residue of my Estate, after the payment of said bequests, I devise and bequeath to the Faculty of Dentistry of the Toronto University to be used by the said Faculty in such manner as it shall see fit in the promotion and advancement of dentistry."
2. James Robert Scott - "To pay or transfer the remainder of such residue to the Board of Governors of the University of Toronto upon trust to use the same for the support of medical research in the Banting and Best Department of Medical Research; the said amount to be used at the discretion of the Head of that Department to facilitate whatever investigations are, in his opinion, of most importance and most in need of financial assistance, with special reference to mental diseases."

National Research Council:

\$3,000.00	for Project A.M.1, Dr. Duncan Graham, Medicine.
2,000.00	" " F.E. 1934, Prof. F. E. Beamish, Chemistry.
231.07	" " M.P. 29, Dr. C. Siebenmann, Connaught Laboratories.
200.00	" " A.M. 27, Dr. G. F. M. Smith, Banting and Best Medical Research.
50.00	" " Research on Fish Culture, Dr. K. C. Fisher, Zoology.

Miscellaneous:

\$4,000.00	from the Rockefeller Foundation for Research in Psychiatry.
2,514.73	" " Registered Nurses' Association of Ontario to assist in the payment of extra teaching in the School of Nursing.
747.00	" various donors as contributions to the Class of Medicine 1924 War Service Scholarship.

Matters for
reference
to Property
Committee
deferred

The question of matters for reference to the Property Committee was brought up for discussion but was deferred for consideration at a later date.

Considera-
tion of
Advisory Ser-
vices for ex-
service stud-
ents at next
meeting

Mr. Ross stated that at the next meet-
ing of the Board he wished to discuss the matter dealing with
Advisory Services for ex-service students.

Notice of mo-
tion for amend-
ment to By-Law
No. 40

Notice of motion was given for amend-
ment to By-Law No. 40 in connection with the Executive Committee.

*Indefinite
m.B.*

The meeting adjourned at 6:05 p.m.

Minutes confirmed

March 22nd 1945

R. Z. Phinney
Chairman.

C. Higgins
Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, March 22nd, 1945, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Morrow
The Vice-Chairman	Mr. LaBine
The President	Mr. McCullagh
Hon. Dr. Ferguson	Mr. Bryce
Mr. Borden	Dr. Neilly
Mr. Vaughan	Chief Justice Rose
Mr. Duncan	

Dr. Sidney Smith, Executive Assistant to the President.

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Dr. Macdonald	Mr. Rogers
Dr. McCarthy	Mr. Ross
Hon. Dr. Bruce	

The minutes of the last meeting were presented, and -

Upon motion of Mr. LaBine,
Seconded by Mr. Duncan,
were confirmed.

Arising out of the minutes the following matters were dealt with:-

The Memorandum regarding the proposed undergraduate course in "Engineering and Business" in the Faculty of Applied Science and Engineering was carefully considered, and

Upon motion of Dr. Gibson,
Seconded by Mr. LaBine,
the Board concurred in the Senate's recommendation that the establishment of this course be authorized.

"Engineering and Business Course" in Applied Science authorized

Chairman's
explanation
of purposes
of By-Law
Number 42
respecting
an Executive
Committee,
and of By-
law Number
43 respect-
ing Board
meetings

In accordance with notice of motion given at the last meet-
ing for an amendment to By-Law No. 40 in connection with the Exec-
utive Committee, the Chairman read the following explanation which
he had prepared:-

Notes in connection with new By-Laws Numbers 42 and 43

"The task of the Board of Governors is clearly laid
down in the University Act, Section 29:

'The government, conduct, management and control of the
University and of University College, and of the pro-
perty, revenues, business and affairs thereof, shall be
vested in the Board.'

Without attempting to establish a practical inter-
pretation of the words in this Section, the responsibility of
the Board may be divided into two broad fields:

1. That relating to the day to day administration and
financial control of the University;
2. That relating to the study, development and applica-
tion of policy, both short and long term, for the Uni-
versity.

I am convinced that we are slowly but surely fall-
ing behind in dealing with many matters connected with admin-
istration. As long as the present procedures prevail I put
it to you frankly that the Board itself has just no time
whatever to even approach the questions of policy. I feel
that the development of policy in the many fields of our
activities is an essential requirement and must take first
place in our consideration if we are to develop the full
resources of the University.

Section 31, sub-section (2) of the Act suggests
that the Board itself is responsible for the nature and
quality of its own internal organization.

I suggest that the present plan of organization
within the Board is not adequate to meet the needs of our
increasing responsibilities, and that so long as it contin-
ues we will obtain mediocre results.

So far as the present internal organization of the
Board is concerned, it seems to me that we are relying almost
altogether upon a committee plan of organization, and in
many cases I feel that we are ignoring to a great extent
the fundamental limitations inherent in this form of manage-
ment.

The proper function of a committee is to deliber-
ate upon previously developed facts, to exchange viewpoints,
and through collective judgment to recommend action or to
approve conclusions. If they be part of a sound plan of
management, committees can undoubtedly contribute much, but
they must be served by an organization which can develop
facts and information for them.

I suggest that the Board at its meetings is almost
invariably placed in a position where it is asked to deliver
its judgment, frequently with little time for study, on mat-
ters and facts, often ill prepared, and too often is asked
to deliberate on matters which might well be settled by
delegated authority.

An attempt has already been made to circulate the
agenda and relevant reports prior to Board meetings, but I
feel it is all important that we put ourselves in a position
to properly digest and prepare the many matters that concern
us before and not after they reach the full Board meetings.

Chairman's
explanation (#)
of purposes
of By-Laws
Numbers 42
and 43
(Cont'd)

To make this possible, it is proposed to set up an Executive Committee of nine members of the Board and the By-Laws which are now submitted are directed to this end.

It should be pointed out that the authority which it is now proposed to delegate to this Executive Committee on behalf of the Board is identical with that delegated under the old By-Law Number 40, dated June 24, 1943. This, I think, is the minimum authority necessary to guarantee effective disposal of many routine matters.

If this committee fulfils our hopes, it will be in the examination and preparation of matters so that they may be submitted to the full Board in an orderly fashion with all relevant background, and thus permit the Board to bring its best collective judgment to bear before reaching a conclusion.

If the Executive Committee meets three or four times monthly, it should permit us at an early date to discharge our responsibilities more effectively with one full Board meeting a month, instead of two. It will also, in my judgment, make possible the elimination of many of the special, ineffective committees hitherto established to deal with special problems. I am satisfied that many of these problems can satisfactorily and promptly be dealt with by the Executive Committee which will itself have the great advantage of a more complete knowledge of current policy and current problems.

After a few months' experience with this Committee, I would hope that we would have a better idea of the practical requirements from a management point of view, and would be able to recommend to the Board a considerable simplification of the present By-Laws, which I suggest might well be reprinted once they are approved for the beginning of the next term."

By-Law
Number 42
respect-
ing an
Executive
Committee
approved

By-Law Number 42, repealing By-Law Number 40, was then presented and -

Upon motion of Dr. Gibson,

Seconded by Hon. Dr. Ferguson,

was approved as follows:-

BY-LAW NUMBER 42

RESPECTING AN EXECUTIVE COMMITTEE OF THE BOARD

BE IT ENACTED AND IT IS HEREBY ENACTED by the Governors of the University of Toronto as a By-Law thereof as follows:

1. By-Law Number 40, enacted on the 24th day of June, 1943, is hereby repealed.
2. There shall be an Executive Committee of the Board to be called the Executive Committee.
- (#) 3. The Executive Committee, notwithstanding the provisions of any other By-Law, shall consist only of the persons for the time being and from time to time holding the following offices: the President, the President-elect, the Chairman of the Board, and the Chairman of the Finance Committee of the Board, and five (5) Governors to be appointed by the Board in March 1945 or so soon thereafter as may be convenient, and in 1946 and annually thereafter at the first regular meeting of the Board in October or so soon thereafter as may be convenient. The members of the Committee shall hold office until their successors are appointed.

- (#) The Executive Committee to consist at present of 9 members including the President-Elect.
Commencing July 1, 1945, the Executive Committee to consist of 8 members.

By-Law
Number 42
(Cont'd)

Vacancies occurring during the term of office of the Committee shall be filled by the Board at the next meeting of the Board after such vacancies occur or so soon thereafter as may be convenient, but notwithstanding such vacancies the remaining members of the Committee shall have authority to exercise the full powers of the Committee.

4. Four members of the Executive Committee shall constitute a quorum thereof.

5. The Chairman of the Board shall be the Chairman of the Executive Committee, and the Executive Committee shall appoint another of its members to be its Vice-Chairman. The Bursar shall act as Secretary of the Executive Committee. In the event of the Bursar's absence the Committee shall appoint another person to act as Secretary.

6. Meetings of the Executive Committee shall be held at such places and at such times as the Chairman may appoint. Meetings may also be called by the Vice-Chairman or any two members of the Executive Committee.

Written notice of a meeting shall be given to each member of the Executive Committee at least 48 hours prior to the time appointed for the meeting by being mailed in Toronto, postage prepaid, to each member addressed to him at his address as appearing in the records of the Executive Committee. A meeting may also be held without notice if all the members of the Executive Committee are present and consent thereto or those absent approve in writing the business transacted thereat. A resolution signed by all members of the Executive Committee shall have the same force and effect as if passed at a regularly constituted meeting.

The accidental omission to give notice to any member or any accidental irregularity in connection with the giving of notice shall not invalidate the proceedings at a meeting.

The Chairman of the Executive Committee shall preside at meetings and in his absence the Vice-Chairman. If both the Chairman and Vice-Chairman are absent the members present shall appoint one of their number Acting Chairman to preside at the meeting.

Each member of the Executive Committee present at a meeting shall be entitled to one vote. Questions arising at meetings shall be decided by a majority of votes of the members of the Executive Committee present. The Chairman or other presiding officer may vote on all questions and any resolution on which there is an equality of votes shall be deemed to be negatived.

7. The persons for the time being and from time to time holding the following offices shall upon the request of the Chairman or the President attend the meetings of the Executive Committee: The Superintendent of Buildings and Grounds, and the Registrar of the University.

8. A Governor appointed to the Executive Committee to fill a vacancy shall hold office for the balance of the unexpired term of the vacating Governor.

9. The minutes of every meeting shall be laid before the next meeting of the Board following the meeting of the Executive Committee at which such minutes are adopted and shall be open at all times to the inspection of any member of the Board.

10. The Executive Committee shall have power and authority to act for the Board in and in relation to the following matters:

By-Law
Number 42
(Cont'd)

- (a) routine appointments within the Estimates.
- (b) transfers in appropriations within the Estimates.
- (c) additional appropriations in University Extension.
- (d) such other matters as the Board may from time to time deem it expedient to delegate to the Executive Committee with power to act for the Board.

11. The Executive Committee shall review any matters relating to the property, revenue, business and affairs of the University and of University College prior to the submission of such matters to the Board, and shall prepare or cause to be prepared and submit to the Board such information and data as the Executive Committee considers desirable to assist in the consideration of such matters by the Board, and the Executive Committee shall make such recommendations to the Board with respect to such matters as to it may seem appropriate.

ENACTED this 22nd day of March, 1945.

(Sgd) W. E. Phillips,
Chairman.

(Sgd) C.E. Higginbottom,
Bursar.

Executive
Committee
Members

Following the approval of By-Law Number 42, the Executive Committee was constituted as follows:-

The Chairman of the Board	Mr. George McCullagh
The President	Mr. Henry Borden
The President-elect	Hon. Dr. Herbert Bruce
The Chairman of the Finance Committee	Dr. Balmer Neilly
	Mr. James Duncan

Notice of
motion for
approval
of By-Law
Number 43

Notice of motion was given for approval of By-Law Number 43 repealing By-Law Number 1 regarding Board meetings.

Approval
of an
Advisory
Committee
on Scientific
Research
and ap-
pointment
of members

Upon motion of Mr. Morrow,

Seconded by Mr. Bryce,

the notice of motion regarding the establishment of a Standing Committee on Scientific Research was rescinded, and the following Advisory Committee on Scientific Research was appointed to advise the Board on all matters of scientific research and in fostering co-operation with Federal and Provincial research organizations:-

Board Members

The Chairman (Convener)
The President
Mr. R. A. Bryce
Mr. J. S. Duncan
Hon. G. H. Ferguson
Mr. G. A. LaBine
Mr. G. H. Ross

Faculty Members

Dean S. Beatty
Professor E. F. Burton
Professor H. J. C. Ireton
Dean C. R. Young
Professor J. W. Bain
Professor L. Pidgeon
Professor A. R. Gordon
Professor W. J. K. Harkness
Professor G. H. Duff
Dr. R. D. Defries

Discussion
of Advisory
Services
for ex-
service
students

The question of Advisory Services for ex-service students was brought up for discussion, and it was suggested that any appointments made in this connection should be returned men. It was decided to watch the results in the meantime and consider the matter at a later date.

Executive
Committee
report
dealt with
as recom-
mendations
of the
President

The following report of the Executive Committee (now replaced by a larger Executive Committee), which was not signed by the Chairman or the Chairman of the Finance Committee, was not dealt with as a report but as recommendations by the President, and upon motion of Mr. McCullagh was approved:-

"To the Board of Governors,
University of Toronto.

March 22nd, 1945.

Appoint-
ments and
resignations

A - Appointments - 1944-45

We have approved the following appointments and a resignation:

Faculty of Arts

C. G. Fraser - Special Lecturer in Physics,
Easter Term, 1945 \$300

University College:

Miss M. E. Blackburn - Secretary to the Principal
from April 1, 1945 \$1,300 per an.

Miss E. H. McAndrew - Assistant to the Registrar
from April 1, 1945 \$1,300 per an.

Miss E. J. MacKay - Stenographer from April
1, 1945 \$1,200 per an.

Faculty of Medicine:

A. V. Greaves - Demonstrator, Pathology and
Bacteriology \$100

A. T. Jousse - Special Demonstrator, Surgery
resigned as from Feb. 28, 1945

Faculty of Applied Science and Engineering

(#) H. L. Shepherd - Counsellor from March 15, 1945
\$275 per mo.

School of Nursing

Mrs. E. R. Will - Instructor in Nursing, February 1
to May 31 \$125 per mo.

Miss D. J. Stacey - Secretarial Assistant, April 1
to June 30 \$1,080 per an.

Transfers
and Adjust-
ments in
appropria-
tions

B - Transfers and Adjustments

(1) We recommend the transfer, in the Faculty of Forestry, of \$260 from the laboratory attendant appropriation to that of apparatus and supplies.

(2) We recommend a number of adjustments in the School of Nursing.

Extension
Courses

C - University Extension

(1) We recommend an appointment in the Evening Tutorial Classes.

(2) We recommend the transfer of \$500 from the appropriation for the issue of University bulletins, exhibits, and other forms of publicity to that of advertising and announcements.

(3) We recommend a number of appointments in the Certificate Course in Business.

(#) This appointment was dealt with on February 22, 1945, when it was approved to June 30, 1945, only.

Statutes
of SenateD - Statutes of Senate

(1) Statute Number 1674 respecting the Certificate Course in Business (for ex-service personnel) and the course of instruction leading thereto.

(2) Statute Number 1687 respecting the Urwick Prizes.

(3) Statute Number 1698 respecting the Canadian Institute of Steel Construction Fellowship.

(4) Statute Number 1700 respecting the Jule Allen Award.

(Sgd) H. J. Cody,
President."

Adjust-
ments in
appropri-
ations
for School
of Nursing

The adjustments in the School of Nursing,
referred to above, are as follows:-

Distribution to the following appropriations of the sum of \$8,436.60,
representing estimated additional income:-

Revised EstimatesEstimated additional income

Surplus over original estimate:

Tuition fees \$6,700.00

Residence dues 600.00

From grant to Nursing from Federal Government,
through Canadian Nurses' Association to
Registered Nurses' Association of Ontario and
thence to the School of Nursing 3,500.00

Accumulated Surplus from 1943-44 in funds belong-
ing to the School of Nursing (\$400.00 trans-
ferred December 15, 1944) 2,636.60

\$13,436.60

Estimated but not received:

Grant from Provincial Government through
Department of Health, Ontario 5,000.00

Total estimated additional income \$8,436.60

Requested use of estimated additional incomeAdditional appropriations

Special Teaching \$ 850.00

Salaries 580.60

School Maintenance:

Office supplies, printing, post-
age and incidentals, including
part-time clerical assistance \$1,000.00

Class-room equipment and supplies,
library and advertising 700.00 1,700.00

Residence Maintenance:

Wages, food, laundry and miscellan-
eous residence costs 1,850.00

Furnishings and replacements 2,756.00

Superintendent's Account:

7 Queen's Park:

Water 20.00

Repairs and Renewals 530.00

Residence Annex, 85 Grenville St:

Telephones 14.00

Repairs and Renewals 136.00 700.00

\$8,436.60

(Above arrangement contingent on the fees and dues being
paid in full by 30 June next).

Appoint-
ments in
University
Extension
Courses

The appointments in the Department of
University Extension, referred to above, are as follows:-

Evening Tutorial Classes:

B. P. Skey - 6 lectures in Russian \$75

Certificate Course in Business:

Instructors:

J. H. Dales	- Economics	\$1,000
N. Ward	- Political Science	500
F. C. Auld	- Commercial Law	500
F. E. L. Priestley	- English	500
S. G. Hennessey	- Accounting	500
E. L. Munzer	- Statistics	500

Teaching and Supervision:

C. A. Ashley	-	250
F. R. Crocombe	-	250

Note: Approval was also given to the establishment of this course of ten months; the fee to be \$223, to be paid by the Rehabilitation Board, and to be on a pro rata basis for those who withdraw from the course.

Notice of
motion for
appointment
of C. E.
Atwood as
Professor
of Entomol-
ogy, Zoology

The President gave notice of motion
that he would recommend at the next meeting of the Board the
appointment of C. E. Atwood as Assistant Professor of Entomology
in the Department of Zoology from 1 July, 1945, at a salary of
\$3,000 per year. Mr. Atwood is coming from the Entomological
Branch of the Department of Agriculture at Ottawa.

Other recom-
mendations
by the
President

Other recommendations by the President
were approved as follows:-

Present lim-
itation to
50 students
in First Year
Dentistry to
be abandoned

That the present limitation to 50 students for the First
Year class in the Faculty of Dentistry be abandoned in view of
many ex-service men having already applied for admission for the
Session 1945-46.

\$600 from
Wallberg Fund
for travell-
ing expenses
of Prof. C.G.
Williams,
Mining Engin-
eering

That upon motion of Mr. Bryce the sum of \$600 be granted
towards the travelling expenses of Professor C. G. Williams, De-
partment of Mining Engineering, in connection with his forthcom-
ing trip to various mining properties in Canada; this sum to be
made up as follows:-

Balance remaining in the Wallberg Fund for		
travelling expenses for members of the		
Faculty of Applied Science and Engineering	-	\$116.11
Remainder to be paid by Wallberg Fund	-	483.89
Total	-	<u>\$600.00</u>

Transfers
in appro-
priations
for Women's
Residences

The Board confirmed the President's action
in approving of the following transfer in the appropriations for the
Housekeeping Account of the Women's Residences and Union for 1944-45:-

Charge	"Hutton House Furnishings, etc."	
Credit	"Whitney Hall Furnishings, etc."	- <u>\$250.00</u>

Letter from
Prime Minis-
ter Drew
advising
that the
Provincial
Government
will provide
a grant
of \$250,000
for new
School of
Nursing

A letter was presented from Prime Minister
Drew, addressed to the Chairman, advising that the Provincial Govern-
ment will provide a grant of \$250,000.00 for the new School of Nursing,
to be paid in the amount of \$10,000.00 each year for a term of five
years, and \$20,000.00 each year for a further term of ten years. In
this connection the Bursar brought up the question as to whether pro-
vision was being made for the inclusion of interest on the payments
by the Provincial Government in the event that the whole \$250,000.00
would have to be advanced by the University. This matter was re-
ferred to the Finance Committee.

Application
to Rocke-
feller
Foundation
for grant
of \$300,000
for School
of Nursing

In submitting a request to the Rockefeller
Foundation for a grant of \$300,000.00 towards the new School of Nurs-
ing, Miss Russell, Director of the School, had to assure the Founda-
tion that the sum of \$250,000.00 would be provided here for the same
purpose, and the Board approved of the Chairman's letter to Miss
Russell confirming the acceptance of the Board of the responsibility
for providing the \$250,000.00 referred to. Detailed estimates regard-
ing the new School were tabled.

Property
Committee
to be in-
structed
that new
School of
Nursing not
to exceed
\$600,000

In this same connection it was decided, upon
motion of Mr. Morrow, that the Property Committee be instructed that
the cost of the new School of Nursing was not to exceed \$600,000.00
exclusive of furnishings.

Other communications were presented and dealt
with as follows:-

Site for
Institute
of Physio-
logy being
considered
by Provin-
cial Gover-
ment

From Prime Minister Drew advising the Chairman that the matter of the site for the proposed Institute of Physiology had been referred to the department dealing with property, and that he hoped to have a report shortly.

Approval of
fees for
Special
Summer
Course for
ex-service
students
in Faculty
of Arts

From the Registrar stating that he was in agreement with the following fees suggested by the Bursar for the Special Summer Session for ex-service students in the Faculty of Arts:-

Tuition, \$150.00 Incidental - Men -\$50; Women - \$41.

These fees were approved by the Board. It was suggested that the Government be informed of a possible deficit in connection with special courses for ex-service students, and that the Chairman might see the Hon. Ian MacKenzie regarding the matter.

Concurrence
in Senate's
recommenda-
tions -

From the Registrar transmitting the following recommendations of the Senate, which were concurred in by the Board:-

Dates for
accelerated
courses in
University
Extension

1. That the Second Year of the Course in Occupational Therapy commence on August 7, 1945, and the Second Year of the Course in Physiotherapy commence on September 4, 1945, and that there be no further acceleration of these courses.
2. That the fee of \$10 for the degree of Bachelor of Arts, conferred posthumously upon James Rogerson McNeilly, killed on active service in July, 1944, be remitted.

Remission
of degree
fee of J. R.
McNeilly,
killed on
active service

Also from the Registrar transmitting the following

Staff of De-
partment of
Art as Applied
to Medicine
not to be mem-
bers of the
Council of
Medicine

motion passed by the Senate:-

"That the Senate request the Board of Governors to give a ruling to the effect that the staff of the Department of Art as Applied to Medicine shall not be members of the Council of the Faculty of Medicine." Upon motion of Dr. Gibson this request was granted.

Approval of
registration
fee and ex-
penses of
students in
Physical and
Health Educa-
tion Camp
Course

From Miss Dorothy N. P. Jackson, School of Physical and Health Education, recommending that the registration fee for the September Camp Course be \$5.00. This was approved by the Board, and the total expenses to be incurred by the students taking the course will be as follows:-

Camp
Course
(Cont'd)School of Physical and
Health Education

Registration Fee	- \$ 5.00
Camp Fee	- 36.00
Travelling Expenses (from Toronto)	- 12.80
Total	- <u>\$53.80</u>

Other Students

Registration Fee	- \$ 5.00
Camp Fee	- 50.00
Travelling Expenses (from Toronto)	- 12.80
Total	- <u>\$67.80</u>

Request for additional space for Medical Reading Room to be considered when Library extension is dealt with

From Dr. E. S. Ryerson transmitting a resolution of the Council of the Faculty of Medicine in connection with additional space required for the Medical Reading Room, and the Secretary was instructed to advise Dr. Ryerson that accommodation for this purpose would be considered when the contemplated extension to the University Library is dealt with.

Request for a new Dental building referred to Property Committee

From the Faculty of Dentistry regarding the need for a new Dental building, and this matter was referred to the Property Committee for consideration and report.

No steps to be taken to renew patent for Leibel-Hall respirator which would involve payment of patent renewal fee by the University

From the University Solicitor in connection with the Leibel-Hall Respirator as follows:-

"C. E. Higginbottom, Esq.,
Bursar, University of Toronto,
Toronto, 5.

Dear Mr. Higginbottom:-

RE: Leibel-Hall Respirator

You will remember that some months ago I drafted a license agreement and sent it to the patent attorneys for submission to Ingram & Bell Limited. Apparently the latter are not prepared to sign the agreement although I have had no definite advice to this effect. Interest in the invention seems to have waned.

Mr. Brayshaw of Ingram & Bell Limited telephoned a few days ago to say that his company is not interested in keeping alive the British patent which he states will expire on April 19 next unless renewed at a cost of \$42.50. Under the University's agreement with Ingram & Bell Limited there is no obligation on the latter to renew. If, however, the University decides to renew, instructions should be given to the patent attorneys, Messrs. C. H. Riches & Sons, immediately as the time is short.

Will you please let me have your instructions in the matter.

Yours very truly,

March 19, 1945.

(Sgd) Hamilton Cassels."

After discussing the matter the Board decided not to take any steps to renew the patent which would involve the payment of a patent renewal fee by the University.

Connaught
Laboratories
Estimates
for 1945-46
approved

From Mr. K. E. Allen forwarding the Estimates of the Connaught Laboratories for 1945-46 together with Dr. Neilly's report as Chairman, and these were approved by the Board. The Governors were very appreciative of the splendid results achieved at the Laboratories under the direction of Dr. Neilly and Dr. Defries, and expressed their realization of the tremendous amount of work being done by Dr. Neilly and his associates.

No action
taken on
letter from
Toronto Con-
servatory of
Music regard-
ing their
purchase of
property at
No. 460
Avenue Road

From Mr. W. K. Gibb advising that the Toronto Conservatory of Music was purchasing in their own name the property at No. 460 Avenue Road for the Deer Park Branch, and that they proposed to pay \$5,000 in cash and get back the mortgage in the name of the Conservatory for the balance, making a total of \$11,000 in payment of this property. The Board took no action on this letter. It was brought out in the discussion that there was considerable doubt as to the basis of the Conservatory's authority for proposing such action.

Presentation
of Financial
Statement of
Banting Re-
search Foun-
dation for
1943-44

From Dr. V. E. Henderson enclosing the Financial Statement of the Banting Research Foundation for the year ended September 30, 1944. In this connection the Bursar explained in detail the origin and set-up of the funds of the Foundation.

Presentation
of Financial
Statements
for February,
and Account-
able Warrant
for April

The Bursar presented the Financial Statement and Comparative Revenue and Expenditure Statement for the month of February; also his Estimate, under By-Law Number 20, of the amount required to defray Current Expenditure for the month of April. Ordered that an Accountable Warrant for Four Hundred Thousand Dollars (\$400,000) be issued to the Bursar.

Offers of
Scholar-
ships from -

The Bursar also presented the following offers of scholarships at the University:-

University
of Toronto
Chemical
Club

1. From the University of Toronto Chemical Club offering to establish an annual scholarship of \$75.00 to the student having the highest academic qualifications in the Third Year of the Honour Chemistry, and Physics and Chemistry Courses, Faculty of Arts. This offer was gratefully accepted by the Board and the settlement of the academic details were referred to the Senate.

Toronto
Theoso-
phical
Society

2. From the Toronto Theosophical Society outlining their proposals for the establishment of a bursary of \$100 a year for at least five years to assist and encourage Second Year students interested in Philosophy and in the comparative study of religions, and requesting that in conformity with the practice of the University the Society have a representative on the awarding Committee. After considering this matter the Board referred it to the President for discussion with Professor F. H. Anderson of the Department of Philosophy.

Ontario
Associa-
tion of
Architects

3. From the Ontario Association of Architects transmitting a resolution of the Association to continue their Scholarship of \$100 a year in the Faculty of Applied Science and Engineering for a further period of five years, and this was gratefully accepted by the Board.

Ontario-
Minnesota
Pulp and
Paper Co.

4. From the Ontario-Minnesota Pulp and Paper Company offering bursaries to assist one student from the Kenora High School and one from the Fort Frances High School to attend the Faculty of Forestry for the four year course; these bursaries to be of the value of \$500 per year for each student, commencing with the Fall term of 1945. This offer was gratefully accepted by the Board and settlement of the academic details was referred to the Senate and to the Council of the Faculty of Forestry.

Other
donations -

Other donations were reported as follows and

were accepted with thanks and appreciation:-

National Research Council:

\$5,946.36 for Project E.E. 1-9, Dr. G. F. Wright, Chemistry.
1,000.00 " " A.C. 17-9B, Sullivan-White, Physics.

Miscellaneous:

\$5,978.25 from Department of National Defence, Naval Service, representing 75% of account for Naval Aeronautical Engineering Course.
774.97 from various donors for credit of the Class of Medicine 1924 War Service Scholarship.
212.70 (U.S. funds) from the Girard Trust Company, Philadelphia, being balance of income as of March 12, 1945, under Will of Jean Glasgow for credit of the "John Macara of Goderich Scholarship".
109.60 from the James F. Lincoln Arc Welding Foundation, Cleveland, Ohio, for the purchase of books on Welding to be placed in the Library of the Department of Civil Engineering, Electrical Building, with suitable name plates in them indicating their origin.
100.00 from Mrs. B. Kilbourn to cover the award of the Emerson Wickett Memorial Scholarship in Applied Science for 1945-46.
50.00 from the Deborah Assembly No.5, Order of Rainbow for Girls, for credit of their Bursary for 1945-46.
50.00 from Mr. L. C. Outerbridge as his contribution to the Cornelius Arthur Masten Fellowship in Law for 1945-46.

Finance
Committee
Report
Number 156
approved

In the absence of Mr. Ross, Mr. Morrow
moved the adoption of Report Number 156 of the Finance Committee,
which was approved as follows:-

Third Quin-
quennial
Report of
Actuaries
on Employees'
Pension
Fund

"The Finance Committee begs to report to the
Board of Governors:-

1. Your Committee has considered the Third Quinquennial Report on the Employees' Pension Fund which had been prepared by the Actuaries for this fund, Professors M. A. Mackenzie and N. E. Sheppard. The report states that the records have been properly kept so that all the detailed information for which the Actuaries asked was readily available on the record cards of employees having at least two years to count for pension in the service of the University, or the Connaught Laboratories, or the Royal Ontario Museum, or Hart House, or the Insulin Committee, or the Athletic Association; that at 30 June, 1944, there were 271 male contributors and 214 female; that the pensioners numbered 12 male and 30 female (including 22 widows); and that the fund was in sound condition. The balance at the credit of the fund totals \$1,086,800.00. Your Committee recommends the report for the approval of the Board.

Report of
Professors
Mackenzie
and Sheppard
on a revision
of present
Pension Fund
for Academic
Staff

2. Your Committee has also considered the report of Professors Mackenzie and Sheppard, dated 28 March, 1944, which was prepared at the President's request following representations made by a Committee of the Teaching Staff for a review of the Academic Pension Fund, in the hope of receiving more adequate pensions in view of the decreasing benefits to be provided under contracts with the Teachers' Insurance and Annuity Association for those more recently appointed to the staff.

Two of the most important suggestions contained in the report are as follows:-

'That each contributor who took out a T.I. & A.A. contract since 30 June, 1941, and each new contributor, place his personal contributions from and after 1 July, 1944, in a suitable Dominion Government Annuity. After the maximum annuity from this source has been purchased, the future annual contributions of the contributor be placed with his T.I. & A.A. contract.

That the University contribute dollar for dollar with each contributor up to a maximum of 7% of his annual salary but not in excess of \$500 per annum in respect of any one contributor. The University's contribution should be used in the purchase of an annuity contract on the life of the contributor through the T.I. & A.A.'

As taxation has a bearing on this plan your Committee requested Dr. Sidney Smith to obtain information as to whether the Dominion Government portion would be subject to Income Tax.

After discussing various phases of a possible extension of the fund, such as the cost, numbers participating, etc., it was felt that consultation should be had with some of the life insurance companies in order to obtain any suggestions which they might be prepared to make in this connection.

Your Committee begs to report that it is pursuing the matter further, and that in the meantime it is of the opinion that some effort should be made to improve the pension benefits to the Staff of the University.

Conservatory
Estimates
for 1944-45

3. Your Committee took up for consideration the Revised Estimates of the Toronto Conservatory of Music for 1944-45, and recommends these for the approval of the Board.

No amount to
be provided
for Conserva-
tory in Estim-
ates for 1945-
46 of Univer-
sity

4. In connection with the preparation of the 1945-46 Estimates, the President requested information from your Committee as to whether any amount should be provided for the Toronto Conservatory of Music. In view of the arrangements made with the Conservatory your Committee recommends that no amount be included for the Conservatory in the University Estimates for 1945-46.

Dr. Smith to
assist in pre-
paration of
Estimates

5. In view of Dr. Cody's retirement as President in June, your Committee recommends that Dr. Smith, his successor, assist in the preparation of the Estimates for 1945-46.

All of which is respectfully submitted,

(Sgd) Geo. H. Ross,
Chairman."

March 13th, 1945.

Report of
Council of
Faculty of
Medicine
referred
to the
President
for fur-
ther in-
formation

There was presented a report of the Council of the Faculty of Medicine, dated March 6, 1945, submitting recommendations in connection with the revised Medical course. After considering the matter the report was referred to the President for further information. It was noted that the report included a statement to the effect that the Board of Governors had ordered that not more than 150 students be admitted to the First Premedical Year of the Faculty, and it was pointed out at the meeting that this was not an order of the Board but approval by them of a recommendation of the Faculty to limit the number of students to 150. It was further noted that no reference was made in the report to the question of fees, which should be included in the final arrangements.

Presentation
of report
of Engineer-
ing Alumni
Scholarship
Committee -
Mr. LaBine
to replace
Colonel
Phillips

There was also presented a report of the Organization Meeting of the University of Toronto Engineering Alumni Association Scholarship Committee, held on March 15th, and this report was taken as read. Approval was given to the suggestion of Colonel Phillips that Mr. Gilbert A. LaBine replace him on the Committee.

Dr. Cassidy's
statement of
travelling
expenses
laid over

The statement submitted by Dr. H. M.
Cassidy, School of Social Work, in connection with his travel-
ling and moving expenses from California, was laid over.

*Indexed
M.B.*

The meeting adjourned at 6:25 p.m.

Minutes confirmed.

April 12th 1945

D. B. Lewis

Chairman.

E. Higgins

Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, April 12th, 1945, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Duncan
The Vice-Chairman	Mr. Vaughan
The President	Dr. Neilly
Dr. Macdonald	Mr. Ross
Hon. Dr. Ferguson	Mr. LaBine
Mr. Borden	Mr. Bryce
	Mr. McCullagh

Dr. Sidney Smith, Executive Assistant to the President.

The Bursar was present as Secretary.

Before proceeding with the business of the meeting the Secretary reported that he had been informed on behalf of the following members that they would be unable to attend:-

Mr. Morrow	Hon. Dr. Bruce
Mr. Rogers	Chief Justice Robertson
Chief Justice Rose	

The minutes of the last meeting were presented and -

Upon motion of Mr. LaBine,
Seconded by Mr. Duncan,
were confirmed.

The minutes of the meetings of the Executive Committee were presented.

Arising out of the minutes the following matters were dealt with:-

Following the presentation of the minutes of the meetings of the Executive Committee, the Chairman of the Board made the following statement:-

Statement by
the Chairman
in connection
with apprehen-
sions of cer-
tain members
of the Board
regarding the
possible work-
ing of the
Executive
Committee

"At the last meeting of the Board the By-Law setting up the Executive Committee was approved. This Committee has now had two meetings. It will report that certain matters which have been referred to under the delegated authority set out in Clause 10 have been dealt with. It is not proposed in future to refer further to such matters, but it is, of course, well understood that any one who is interested in any of such detailed items may raise a question.

The Committee will also refer to the Board certain other items which appear specifically on the agenda of this current meeting.

May I at this juncture express my thanks to the Board for unanimously approving the By-Law which set up the Executive Committee? I am sure that once it finds its feet it will be an invaluable aid in facilitating the work of the Board.

I must mention, however, that during the last week certain Governors have been good enough to speak frankly concerning some fears or apprehensions in connection with the possible working of this Executive Committee.

As I interpret these apprehensions, the first relates to a possible usurpation of power by the Executive Committee. In my opinion such apprehensions are groundless. The By-law speaks for itself, and I cannot imagine any one who has read it entertaining any illusions as to its powers. It is a fact that the present Executive Committee has identical powers under Clause 10, no more, no less than that of the Committee established in June, 1943. Indeed, all these delegated powers may be withdrawn or altered by the Board at any time.

I gather that certain other apprehensions may be based on the size of the Executive Committee. The Committee of 1943 consisted of three members. I suggest that that is one of the reasons why it failed to function satisfactorily. From my point of view, the Executive Committee should provide an adequate cross-section of opinion on University matters to give it a better collective judgment than that of the individuals in their own executive capacity. It is not necessary to provide the framework of a committee to obtain readily the opinion of the chief executive officer of the University - the President, or the advice of the Chancellor, and this was not the purpose of the present Committee.

As I stated in the meeting of the 22nd, our chief hope is that the Committee will provide aid in the preparation of matters which must be brought before the Board, and for this purpose it is clear that there must be a certain number of the members of the Board as distinguished from those who are officers of the University or chairmen of Standing Committees. I don't know how this can be done with fewer than the eight members. If I am wrong, I would like to be put right. It has been suggested that there is something malign in the fact that the number of members provided for is the same as the number which presently constitutes a quorum of the Board. In answer to this suggestion, it should be sufficient to point out that under Section 22 of the University Act it appears the Board has the right to alter the number which shall constitute the quorum.

As I accept in entire good faith the criticisms of those Governors who were good enough to speak to me, I can only conclude that there is still an implication of lack of confidence in my selection of the individual members who make up the first Committee.

Chairman's
statement
in connec-
tion with
Executive
Committee
(Cont'd)

Fortunately, as a newcomer, I have no knowledge of any conflict of personalities as between the Governors which might suggest that any consideration other than their ability should arise. I did not seek the appointment as Chairman. It is my intention to judge matters related to the Board as I see them, in the full conviction that harmony and tolerance are essential if we are to do any sort of a job at all.

I feel that it was probably a mistake on my part to mention at the last meeting the hope that we might some time in the future be able to get along with only one regular meeting of the Board in each month. I realize now that such a remark may have conveyed an implication, which so far as I am concerned did not exist, of intention to limit the discussions at the Board meetings. It was proposed that we should alter By-Law Number 1 and place ourselves in a position where we should have one regular meeting and as many special meetings of the Board as were necessary in each month. I feel that we should leave this point in abeyance until we are satisfied that it can be brought about without any misunderstanding.

It has also been suggested that we proposed attempting to move too quickly. When I see the number of matters upon which decisions must be reached by the Board before we can properly approach certain very important matters of policy, I cannot imagine that any one would want to go too slowly. This Board as a whole is the one that will set the pace, and I for one am quite content that it should be so.

At the last meeting, the By-Law and the selection of the first Committee were adopted unanimously. I suggest that the Committee, which under the By-Law will be re-appointed at the beginning of the next term, should get on with its work and that it should be judged by its performance and nothing else. I would propose in this matter to be guided only by the views and opinions expressed openly at this Board, and I now suggest that the meeting be thrown open for discussion on these points."

Discussion
by members
regarding
Executive
Committee

Mr. Ross pointed out that out of a possible working body of 20 members of the Board the average attendance at Board meetings was 9.-, and referred to the graduates of the University on the Board and the non-graduates, and the political attachments of the members appointed to the Executive Committee. Mr. McCullagh stated that in his opinion no political attachment had been or should ever be taken into consideration. Dr. Ferguson emphasized that the political allegiance of the individual Governors was never a matter of consideration by the Government. Dr. Macdonald agreed with the principle of the Executive Committee. He emphasized the importance, in his view, of keeping the full Board fully apprised of all important matters.

The discussion was finalized by unanimous agreement that the Committee as presently constituted should proceed with its work and should be judged by its performance.

Proposed By-Law No. 43 to repeal By-Law No. 40 withheld

It was agreed that the proposed By-Law No. 43, of which notice of motion had been given repealing By-Law No. 40, would be withheld and brought up some time in the future if and when it was perfectly clear that it was desirable, in the opinion of the Board, to establish its regular meeting as once a month.

Payments to Dr. H. M. Cassidy for travelling expenses and extra work done referred to the Chairman of the Board and Chairman of Finance Committee

The matter of payment to Dr. H.M. Cassidy in connection with his travelling and moving expenses from California, and the recommendation of the President for a grant of \$500 to Dr. Cassidy for extra work he has done this year in the re-organization of the School of Social Work, were referred to the Chairman of the Board and Mr. Ross, Chairman of the Finance Committee, for prompt action.

The following recommendations of the President were approved:-

Appointment of C. E. Atwood as Assistant Professor of Entomology

That in accordance with notice of motion given at the last meeting, Mr. C. E. Atwood be appointed as Assistant Professor of Entomology in the Department of Zoology as from July 1, 1945, at a salary at the rate of \$3,000 per annum.

Additional appropriation for Vocational Guidance Centre

That an additional appropriation be granted for the Ontario College of Education for 1944-45 as follows:-
Vocational Guidance Centre:
"Materials and Supplies" - \$10,000.00

Additional appropriation for visit to Libraries and Men's Residences

That the following additional appropriation be authorized in connection with the combined visit of representatives from the University to Libraries and Men's Residences of certain universities in the United States, thus making the total already appropriated for this purpose \$1,800:-
"University College Men's Residences - Construction" - \$300.00

Appropriations
granted
for Applied
Science
Summer
Course and
Arts Summer
Course,
1945

The President presented the Estimates in connection with the Applied Science Summer Course, 1945, and the Arts Summer Course, 1945, and informed the Board that the fees in connection with the same would cover the cost of the courses. Following consideration of these estimates Dr. Neilly emphasized the fact that the fees would not provide for other than salaries and equipment. On this understanding the Board, upon motion of Dr. Neilly, authorized the following appropriations:-

Applied Science Summer Course, 1945:

Salaries and Maintenance, Faculty of Applied Science	- \$22,810.
Salaries in Applied Science, to be paid staff of Faculty of Arts	- 12,160.
Total	- <u>\$34,970.</u>

Arts Summer Course, 1945:

Salaries	- <u>\$ 9,000.</u>
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Appointments for
above
courses

Approval was also given to the following appointments in connection with the above courses:-

Applied Science Summer Course, 1945:

School of Architecture:		
Assistant Professor	- W. E. Carswell (2 terms)	\$1,000.
Librarian and Secretary (now on part time)	- Miss E. W. Dyer (2 ")	220.
Chemical Engineering:		
Assistant Professor	- J. G. Breckenridge (April 2 to August 25 - part time)	700.
Assistant Professor	- W. C. Macdonald (April 2 to August 25 - part time)	700.
Instructor	- W. F. Graydon (April 2 to August 25)	900.
Demonstrator	- C. E. Drover (April 2 to June 30)	500.
Demonstrator	- E. Yurasyk (April 15 to June 30)	575.
Civil Engineering: Municipal and Structural:		
Associate Professor	- W. B. Dunbar (1 term)	750.
Assistant Professor	- M. W. Huggins (1 ")	750.
Civil Engineering: Surveying and Geodesy:		
Lecturer	- T. L. Rowe (1 term)	600.
Lecturer	- S. H. deJong (1 term)	600.
Electrical Engineering:		
Assistant Professor	- D. N. Cass-Beggs (1 term)	900.
Engineering Drawing:		
Professor	- J. R. Cockburn (2 terms - part time)	700.
Professor	- W. J. T. Wright (2 terms - full time)	2,000.
Associate Professor	- A. Wardell (2 terms - full time)	1,800.

Appoint-
ments for
Applied
Science
Summer
Course
and Arts
Summer
Course
(Cont'd)

Applied Science Summer Course, 1945 (Cont'd):

Engineering Drawing (Cont'd):

Lecturer	- J. J. Spence (2 terms - part time)	\$ 700.
Lecturer	- G. R. Edwards (2 terms - part time)	700.
Demonstrator	- F. E. Deloume (2 terms - full time)	1,400.
Demonstrator	- E. Myatt (2 terms - part time)	500.
Attendant	- G. Brown (2 terms - part time)	300.

Mechanical Engineering:
Associate Professor

- G. R. Lord (1 term)	600.
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Staff of Faculty of Arts:

Department of Chemistry	-	400.
Department of Mathematics:		
Professor I. R. Pounder	-	1,600.
Professor J. D. Burk	-	1,600.
Professor R. Brauer	-	1,600.
A. Schild	-	1,400.
J. A. Jenkins	- (first half)	700.
R. Steinberg	- (2nd half)	700.
Department of Mineralogy:		
E. W. Nuffield	- (first term) Lecturer	1,000.
W. Wightman	- (" ") Laboratory demonstrator	150.
Department of Physics:		
Professor J. Satterly	- (first half @ \$70 per week))
Miss K. M. Crossley	- (first half as demonstrator and lecture assistant @ \$45 per week)) 2,760.
Department of Political Economy		250.

Arts Summer Course, 1945:

Instructors:

Department of Political Economy:

K. F. Helleiner	- Economics	\$1,500	
J. E. Hodgetts	- Political Science	1,500	
J. E. Smyth	- Accounting	1,500	4,500.

Department of History:

Professor R. Flenley	-	500	
Professor R. M. Saunders	-	500	
J. H. S. Reid	-	500	1,500.

Department of Mathematics:

Miss C. Krieger	- Mathematics A	750	
Dean S. Beatty	- Mathematics B	750	1,500.

Department of English:

Professor E. J. Pratt	-	475	
Professor R. S. Knox	-	340	
Professor N. J. Endicott	-	205	
Professor J. R. MacGillivray	-	205	
Miss R. J. Jenking	-	275	1,500.

Letter from
Hon. Ian
MacKenzie
regarding
assistance
to univer-
sities by
the Govern-
ment in
connection
with ex-
service
students

Regarding the suggestion that the Chairman might see the Hon. Ian MacKenzie as to a possible deficit in connection with these special courses for ex-service students, the President presented the following letter from Mr. MacKenzie in reply to an enquiry made by him:-

"Rev. Dr. H. J. Cody,
President,
University of Toronto,
Toronto, Ontario.

Dear Dr. Cody:-

I have your letter of March 27th in connection with assistance to the Universities in connection with the education of those who have been discharged from the Armed Forces.

Close attention is being given to this matter and I will be pleased to do everything possible to expedite consideration.

With kind regards,

Yours sincerely,

April 9th, 1945.

(Sgd) Ian MacKenzie"
Minister of Veterans' Affairs.

Confirma-
tion of
President's
approval
of certain
bursaries
in Univer-
sity Col-
lege

The Board confirmed the President's action in approving of the following awards of Bursaries in University College for 1944-45:-

(a) \$50.00 to Miss P. P. Belt, being unused part of bursary awarded to Miss Margaret Kelly who had to withdraw at Christmas on account of illness.

(b) \$75.00 to Allen W. Nicholls, being unused part of bursary awarded to E. Titcher who withdrew at Christmas to go on active service.

Communications were presented and dealt with as follows:-

Proposed
Institute
of Jour-
nalism
assured
of the
Board's
support

From Dr. Sidney Smith transmitting an Interim report in connection with the desirability of establishing an Institute of Journalism at the University of Toronto, regarding which a Committee had been appointed by the President. Mr. McCullagh stated that he was very favourably disposed to the establishment of such an Institute, and the Board gave assurance of its support to the project and its co-operation in connection with the same.

Offer of a group to provide \$20,000 a year for 5 years for an Institute of Industrial Relations accepted on certain conditions

Also from Dr. Smith transmitting a letter from Mr. H. G. Fox, K.C., of St. Catharines, offering, on behalf of a group, the sum of \$20,000 a year for five years for the establishment and conduct within the University of an Institute of Industrial Relations.

Upon motion of Mr. Bryce,

Seconded by Mr. Duncan,

the Board accepted this generous offer, and instructed the Bursar to express to Mr. Fox the gratitude of the University and the confidence of the Board that the Institute will redound to the advantage of Ontario and of Canada. Dr. Smith also presented a memorandum which he had submitted to Mr. Fox outlining proposals in connection with the establishment of the Institute, including its purpose, organization, research procedures, etc. In discussing the matter the Board adopted the policy that the Director of the Institute should not be permitted to act on conciliation boards or as a referee in wage disputes, and that any fees should be credited to the Institute.

Letter from Icelandia Limited protesting use of Varsity Arena and Stadium for public purposes while accepting immunity from taxation. No action taken

From Dr. Sidney Smith enclosing a letter, and other correspondence arising therefrom, received from Mr. Bedford Allen, President of Icelandia Limited, protesting the use of Varsity Arena and Stadium for public purposes, at the same time accepting immunity from taxation. Some discussion ensued and the Chairman pointed out that the letter was in reality a complaint from one who rightly or wrongly held himself to be suffering in some way and that it had no official significance, and it was agreed that no action be taken.

Estimates of Ontario College of Education approved

From Dean A. C. Lewis transmitting the Estimates of the Ontario College of Education for 1945-46, which had been approved by the Minister of Education, and upon motion of Dr. Macdonald the Board approved of the same.

Letter of
apprecia-
tion from
Miss M. B.
Ferguson

From Miss Marion B. Ferguson, Dean of Women, University College, expressing appreciation for what had been done in providing the two additional women's residences at 5 Willcocks Street and 146 St. George Street.

Estimate
for alter-
ations
and equip-
ment for
Photograph-
ic Service
referred to
Property
Committee

From the Superintendent transmitting an estimate of \$19,000 for alterations and rehabilitation of the Engineering building to provide improved accommodation for the Department of Photographic Service; also a letter from Professor K. B. Jackson including an estimate of \$5,000 for equipment for the department. After discussing the matter it was referred to the Property Committee for consideration and report.

Draft
Statute of
Senate re
fellowship
offered by
Consolidated
Mining and
Smelting
Company re-
ferred to
Advisory
Committee
on Scien-
tific
Research

From Dr. Sidney Smith transmitting a draft Statute of Senate relating to the award of the fellowship which has been offered by the Consolidated Mining and Smelting Company of Canada, and stating that for certain reasons the Senate's Committee on Scholarships decided that the Statute should not be reported to the Senate in its present form as it raises matters of policy which can be decided only by the Board of Governors. The matter was referred to the Advisory Committee on Scientific Research for consideration and report.

Procedure
to be fol-
lowed in
connection
with forms
of proxy

Referring to the authority previously given to the Chairman of the Board and the Bursar to sign such forms of proxy for annual general meetings of corporations as in their discretion they deemed advisable, the Executive Committee decided that such action should be reported in future at regular Board meetings. Upon motion of Mr. Borden the Chairman was authorized to decide what proxies should be executed on behalf of the Board.

Forms of
proxy
completed

In this connection the Bursar reported the completion of forms of proxy for the annual general meetings of the following:-

- | | |
|---------------------------------------|----------------|
| (a) Canadian Pacific Railway Company | - May 2, 1945 |
| (b) Economic Investment Trust Limited | - May 16, 1945 |

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

\$6,785.96	from the Registered Nurses' Association of Ontario to cover expenditures for Field Work Conferences held by the School of Nursing.
6,000.00	" the National Research Council for Project E.E.1-9, Dr. G. F. Wright, Chemistry.
2,774.75	" the Rockefeller Foundation for the following grants:- 1. Biography of Sir John A. Macdonald by Prof. D. G. Creighton \$1,625.00 2. Research in Nutrition under the direction of Dr. E. W. McHenry, School of Hygiene 1,149.75 \$2,774.75
1,700.00	" the Nutrition Foundation, Inc., New York, to be paid annually for three years for research under the direction of Dr. E. W. McHenry entitled "Retention of B vitamins in rats on various diets."
487.00	" various donors as subscriptions to the Class of Medicine 1924 War Service Scholarship.
125.00	" the following donors as their portion of the contributions towards the Cornelius Arthur Masten Fellowship in Law: 1. Mr. W. Kaspar Fraser, K.C. \$50.00 2. Armadale Corporation Limited 75.00 \$125.00
100.00	" Mrs. N. W. Rowell representing her donation to the Newton Wesley Rowell Fellowship in Law.
50.00	" the Public Speaking Association of University College in payment of their bursary for 1945-46.
25.00	" the Engineering Institute of Canada to cover the award of their Prize for 1944-45.

Acceptance of report and minutes of meeting of Advisory Committee on Scientific Research

The Bursar presented a report, dated March 29th, covering the preliminary meeting of the Advisory Committee on Scientific Research, together with the minutes of the Committee's meeting of April 11th and accompanying resolution, which were read and -

Upon motion of Mr. LaBine,
Seconded by Mr. Bryce,
were accepted.

Approval of Report of meetings of Registrars, Bursars and D.V.A. representatives

Approval was given to the following report prepared by the Bursar on meetings of Registrars and Bursars of the University and Colleges with representatives of the Department of Veterans' Affairs, to discuss the question of Fees,

Report of
meetings
of Regis-
trars,
Bursars
and
D.V.A.
represen-
tatives
(Cont'd)

etc., in the arrangements for the Rehabilitation of Men and Women dis-
charged from the Services:-

"The Board of Governors at their meeting on Thursday, January 25th, authorized the Bursar of the University, Mr. C. E. Higginbottom, to convene a meeting of the Registrars and Bursars of the University and Colleges, together with representatives of the Department of Veterans' Affairs, in order to discuss the above. Two meetings were held in Simcoe Hall, attended by the following:-

February 16th, 1945:

University Representatives:

Dr. Sidney Smith
Mr. A. B. Fennell, Registrar,
University of Toronto
Mr. C. E. Higginbottom, Bursar,
University of Toronto

College Representatives:

Professor W. J. McAndrew - Registrar, University College
Professor M. St.A. Woodside - Registrar } Victoria College
Dr. W. J. Little - Bursar }
Professor R. K. Hicks - Registrar } Trinity College
Mr. E. G. Strathy - Bursar }
Rev. T. A. MacDonald - Bursar, St. Michael's College

Department of Veterans' Affairs Representatives:

Mr. H. W. Jamieson. - Superintendent of Educational
Training, Ottawa
Dr. R. McIntosh - Assistant Director of Education-
al Training, Ottawa
Mr. V. S. Stevens - Supervisor of Training, Toronto.

March 27th, 1945:

University Representatives:

Mr. A. B. Fennell, Registrar,
University of Toronto
Mr. C. E. Higginbottom, Bursar,
University of Toronto

College Representatives:

Professor W. J. McAndrew - Registrar, University College
Professor M. St.A. Woodside - Registrar } Victoria College
Dr. W. J. Little - Bursar }
Mr. E. G. Strathy - Bursar, Trinity College

Department of Veterans' Affairs Representatives:

Dr. R. McIntosh - Assistant Director of Education-
al Training, Ottawa
Mr. V. S. Stevens - Supervisor of Training, Toronto
Mr. J. E. Andoff - Department of Veterans' Affairs

After thoroughly discussing the whole situation, the following arrangements were unanimously agreed upon:-

1. A student under D.V.A. expecting to receive academic credit for the full Session shall be charged full fees, irrespective of date of admission.
2. A student in Pass Arts under D.V.A. taking one or more courses and expecting to receive full academic credit for the same shall be charged the full fee for the courses taken at \$30 per course.

Report of
meetings
of Regis-
trars,
Bursars
and D.V.A.
represent-
atives
(Cont'd)

3. A student under D.V.A. who registers after the commencement of the term, if he is given instruction to prepare him for his annual examination, his fees will be paid in full for the Session by the D.V.A.

If a student registers during the term prior to his discharge from the services, he will be personally liable for the fees of the portion of the Session prior to his discharge; the D.V.A. assuming the responsibility for his fees from such date of discharge.

NOTE:

The fees of a student will only be paid in full by the D.V.A. providing he can complete his full year's work subsequent to the date of his discharge.

In any event before acceptance by the University, he should present evidence of approval of his plans for rehabilitation by the D.V.A.

4. D.V.A. will, immediately after discharge and acceptance by D.V.A. for maintenance grant and fees at the University, send to the Registrar of the University 3 copies of a form showing -

- (a) that the student is eligible for such assistance under D.V.A. regulations
- (b) the date of discharge
- (c) the number of months for which tuition, etc., will be paid by D.V.A.

The Registrar of the University will forthwith forward one copy to the Bursar of the University and one copy to the Registrar of the College or Faculty in which the student is enrolled, retaining the third copy.

5. If a student wishes to enter the University under D.V.A. before his discharge is completed, he must obtain from the local officer of D.V.A. a letter showing that upon discharge he will be entitled to D.V.A. grants.

6. Upon receipt of the form from D.V.A. mentioned in No. 4, and after registration, accounts in duplicate are to be sent by the College and the University to the local office of D.V.A. for the proportion of tuition fees and incidentals that are to be paid by D.V.A. The accounts to show date of discharge and number of weeks charged.

7. If a student fails in the final examination of any year in two subjects, he must pass supplemental examinations in both these subjects before he can continue in the next session under D.V.A.

8. A student must make application for D.V.A. grants within 15 months of date of discharge.

9. The regular 'University Incidental Fees' to be paid.

(Sgd) C. E. Higginbottom,
Convener.

Bursar's Office, University of Toronto.
March 27th, 1945."

The following report upon the Pension
Scheme for the Administrative and Clerical Staff was approved:-

Approval
of report
of Committee
upon the
Pension
Scheme for
the Admin-
istrative
and Cler-
ical Staff

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The undersigned, acting as a Committee upon the Pension Scheme for the Administrative and Clerical Staff, beg to report in connection with requests received to have the following University employees retired on pension:-

1. Harold Richard Cheney - Acting Postmaster and Chief Messenger.

In May, 1943, Cheney was granted leave of absence for War Service after having been in the employ of the University since June, 1926. In October, 1943, while in the Active Army, he suffered a stroke and the Chief Medical Officer at Christie Street Hospital stated that he was considered permanently disabled. Cheney has since been examined by the University doctor who confirms the statement of the Army doctor. He was 47 years of age on February 19, 1945.

Your Committee recommends that Cheney be retired on pension as from March 1, 1945, at the rate of \$37.08 per month.

2. John William Albert Elliott, Mechanician, Department of Physiology.

Elliott, who has been in the employ of the University since October, 1922, has expressed a desire to retire on account of ill health. He was 65 years of age on March 8, 1945, and the University doctor, who has examined him, declares that he is totally disabled.

Your Committee recommends that Elliott be retired on pension as from July 1, 1945, at the rate of \$56.83 per month.

Respectfully submitted,

(Sgd) C. E. Higginbottom
M. A. Mackenzie
A. D. LePan"

March 20th, 1945.

Items not
on agenda

The Board consented to deal with the follow-

ing items not on the agenda:-

Nomination
for the
McCharles
Prize re-
ferred to
Special
Committee
of Award

The Bursar presented a letter from Dr. T. H. Hogg, Chairman of the Hydro-Electric Power Commission of Ontario, nominating Mr. Wills MacLachlan, a Consulting Engineer of Toronto, as a candidate for the McCharles Prize when it is next awarded, and -

Upon motion of Mr. Duncan,

Seconded by Mr. McCullagh,

this matter was referred for consideration and report to the Board's Special Committee of Award in connection with the McCharles Prize.

Estimates
of Hart
House re-
ferred to
Finance
Committee

The Estimates of Hart House for the year 1945-46 were presented, and upon motion of Mr. Bryce were referred to the Finance Committee for consideration and report.

Approval of special appropriation for 1945-46 for Women's Residences and Union

The following special appropriation for the Women's Residences and Union was approved, this amount to be included in and provided for in the Estimates for 1945-46, with authority for Miss Ferguson, Dean of Women, to place orders now for certain equipment to be paid for out of this 1945-46 appropriation:-

"Women's Residences and Union:

Housekeeping Account:

Combined General Charges, Furnishings
and Sundry Renewals:

Laundry Machinery"

- \$1,500.00

Progress reported in connection with Conservatory of Music

The Chairman informed the Board that progress was being made in connection with the affairs of the Toronto Conservatory of Music, and the clarification of its status.

Assurance given for students failing in pre-medical years to continue in another course

Following the last meeting the apprehensions of certain members of the Board in reference to the recently discussed changes in the pre-medical course were communicated to the President in the form of a letter in the hope that he could give the Board an assurance that students failing in the pre-medical years would find it possible to readily continue in another suitable course within the University. Both the President and Dr. Smith felt that such an assurance could be given to the Board and this is confirmed by a letter in some detail from the President.

The President reported that further information had been obtained re Firth Bequest

The President informed the Board, in the absence of Chief Justice Robertson, that further information had been obtained in connection with the Firth Estate, which would no doubt be presented for consideration at the next meeting of the Board.

Notice of motion re expiration of Special Committees

Dr. Neilly gave notice of motion that he would recommend at the next meeting that the term of all Special Committees appointed by the Board expire in October of each year.

Appoint-
ment of Dr.
Ferguson
as Chancel-
lor of Uni-
versity of
Western
Ontario

The Board extended congratulations to the
Hon. Dr. Ferguson upon his recent appointment as Chancellor of the
University of Western Ontario.

Invitation
of Dr. B.
Neilly to
members
of Board
to dinner
after next
meeting

Dr. Neilly very kindly extended an invita-
tion to the members of the Board to be his guests at dinner at the York
Club following the regular meeting on Thursday, April 26th, and after-
wards, as guests of the Connaught Laboratories Committee, to visit the
Spadina Division where Dr. Defries and his staff will put on a short
programme indicative of the work in which they are engaged. In addi-
tion an opportunity will be afforded all present to familiarize them-
selves with the new building and equipment, and see in process the
manufacture of penicillin and the drying of blood plasma. The Board
expressed sincere thanks to Dr. Neilly for his kind invitation.

Announce-
ment of
death of
President
Roosevelt

Word was received during the meeting of
the death that afternoon of President Roosevelt of the United States,
and this sad news was a great shock to the Board.

*Indeped
M.B.*

The meeting adjourned at 6:15 p. m.

Minutes confirmed.

April 26th 1945

R. Z. Phiney
Chairman.

C. Higgins
Secretary.

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Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Thursday, April 26th,
1945, at 4 p. m.

Present -

The Chairman (Colonel Phillips	Hon. Dr. Bruce
The President	Mr. Morrow
Chief Justice Robertson	Mr. Bryce
Mr. Vaughan	Hon. Dr. Ferguson
Dr. Neilly	
Dr. Sidney Smith, Executive Assistant to the President.	

The Bursar was present as Secretary.

Before proceeding with the business of the
meeting the Secretary reported that he had been informed on behalf of
the following members that they would be unable to attend:-

Dr. Macdonald	Dr. McCarthy
Mr. Ross	Chief Justice Rose
Mr. LaBine	Dr. Gibson
Mr. Rogers	Mr. Duncan
	Mr. McCullagh

Letter acknow-
ledging kind
wishes for
the speedy
recovery of
Chief Justice
Rose

A letter was presented from Miss Rose, a
sister of Chief Justice Rose, conveying appreciation of the kind wishes
extended to her brother for a speedy recovery from the effects of his
recent accident.

Resignation
of Rt. Hon.
Sir Lyman
P. Duff

The Chairman announced that he had been in-
formed by Prime Minister Drew of the resignation from the Board of the
Rt. Hon. Sir Lyman P. Duff.

The minutes of the last meeting were pre-
sented, and

Upon motion of Mr. Morrow,

Seconded by Hon. Dr. Bruce,
were confirmed.

Presentation
of minutes
of Executive
Committee

The minutes of the meeting of the Executive Committee, held on April 23rd in Mr. McCullagh's office, were presented.

Arising out of the minutes the following matters were dealt with:-

All Special
Committees
to expire
at date of
first meet-
ing in
October of
each year

In connection with the previous notice of motion the Board approved -

Upon motion of Dr. Neilly,

Seconded by Hon. Dr. Bruce,

that the term of all Special Committees appointed by the Board expire at the date of the first meeting in October of each year.

Report on
Firth Bequest
to be made
at a later
date

Chief Justice Robertson reported that he had gone into the matter of the Firth Bequest, but in view of Chief Justice Rose's accident the matter had been delayed but that he hoped to make a complete report in this connection at a later meeting.

Board's policy
regarding
Institute of
Industrial
Relations
agreed to by
group spon-
soring the
Institute

Regarding the offer for the establishment of an Institute of Industrial Relations at the University, a letter was presented from Mr. H. G. Fox, K.C., stating that the Committee of the group making the offer agreed with the Board's policy that the Director of the Institute should not be permitted to act on conciliation boards or as a referee in wage disputes.

The following recommendations of the President were approved:-

Appointments
in Ontario
College of
Education

That upon motion of Hon. Dr. Bruce the following appointments be made in the Ontario College of Education with the concurrence of the Chairman and Dr. Smith:-

Appoint-
ments
(Cont'd)

From 1 July, 1945:	
Miss H. B. St. John	- Professor of Methods in Modern Languages \$4,600 per an.
L. R. Bell	- Assistant Professor of Music and Instructor in University Schools 3,700 " "
J. R. McIntosh	- Assistant Professor of Educational Research 3,500 " "
R. J. Jones	- Instructor, University Schools, for 1945-46 \$2,000
(#) Mrs. Irene Brown	- Clerk, Ontario College of Education, for 1945-46 \$1,550

Honorar-
ium to
Dr. A. E.
Berry

That an honorarium of \$250 be paid to Dr. A. E. Berry, Lecturer in Public Health Engineering, School of Hygiene, for additional lectures required of him during the Session 1944-45.

\$1,000 set
aside from
Wallberg
Fund for
travelling
expenses
of Applied
Science
staff

That upon motion of Dr. Neilly,
Seconded by Mr. Bryce,
the sum of \$1,000 be set aside from the Wallberg Fund for travelling expenses of members of the staff of the Faculty of Applied Science and Engineering as follows:-

Charge "T.F. E. A. Wallberg Memorial Fund"
Credit "T.F. E. A. Wallberg Memorial Fund -
Applied Science Travelling Expenses".

Additional
appropria-
tion in
Health
Service

That upon motion of Hon. Dr. Bruce an additional appropriation be granted in the University Health Service as follows:-

"Occasional Staff for Examinations - Women"

"Salaries" - \$131.00

Fees for
Pre-medical
Years and
for Four
Years in
Medicine

That the following fees be approved in the Faculty of Medicine:-

First and Second Pre-medical Years:

First Year - \$150.00
Second Year - \$150.00

Four Years in Medicine:

First Year - \$350.00
Second Year - \$350.00
Third Year - \$350.00
Fourth Year - \$350.00

Note: It is understood that the incidental fees will remain as at present.

(#) Changed at Executive Committee Meeting, May 17th, 1945, to a permanent appointment viz: from July 1st, 1945, as per letter from Dean Lewis, May 14th, 1945.

Fees in
School of
Hygiene

That the fees for both the Diploma of Public Health and the Diploma in Industrial Hygiene, School of Hygiene, be increased from \$225 to \$280 commencing with the Session 1945-46.

Fees for
Diploma
Course in
Art as
Applied to
Medicine

That the fees for the Diploma Course in Art as Applied to Medicine, for both men and women, as recommended by Dr. Ryerson, be as follows:-

	Years	(#) Academic Fee	(&) Incidental Fees	Total
Men:	I,II,III	\$180	\$36	\$216
Women:	I	180	24	204
	II,III	180	21	201
Diploma Fee in the III Year				5

(#) The academic fee includes the following fees:
Tuition, library, laboratory supply, one annual examination.

(&) These incidental fees include the following fees:
For men - Hart House, Students' Administrative Council, Athletic, Health Service, Physical Training, Laboratory Deposit.
For women - Students' Administrative Council, Athletic, Health Service, Physical Training (for the I Year only), and Laboratory Deposit.

Note: The Bursar questioned the schedule of fees originally submitted by Dr. Ryerson, which were later revised and approved as above by the Chairman and the President.

Fees in
School
of Social
Work

Upon motion of Dr. Neilly,

Seconded by Hon. Dr. Bruce,

the following fees were also approved in connection with the School of Social Work:-

Schedule of fees for full-time Diploma students:

Academic (#)	Incidental (%)	Total Fees (if paid in one instalment)	Fall Term Instalment	Spring Term Instalment
\$150	\$12	\$162	\$87	\$76

(#) This includes - tuition, library, and one annual examination.
(%) These include - Students' Administrative Council, Athletic, and Health Service.

Other special fees:

Diploma fee, \$5; Advanced Standing Fee, \$10; Supplemental Examination fee, \$10.

Occasional or part-time students, \$7.50 per class hour per term for every course in which they enrol.

Recommendations
of Executive Committee

The following recommendations of the Executive Committee were approved:-

Payments to Dr. H. M. Cassidy for travelling expenses and extra work

That in connection with the arrangements made by the President with Dr. H. M. Cassidy, Director of the School of Social Work, for payment of travelling and moving expenses from California, which had been referred by the Board to the Chairman and the Chairman of the Finance Committee for consideration, the following payments be made to Dr. Cassidy:-

Travelling and moving expenses, etc. from California to Toronto, as shown on the revised statement submitted by him	- <u>\$2,500</u>
For extra work in connection with the re-organization of the School of Social Work	- <u>\$ 500</u>

Travelling expenses to be limited to actual disbursements

Approval was given also to the further recommendation of the Committee that agreements involving payment of travelling expenses explicitly specify that such expenses must be limited to actual disbursements.

Frontage license to Hydro-Electric Power Commission

That the offer of the Hydro-Electric Power Commission of Ontario to pay the sum of \$10,000 for a complete release in connection with certain property rights on University Avenue be accepted.

Refunds by the Bursar of tuition fees to students granted academic credit for Active Service; refunds to Federated Colleges re \$25.00 fee

That, in connection with the Board's action in making retro-active to the beginning of the war the previous ruling for a remission of tuition fees to students in the Faculty of Arts who may be given credit for one academic year upon submitting evidence that they have been on Active Service for at least eight months, and the confirmation by the Federated Colleges of the action of the Board, the University Bursar be authorized to make such refunds upon request from the student so entitled; and that a refund of the proportionate amount of the \$25 fee collected by the Federated Colleges and sent to the University Bursar from 1939-43 be returned to the Colleges and paid by the Colleges when the student applies for a refund.

Refunds to
Lieut. J. E.
Wolfrain
and H. D.
Foster

The applications for a refund from Lieut. John E. Wolfrain and Hugh D. Foster, previously reported to the Board, to be dealt with in accordance with the foregoing ruling.

Procedure to
be adopted
in connec-
tion with
Scholarships,
Fellowships,
etc.

That the following procedure be adopted in connection with Scholarships, Fellowships, etc:-

- 1. All donations to be reported to the Board in the first instance, with necessary details as to any unusual conditions attached thereto.
- 2. Upon acceptance by the Board the terms of these donations to be referred to the Senate or Faculty Council, or such other body designated, for further consideration of the proposed academic terms and conditions.
- 3. Proposed conditions when completed, either in the form of a Statute of Senate or as a recommendation, are to be presented directly to the Board of Governors for consideration and final approval.

Confirmation
of the broad
principle
that only
students pro-
ceeding to a
degree pay
incidental
fees

That as a result of the Committee's discussion in connection with fees for the Extension Courses in Social Service, there be confirmed the broad principle that only students proceeding to a degree shall be required to pay incidental fees, and be entitled to the privileges attached thereto, unless otherwise provided for.

Confirmation
that the Board
will appro-
priate \$350,000
for School of
Nursing

That, upon motion of Mr. Bryce, the Chairman of the Board be authorized to confirm that the Board will appropriate the sum of \$350,000.00 for the new School of Nursing as a necessary condition of the grant from the Rockefeller Foundation.

Letter from
Rockefeller
Foundation
undertaking
to pay the
sum of
\$300,000
for School
of Nursing

In this connection the following letters were presented:-

"Dr. H. J. Cody,
President, University of Toronto,
Toronto, Canada.

My dear Dr. Cody:-

I have the honour to inform you that at a meeting of the Trustees of The Rockefeller Foundation on April 4, 1945, action was taken providing up to C\$300,000 to the University of Toronto toward the cost during the period ending December 31, 1948, of a building for the School of Nursing, with the understanding that this contribution will be available after the Board of Governors of the University

Letter
from the
Rockefeller
Foundation
(Cont'd)

of Toronto shall have provided C\$350,000 for the same project from other sources.

Upon receipt of word from you that the Board of Governors has provided this C\$350,000 we shall be prepared to forward payments as needed as the construction progresses.

It is a pleasure to be able to report this action of the Foundation's Trustees.

Very truly yours,

(Sgd) Norma S. Thompson,
Secretary,
The Rockefeller Foundation"

April 12th, 1945.

"Dr. H. J. Cody,
President, University of Toronto,
Toronto.

Dear Dr. Cody:-

RE: School of Nursing

Further to our recent conversation in connection with the School of Nursing, I feel there is one thing we should decide, and that is, whether we are going to spend \$500,000 or \$600,000. I think the amount should be definitely agreed upon before any agreement is entered into with the Rockefeller Foundation and the Ontario Government.

The writer agrees to make a contribution of \$100,000 to the University of Toronto Expansion Fund, spread over the next five years. As discussed with you I am willing that some of this should be used for the School of Nursing, however, if you are able to get the amount required for this project then we could perhaps use the \$100,000 as mentioned above, towards one of the other buildings. This might help to interest other people in making contributions towards another building.

Yours sincerely,

November 27th, 1944.

(Sgd) F. K. Morrow"

"Dr. H. J. Cody,
President, University of Toronto,
Toronto.

Dear Dr. Cody:-

Thanks for your letter of April 16th re School of Nursing.

Needless to say, I am delighted to see that you have received the grant from the Rockefeller Foundation. There is nothing in their letter to you of April 12th that we will be unable to comply with, inasmuch as you have the letter from the Government and you have my personal letter. If there is anything additional you want from the writer, I will be glad to forward it to you.

I am of the opinion that no announcement should be made until Miss Russell returns from her visit to the different institutions in the United States. It might be just as well not to take it up with the Board until we have finally settled as to the site with the Government. I think Miss Russell should contact Dr. Vivian and have the matter of the site finally decided on at this time.

Yours sincerely,

April 17th, 1945.

(Sgd) F. K. Morrow"

Authority for Bursar to call a meeting of Bursars, Registrars, and representatives of the D.V.A., and invite those who attended a meeting called by the Registrar, to discuss fees of ex-service students in Arts

No further word from Federal Government re assistance to ex-service students

Request from Conservatory of Music for assistance in financing No. 40 Walmer Road

Offer of Sale re No. 109 St. George Street

That as a result of decisions in connection with fees to be charged ex-service students in the Faculty of Arts, reached at meetings called by the University Bursar on the authority of the Board, the report of which was presented to the Board on April 12th, and as a result of a subsequent meeting called by the University Registrar on April 13th, at which the Bursar was unable to attend, the suggestions at which were contrary to the agreements reached at the meeting with the Department of Veterans' Affairs representatives, the Board authorize the Bursar to call a meeting of the University and College Bursars and Registrars and D.V.A. representatives, and invite those who attended the meeting called by the Registrar, in order to discuss fees to be charged.

In this connection it was reported that no further word had been received from the Hon. Ian MacKenzie regarding assistance from the Federal Government to ex-service students.

Communications were presented and dealt with as follows:-

From the Toronto Conservatory of Music requesting assistance from the University to finance the purchase of No. 40 Walmer Road to accommodate the Academy Branch whose present quarters have been sold.

Upon motion of Dr. Neilly,
Seconded by Mr. Bryce,
the matter was referred to the Chairman of the Board with full power to act.

From Gibson Bros., Real Estate Brokers, transmitting an offer to sell the residence of the late Mr. Justice Riddell at 109 St. George Street for approximately \$30,000.00. Upon motion of Hon. Dr. Bruce this matter was referred to the Property Committee for consideration and report.

Expression
of thanks
from Royal
Canadian
Institute

From the Royal Canadian Institute stating that at their annual meeting a resolution had been passed expressing sincere thanks to the Board of Governors for the many kindnesses shown to the Institute during the past session.

Request from
Royal Cana-
dian Insti-
tute for
frontage
license with-
out fee re
Nos. 189-191
College St.

Also from the Royal Canadian Institute requesting a frontage license without fee from the University in connection with the property purchased by the Institute at Nos. 189-191 College Street. The Bursar informed the Board that Dr. Gibson, who was unable to attend the meeting, had requested him to ask the Board to refer this matter to the Property Committee, and this was done.

Estimates
of Athletic
Association
referred to
Finance
Committee

From the Secretary of the University Athletic Association transmitting the Estimates of the Association for the fiscal year 1945-46, and these were referred to the Finance Committee for consideration and report.

Degree fee
waived for
J.I. Conheady
and J.T. Hill,
killed on
Active Ser-
vice

From the Registrar transmitting a recommendation of the Council of the Faculty of Arts, concurred in by the Senate, that the fee for the degree of Bachelor of Arts be waived in the case of the following students who died on Active Service in 1944, and approval was given to this recommendation:-

J. I. Conheady
J. T. Hill

Remission of
degree fee
for persons
holding degree
of M.B., who
apply for
degree of
M.D., after
lapse of
fifty years

Also from the Registrar transmitting a request of the Senate to remit the degree fee of \$10 in each case where a person holding the degree of Bachelor of Medicine applies to be admitted to the degree of Doctor of Medicine, provided that at least fifty years have elapsed since he was admitted to the former degree.

Upon motion of Hon. Dr. Bruce,

Seconded by Mr. Bryce,

the Board granted the Senate's request.

Explanation
of limitation
of 150 stud-
ents in
Medicine

From Dr. Ryerson, in response to a request from the President, explaining the situation regarding the limitation of 150 students at the beginning of the course in Medicine, which was previously approved by the Board at the request of the Faculty.

Exchange of
students
between
Smith Col-
lege and
University
College

From the Registrar regarding the proposed exchange of students between Smith College and the University of Toronto, and after carefully considering the proposals submitted the Board approved of an exchange of students between Smith College and University College.

Approval of
decision of
Faculty of
Forestry
to accept
for entrance
to II Year
students in
Civil Engin-
eering

Formal approval was given to the decision of the Faculty of Forestry to accept for entrance to the Second Year applicants who successfully complete the Civil Engineering course to be given in the Applied Science Summer Course, 1945; those subjects of the First Year of the Forestry Course not covered in the Civil Engineering course to be taken in subsequent sessions in the Faculty of Forestry. It is understood that the students referred to originally applied for admission to the Faculty of Forestry, but arrangements were made permitting them to take their first year in the Applied Science Summer Course, 1945, and then proceed to the completion of their course in Forestry.

Statutes of
Senate

The following Statutes of Senate were approved:-

Nos. 1699	respecting the Charles E. Frosst Scholarship
1703	" " Jay J. Allen Award
1707	" " Goulstone Foundation, and the George T. Goulstone Fellowship in Architecture
1708	respecting the Hobbs Glass Limited Scholarship
1709	" " Ontario-Minnesota Pulp and Paper Company Limited Bursaries.

Proposed
Course in
Export
Trade held
over

A proposed Course in Export Trade was held over for consideration at a later date.

Request
from Dr. C.
B. Farrar
for grant
for Research
in Psychia-
try

The President reported that Dr. C. B. Farrar had informed him that in order to continue the research in Psychiatry, for which funds had previously been provided by the Rockefeller Foundation, the Banting Research Foundation had offered to provide \$5,000., and that Dr. Farrar had requested the President to ask the Board to grant a similar amount of \$5,000., making a total of \$10,000 for this research. The matter was referred to the President for further discussion with Dr. Farrar.

Presentation
of Financial
Statements
for March,
and Account-
able Warrant
for May

The Bursar presented the Financial Statement and Comparative Revenue and Expenditure Statement for the month of March; also his Estimate, under By-Law Number 20, of the amount required to defray Current Expenditure for the month of May.

Upon motion of Dr. Neilly,

Seconded by Hon. Dr. Ferguson,

it was ordered that an Accountable Warrant for Four Hundred and Fifty Thousand Dollars (\$450,000.00) be issued to the Bursar.

Forms of
proxy
completed

The Bursar reported the completion of forms of proxy in connection with the annual general meetings of the following corporations:-

- (a) The Consolidated Mining and Smelting Company - April 26, 1945
- (b) St. Lawrence Corporation Limited - April 24, 1945

Offer of
scholar-
ships from
Mr. D. Lou
Harris for
Commerce
and Finance

The following offers of scholarships were reported and were accepted with thanks and appreciation:-

From Mr. D. Lou Harris of the Atlas Radio Corporation, to establish the following scholarships in Commerce and Finance:-

- (a) "The D. Lou Harris Award" of the value of \$200, to be awarded each year by a Committee consisting of the President of the University and the Head of the Department of Political Economy, to that student who, having obtained first class honours at the annual examinations, is most deserving of financial assistance. Applications must be made to the University Registrar not later than April 15.

D. Lou Harris
Scholarships
(Cont'd)

- (b) "The D. Lou Harris Award", of the value of \$100, to be awarded each year by a Committee consisting of the President of the University and the Head of the Department of Political Economy, to that student who, having obtained first class honours at the annual examinations, is most deserving of financial assistance. Applications must be made to the University Registrar not later than April 15.

Settlement of the academic details was referred to the Senate.

Offer of
scholarships
from United
Welfare Chest
of Toronto
for Social
Work

From the United Welfare Chest of Toronto offering scholarships in the School of Social Work amounting to \$3,000 and payable in the Session 1945-46. The academic details were referred to the Senate and to the Council of the School of Social Work for settlement, to be presented to the Board thereafter for final approval. The scholarships to be known as "Ontario Community Chest Scholarships".

A memorandum submitted by Dr. Cassidy presented a plan for these scholarships sponsored jointly by the School of Social Work and the Alumni Association, and proposing to ask the various Community Chests of Ontario to contribute grants to the School up to a total of approximately \$6,500 for scholarships, which it is hoped will help to solve the problem of the shortage of professionally-trained social workers in Ontario.

Other
donations

Other donations were reported as fol-

lows and were accepted with thanks and appreciation:-

\$2,076.09	from the Pockefeller Foundation in payment of following grants for the School of Hygiene:-
	Field Training Facilities - \$ 951.09
	Nutrition Study - 1,125.00
	<u>\$2,076.09</u>
600.00	" the National Research Council for Project for Biological and Technological Studies of Domestic Rubber Plants, Dr. G. H. Duff, Botany.
150.00	" the U.T.S. Parents' Association to cover the award of their scholarships for 1944-45.
25.00	" Miss Jean I. Masten to cover her portion of the Cornelius Arthur Masten Fellowship in Law for 1945-46.
25.00	" the American Society of Heating and Ventilating Engineers, Ontario Chapter, to cover the award of their Prize for 1944-45.

Property
Committee
Report

Report Number 231 of the Property Com-

mittee was presented and -

Upon motion of Hon. Dr. Bruce,

Seconded by Mr. Bryce,

was approved as follows:-

"The Property Committee begs to report to the Board of Governors:-

Continuation of A.J. Maycock, Caretaker of Household Science building

Additional appropriations for Superintendent

1. A. J. Maycock, Caretaker of the Household Science Building, reached the retiring age of 70 in November, 1941. Upon the Superintendent's recommendation Maycock has been continued in the employ of the University since that time as he was still capable of giving good service and as it was difficult to obtain a suitable successor on account of the war. For the same reasons the Superintendent again recommends that Maycock be appointed for another year from July 1st, 1945, and your Committee concurs in this recommendation.

2. Your Committee recommends that at the request of the Superintendent the following additional appropriations be granted for the year 1944-45:-

CLEANING AND FURNACEMEN, ETC.

University College	\$400
Hart House	500
Library	200
Engineering Building	100
Mining Building	400
Chemical Building	150
Convocation and Simcoe Halls	200
Whitney Hall	100
Hutton House	25
#5 Willcocks Street	25
#146 St. George Street	25
Household Science Building	25
Banting Institute	200
Anatomy Building	150
Hygiene Building	400
#44 Hoskin Avenue	40
#47 St. George Street	40
#73 St. George Street	200
Economics Building	400
	<u>\$3,580</u>
CENTRAL POWER PLANT - Firemen and Trimmers	400
POST OFFICE AND MESSENGER SERVICE	100
TELEPHONE OPERATORS	150
GROUNDS - Labour, gravel, etc.	3,000

Orders for coal to be placed on basis of last year's contracts

Dedication by City of land for Chemical Engineering and Chemistry building; request from City for dedication of land by University

3. Due to the unsettled condition in the coal situation and the desirability of placing orders early so as to be guaranteed a supply, your Committee concurs in the recommendation of the Superintendent that the University dispense with calling for tenders, and that the Superintendent, with the approval of the Chairman of the Property Committee, be authorized to place orders on the basis of last year's contracts.

4. In connection with the authority given the Superintendent to approach the City with a request for the dedication of certain property in connection with the erection of the buildings for Chemical Engineering and Chemistry, your Committee has considered a letter from the Commissioner of Works and the Commissioner of City Planning stating that they are prepared to recommend to the Civic Administration that the City dedicate the strip of land referred to, and requesting at the same time that the University dedicate to the City certain property at the intersection of St. George, College and Beverley Streets to permit of the widening of the roadway in this area and thus improve traffic conditions.

Upon motion of Dr. Neilly,

Seconded by Mr. Morrow,

your Committee recommends that the request of the City be considered favourably on the understanding that the request of the University is also considered favourably; and that authority be given to complete these two transfers of property.

City to be notified that Nos. 82-84 Adelaide St. East has been sold; University Solicitor's opinion to be obtained re refund from City of payment in lieu of taxes

Additional appropriations for Photographic Service referred to Scientific Research Committee

Proposed Institute of Physiology

New School of Nursing

Need for new Dental Building

Additional space for Forestry

Order of priority for new buildings referred to President and Dr. Smith

5. In 1939, at the request of Dr. McArthur, the then Deputy Minister of Education, the University entered into an agreement with the City of Toronto to pay the sum of \$7,500 annually for five years in lieu of taxes on University properties not being used for educational purposes. At the expiration of the five-year period the University agreed to continue this annual payment for a further period of five years, viz: to 1947. One of the conditions of the agreement was that in the event of property being sold or acquired the said sum of \$7,500 should be decreased or increased in the same proportion as the assessment of the property so sold or acquired bears to the total assessment. As the University has recently sold the property at Nos. 82-84 Adelaide Street East, which was among those involved in the agreement, your Committee recommends that the City be so notified. Further, your Committee is of the opinion that steps should be taken to have the existing arrangements cancelled altogether when the present agreement expires, and recommends that the Bursar be instructed to obtain the University Solicitor's opinion as to having a reduction made in the total amount of \$7,500 in view of the sale of the Adelaide Street property.

6. Your Committee took up for consideration the question of the additional appropriations, totalling \$24,000., for building alterations and equipment for the Department of Photographic Service. After discussing the possible functions of the department - whether for teaching, photographic service, or scientific purposes - your Committee recommends that this matter be referred to the Board's Advisory Committee on Scientific Research for careful consideration and report.

7. The Chairman of the Board, Colonel Phillips, has advised your Committee of the receipt of a letter from Prime Minister Drew stating that in reference to the proposed Institute of Physiology to be erected west of the Banting Institute it would appear that appropriate steps can now be taken to obtain a clear title of the property in question, and requesting that the matter be proceeded with.

8. Your Committee has also been advised by Colonel Phillips of a communication from Prime Minister Drew in connection with the site for the new School of Nursing, in which he states that he will be very glad to discuss the details at such time as it is desired to proceed with the matter, and that in the meantime he is having the necessary examination of title made regarding the property.

9. Your Committee has considered the material referred to it in connection with the need for a new Dental building, and recommends that Dean Mason's request to present their case to the Committee be granted.

10. The President has informed your Committee of the need for additional accommodation for the Faculty of Forestry.

11. The Chairman of the Board, Colonel Phillips, has emphasized the desirability of the establishment of a definite order of priority of buildings, and

Upon motion of Dr. Neilly,

Seconded by Colonel Phillips, your Committee recommends that President Cody and Dr. Smith be authorized to prepare a report giving an estimate of the cost of the proposed new buildings and a suggested order of erection.

Proposed
U.C. Men's
Residence
Site

Colonel Phillips also drew attention to the fact that there were two old buildings on the site selected for the new University College Men's Residences on St. George Street.

All of which is respectfully submitted.

April 17th, 1945.

(Sgd) John J. Gibson,
Chairman."

Investment
in Eighth
Victory
Loan

Authority was given for the investment of approximately \$200,000.00 in the Eighth Victory Loan, and in the event of further funds being received which might be added to the above amount the Board authorized the Chairman of the Finance Committee and the Bursar to invest the additional sum.

The meeting adjourned at 5:55 p.m.

*Deleted
m.B.*

Minutes confirmed.

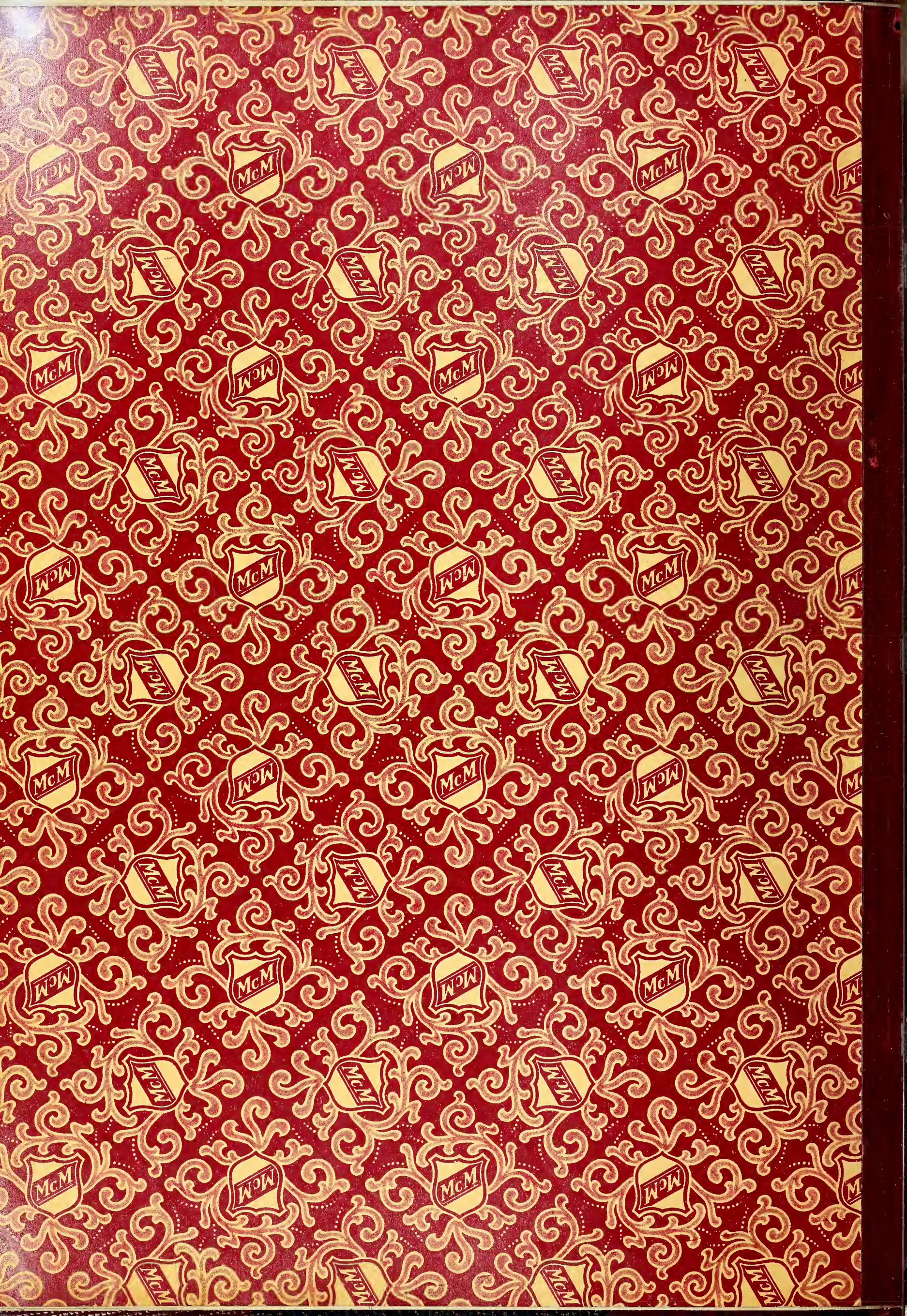
May 10th 1945

H. Z. Phillips

Chairman.

[Signature]

Secretary.



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